

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, November 18, 2020 – 8:00 a.m.

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Three Valleys MWD will hold its Board meeting via teleconference. The public's physical attendance at the district is not allowed. The public may participate in the teleconference by clicking on the link below:

<https://attendee.gotowebinar.com/register/3200078425866963982>

(Dial-in instructions are provided after registering at the link above)

Any member of the public wishing to participate in Public Comment may do so by filling out the speaker's card at the following link: **<https://arcg.is/0z5GqO>**

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Roll Call

**Executive
Assistant**

Item 3 – Additions to Agenda [Government Code Section 54954.2(b)(2)]

Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 4 – Reorder Agenda

Kuhn

Item 5 – Public Comment (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 6 – Consent Calendar

The Board will consider consent calendar items 6.A – 6.H listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

6.A – Receive, Approve and File Minutes, October 2020 – [enc]

- October 7, 2020 – Regular Board Meeting
- October 21, 2020 – Regular Board Meeting

6.B – Receive, Approve and File Financial Reports and Investment Update, October 2020 - [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

6.C – Imported Water Sales, October 2020 – [enc]

The Board will review the imported water sales report for October 2020.

6.D – Miramar Operations Report, October 2020 – [enc]

The Board will review the Miramar Operations report for October 2020.

6.E – Approve Director Expense Reports, October 2020 – [enc]

The Board will consider approval of the October 2020 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

6.F – FY 2020-21 First Quarter Reserve Update – [enc]

The Board will be provided a FY 2020-21 first quarter update of TVMWD’s reserve schedule.

6.G – Approve CY 2021 Meeting Schedule – [enc]

The Board will receive, approve, and file the CY 2021 meeting schedule.

6.H – Resolution No. 20-11-881 Tax Sharing Exchange County Sanitation District No. 21, Annexation No. 21-764 – [enc]

Approval of Resolution No. 20-11-881 signifies acceptance of the tax sharing exchange by the County Sanitation District No. 21.

Items 6.A – 6.H – Board Action Required

Staff recommendation: Approve as presented

Item 7 – General Manager’s Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

7.A – Approve Audit Services Agreement – [enc]

Linthicum

The Board will consider approval of the audit services agreement.

Item 7.A – Board Action Required

Staff recommendation: Approve as presented

7.B – Approve a Professional Services Agreement for Well Rehabilitation of TVMWD Well No. 1, Project No. 58163 – [enc]

Peralta

The Board will consider approval of a professional services agreement for the Well No. 1 rehabilitation project.

Item 7.B – Board Action Required

Staff recommendation: Approve as presented

7.C – Approve a Professional Services Agreement for Electrical Upgrades – [enc]

Kellett

The Board will consider approval of a professional services agreement for the electrical upgrade design and construction management services.

Item 7.C – Board Action Required

Staff recommendation: Approve as presented

7.D – Review Insurance Plan Changes to Life and Accidental Death & Dismemberment Insurance, Short-Term Disability and Long-Term Disability – [enc]

Peña

The Board will review changes to Life and AD&D Insurance, Short-Term Disability and Long-Term Disability.

Item 8 – Directors’ / General Manager’s Oral Reports

Kuhn

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 9 – Closed Session

Kuhn

9.A – Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

9.B – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

Item 10 – Future Agenda Items

Kuhn

Item 11 – Adjournment and Next Meeting

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, December 2, 2020 at 8:00 a.m.

American Disabilities Act Compliance Statement
Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD’s Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting
Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, October 7, 2020
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:02 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present. Director Mendoza joined the meeting at 8:13 am.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Denise Jackman, Director
John Mendoza, Director
Jody Roberto, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
James Linthicum, Chief Finance Officer
Lucy Peña, HR/Risk Manager
Robert Peng, I.T. Manager
Ben Peralta, Project Manager

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Kelly Gardener, Main San Gabriel Basin Watermaster; Victoria Hahn, Pomona resident; Julia Hall, Association of California Water Agencies; Rick Hansen, Cal Poly Pomona; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Peter Kavounas, Chino Basin Watermaster; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Pei Lu-Yang, Rowland Water District; John Monsen, National Parks Conservation Association; Stephanie Moreno, Water Quality Authority; Chris Palmer, California Special Districts Association; David Pedersen, Las Virgenes MWD; Bob Pence, Congresswoman Napolitano's Office; Randy Schoellerman, Water Quality Authority; Alfred Sinclair, Walnut Valley Water District; Brian Teuber, Walnut Valley Water District; Dave Warren, Rowland Water District; Janet Zimmerman, CV Strategies.

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

Mr. Matthew Litchfield requested to reorder the agenda and move Item 7.B before Item 7.A.

5. Public Comment

President Kuhn called for public comment. President Kuhn advised a letter was received on October 6, 2020 requesting information regarding the CEQA process for the Bonanza Springs study. It will be distributed to all Directors.

6. Presentations

6.A – Mr. Chris Palmer of the California Special Districts Association (CSDA) provided a brief update on current CSDA activities. CSDA is working on federal advocacy with Congressman Garamendi to introduce H.R. 7073, the “Special Districts Provide Essential Services Act”. Key bills pertaining to special districts are AB 2107 (CSDA sponsored) for Short-Term Loans for Special Districts and SB 1159 (opposed) COVID-19 Worker’s Compensation Presumption. Key bills awaiting action by Governor Newsom are SB 1386 (support) Prop 218 Clarification for Fire Hydrant Funding and AB 2257 (support) Independent Contractors. Mr. Palmer also reviewed the multiple resources CSDA offers on their website to assist special districts.

6.B – Ms. Julia Hall from the Association of California Water Agencies (ACWA) and Mr. Dave Pedersen, General Manager of Las Virgenes Municipal Water District, provided the Board with an update on recent Public Safety Power Shutoff (PSPS) activities. Public water agencies and other critical service providers experienced PSPS events for the first time in California last Fall. Challenges for ACWA members were identified during this time prompting ACWA to sponsor AB 2182 (Rubio) and Las Virgenes MWD & the California Municipal Utilities Association to sponsor SB 1099 (Dodd & Glazer). South Coast Air Quality Management District has proposed an administrative alternative to a legislative solution to address the unintended consequences of PSPS events. Mr. Litchfield advised staff is in support of purchasing portable generators to maintain district facilities running during future PSPS events.

7. General Manager’s Report

The agenda was reordered and will show information from Item 7.B, Resolution No. 20-10-DRAFT of the TVMWD in support of the Chino Basin Watermaster Optimum Basin Management Program, before Item 7.A, 2020 General Election Preview.

7.B – Resolution No. 20-10-DRAFT of the Three Valleys MWD in Support of the Chino Basin Watermaster Optimum Basin Management Program (OBMP)

Mr. Peter Kavounas, General Manager of the Chino Basin Watermaster, provided a presentation of the OBMP update. The OBMP is a 20-year old water resource management program that needs to be brought current. Stakeholder engagement was held through eight (8) Listening Sessions and four (4) Workshops as well as multiple review opportunities. The OBMP will be presented to the Watermaster Board for adoption on October 22, 2020. This item will be brought back to the October 21, 2020 Board meeting for consideration of approval.

7.A – 2020 General Election Preview

Mr. Kirk Howie provided a general election preview of offices within the district that include Congressional (all 53 seats up), State Senate (20 of 40 seats up) and State Assembly (all 80 seats up) Districts. Congressional seats up for election within the District are Grace Napolitano, Judy Chu, Norma Torres, and Gil Cisneros. Senate seats up for election within the District are Anthony Portantino and Ling-Ling Chang. Assembly seats up for election within the District are Chris Holden, Freddie Rodriguez, Phillip Chen and Ian Calderon, who is stepping down from the Assembly. Mr. Howie will provide an update after the election.

7.C – Purchasing Policy Update

Mr. James Linthicum advised the Purchasing Policy was last updated May 2020. The current update is to provide for the submission of bids and proposals by electronic means. There are no other changes at this time. This item will be brought back to October 21, 2020 Board meeting for consideration of approval.

7.D – Projects Summary Update

Mr. Ben Peralta provided an update on the Miragrand Well project. The contractor completed bore hole drilling and formation sampling, which was a 24/7 operation. A 36-in. diameter by 50-ft. long conductor casing was installed. Formation samples are taken approximately every 20 ft. to determine where the best water producing formations will be. Next steps will be fabrication and installation of well casing and pump testing.

8. Closed Session

The Board convened into closed session at 9:48 a.m. to discuss the following items:

8.A - Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-10-510830 (Consolidated with Case No. CPF-12-512466)

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-16-515282

8.B – Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

8.C – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board reconvened to regular session at 10:23 a.m. with Vice President De Jesus advising no reportable action was taken on any items.

Mr. Litchfield advised the district is moving forward with a legislative proposal to the Brown Act. The board room audio visual purchase order was recently signed, and the project will move forward.

9. Future Agenda Items

No future agenda items were requested.

10. Adjournment

The Board adjourned at 10:26 a.m. to its next regular Board meeting scheduled for Wednesday, October 21, 2020 at 8:00 a.m.

Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District

Recorded by: Nadia Aguirre
Executive Assistant

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, October 21, 2020
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:01 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present. Director Goytia experienced technical difficulties but was on camera.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Denise Jackman, Director
John Mendoza, Director
Jody Roberto, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Financial Officer
Lucy Pena, HR/Risk Manager
Robert Peng, I.T. Manager
Ben Peralta, Project Manager

Virtual Attendees: Mike Arnold, Arnold & Associates; Tom Coleman, Rowland Water District; Hugh Coxe, Sustainable Claremont; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Kristi Foy, Arnold & Associates; Victoria Hahn, Pomona resident; Kirk Hamblin, LSL CPA's; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Rich Kikuchi, LSL CPA's; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Pei Lu, Rowland Water District; Matthew Lyons, State Assembly Member Chris Holden's Office; Evelyn Mendez, Center for Community Action and Environmental Justice; Gabriela Mendez, Center for Community Action and Environmental Justice; John Monsen, National Parks Conservation Association; Stephanie Moreno, Water Quality Authority; Steve Patton, City of Glendora; Bob Pence, Congresswoman Grace Napolitano's Office; Columba Quintero, Native American Land Conservancy; Alfred Sinclair, Walnut Valley Water District; Jennifer Stark, City of Claremont; Brian Teuber, Walnut Valley Water District; Dave Warren, Rowland Water District; Janet Zimmerman, CV Strategies; Lily, Center for Community Action and Environmental Justice.

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

No reorder to the agenda was requested.

5. Public Comment

President Kuhn called for public comment.

Ms. Gabriela Mendez from the Center for Community Action and Environmental Justice spoke in opposition to the Cadiz Project.

Ms. Columba Quintero from the Native American Land Conservancy spoke in opposition to the Cadiz Project and study.

Mr. Hugh Coxe from Sustainable Claremont spoke in opposition to the Bonanza Springs study process.

6. Presentation

Mr. Mike Arnold and Ms. Kristi Foy of Arnold and Associates provided a legislative update. We are in the second year of the 2019-2020 session. Over 100 key bills were tracked with 12 being supported and 7 being opposed. AB 2107 was a key bill supported to securitize loan obligation notes. Governor Newsom will release the proposed budget in January 2021 with at least an \$8.7 billion budget deficit.

7. Consent Calendar

The Board was asked to consider consent calendar items (7.A - 7.H) for the October 21, 2020 Board meeting that included: (7.A) Receive, Approve and File Minutes: September 2, 2020 and September 16, 2020; (7.B) Receive, Approve and File Financial Reports and Investment Update, September 2020; (7.C) Imported Water Sales, September 2020; (7.D) Miramar Operations Report, September 2020; (7.E) Approve Director Expense Reports, September 2020; (7.F) Approve Resolution No. 20-10-880 of the TVMWD Supporting Approval of the CBWM Optimum Basin Management Program; (7.G) Approve Purchasing Policy Update; (7.H) CY 2021 Holiday Schedule.

Upon motion and second, President Kuhn called for discussion. There being no discussion, the consent calendar was approved.

Moved: Director Roberto **Second: Director Bowcock**
Motion No. 20-10-5288 – Approval of Consent Calendar Items 7.A –
7.H for October 21, 2020
Motion passed 7-0

8. General Manager's Report

8.A – FY 19-20 Audit and Comprehensive Annual Financial Report (CAFR)

Mr. James Linthicum advised this item is to approve and file the FY 19-20 audit and CAFR. Mr. Rich Kikuchi & Mr. Kirk Hamblin of LSL CPA's reviewed the Audit Communication Letter, Report on Internal Controls and Independent Auditor's Report which includes the CAFR. The Independent Auditor's Report was issued an unmodified opinion. The Report on Internal Controls noted no deficiencies or weaknesses. The GFOA award was received for the FY 18-19 CAFR for the 13th consecutive year. Mr. Linthicum thanked Ms. Liz Cohn and Ms. Esther Romero for all their hard work in preparation for the audit and CAFR.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for the vote.

Moved: Director De Jesus Motion No. 20-10-5289 – Approval of FY 19-20 Audit and CAFR Motion passed 7-0	Second: Director Bowcock
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8.B – FY 19-20 Final Reserve Schedule

Mr. Linthicum advised there are 12 capital projects with funds remaining of \$1,177,500 to return to the Capital Asset Reserves to be used for future projects. Seven projects were not completed by June 30, 2020 and will require \$396,462 of unused capital project funds to complete the listed projects during FY 20-21. The total board designated and unassigned reserves are above the \$10 million goal for emergency reserves.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for the vote.

Moved: Director Bowcock Motion No. 20-10-5290 – FY 19-20 Final Reserve Schedule Motion passed 7-0	Second: Director Roberto
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8.C – Audit Services Agreement

The audit services agreement being considered with Lance, Soll & Lunghard, LLP (LSL) is for a five-year term. LSL's agreement reflects a 1.8% increase for FY 20-21 and 2% increases for the for the subsequent four fiscal years through FY 24-25. LSL will continue to rotate the audit partner over the agreement period to increase their objectivity and provide a fresh perspective. A discussion ensued among the board of directors regarding the term of the agreement. Staff was directed to review the 5-year term and potentially decrease the term at the next iteration of the draft proposal. Director Jackman motioned and Director Roberto seconded to move the agreement to the November 4, 2020 board meeting for further discussion.

8.D – Review Insurance Plan Changes to Life and Accidental Death & Dismemberment Insurance, Short-Term Disability and Long-Term Disability

Ms. Lucy Peña provided a review of insurance plan changes to Life and Accidental Death & Dismemberment Insurance, Short-Term Disability and Long-Term Disability that will lower the employee and employer contribution rate while maintaining the same level, or in some cases, a higher level of coverage. Detailed changes are included in the staff report. The board of directors requested to see if the coverage limits for the life insurance policy for staff can be increased to \$300,000. The board of directors inquired if their own coverage limits can be increased as well as if there is an option to purchase additional life insurance. This item will be brought back to a future meeting in response to questions raised by the Board.

9. Directors' / General Manager's Oral Reports

Director De Jesus provided an MWD update. Chairwoman Gloria Gray was re-elected to a 2-year term and the search for a new General Manager continues. Director De Jesus will continue in his position as Vice President on the MWD Board.

Director Bowcock referred to Mr. Litchfield for the Main San Gabriel Basin Watermaster update.

Director Kuhn advised the Chino Basin Watermaster is in the process of approving the OBMP. Discussions between the Agricultural Pool and Appropriators continues.

Director Kuhn provided a brief COG update on behalf of Director Goytia since he was experiencing technical difficulties.

Director Roberto inquired on establishing an educational program for constituents.

Director Mendoza had nothing to report.

Director Jackman would like materials to use in the field to better educate the community.

Mr. Litchfield confirmed the MSGBWM agreement has been approved by the court. Mr. Litchfield acknowledged Mr. Linthicum, Ms. Cohn and Ms. Romero for their work on the CAFR this year.

10. Closed Session

The Board convened into closed session at 10:45 a.m. to discuss the following item:

Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board reconvened to regular session at 11:19 a.m. and no reportable action was taken.

11. Future Agenda Items

Mr. Litchfield advised a special workshop will be agendized to address an education program.

12. Adjournment

The Board adjourned at 11:20 a.m. to its next regular meeting scheduled for Wednesday, November 4, 2020.


Bob Kuhn
President, Board of Directors

Recorded by: Nadia Aguirre
Executive Assistant

DRAFT



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: November 18, 2020
Subject: **Change in Cash and Cash Equivalents Report**

<input type="checkbox"/>	For Action	<input type="checkbox"/>	Fiscal Impact	\$
<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for your review is the Change in Cash and Cash Equivalents Report for the period ending October 31, 2020.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD’s financial health

Attachment(s):

Exhibit A – Change in Cash and Cash Equivalents Report

Meeting History:

None

NA/LC



CHANGE IN CASH AND CASH EQUIVALENTS REPORT

October 1 through October 31, 2020

		<u>CASH</u>	<u>CASH EQUIVALENTS</u>
SUMMARY 10/31/2020			
	Petty Cash	6,000.00	
	Local Agency Investment Fund		66,826.22
	California Asset Management Program(CAMP)		11,573.86
	General Checking	1,300,000.00	
	Sweep Account	1,174,662.43	
	U.S. Bank	5,000.00	
	TOTAL CASH IN BANKS & ON HAND	\$ 2,485,662.43	\$ 78,400.08
	TOTAL CASH IN BANKS & ON HAND 10/31/20	\$ 2,485,662.43	\$ 78,400.08
	TOTAL CASH IN BANKS & ON HAND 09/30/20	\$ 2,577,077.67	\$ 78,256.62
	PERIOD INCREASE (DECREASE)	\$ (91,415.24)	\$ 143.46
CHANGE IN CASH POSITION DUE TO:			
	Water Sales/Charges Revenue	8,031,573.67	
	Interest Revenue	262.90	
	Subvention/RTS Standby Charge Revenue		
	Hydroelectric Revenue	9,984.29	
	Other Revenue	3,431.41	
	Cadiz Water Project Peer Review		
	Investment Xfer From Chandler Asset Mgt		
	LAIF Quarterly Interest		141.61
	California Asset Mgmt Program Interest		1.85
	Transfer from LAIF		
	Transfer to LAIF		
	INFLOWS	8,045,252.27	143.46
	Expenditures	(8,115,830.15)	
	Current Month Outstanding Payables	110,477.41	
	Prior Month Cleared Payables	(127,860.89)	
	Bank/FSA Svc Fees	(175.80)	
	HRA/HSA Payment	(3,278.08)	
	CalPers Unfunded Liability /1959 Survivor Ben		
	PARS Pension Trust		
	Investment Xfer to CA Asset Mgt Pgm		
	Transfer from LAIF		
	Transfer From CAMP		
	OUTFLOWS	(8,136,667.51)	-
	PERIOD INCREASE (DECREASE)	(91,415.24)	143.46
		\$ (0.00)	\$ 0.00



THREE VALLEYS MUNICIPAL WATER DISTRICT
CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO
 October 31, 2020

ITEM	BOOK YIELD	BOOK VALUE	PAR VALUE	MARKET VALUE
Chandler Asset Management				
ABS - Asset Backed Securities	3.06%	144,985.22	144,988.37	146,884.07
Bonds - Agency	1.76%	1,153,038.80	1,142,000.00	1,195,450.06
Commercial Paper	0.00%	0.00	0.00	0.00
Money Market Fund	0.01%	2,222.75	2,222.75	2,222.75
Supranational	0.00%	0.00	0.00	0.00
US Corporate	3.07%	649,043.56	655,000.00	679,800.19
US Treasury	1.91%	762,318.08	755,000.00	800,720.61
	2.18%	2,711,608.41	2,699,211.12	2,825,077.68
Local Agency Invest Fund TVMWD	0.69%	66,826.22	66,826.22	66,826.22
California Asset Management Program	0.19%	11,573.86	11,573.86	11,573.86
Reserve Fund		\$ 2,790,008.49	\$ 2,777,611.20	\$ 2,903,477.76
<hr/>				
Checking (Citizens)	0.65%	1,300,000.00	1,300,000.00	1,300,000.00
Sweep Account (Citizens)	0.15%	1,174,662.43	1,174,662.43	1,174,662.43
Emergency Checking (U.S. Bank)	0.00%	5,000.00	5,000.00	5,000.00
Petty Cash Fund	0.00%	6,000.00	6,000.00	6,000.00
Working Cash		\$ 2,485,662.43	\$ 2,485,662.43	\$ 2,485,662.43
<hr/>				
TOTAL PORTFOLIO	1.34%	\$ 5,275,670.92	\$ 5,263,273.63	\$ 5,389,140.19

I certify that this report accurately reflects all investments of Three Valleys Municipal Water District and that all investments and this report are in conformity with Sections 53600 et seq of the California Government Code and the District's annual statement of investment policy (Resolution 20-03-871). The District's investment program herein shown provides sufficient cash flow and liquidity to meet all budgeted expenditures for the next six months.

 MATTHEW H. LITCHFIELD, General Manager/Assistant Treasurer



Three Valleys Municipal Water District - Account #10065

MONTHLY ACCOUNT STATEMENT

OCTOBER 1, 2020 THROUGH OCTOBER 31, 2020

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.



PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.49
Average Coupon	2.27%
Average Purchase YTM	2.18%
Average Market YTM	0.35%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.70 yrs
Average Life	2.57 yrs

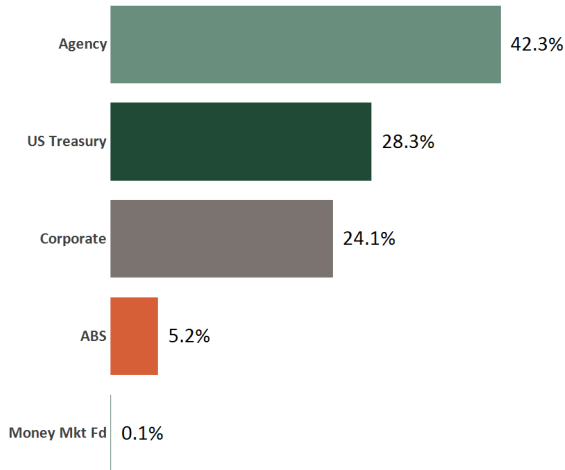
ACCOUNT SUMMARY

	Beg. Values as of 9/30/20	End Values as of 10/31/20
Market Value	2,831,722	2,825,078
Accrued Interest	10,859	14,608
Total Market Value	2,842,581	2,839,686
Income Earned	4,947	4,955
Cont/WD		-388
Par	2,698,077	2,699,211
Book Value	2,710,790	2,711,608
Cost Value	2,710,710	2,711,721

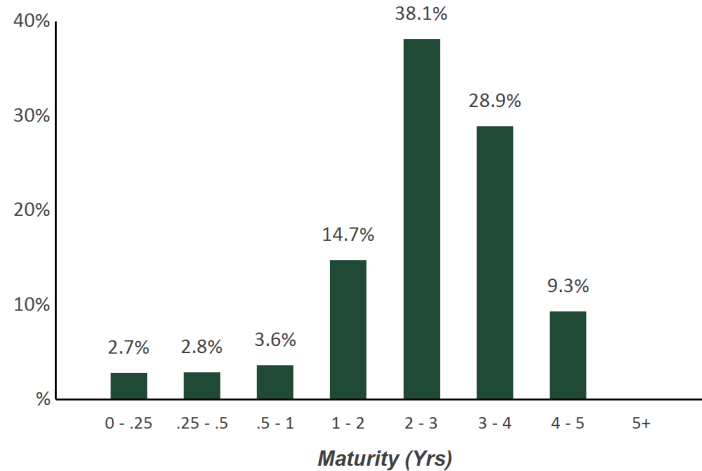
TOP ISSUERS

Government of United States	28.3%
Federal Home Loan Bank	13.4%
Federal Home Loan Mortgage Corp	12.1%
Federal National Mortgage Assoc	9.2%
Federal Farm Credit Bank	7.6%
IBM Corp	4.6%
Paccar Financial	3.8%
Apple Inc	3.7%
Total	82.8%

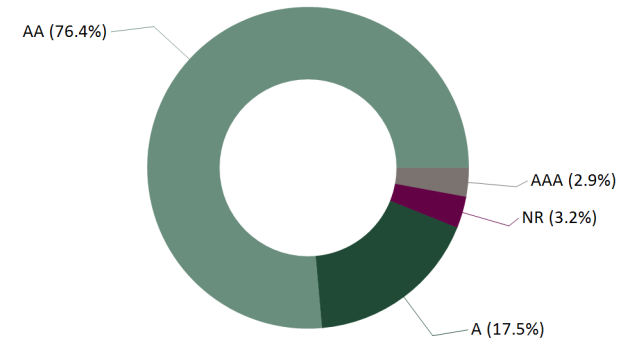
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	4/30/2009
Three Valleys Municipal Water District	-0.09%	0.00%	4.17%	4.38%	5.23%	3.43%	2.49%	1.94%	2.23%
ICE BAML 1-5 Year US Treasury/Agency Index	-0.12%	-0.15%	4.07%	4.11%	4.95%	3.16%	2.21%	1.67%	1.92%

Statement of Compliance

As of October 31, 2020

Three Valleys Municipal Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
Treasury Issues	No Limitation	<i>Complies</i>
Agency Issues	No Limitation	<i>Complies</i>
Municipal Securities/ Local Agency Bonds	Bonds issued by TVMWD; Issued by local agency within the state of California, including pooled investment accounts sponsored by the state of California, County Treasurers, or Joint Power Agencies	<i>Complies</i>
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% max per issuer	<i>Complies</i>
Banker's Acceptances	"A" rated or higher by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	<i>Complies</i>
Commercial Paper	"A-1" rated or equivalent by a NRSRO; "A" rated issuer or equivalent by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer must be organized and operating within the US, have AUM >\$500 mil	<i>Complies</i>
Corporate Medium Term Notes	"A" rated or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	<i>Complies</i>
Negotiable Certificates of Deposit	30% maximum; 5% max per issuer	<i>Complies</i>
Certificates of Deposits/Time Deposit	Collateralized/ FDIC insured	<i>Complies</i>
Money Market Mutual Funds	"AAA" rated by 2 NRSROs; 20% maximum; 10% per fund	<i>Complies</i>
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA" rated or higher by a NRSRO; 20% maximum; 5% max per issuer	<i>Complies</i>
Local Agency Investment Fund - LAIF	Max program limitation	<i>Complies</i>
Repurchase Agreements	102% Collateralized; 1year max maturity	<i>Complies</i>
Reverse Repurchase Agreements	20% maximum; 92 days max maturity	<i>Complies</i>
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	<i>Complies</i>
Max Per Issuer	5% of portfolio per issuer (except U.S. Government, Agencies/GSEs, Supranationals, Money Market Mutual Funds, LAIF, LGIP)	<i>Complies</i>
Maximum maturity	5 years	<i>Complies</i>

Reconciliation Summary

As of October 31, 2020



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$2,710,789.68
Acquisition		
+ Security Purchases	\$29,875.50	
+ Money Market Fund Purchases	\$15,761.47	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$45,636.97
Dispositions		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$29,876.23	
- MMF Withdrawals	\$388.40	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$14,362.31	
Total Dispositions		\$44,626.94
Amortization/Accretion		
+/- Net Accretion	(\$191.30)	
		(\$191.30)
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
ENDING BOOK VALUE		\$2,711,608.41

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$16,725.91
Acquisition		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$1,399.02	
Dividend Received	\$0.14	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$14,362.31	
Total Acquisitions	\$15,761.47	
Dispositions		
Withdrawals	\$388.40	
Security Purchase	\$29,875.50	
Accrued Interest Paid	\$0.73	
Total Dispositions	\$30,264.63	
ENDING BOOK VALUE		\$2,222.75

Holdings Report

As of October 31, 2020



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	34.04	07/11/2017 1.83%	34.04 34.04	100.06 0.47%	34.06 0.03	0.00% 0.02	Aaa / NR AAA	0.96 0.04
47788CAC6	John Deere Owner Trust 2018-A A3 2.66% Due 4/18/2022	8,484.33	02/21/2018 2.68%	8,483.72 8,484.11	100.44 0.43%	8,521.76 10.03	0.30% 37.65	Aaa / NR AAA	1.46 0.04
43814UAG4	Honda Auto Receivables Trust 2018-2 A3 3.01% Due 5/18/2022	19,393.69	05/22/2018 3.03%	19,393.27 19,393.53	101.05 0.35%	19,596.86 21.08	0.69% 203.33	NR / AAA AAA	1.55 0.39
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	57,938.33	07/18/2018 3.10%	57,933.94 57,936.25	101.27 0.30%	58,673.22 79.31	2.07% 736.97	Aaa / NR AAA	2.04 0.05
65479GAD1	Nissan Auto Receivables Trust 2018-B A3 3.06% Due 3/15/2023	59,137.98	07/17/2018 3.08%	59,136.07 59,137.29	101.56 0.49%	60,058.17 80.43	2.12% 920.88	Aaa / AAA NR	2.37 0.60
Total ABS		144,988.37	3.06%	144,981.04 144,985.22	0.39%	146,884.07 190.88	5.18% 1,898.85	Aaa / AAA AAA	2.08 0.32

AGENCY									
3135G0Q89	FNMA Note 1.375% Due 10/7/2021	100,000.00	10/27/2016 1.50%	99,391.00 99,885.29	101.15 0.15%	101,146.50 91.67	3.57% 1,261.21	Aaa / AA+ AAA	0.93 0.93
3130AABG2	FHLB Note 1.875% Due 11/29/2021	50,000.00	12/28/2016 2.10%	49,485.00 49,887.31	101.85 0.16%	50,922.80 395.83	1.81% 1,035.49	Aaa / AA+ AAA	1.08 1.06
3137EADB2	FHLMC Note 2.375% Due 1/13/2022	100,000.00	01/27/2017 2.03%	101,596.70 100,386.60	102.65 0.17%	102,647.50 712.50	3.64% 2,260.90	Aaa / AA+ AAA	1.20 1.18
3133EAYP7	FFCB Note 1.95% Due 7/19/2022	100,000.00	07/28/2017 1.92%	100,138.00 100,047.55	103.01 0.19%	103,012.20 552.50	3.65% 2,964.65	Aaa / AA+ AAA	1.72 1.69
3137EAEN5	FHLMC Note 2.75% Due 6/19/2023	100,000.00	09/27/2018 3.03%	98,785.00 99,323.83	106.61 0.23%	106,611.20 1,008.33	3.79% 7,287.37	Aaa / AA+ AAA	2.63 2.53
313383YJ4	FHLB Note 3.375% Due 9/8/2023	100,000.00	02/26/2019 2.57%	103,413.00 102,148.09	108.86 0.25%	108,863.70 496.88	3.85% 6,715.61	Aaa / AA+ NR	2.85 2.73
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	30,000.00	10/22/2020 0.26%	29,875.50 29,876.53	99.63 0.25%	29,888.16 1.56	1.05% 11.63	Aaa / AA+ AAA	2.96 2.95
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	100,000.00	01/16/2019 2.74%	103,486.00 102,218.01	110.10 0.26%	110,102.80 1,273.61	3.92% 7,884.79	Aaa / AA+ AAA	3.14 2.97

Holdings Report

As of October 31, 2020



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	100,000.00	06/18/2019 1.96%	104,323.00 103,134.29	109.25 0.30%	109,254.10 1,094.10	3.89% 6,119.81	Aaa / AA+ NR	3.62 3.43
3130A2UW4	FHLB Note 2.875% Due 9/13/2024	100,000.00	10/21/2019 1.69%	105,547.00 104,380.52	110.02 0.27%	110,020.60 383.33	3.89% 5,640.08	Aaa / AA+ AAA	3.87 3.68
3137EAEPO	FHLMC Note 1.5% Due 2/12/2025	22,000.00	03/24/2020 0.95%	22,571.34 22,500.60	104.58 0.42%	23,007.86 72.42	0.81% 507.26	Aaa / NR AAA	4.29 4.14
3135G03U5	FNMA Note 0.625% Due 4/22/2025	100,000.00	04/27/2020 0.67%	99,768.00 99,791.84	100.91 0.42%	100,909.30 15.63	3.55% 1,117.46	Aaa / AA+ AAA	4.48 4.41
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	20,000.00	07/21/2020 0.48%	19,900.40 19,905.92	99.52 0.48%	19,904.00 20.42	0.70% (1.92)	Aaa / AA+ AAA	4.72 4.67
3135G05X7	FNMA Note 0.375% Due 8/25/2025	60,000.00	08/25/2020 0.47%	59,719.20 59,729.36	99.31 0.52%	59,587.68 40.00	2.10% (141.68)	Aaa / AA+ AAA	4.82 4.76
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	60,000.00	09/23/2020 0.44%	59,819.40 59,823.06	99.29 0.52%	59,571.66 22.50	2.10% (251.40)	Aaa / AA+ AAA	4.90 4.84
Total Agency		1,142,000.00	1.76%	1,157,818.54 1,153,038.80	0.28%	1,195,450.06 6,181.28	42.32% 42,411.26	Aaa / AA+ AAA	2.94 2.85
CORPORATE									
00440EAT4	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	75,000.00	02/06/2017 2.29%	75,353.25 75,000.00	100.00 2.30%	75,000.00 852.92	2.67% 0.00	A3 / A A	0.01 0.01
084670BQ0	Berkshire Hathaway Callable Note Cont 2/15/2021 2.2% Due 3/15/2021	80,000.00	03/23/2018 2.69%	78,880.00 79,861.55	100.57 0.24%	80,452.24 224.89	2.84% 590.69	Aa2 / AA A+	0.37 0.29
44932HAC7	IBM Credit Corp Note 2.2% Due 9/8/2022	125,000.00	12/28/2017 2.60%	122,780.00 124,124.94	103.56 0.27%	129,452.25 404.86	4.57% 5,327.31	A2 / A NR	1.85 1.82
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 1/15/2023	75,000.00	10/30/2018 3.73%	72,801.00 73,848.28	103.11 0.39%	77,330.70 656.32	2.75% 3,482.42	A2 / A- AA-	2.21 1.18
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	100,000.00	06/01/2018 3.31%	97,163.00 98,635.90	104.65 0.47%	104,647.80 706.67	3.71% 6,011.90	A2 / A A	2.24 2.09
037833AK6	Apple Inc Note 2.4% Due 5/3/2023	100,000.00	11/29/2018 3.49%	95,565.00 97,492.78	105.01 0.39%	105,006.00 1,186.67	3.74% 7,513.22	Aa1 / AA+ NR	2.50 2.42



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
CORPORATE									
69371RP59	Paccar Financial Corp Note 3.4% Due 8/9/2023	100,000.00	09/10/2018 3.37%	100,142.00 100,080.11	107.91 0.52%	107,911.20 774.44	3.83% 7,831.09	A1 / A+ NR	2.77 2.65
Total Corporate		655,000.00	3.07%	642,684.25 649,043.56	0.59%	679,800.19 4,806.77	24.11% 30,756.63	A1 / A+ A+	1.82 1.63
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund Class Y	2,222.75	Various 0.01%	2,222.75 2,222.75	1.00 0.01%	2,222.75 0.00	0.08% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		2,222.75	0.01%	2,222.75	0.01%	2,222.75 0.00	0.08% 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828N30	US Treasury Note 2.125% Due 12/31/2022	100,000.00	01/31/2018 2.54%	98,109.37 99,167.91	104.23 0.17%	104,234.40 716.03	3.70% 5,066.49	Aaa / AA+ AAA	2.17 2.11
9128284D9	US Treasury Note 2.5% Due 3/31/2023	200,000.00	04/29/2019 2.29%	201,578.13 200,970.48	105.61 0.17%	211,211.00 439.56	7.45% 10,240.52	Aaa / AA+ AAA	2.41 2.35
912828XT2	US Treasury Note 2% Due 5/31/2024	50,000.00	07/25/2019 1.83%	50,384.77 50,283.96	106.23 0.25%	53,113.30 420.77	1.89% 2,829.34	Aaa / AA+ AAA	3.58 3.45
912828XX3	US Treasury Note 2% Due 6/30/2024	225,000.00	08/26/2019 1.43%	230,932.62 229,483.84	106.34 0.26%	239,273.55 1,516.30	8.48% 9,789.71	Aaa / AA+ AAA	3.67 3.53
9128282Y5	US Treasury Note 2.125% Due 9/30/2024	180,000.00	11/12/2019 1.77%	183,009.38 182,411.89	107.16 0.28%	192,888.36 336.26	6.80% 10,476.47	Aaa / AA+ AAA	3.92 3.77
Total US Treasury		755,000.00	1.91%	764,014.27 762,318.08	0.23%	800,720.61 3,428.92	28.32% 38,402.53	Aaa / AA+ AAA	3.20 3.09
TOTAL PORTFOLIO		2,699,211.12	2.18%	2,711,720.85 2,711,608.41	0.35%	2,825,077.68 14,607.85	100.00% 113,469.27	Aa1 / AA AAA	2.70 2.49
TOTAL MARKET VALUE PLUS ACCRUED						2,839,685.53			

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/02/2020	31846V203	0.14	First American Govt Obligation Fund Class Y	1.000	0.01%	0.14	0.00	0.14	0.00
Purchase	10/07/2020	31846V203	687.50	First American Govt Obligation Fund Class Y	1.000	0.01%	687.50	0.00	687.50	0.00
Purchase	10/15/2020	31846V203	538.69	First American Govt Obligation Fund Class Y	1.000	0.01%	538.69	0.00	538.69	0.00
Purchase	10/15/2020	31846V203	1,768.62	First American Govt Obligation Fund Class Y	1.000	0.01%	1,768.62	0.00	1,768.62	0.00
Purchase	10/15/2020	31846V203	4,893.40	First American Govt Obligation Fund Class Y	1.000	0.01%	4,893.40	0.00	4,893.40	0.00
Purchase	10/15/2020	31846V203	4,969.29	First American Govt Obligation Fund Class Y	1.000	0.01%	4,969.29	0.00	4,969.29	0.00
Purchase	10/19/2020	31846V203	2,594.80	First American Govt Obligation Fund Class Y	1.000	0.01%	2,594.80	0.00	2,594.80	0.00
Purchase	10/22/2020	31846V203	309.03	First American Govt Obligation Fund Class Y	1.000	0.01%	309.03	0.00	309.03	0.00
Purchase	10/23/2020	3137EAEY1	30,000.00	FHLMC Note 0.125% Due 10/16/2023	99.585	0.26%	29,875.50	0.73	29,876.23	0.00
Subtotal			45,761.47				45,636.97	0.73	45,637.70	0.00
TOTAL ACQUISITIONS			45,761.47				45,636.97	0.73	45,637.70	0.00
DISPOSITIONS										
Sale	10/23/2020	31846V203	29,876.23	First American Govt Obligation Fund Class Y	1.000	0.01%	29,876.23	0.00	29,876.23	0.00
Subtotal			29,876.23				29,876.23	0.00	29,876.23	0.00
Paydown	10/15/2020	47788BAD6	537.82	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	100.000		537.82	0.87	538.69	0.00
Paydown	10/15/2020	47788CAC6	1,745.94	John Deere Owner Trust 2018-A A3 2.66% Due 4/18/2022	100.000		1,745.94	22.68	1,768.62	0.00
Paydown	10/15/2020	47788EAC2	4,732.54	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	100.000		4,732.54	160.86	4,893.40	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Paydown	10/15/2020	65479GAD1	4,806.23	Nissan Auto Receivables Trust 2018-B A3 3.06% Due 3/15/2023	100.000		4,806.23	163.06	4,969.29	0.00
Paydown	10/19/2020	43814UAG4	2,539.78	Honda Auto Receivables Trust 2018-2 A3 3.01% Due 5/18/2022	100.000		2,539.78	55.02	2,594.80	0.00
Subtotal			14,362.31				14,362.31	402.49	14,764.80	0.00
Security Withdrawal	10/06/2020	31846V203	284.23	First American Govt Obligation Fund Class Y	1.000		284.23	0.00	284.23	0.00
Security Withdrawal	10/26/2020	31846V203	104.17	First American Govt Obligation Fund Class Y	1.000		104.17	0.00	104.17	0.00
Subtotal			388.40				388.40	0.00	388.40	0.00
TOTAL DISPOSITIONS			44,626.94				44,626.94	402.49	45,029.43	0.00
OTHER TRANSACTIONS										
Interest	10/07/2020	3135G0Q89	100,000.00	FNMA Note 1.375% Due 10/7/2021	0.000		687.50	0.00	687.50	0.00
Interest	10/22/2020	3135G03U5	100,000.00	FNMA Note 0.625% Due 4/22/2025	0.000		309.03	0.00	309.03	0.00
Subtotal			200,000.00				996.53	0.00	996.53	0.00
Dividend	10/02/2020	31846V203	16,725.91	First American Govt Obligation Fund Class Y	0.000		0.14	0.00	0.14	0.00
Subtotal			16,725.91				0.14	0.00	0.14	0.00
TOTAL OTHER TRANSACTIONS			216,725.91				996.67	0.00	996.67	0.00

Income Earned

As of October 31, 2020



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
00440EAT4	Chubb INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/03/2020	02/06/2017 02/09/2017 75,000.00	75,000.53 0.00 0.00 75,000.00	709.17 0.00 852.92 143.75	0.00 0.53 (0.53) 143.22	143.22
037833AK6	Apple Inc Note 2.4% Due 05/03/2023	11/29/2018 11/30/2018 100,000.00	97,407.65 0.00 0.00 97,492.78	986.67 0.00 1,186.67 200.00	85.13 0.00 85.13 285.13	285.13
084670BQ0	Berkshire Hathaway Callable Note Cont 2/15/2021 2.2% Due 03/15/2021	03/23/2018 03/27/2018 80,000.00	79,829.52 0.00 0.00 79,861.55	78.22 0.00 224.89 146.67	32.03 0.00 32.03 178.70	178.70
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	06/18/2019 06/19/2019 100,000.00	103,207.85 0.00 0.00 103,134.29	854.51 0.00 1,094.10 239.59	0.00 73.56 (73.56) 166.03	166.03
3130A2UW4	FHLB Note 2.875% Due 09/13/2024	10/21/2019 10/22/2019 100,000.00	104,476.69 0.00 0.00 104,380.52	143.75 0.00 383.33 239.58	0.00 96.17 (96.17) 143.41	143.41
3130AABG2	FHLB Note 1.875% Due 11/29/2021	12/28/2016 12/29/2016 50,000.00	49,878.42 0.00 0.00 49,887.31	317.71 0.00 395.83 78.12	8.89 0.00 8.89 87.01	87.01
313383YJ4	FHLB Note 3.375% Due 09/08/2023	02/26/2019 02/27/2019 100,000.00	102,212.05 0.00 0.00 102,148.09	215.63 0.00 496.88 281.25	0.00 63.96 (63.96) 217.29	217.29
3133EAYP7	FFCB Note 1.95% Due 07/19/2022	07/28/2017 07/31/2017 100,000.00	100,049.91 0.00 0.00 100,047.55	390.00 0.00 552.50 162.50	0.00 2.36 (2.36) 160.14	160.14
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	01/16/2019 01/17/2019 100,000.00	102,278.11 0.00 0.00 102,218.01	981.94 0.00 1,273.61 291.67	0.00 60.10 (60.10) 231.57	231.57

Income Earned

As of October 31, 2020



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3135G03U5	FNMA Note 0.625% Due 04/22/2025	04/27/2020 04/28/2020 100,000.00	99,787.89 0.00 0.00 99,791.84	272.57 309.03 15.63 52.09	3.95 0.00 3.95 56.04	56.04
3135G05X7	FNMA Note 0.375% Due 08/25/2025	08/25/2020 08/27/2020 60,000.00	59,724.59 0.00 0.00 59,729.36	21.25 0.00 40.00 18.75	4.77 0.00 4.77 23.52	23.52
3135G0Q89	FNMA Note 1.375% Due 10/07/2021	10/27/2016 10/28/2016 100,000.00	99,874.83 0.00 0.00 99,885.29	664.58 687.50 91.67 114.59	10.46 0.00 10.46 125.05	125.05
3137EADB2	FHLMC Note 2.375% Due 01/13/2022	01/27/2017 01/30/2017 100,000.00	100,413.96 0.00 0.00 100,386.60	514.58 0.00 712.50 197.92	0.00 27.36 (27.36) 170.56	170.56
3137EAEN5	FHLMC Note 2.75% Due 06/19/2023	09/27/2018 09/28/2018 100,000.00	99,301.99 0.00 0.00 99,323.83	779.17 0.00 1,008.33 229.16	21.84 0.00 21.84 251.00	251.00
3137EAEP0	FHLMC Note 1.5% Due 02/12/2025	03/24/2020 03/25/2020 22,000.00	22,510.53 0.00 0.00 22,500.60	44.92 0.00 72.42 27.50	0.00 9.93 (9.93) 17.57	17.57
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	07/21/2020 07/23/2020 20,000.00	19,904.22 0.00 0.00 19,905.92	14.17 0.00 20.42 6.25	1.70 0.00 1.70 7.95	7.95
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	09/23/2020 09/25/2020 60,000.00	59,819.99 0.00 0.00 59,823.06	3.75 0.00 22.50 18.75	3.07 0.00 3.07 21.82	21.82
3137EAey1	FHLMC Note 0.125% Due 10/16/2023	10/22/2020 10/23/2020 30,000.00	0.00 29,875.50 0.00 29,876.53	0.00 (0.73) 1.56 0.83	1.03 0.00 1.03 1.86	1.86

Income Earned

As of October 31, 2020



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
43814UAG4	Honda Auto Receivables Trust 2018-2 A3 3.01% Due 05/18/2022	05/22/2018 05/30/2018 19,393.69	21,933.27 0.00 2,539.78 19,393.53	23.84 55.02 21.08 52.26	0.04 0.00 0.04 52.30	52.30
44932HAC7	IBM Credit Corp Note 2.2% Due 09/08/2022	12/28/2017 12/28/2017 125,000.00	124,084.82 0.00 0.00 124,124.94	175.69 0.00 404.86 229.17	40.12 0.00 40.12 269.29	269.29
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	07/11/2017 07/18/2017 34.04	571.85 0.00 537.82 34.04	0.46 0.87 0.03 0.44	0.01 0.00 0.01 0.45	0.45
47788CAC6	John Deere Owner Trust 2018-A A3 2.66% Due 04/18/2022	02/21/2018 02/28/2018 8,484.33	10,230.00 0.00 1,745.94 8,484.11	12.09 22.68 10.03 20.62	0.05 0.00 0.05 20.67	20.67
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	07/18/2018 07/25/2018 57,938.33	62,668.53 0.00 4,732.54 57,936.25	85.79 160.86 79.31 154.38	0.26 0.00 0.26 154.64	154.64
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 01/15/2023	10/30/2018 10/31/2018 75,000.00	73,803.93 0.00 0.00 73,848.28	470.57 0.00 656.32 185.75	44.35 0.00 44.35 230.10	230.10
65479GAD1	Nissan Auto Receivables Trust 2018-B A3 3.06% Due 03/15/2023	07/17/2018 07/25/2018 59,137.98	63,943.42 0.00 4,806.23 59,137.29	86.96 163.06 80.43 156.53	0.10 0.00 0.10 156.63	156.63
69371RP59	Paccar Financial Corp Note 3.4% Due 08/09/2023	09/10/2018 09/12/2018 100,000.00	100,082.57 0.00 0.00 100,080.11	491.11 0.00 774.44 283.33	0.00 2.46 (2.46) 280.87	280.87
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 01/25/2023	06/01/2018 06/05/2018 100,000.00	98,584.01 0.00 0.00 98,635.90	485.83 0.00 706.67 220.84	51.89 0.00 51.89 272.73	272.73

Income Earned

As of October 31, 2020



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
9128282Y5	US Treasury Note 2.125% Due 09/30/2024	11/12/2019 11/13/2019 180,000.00	182,464.21 0.00 0.00 182,411.89	10.51 0.00 336.26 325.75	0.00 52.32 (52.32) 273.43	273.43
9128284D9	US Treasury Note 2.5% Due 03/31/2023	04/29/2019 04/30/2019 200,000.00	201,004.67 0.00 0.00 200,970.48	13.74 0.00 439.56 425.82	0.00 34.19 (34.19) 391.63	391.63
912828N30	US Treasury Note 2.125% Due 12/31/2022	01/31/2018 01/31/2018 100,000.00	99,135.26 0.00 0.00 99,167.91	537.02 0.00 716.03 179.01	32.65 0.00 32.65 211.66	211.66
912828XT2	US Treasury Note 2% Due 05/31/2024	07/25/2019 07/26/2019 50,000.00	50,290.70 0.00 0.00 50,283.96	336.07 0.00 420.77 84.70	0.00 6.74 (6.74) 77.96	77.96
912828XX3	US Treasury Note 2% Due 06/30/2024	08/26/2019 08/27/2019 225,000.00	229,587.80 0.00 0.00 229,483.84	1,137.23 0.00 1,516.30 379.07	0.00 103.96 (103.96) 275.11	275.11
			2,694,063.77	10,859.50	342.34	
			29,875.50	1,398.29	533.64	
			14,362.31	14,607.85	(191.30)	
Total Fixed Income		2,696,988.37	2,709,385.66	5,146.64	4,955.34	4,955.34

Income Earned

As of October 31, 2020



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
CASH & EQUIVALENT						
31846V203	First American Govt Obligation Fund Class Y	Various Various 2,222.75	16,725.91 15,761.47 30,264.63 2,222.75	0.00 0.14 0.00 0.14	0.00 0.00 0.00 0.14	0.14
			16,725.91	0.00	0.00	
			15,761.47	0.14	0.00	
			30,264.63	0.00	0.00	
Total Cash & Equivalent			2,222.75	0.14	0.14	0.14
			2,710,789.68	10,859.50	342.34	
			45,636.97	1,398.43	533.64	
			44,626.94	14,607.85	(191.30)	
TOTAL PORTFOLIO		2,699,211.12	2,711,608.41	5,146.78	4,955.48	4,955.48



Account #10065

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Information contained in this monthly statement is confidential and is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of this statement, but may become outdated or superseded at any time without notice.

Custody: Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.


Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



Benchmark Index	Disclosure
ICE BAML 1-5 Year US Treasury/Agency Index	The ICE BAML 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. (Index: GVA0. Please visit www.mlindex.ml.com for more information)



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: November 18, 2020
Subject: YTD District Budget Status Report

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for your review is the YTD District Budget Status Report for the period ending October 31, 2020.

The ***Grants and Other Revenue*** line item reflects the following:

- \$110,000 final payment received for Termination and Release of the 1984 Grant Easement for the 901 Corporate Center Drive, Pomona property.
- \$75,000 received to offset expected expenses for the Bonanza Springs Study.

The first of two payments for the ***MWD RTS Charge*** and the ***MWD Capacity Charge*** were billed this month. The remaining payments will be due in April 2021.

Due to the payment schedule for ***Membership Dues & Fees***, the YTD actuals are high but as expected. This line item is not expected to exceed budget.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD’s financial health

Attachment(s):

Exhibit A – YTD District Budget Status Report

Meeting History:

None

NA/LC

THREE VALLEYS MUNICIPAL WATER DISTRICT				
DISTRICT BUDGET - FISCAL YEAR 2020-2021				
Month Ending October 31, 2020				
	2020-2021 YTD Actual	Annual Budget All Funds	2020-2021 Percent of Budget	2020-2021 Balance Remaining
REVENUES				
OPERATING REVENUES				
Water Sales	28,195,891	63,627,104	44.3%	35,431,213
MWD RTS Standby Charge	39,990	3,687,227	1.1%	3,647,237
MWD Capacity Charge Assessment	420,053	1,394,595	30.1%	974,542
TVMWD Fixed Charges	229,850	717,787	32.0%	487,937
Hydroelectric Revenue	104,368	164,000	63.6%	59,632
NON-OPERATING REVENUES				
Property Taxes	78,353	2,346,337	3.3%	2,267,984
Interest Income	21,719	146,350	14.8%	124,631
Pumpback O&M/Reservoir #2 Reimbursement	683	20,000	3.4%	19,317
Grants and Other Revenue	169,396	5,317	3185.9%	(164,079)
TOTAL REVENUES	29,260,303	72,108,717	40.6%	42,848,414
EXPENSES				
OPERATING EXPENSES				
MWD Water Purchases	25,247,794	57,641,851	43.8%	32,394,057
MWD RTS Standby Charge	1,837,462	3,687,227	49.8%	1,849,765
Staff Compensation	1,570,297	4,377,912	35.9%	2,807,615
MWD Capacity Charge	628,760	1,394,595	45.1%	765,835
Operations and Maintenance	677,718	1,671,585	40.5%	993,867
Professional Services	259,685	566,255	45.9%	306,570
Directors Compensation	70,557	323,892	21.8%	253,335
Communication and Conservation Programs	36,414	183,000	19.9%	146,586
Planning & Resources	31,856	90,500	35.2%	58,644
Membership Dues and Fees	66,661	87,989	75.8%	21,328
Hydroelectric Facilities	2,152	39,000	5.5%	36,848
Board Elections	-	-	0.0%	-
NON OPERATING EXPENSES				
Pumpback O&M/Reservoir #2 Expenses	634	20,000	3.2%	19,366
RESERVE EXPENSES				
Reserve Replenishment	-	238,182	0.0%	238,182
CAPITAL INVESTMENT				
Capital Repair & Replacement	137,753	542,194	25.4%	404,441
Capital Investment Program	373,652	1,934,167	19.3%	1,560,515
TOTAL EXPENSES	30,941,395	72,798,349	42.5%	41,856,954
NET INCOME (LOSS) BEFORE TRANSFERS		(689,632)		
TRANSFER FROM/(TO) CAPITAL RESERVES		(210,337)		
TRANSFER IN FROM OPPORTUNITY RESERVE				
TRANSFER IN FROM ENCUMBERED RESERVES		396,462		
NET INCOME (LOSS) AFTER TRANSFERS		\$ (503,507)		

****This budget is prepared on a modified cash-basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP).**



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: November 18, 2020
Subject: **Warrant List**

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$ 8,113,330.15
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Receive and file the Warrant List for the period ending October 31, 2020 as presented.

Discussion:

The monthly warrant list is provided for your information.

General checks 50685 through 50754 totaling \$765,556.01 are listed on pages 1 to 3.

MWD August water invoice totaling \$7,069,127.60 is listed on page 4.

Wire transfers for taxing agencies, benefit payments and PERS totaling \$101,302.25 are listed on page 4.

Total payroll checks 13599 through 13654 totaling \$177,344.29 are listed on page 4.

Umpqua Bank invoices details are listed on pages 5 to 6.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

Attachment(s):

Exhibit A – Warrant List

Meeting History:

None

NA/LC



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 October 2020
 General Checks 50685 through 50754
 Payroll Wire Transfer 2967 through 2982
 Payroll Checks 13599 through 13654

Check Number	Vendor	Description	Paid Amount
50685	BRENNTAG PACIFIC, INC.	SODIUM HYDROXIDE	7,411.17
50686	CIVILTEC ENGINEERING INC.	MIRAGRAND WELL EQUIPPING DESIGN SERVICES/STANDARD DRAWING DEVELOPMENT	6,102.50
50687	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE - EARTH BASINS CLEAN UP	1,125.00
50688	DELT BUILDERS	ADMIN BATHROOM REMODEL	50,700.00
50689	HERNANDEZ, RAFAEL	T2 CERTIFICATION RENEWAL	60.00
50690	KEMIRA WATER SOLUTIONS, INC.	PAX-XL19	16,933.50
50691	P&D VENTURES INC, DBA JAN-PRO CLEANING SYST	JANITORIAL SERVICE - OCT/ENVIROSHIELD APPLICATION	1,371.45
50692	SOCALGAS	FULTON SERVICE 8/03/20 - 9/01/20	14.30
50693	SOUTHERN CALIFORNIA EDISON	GRAND AVE WELL - SEPT	14,731.74
50694	STEPHEN DORECK, EQUIPMENT RENTALS, INC.	MIRAGRAND WELL DISCHARGE LINE INSTALLATION	147,022.00
50695	ACWA/JPIA	AUTO & GENERAL LIABILITY PROGRAM - 10/1/20 - 10/1/21	75,447.00
50696	AQUILOGIC, INC.	CADIZ STUDY PLAN 8/1/20 - 8/27/20	6,705.40
50697	CELL BUSINESS EQUIPMENT	PLOTTER LEASE - OCT	268.27
50698	CLARIS STRATEGY INC.	PHASE III EMERGENCY RESPONSE PLAN - AMERICAN WATER INFRASTRUCTURE ACT OF 2018	4,674.00
50699	CORBISHLEY, THOMAS	MIRAGRAND WELL NOISE MONITORING AND REPORTING SERVICES	7,230.00
50700	D & H WATER SYSTEMS INC.	HD MOTOR BRUSH KIT/TUBE ASSY	245.79
50701	DE LAGE LANDEN FIN SVCS, INC.	VOIDED	0.00
50702	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEF RD: OCTOBER 4 PAYROLL	8,577.50
50703	PRIME SYSTEMS IND AUTOMATION	WONDERWARE SCADA APPLICATION DEVELOPMENT PROGRAMMING/SERVERS	66,633.63
50704	RENE'S PLUMBING REPAIR, INC.	PLUMBING REPAIR	125.00
50705	SOUTHERN CALIFORNIA EDISON	MIRAMAR/WILLIAMS/FULTON/PM-26/SCADA/PUMPBACK - SEPT	1,268.58
50706	ACWA/JPIA	WORKER'S COMPENSATION 7/01/20 - 9/30/20	11,133.92
50707	BRENNTAG PACIFIC, INC.	SODIUM HYPOCHLORITE	2,235.99



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 October 2020

Item 6.B - Exhibit A

General Checks 50685 through 50754
 Payroll Wire Transfer 2967 through 2982
 Payroll Checks 13599 through 13654

Check Number	Vendor	Description	Paid Amount
50708	D & H WATER SYSTEMS INC.	ROLLER ASSY	165.31
50709	G.M. SAGER CONST CO., INC.	ASPHALT AT MIRAMAR	1,450.00
50710	HACH COMPANY	CHLORINE REAGENT SETS/AMMONIA/MONOCHLORAMINE/NITRITE/TOTAL CHLORINE	2,064.83
50711	LOWE'S	GLOVES/SCREWS/PLYWOOD/RAGS/TOWELS/DUCT TAPE/DOOR KNOB/CLEANING SUPPLIES	406.63
50712	OFFICE DEPOT	SHIPPING TAPE	61.30
50713	PEST OPTIONS INC.	MICE/RATS REMOVAL	185.00
50714	POLYDYNE, INC	CLARIFLOC	10,253.12
50715	SAN GABRIEL VALLEY MWD	WATER DELIVERY TO NORTH AZUSA CONNECTION	16,725.00
50716	SOCALGAS	FULTON SERVICE 9/01/20 - 10/02/20	15.29
50717	SOUTHERN CALIFORNIA EDISON	MIRAMAR/WILLIAMS/FULTON - SEPT	845.06
50718	THOMPSON PLUMBING SUPPLY	VALVES/SOAP DISPENSERS/SENSORS/URINAL KITS/HANDLE GASKETS/SEALS/RINGS	827.68
50719	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	44,656.82
50720	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	5,472.09
50721	WEX BANK	FUEL 9/1/20-9/30/20	781.79
50722	ACWA/JPIA	ACWA EMPLOYEE BENEFITS - NOVEMBER 2020	51,155.82
50723	AFLAC	AFLAC SUPP. INS: OCTOBER 2020 (EMPLOYEE REIMBURSED)	1,165.84
50724	BRUNICK, MCELHANEY & KENNEDY	LEGAL FEES - SEPT	19,850.00
50725	CA DEPT OF TAX & FEE ADMIN	2020 USE TAX QUARTER 3	109.00
50726	CLARIS STRATEGY INC.	PHASE II RISK & RESILIENCE ASSESSMENT/PHASE III EMERGENCY RESPONSE PLAN - AWIA	15,142.00
50727	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE - OCT	2,940.00
50728	CRYSTAL CLEAR WINDOWS	WINDOW CLEANING	225.00
50729	CV STRATEGIES	STRATEGIC COMMUNICATION SERVICES - VIRTUAL TOUR VIDEO	2,500.00
50730	GARRETT CONCRETE CORING&SAWING	CORE DRILL HOLE FOR NEW VALVE AT POND 1	460.00
50731	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEF RD: OCTOBER 18 PAYROLL	8,577.50



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 October 2020

Item 6.B - Exhibit A

General Checks 50685 through 50754
 Payroll Wire Transfer 2967 through 2982
 Payroll Checks 13599 through 13654

Check Number	Vendor	Description	Paid Amount
50732	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFERD: BOARD-OCTOBER 2020	4,426.67
50733	MICHAEL J ARNOLD & ASSOC, INC.	LEGISLATIVE CONSULTANT OCT/SEPT EXPENSES	6,084.00
50734	PUBLIC WATER AGENCIES GROUP	PWAG ASSESSMENT FOR FOURTH QUARTER 2020	875.00
50735	R & B AUTOMATION, INC.	LIMITORQUE ACTUATOR INSTALL AT POND 2	17,981.42
50736	RELIANCE STANDARD LIFE INS.	ST/LT DISAB: OCTOBER 2020	960.50
50737	STETSON ENGINEERS, INC.	SERVICES FOR PREPARATION OF THE 2020 REGIONAL URBAN WATER MANAGEMENT	8,499.75
50738	SYNCB/AMAZON	LASER PRINTER/CABLE/SOLAR BATTERIES/BATTERIES FOR SOAP & PAPER TOWEL DISPENSERS	620.83
50739	THE CHURCH OF JESUS CHRIST OF, LATTER-DAY SAINTS	GRAND AVE WELL PROJECT - TEMPORARY USE AGREEMENT FEE	1,750.00
50740	THE PAPE GROUP INC	FORKLIFT HOSES AND GUIDE REPLACED	1,111.00
50741	THOMAS HARDER & CO.	GRAND AVE WELL-ENGR DESIGN/ANALYSIS/CONSTRUCTION MGMT/INSPECTION	6,176.00
50742	THOMPSON PLUMBING SUPPLY	SLOAN W/CLOSET KIT/SOAP AND PAPER TOWEL DISPENSERS	791.36
50743	BRENNTAG PACIFIC, INC.	SODIUM HYDROXIDE	14,817.19
50744	DE LAGE LANDEN FIN SVCS, INC.	POSTAGE METER LEASING CHARGES 10/15/20 - 11/14/20	249.04
50745	DENALI WATER SOLUTIONS, LLC	SLUDGE REMOVAL - SEPT	14,563.13
50746	GEOSCIENCE SUPPORT SVCS INC	MIRAGRAND WELL DESIGN PROJECT - SEPT	27,361.12
50747	JCI JONES CHEMICALS, INC.	CHLORINE	5,458.88
50748	KEMIRA WATER SOLUTIONS, INC.	PAX-XL19	17,352.40
50749	LARRY BURKE ENTERPRISES	BATTERY FOR UPS	119.06
50750	MC MASTER-CARR SUPPLY COMPANY	LIGHT BULBS/PADLOCKS WITH LABELS/EMERY SANDING ROLL	137.09
50751	OFFICE DEPOT	EMAILED STAMP/CORRECTION TAPE/STAPLER/DATE STAMP/PENS/LEAD PENCILS/TAPE/TONERS	532.31
50752	P&D VENTURES INC, DBA JAN-PRO CLEANING SYST	JANITORIAL SERVICE - NOV	414.20
50753	PRIME SYSTEMS IND AUTOMATION	GENERAL SCADA PROGRAMMING JUL 1 THROUGH SEPT 30, 2020	7,268.00
50754	SOUTHERN CALIFORNIA EDISON	MIRAMAR/GRAND AVE - OCT	11,955.24
TOTAL AMOUNT OF CHECKS LISTED			\$ 765,556.01



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
October 2020

Item 6.B - Exhibit A

General Checks 50685 through 50754
Payroll Wire Transfer 2967 through 2982
Payroll Checks 13599 through 13654

Check Number	Vendor	Description	Paid Amount
12807	METROPOLITAN WATER DISTRICT	AUGUST 2020 MWD WATER INVOICE	7,069,127.60
TOTAL AMOUNT OF WIRE TRANSFERS			\$ 7,069,127.60
2967	FEDERAL TAX PAYMENT	FED TAX: OCTOBER 4 PAYROLL	18,444.60
2968	BASIC PACIFIC	HEALTH SAVINGS ACCT: OCTOBER 4 PAYROLL	1,512.50
2969	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: OCTOBER 4 PAYROLL	19,343.33
2970	STATE TAX PAYMENT	STATE TAX: OCTOBER 4 PAYROLL	6,785.95
2971	CALPERS-457 PLAN	PERS-457 DEFERRED COMP/EMPL LOAN: OCTOBER 4 PAYROLL	3,359.37
2972	LINCOLN FINANCIAL GROUP	401A DEFRD: OCTOBER 4 PAYROLL	600.00
2973	FEDERAL TAX PAYMENT	FED TAX: OCTOBER 18 PAYROLL	17,000.04
2974	BASIC PACIFIC	HEALTH SAVINGS ACCT: OCTOBER 18 PAYROLL	1,512.50
2975	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: OCTOBER 18 PAYROLL	19,060.43
2976	STATE TAX PAYMENT	STATE TAX: OCTOBER 18 PAYROLL	6,245.97
2977	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: OCTOBER 18 PAYROLL	3,060.00
2978	LINCOLN FINANCIAL GROUP	401A DEFRD: OCTOBER 18 PAYROLL	600.00
2979	FEDERAL TAX PAYMENT	FED TAX: BOARD-OCTOBER 2020	1,577.67
2980	BASIC PACIFIC	HEALTH SAVINGS ACCT: BOARD-OCTOBER 2020	516.66
2981	STATE TAX PAYMENT	STATE TAX: BOARD-OCTOBER 2020	328.23
2982	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: BOARD-OCTOBER 2020	1,355.00
TOTAL AMOUNT OF PAYROLL WIRE TRANSFERS LISTED			\$ 101,302.25
PAYROLL SUMMARY			
Check# 13599 - 13654	TOTAL AMOUNT OF PAYROLL CHECKS LISTED		\$ 177,344.29
TOTAL October 2020 CASH DISBURSEMENTS			\$ 8,113,330.15



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 October 2020
 Umpqua Bank E-Payables Invoice Detail Check 50719
 Umpqua Bank Credit Cards Invoice Detail Check 50720

Item 6.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
50719	ACCENT COMPUTER SOLUTIONS, INC.	IT SERVICES - SEPT/PROTECH/OFFICE 365 BUSINESS/BACKUP	4,610.27
50719	AIRGAS SPECIALTY PRODUCTS	AMMONIA/AMMONIUM HYDROXIDE	6,065.35
50719	ALS GROUP USA, CORP	LABORATORY TESTING - THM	200.00
50719	ASCO POWER SERVICES, INC.	SERVICE AGREEMENT 6/26/20 - 6/25/21	1,312.00
50719	CANON FINANCIAL SERVICES, INC.	COPY MACHINE LEASE - SEPT	1,931.11
50719	CITY OF CLAREMONT	REFUSE PICKUP/STREET SWEEPING - SEPT	156.58
50719	CLINICAL LABORATORY OF SB, INC	LABORATORY TESTING - JUL	4,054.50
50719	ESRI, INC.	ARCGIS ONLINE	2,300.00
50719	EUROFINS EATON ANALYTICAL	LABORATORY TESTING - WTP	90.00
50719	FIREMASTER	EXTINGUISHERS ANNUAL MAINTENANCE	1,088.57
50719	FRANCOTYP-POSTALIA, INC.	POSTAGE MACHINE RENTAL 8/8/20 - 11/7/20	111.69
50719	GRAINGER	MOTOR FOR WILLIAMS HYDRO	476.21
50719	GROUND CONTROL SYSTEMS, INC.	IDIRECT EMERGENCY RESPONDER SERVICES FEE - SEPT	279.00
50719	HARRINGTON IND PLASTICS, LLC	CHECK VALVE BALL	178.01
50719	HD SUPPLY FACILITIES MAINT LTD	LYSOL FOAMING DISINFECTANT CLEANER	184.90
50719	IDEXX DISTRIBUTION CORP	VESSELS WITH STANDS AND QUANTI-TRAY	966.58
50719	INTERFACE SECURITY SYSTEMS LLC	EOC WIRELESS BROADBAND SERVICE - OCT	134.88
50719	KONECRANES, INC.	QUARTERLY CAL OSHA INSPECTION WITH PREVENTATIVE MAINT- JUN	345.00
50719	LIGHT BULBS ETC.	EMERGENCY LIGHTS BATTERY PACK/STEM MT PHOTOCELL	99.96
50719	LSL CPAS	2020 GOVERNMENT AUDIT YEAR END	11,349.00
50719	SARTORIUS CORPORATION	PREVENTATIVE MAINTENANCE AND CALIBRATION	477.00
50719	TELEPACIFIC COMMUNICATIONS	TELEPHONE SERVICE 8/16/20 - 9/15/20	1,503.17
50719	TIME WARNER CABLE	BROADBAND SERVICES - WILLIAMS/PLANT 2/FULTON 7/09/20 - 9/20/20	479.94
50719	TROEMNER	RECALIBRATION ANALYTICAL INDIVIDUAL WEIGHTS CERTIFICATIONS	312.48
50719	UNDERGROUND SERVICE ALERT	DIGALERT TICKETS - SEPT	69.40
50719	UNIVERSAL WASTE SYSTEMS	ADMINISTRATION BLDG BATHROOM REMODEL - PORTABLE BATHROOM RENTAL	360.35
50719	VERIZON WIRELESS	CELLULAR/IPAD/HARNESS FLEET SERVICES/MOBILE BROADBAND 8/26/20 - 9/25/20	1,343.35
50719	VIRTUAL GRAFFITI INC.	WATCHGUARD TOTAL SECURITY RENEWAL	1,557.00



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 October 2020
 Umpqua Bank E-Payables Invoice Detail Check 50719
 Umpqua Bank Credit Cards Invoice Detail Check 50720

Item 6.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
50719	VWR INTERNATIONAL INC.	TRYPTONE GLUCOSE EXTRACT/PETRI DISH/DEODORANT PADS/INDICATOR/HYDROGEN PEROXIDE	2,620.52
TOTAL AMOUNT OF UMPQUA BANK E-PAYABLES SERVICES INVOICE			\$ 44,656.82
50720	AMERICAN RED CROSS,	ADULT CPR/AED/FIRST AID ONLINE TRAINING/FAMILY FIRST AID KITS	1,706.13
50720	BACKGROUNDS ONLINE	NEW RECRUIT BACKGROUND CHECK	40.00
50720	CA-NV SECTION AWWA	SEMINARS-BURROUGHS/NELSON/QUINTERO/SUAREZ / CONTACT HRS-AGUIAR/DE JESUS/HARBERSON	600.00
50720	CSDA	ETHICS AB 1234 COMPLIANCE TRAINING - PENA	55.00
50720	IAAP	MEMBERSHIP DUES - AGUIAR	150.00
50720	KEYHERO	KEY FOR HR OFFICE	8.62
50720	MISCELLANEOUS VENDORS	EVENTS REGISTRATIONS & EXPENSES - SEPT	72.48
50720	NEWEGG	SURFACE PROS/COVERS	1,085.85
50720	SCWUA	10/6/20 GROUNDWATER WEBINAR - DE JESUS	25.00
50720	SYNCB/AMAZON	BUSINESS PRIME MEMBERSHIP	196.01
50720	THE GLASS COMPANY	FITNESS CENTER MIRRORS	1,508.00
50720	URBAN WATER INSTITUTE	10/21/20 INFORMATIVE DISCUSSION WITH JEFF KIGHTLINGER WEBINAR - GOYTIA	25.00
TOTAL AMOUNT OF UMPQUA BANK CARD SERVICES INVOICE			\$ 5,472.09



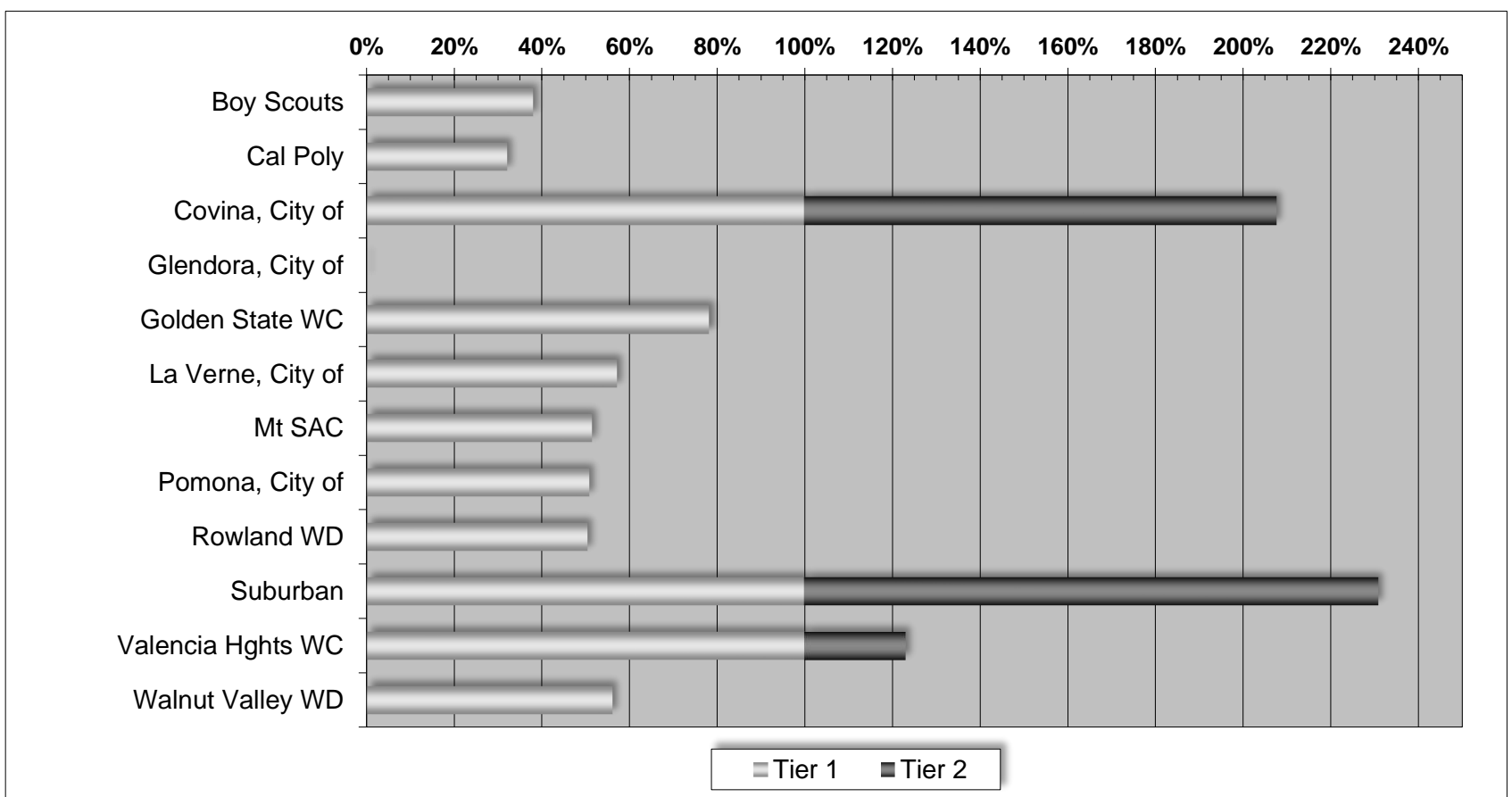
**Tier 1 Balance (in Acre-Feet)
Calendar Year 2020
(through October 2020)**

Agency	Tier 1 Allocation					Balance
		Weymouth	Miramar	CIC	Spreading	
Boy Scouts of America	36	13.5	0.0	0.0	0.0	22.1
Cal Poly Pomona	269	85.9	0.0	0.0	0.0	183.1
Covina, City of *	1,568	0.0	0.0	3,253.6	0.0	-1,685.6
Glendora, City of *	4,101	0.0	0.0	0.0	0.0	4,101.3
Golden State Water Company *	15,714	5,489.7	6,355.1	423.8	0.0	3,445.2
La Verne, City of	8,026	0.0	4,581.2	0.0	0.0	3,445.1
Mt San Antonio College	699	358.8	0.0	0.0	0.0	340.2
Pomona, City of *	7,052	2,702.4	875.7	0.0	0.0	3,474.2
Rowland Water District *	14,741	6,264.5	1,152.5	0.0	0.0	7,323.9
Suburban Water Systems *	1,961	1,981.9	0.0	2,542.9	0.0	-2,563.8
Three Valleys MWD	NA				14.6	NA
Valencia Heights Water Co *	464	0.6	0.0	569.7	0.0	-106.3
Walnut Valley Water District *	26,057	12,803.0	1,786.3	0.0	0.0	11,467.5

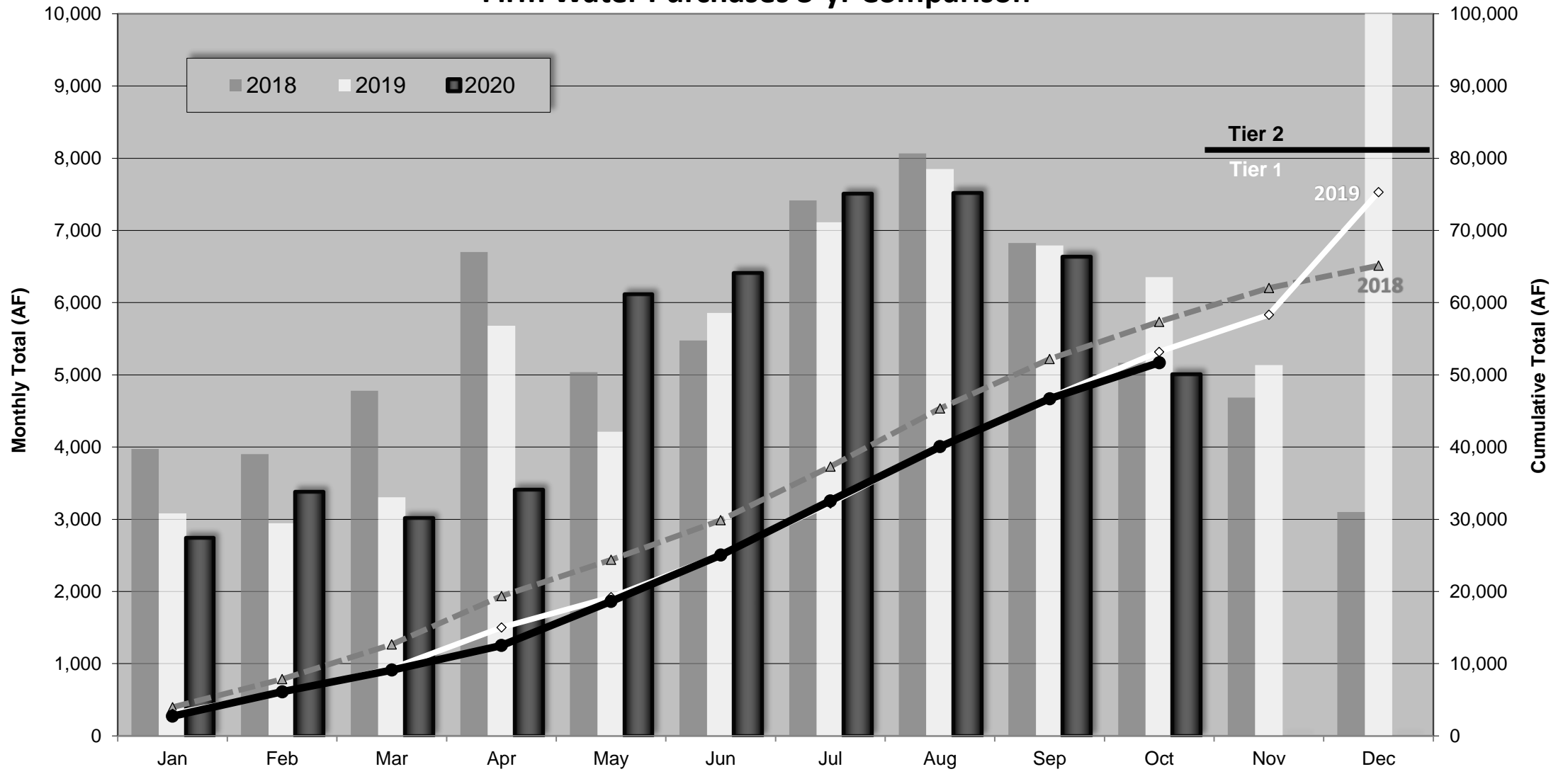
* Deliveries to JWV are assigned to Pomona, RWD, and WVWD.
 Deliveries to BGL are assigned to Suburban, VHWC, GSWC and WVWD.
 Deliveries to CIC are assigned to Covina, Glendora, GSWC, SWS, and VHWC.
 Quantities apportioned to above agencies are preliminary based on available data.

TVMWD Tier 1 Allowable = 80,688
MWD Tier 1 Deliveries = 51,700
TVMWD Tier 1 Balance = 28,988

Overage by Individual Agencies -4,355.6



TVMWD Firm Water Purchases 3-yr Comparison



2020 Firm Water Usage (AF)

Direct Delivery	2,718.9	3,372.6	3,009.7	3,408.9	6,107.4	6,406.6	7,503.0	7,517.4	6,635.0	5,006.0	0.0	0.0	51,685.4
Spreading Delivery	14.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	14.6
Total	2,733.5	3,372.6	3,009.7	3,408.9	6,107.4	6,406.6	7,503.0	7,517.4	6,635.0	5,006.0	0.0	0.0	51,700.0

**Three Valleys Municipal Water District
Miramar Operations Report**

OCTOBER 2020

Water Quality

The treatment plant produced treated water that met or exceeded state and federal drinking water standards.

Water quality data for the month of October (unless otherwise noted)

	Location	Results		Limits	Water Quality Goals
Turbidity	Raw	3.70	NTU	N/A	
Turbidity	Reservoir Effluent	0.06	NTU	0.3	0.04-0.08 NTU
MIB	Lake Silverwood	1	ng/L	N/A	DWR results as of Nov 4, 2020
Geosmin	Lake Silverwood	12	ng/L	N/A	DWR results as of Nov 4, 2020
Total Trihalomethanes	Distribution System	51.1-54.2	µg/l	80	Ranges from 4 distribution locations (Sep 2020 results)
Haloacetic Acids	Distribution System	11.4-12.8	µg/l	60	
Nitrate	Reservoir Effluent	0.5	mg/L	10	<2.0 mg/L
Nitrite	Reservoir Effluent	0.009	mg/L	1	<0.008 mg/L
PFAS	Raw	ND	µg/l	N/A	June 2019 results
Total Organic Carbon	RAA Ratio (Running Annual Average)	1.30		1.00	* RAA results should be greater than minimum limit to comply

Reportable violations made to SWRCB:

NONE

*RAA - Running Annual Average

Monthly Plant Production

		Capacity	Monthly %
Potable water produced from Miramar Plant	1715.3 AF	1844.6 AF	93.0%

Monthly Well Production

	Days in service		Same month prior year	Days in service
Well #1	31	35.6 AF	32.5 AF	31
Well #2	31	80.5 AF	88.5 AF	31
Grand Ave Well	31	104.5	-	0
Total Monthly Well Production		220.5 AF	121.0 AF	

Monthly Sales

La Verne	567.8 AF	29.3%
GSWC (Claremont)	531.7	27.5%
GSWC (San Dimas)	214.9	11.1%
PWR-JWL	618.9	32.0%
Pomona (Mills)	0.0	0.0%
TVMWD Admin	2.6	0.1%
Total Potable Water Sold	1935.9 AF	100.0%

Year To Date 2020-21

	Actual	Budget	% of Budget
Potable Water Sold from Miramar Plant (91.5%)	7,916.7 AF	7,006.0 AF	113.0%
Total Well Production (8.5%)	735.6	714.7	102.9%
Total Potable Water Sold (Plant & Wells)	8,652.2 AF	7,720.7 AF	112.1%
Average monthly water sold	2,163.1 AF		

Hydroelectric Generation (kWh) FY 2020-21

	Monthly kWh		YTD kWh		
	Actual	Budget	Actual	Budget	% of Budget
Miramar					
Hydro 1	284,142	138,043	1,015,188	387,529	262.0%
Hydro 2	0	19,217	0	73,665	0.0%
Hydro 3	0	38,953	265,316	149,319	177.7%
Williams	94,080	74,356	385,360	297,423	129.6%
Fulton	121,760	38,675	463,680	108,291	428.2%
	499,982	309,244	2,129,544	1,016,227	209.6%

Operations/Maintenance Review

Special Activities

- ▶ Due to the COVID-19 Pandemic, all Administrative staff is now working remotely. Operations staff has been decreased to limit contact as much as possible. Distribution sampling and lab analysis continues as normal.
- ▶ Wind and weather conditions caused multiple power outages at the Miramar Plant, forcing us to run on the backup diesel generator on site. Wells 1 & 2 and the Grand Well were also affected and were offline until power was restored. This outage also affected Williams Hydro causing it to go offline. After power was restored all locations were placed back online.
- ▶ The contractor inspected what seemed and now confirmed to be a failed pump located at the backwash recovery area. It will be taken in to be rebuilt.
- ▶ ELAP sent their acceptance letter approving certification of the Miramar Treatment Lab for another two years at which time they will conduct their biennial assessment.
- ▶ Operations staff ordered a tote of an alternative primary coagulant to test against our current primary coagulant for cost efficiency and operation.
- ▶ Golden State Water Company repaired a leaking Cla-Val at Plant 2.
- ▶ Larger chemical feed system and new programming for the well disinfection system was installed by Operations staff. This new equipment will accommodate increased well production since the addition of the Grand Well.

Outages/Repairs

- ▶ There were a number of planned outages by SCE so they could make repairs to the grid. The power has since been restored.

Unbudgeted Activities

- ▶ None

Other

- ▶ All tours were canceled due to the COVID-19 Pandemic until further notice.
- ▶ Operations staff received their annual Chlorine Safety training via Target Safety Solutions. Tests were submitted to staff and CEU certificates will be distributed.

Submitted by: _____

Steve Lang
Chief Operations Officer



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: Brian Bowcock, Division 3

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	La Verne Chamber and city yard sale	La Verne				\$ 200.00
As a Board member representing TVMWD I worked the entire day and people know us well.							
2	6	WELL Water Education for Latino Leaders	La Verne				\$ 200.00
Adan Ortega hosted the event. Speakers; Olivia Trujillo Council from Arvin, Diana Mahmud, Council from South Pasadena, Ken Sansone, SL Environmental Law Group Subject; 100 communities are about to be left holding the bag on tainted water TCP							
3	7	TVMWD BOD	La Verne				\$ 200.00
Regular board meeting to discuss items in the district, Look over our future plans with staff capital projects and finances.							
4	8	SGV Legislative Coalition	La Verne				\$ 200.00
Regular monthly meeting to discuss the Calif. Propositions to help the business in the area.							
5	13	WQA Special BOD meeting	La Verne				\$ 200.00
Discussion of renewing contracts and discussion of the existing assessment							
6	14	WQA Legislative Committee meeting	La Verne				\$ 200.00
Update on the Propositions that will affect water issues.							
7	20	La Verne Chamber of Commerce BOD meeting	La Verne				\$ 200.00
Discussion of all Propositions that will affect small businesses in town.							
8	21	TVMWD BOD meeting	La Verne				\$ 200.00
Discussion of issues in the district and update from our lobby representative out of Sacramento of all Assembly and Senate Bills coming up.							
9	22	SCWUA	La Verne				\$ 200.00
Regular monthly meeting Attorney Day. James Campa from Rowland Water District gave us an update for all Legislative issues from Sacramento including the Corona Virus							
10	28	Six Basins Watermaster	La Verne				\$ 200.00
Regular monthly meeting to discuss issues within the district. Upcoming Assessments and Operating Safe Yield for 2021.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 0.00

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,000.00

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

TOTAL \$ 1,850.00

I certify the above is correct and accurate to the best of my knowledge

Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: David De Jesus, MWD

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	1	COVID Economic Impact Round-table					\$ 200.00
<p>This Financial meeting revolved around the potential impact to businesses and their customer base. The economic outlook both locally and state wide were presented as perceived under an extended COVID19 perspective with discussion ensuing regarding available options to address such shortfalls given the mandates set forth by the Governor.</p>							
2	9	Northern Caucus Meeting / IRP Board Leadership Meeting					\$ 200.00
<p>Attended the caucus group meeting to discussed agenda items with MWD management to receive updates on agenda items.</p>							
3	12	Committee Meetings					\$ 200.00
<p>Attended the posted monthly board committee meetings via ZOOM. Oral reports on the pertinent issues will be provided at the TVMWD Board Meeting.</p>							
4	13	Board Meeting					\$ 200.00
<p>Attended the posted meetings via ZOOM. Oral reports on the pertinent issues will be provided at the next regularly scheduled TVMWD Board Meeting.</p>							
5	14	Colorado River Board Meeting					\$ 200.00
<p>Attended the meeting as the voting alternate for Dir Peterson for MWDSC. Report provided by Dir Peterson and staff at the MWD monthly committee meeting.</p>							
6	16	IRP Leadership Meeting					\$ 200.00
<p>Weekly (Friday) meeting with IRP assigned staff and committee chair Pressman to discuss and develop strategies and approaches to be presented at the IRP meeting later in the month. These weekly meetings include the review and analysis of other meetings held by staff with member agency managers, and feedback received from other outside interested parties.</p>							
7	20	California Water Policy Transformative Leadership Webinar Series					\$ 200.00
<p>It starts with knowing and caring about what's going on around you socially and well as politically. Only then can focus be placed to address the issues of social injustice, and climate change impacts in our communities. And on the importance of increasing diversity in the workplace, leaders must "walk the talk."</p>							
8	27	MWD Executive Committee Meeting and IRP Committee Meeting					\$ 200.00
<p>Chaired the IRP meeting on Pressman's excused absence. Also as the Vice of the Board attended the Executive Committee and other meeting held throughout the day.</p>							
9	28	Meeting with COO Upadhyay					\$ 200.00
<p>A meeting was held with the Chief Operating Officer to discuss a number of issues and to obtain updates on current matters.</p>							
10	29	Annual E/O Directors First Virtual Tour					\$ 200.00
<p>Due to COVID19 restrictions on social distancing and MWD travel restrictions this years Directors Engineering and Operations Tour was conducted virtually. Directors were provided with scenes and videos of facilities undergoing improvements with staff provided prerecorded explanations along with real time Q and A sessions after every "virtual stop."</p>							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 0.00

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,000.00

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

TOTAL \$ 1,850.00

I certify the above is correct and accurate to the best of my knowledge

Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: David De Jesus, Division 2

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	5	Meeting with GM, and Board President					\$ 200.00
Meeting with President and GM to discuss developments in the Districts Mira mar 2.0 Agreement, old Baldy Well Agreement and the status of the issues at MWD (San Diego lawsuit, Board Chair elections and the IRP Program.							
2	6	SCWUA Groundwater Remediation Seminar					\$ 200.00
Attended the seminar as listed presented by Cathy Swanson of "Purite" who provided insights into the acceptable methods currently used to remediate contamination such as PFOS/PFAS and other already identified contaminants.							
3	7	Board Workshop Meeting					\$ 200.00
Board members were provided with presentations from Chris Palmer from Cal. Special Districts on activities there and from Julia Hall ACWAs legislative advocate along with Dave Pedersen GM of Las Vergenes MWD regarding updates to the Public Safety Power Shutoff's.							
4	8	Chino Basin Appropriative Pool Meeting					\$ 200.00
The committee was presented with the Ground-Level Monitoring Committee 2019-2020 Annual Report where it basically substantiated the finding that the basin in "good health" with strong storage levels. Staff updates included the status of the 2020/2021 Assessment Package.							
5	15	ACWA Webinar on TCP Contamination					\$ 200.00
Speakers Ken Sansone and Tyler Holyoak provided the attendees with insights and experiences observed regarding TCP Contamination in groundwater and the cost behind addressing the issue.							
6	19	Walnut Board Meeting					\$ 200.00
Attended the regularly scheduled board meeting as the Districts representative. I provided the board members with an MWD report of action taken. I also availed myself to answer any questions regarding the District and/or MWD activities,							
7	21	District Monthly Board Meeting					\$ 200.00
Attended the board meeting as the TVMWD representative out of Division 2 and also may myself available to provide the board with information regarding board action at MWD.							
8	22	Chino Basin Water Master Board Meeting					\$ 200.00
Attended the monthly meeting as the Districts voting alternate to Bob Kuhn. As usual Mr. Kuhn will report to the board at the Districts board meeting.							
9	23	SGV PAN "Decision 2020" political outlook					\$ 200.00
The attendees were treated to a robust presentation and discussion a number of political topics (such as statewide initiatives) including the speakers perspective on the Presidential Elections. For those with additional questions the speakers offer their emails. Dan.schnur@laverne.edu and mgodwin@laverne.edu							
10	26	San Gabriel Valley Water Assoc Board of Directors Meeting					\$ 200.00
Monthly meeting to discuss legislatives status on State bills impacting the San Gabriel Basin. In addition updates where provided on MWD matters.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 0.00

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,000.00

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

TOTAL \$ 1,850.00

I certify the above is correct and accurate to the best of my knowledge

Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: Carlos Goytia, Division 1

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	City of Pomona	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Joint Collaboration with Mayor Tim Sandoval and Council Member Victor Preciado to distribute basic needs to the community during the pandemic.							
2	5	Spadra Basin Advisory Committee	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Attended and participated in board discussions							
3	6	TVMWD	Pomona	Claremont	32.0	\$ 18.40	\$ 200.00
Training w/Robert Peng at Three Valleys							
4	7	TVMWD Board Meeting	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Attended and participated in board discussions and deliberations							
5	8	PWR Joint Waterline	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Attended and participated in board discussions							
6	12	SGVRC - Gov't Affairs Committee	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Attended and participated in committee discussions on 2020 Regional Elections							
7	14	Pomona Covid-19 Action Committee Meeting	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Participated in committee discussions and pre-planning for basic needs event at Fairplex in Pomona							
8	21	TVMWD Board Meeting	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Attended and participated in board discussions and deliberations							
9	22	SCWUA Meeting	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Attended and participated in board discussions							
10	29	City of Pomona	Pomona	Pomona	0.0	\$ 0.00	\$ 200.00
Committee basic needs event in collaboration w/Senator Connie Leyva, Supervisor Solis Mayor Tim Sandoval CM Victor Preciado							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 18.40

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,018.40

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

TOTAL \$ 1,868.40

I certify the above is correct and accurate to the best of my knowledge

Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: Denise Jackman, Division 7

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	7	Three Valleys MWD Board Meeting	Rowland Heights				\$ 200.00
Attend and participate in decisions regarding the District related to Three Valleys Municipal Water District.							
2	13	Rowland Water District Board Meeting	Rowland Heights				\$ 200.00
Attend and represent TVMWD and Division 7 at the Board of Directors meeting for Rowland Water District.							
3	14	LAFCO Meeting	Rowland Heights				\$ 200.00
Attended and represented TVMWD regarding issues related to Division 7 at LAFCO.							
4	15	SGV Council of Governments	Rowland Heights				\$ 200.00
Attended the meeting with COG to be updated on the issues related to Division 7 and Three Valleys Municipal Water District. Heard issues related to homelessness, economic impact of Covid and other issues related to the San Gabriel Valley.							
5	19	Walnut Valley Water District Board Meeting	Rowland Heights				\$ 200.00
Attend and represent TVMWD and Division 7 at the Board of Directors meeting for Walnut Valley Water District.							
6	20	Module 3 SDLA Part 1	Rowland Heights				\$ 200.00
Attended CSDA Module 3 to Leadership training.							
7	21	Three Valleys MWD Board Meeting	Rowland Heights				\$ 200.00
Attend and participate in decisions regarding the District related to Three Valleys Municipal Water District.							
8	22	ACWA Leadership	Rowland Heights				\$ 200.00
Attended the ACWA Leadership meeting to understand the ongoing issues related to ACWA, TVMWD and Division 7.							
9	27	L.A. County Board of Supervisors Meeting	Rowland Heights				\$ 200.00
Attended the LACOUNTY BOS to represent Division 7 and TVMWD to understand issues related to changes in San Gabriel Valley, specifically Division 7.							
10	28	Six Basins Watermaster Board Meeting	Rowland Heights				\$ 200.00
Attended board of directors meeting regarding issues related to TVMWD interests in Pomona and Claremont.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 0.00

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,000.00

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

TOTAL **\$ 1,850.00**

I certify the above is correct and accurate to the best of my knowledge

Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: Bob Kuhn, Division 4

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	1	Glendora Chamber Legislative Committee	Glendora	Glendora	0.0	\$ 0.00	\$ 200.00
Monthly Legislative meeting with local legislators reps. Discussion regarding propositions on the Ca. ballot							
2	5	Gen Manager and VP of the Board	Glendora				\$ 200.00
Discussion of the upcoming board meeting. Issues with MWD and Chino Basin updates							
3	7	Board Workshop meeting	Glendora				\$ 200.00
Several issues related to the business of the district. See the agenda for the meeting.							
4	8	CBWM Agricultural Pool	Glendora				\$ 200.00
update on thee pools issues with the court hearings coming up.							
5	15	CBWM Pool Chairs and Exec. Committee	Glendora				\$ 200.00
Discussions on issues of different pools issues and upcoming court issues							
6	20	Review of Assessments coming up and Executive committee	Glendora	Rancho Cucamonga	32.0	\$ 18.40	\$ 200.00
7	27	CBWM Gen Manager and Executive committee	Glendora	Rancho Cucamonga	32.0	\$ 18.40	\$ 200.00
Issues regarding court hearing.							
8			Glendora				
9			Glendora				
10			Glendora				

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1	10	Glendora Chamber of Commerce annual dues	\$ 200.00
2	21	Glendora Chamber of Commerce Dues correction. I thought annual dues were \$200. they are \$300.	\$ 100.00
3			
4			
5			

Subtotal Miscellaneous Expense	\$ 300.00
Subtotal Mileage	\$ 36.80
Subtotal Meeting Compensation	\$ 1,400.00
Subtotal All	\$ 1,736.80
Mandatory Deferred Compensation @ 7.5%	(\$ 105.00)
TOTAL	\$ 1,631.80

I certify the above is correct and accurate to the best of my knowledge


Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15

Glendora Chamber of Commerce
 224 N Glendora Ave
 Glendora, CA 91741
 (626) 963-4128 | fax: 626-914-4822
 info@glendora-chamber.org

Payment

Item 6.E

Payment Date: 10/12/20
 Reference Number: 4829
 Payment Method: Check

Three Valleys MWD
 Bob Kuhn
 1021 E. Miramar Avenue
 Claremont, CA 91711

Payment Date	Reference Number
10/12/20	4829

Date	Invoice Reference	Line Items	Invoice Amount	Invoice Balance	Paid Amount
10/12/20	21424026	\$300.00 New Member Dues	\$300.00	\$0.00	\$200.00
Total:					\$200.00

Glendora Chamber of Commerce
 224 N Glendora Ave
 Glendora, CA 91741
 (626) 963-4128 | fax: 626-914-4822
 info@glendora-chamber.org

Payment

Item 6.E

Payment Date: 10/22/20
 Reference Number: 4830
 Payment Method: Check

Three Valleys MWD
 Bob Kuhn
 1021 E. Miramar Avenue
 Claremont, CA 91711

Payment Date	Reference Number
10/22/20	4830

Date	Invoice Reference	Line Items	Invoice Amount	Invoice Balance	Paid Amount
10/12/20	21424026	\$300.00 New Member Dues	\$300.00	\$0.00	\$100.00
				Total:	\$100.00



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: John Mendoza, Division 6

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	6	SCWUA Contact hour class	Pomona	Pomona			\$ 200.00
Remediation with Iron Exchange Technology							
2	7	TVMWD Board of Directors meeting	Pomona	Pomona			\$ 200.00
Meeting of the TVMWD Board to vote and discuss on important issues.							
3	12	Government Affairs Committee	Pomona	Pomona			\$ 200.00
Meeting of various SGV business and local officials to vote and discuss important issues of importance.							
4	13	MWD Board meeting	Pomona	Pomona			\$ 200.00
Meeting of the board MWD with the issue of new board member Chairwomen.							
5	15	Chino Basin Watermaster	Pomona	Pomona			\$ 200.00
Meeting of the Advisory committee and approval of OBMP. see minutes							
6	19	Pomona City Council meeting	Pomona	Pomona			\$ 200.00
Meeting of the Pomona City Council with emphasis on getting out the vote and others city related issues.							
7	21	TVMWD Board of Directors meeting	Pomona	Pomona			\$ 200.00
Meeting of the Board of directors to discuss issues and vote on important water projects and other related issues.							
8	22	SCWUA Legislative up date	Pomona	Pomona			\$ 200.00
James Ciampa presented important legislative issues related to water agencies.							
9	28	Six Basins Watermaster	Pomona	Pomona			\$ 200.00
Meeting of Six Basins board members to vote on issues related to the basin.							
10			Diamond Bar				

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense \$ 0.00

Subtotal Mileage \$ 0.00

Subtotal Meeting Compensation \$ 1,800.00

Subtotal All \$ 1,800.00

Mandatory Deferred Compensation @ 7.5% (\$ 135.00)

TOTAL \$ 1,665.00

I certify the above is correct and accurate to the best of my knowledge

Signature

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



DIRECTOR EXPENSE SHEET

Submit Form

Item 6.E

NAME: Jody Roberto, Division 5

MONTH / YEAR

October

2020

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	7	TVMWD Board meeting	Diamond Bar	Web meeting			\$ 200.00
Regular board meeting for TVMWD was held via web to review district business.							
2	8	Pomona Walnut Rowland joint water line commission meeting	Diamond Bar	Web meeting			\$ 200.00
Matt, David, Carlos and I attended. The committee reported the PWR audit report was clean. Matt provided report for TVMWD. The calendar for 2021 quarterly meetings was provided.							
3	12	San Gabriel Valley Chamber of Commerce Government Affairs Committee meeting	Diamond Bar	Web meeting			\$ 200.00
Three Valleys was well represented at the Gov Affairs meeting. The discussion was on the upcoming election including races in San Gabriel Valley and a brief report on the ballot measures was provided. Leg staffers also provided reports.							
4	15	San Gabriel Valley Economic Partnership meeting	Diamond Bar	Web meeting			\$ 200.00
The lunch meeting topic was Supply Chain Interrupted with speakers Jay Tsao, CEO, Globesmart Technologies and Vincent Iacopella, Exec VP, Alba Wheels Up International. They talked about shipping problems at Ports where containers are backed up but bottleneck in deliveries is usually in final mile. Holiday sales will be primarily e-commerce causing more strain on deliveries.							
5	21	TVMWD Board meeting	Diamond Bar	Web meeting			\$ 200.00
Regular board meeting for TVMWD was held via web to approve district business.							
6	22	WVWD special meeting	Diamond Bar	Web meeting			\$ 200.00
There was discussion on water rate increase that will be effective January 1, 2021 and will be reflected on February bills.							
7	23	San Gabriel Valley Public Affairs Network Meeting	Diamond Bar	Web meeting			\$ 200.00
David, Brian and I attended the Election Forecast hosted by SGV PAN. Marcia Godwin from University of La Verne and Dan Schnur from USC, Berkely and Pepperdine were the speakers. Both were very interesting but neither wanted to project the outcome of the election.							
8	27	Rowland Water District Meeting	Diamond Bar	Web meeting			\$ 200.00
Rowland held a special board meeting to discuss rate changes and upcoming agenda items.							
9	28	Six Basins Watermaster	Diamond Bar	Web meeting			\$ 200.00
There was discussion on new recharge basin at San Antonio spreading grounds, past substantial injury analysis, and the 2021 Operating Safe Yield.							
10			Diamond Bar				

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature _____


Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 0.00
Subtotal Meeting Compensation	\$ 1,800.00
Subtotal All	\$ 1,800.00
Mandatory Deferred Compensation @ 7.5%	(\$ 135.00)
TOTAL	\$ 1,665.00

* Mileage is reimbursed at IRS Standard Business Mileage Rate

**Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: November 18, 2020
Subject: **FY 20-21 1st Quarter Reserve Schedule**

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for Board review is the Reserve Schedule as of September 30, 2020. This schedule identifies encumbered reserves that have been set aside for specific projects, board designated and unassigned reserves.

Strategic Plan Objective(s):

- 3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health
- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – FY 20-21 1st Quarter Reserve Schedule

Meeting History:

None

NA/JL

TVMWD RESERVES SCHEDULE

RESERVE GOAL

FUND BALANCE	June 30, 2020 BALANCE	SOURCES	USES	TRANSFERS	September 30, 2020 BALANCE
RESERVED FOR ENCUMBRANCE					
Vehicle Replacement	-	40,000	-		40,000
SCADA Modification & Upgrades	100,170	-	-		
Admin Bldg Improvements	-	66,000	-		66,000
Bldg Modifications-Bathroom Upgrades	68,072	-	(2,107)		65,965
Filter Aid System Upgrades	30,000	-	-		30,000
Carpet Replacement	17,952	-	(17,952)		
MiraGrand Well		1,700,000	(132,432)		1,567,568
Miramar Plant-Alternative Disinfectn	124,167	-	-		124,167
Backwash Pond Gate Valves	36,100				
AWIA Project	20,000	-	(18,696)		
Well #1 Rehabilitation		200,000	-		200,000
Emerald Relocation		20,000	-		20,000
PM-27 Connection		25,000	-		25,000
PM-29 Connection		25,000	-		25,000
Chemical Area Cover Structures		60,000	(4,410)		55,590
	\$ 396,461	\$ 2,136,000	\$ (175,597)	\$ -	\$ 2,219,290

BOARD DESIGNATED					
Board Elections	\$ 121,818	38,182	-	-	\$ 160,000
Water Management	200,000	-	-	-	200,000
Water Rate Stabilization	1,353,755	-	-	-	1,353,755
Capital Asset R/R	5,509,584	-	-	-	5,509,584
Opportunity	2,350,000	-	-	-	2,350,000
Employee Benefits - Pension & OPEB	378,237	-	-	-	378,237
Emergency	-	-	-	-	-
	\$ 9,913,394	\$ 38,182	\$ -	\$ -	\$ 9,951,576

Lower	Upper
\$ 160,000	\$ 240,000
-	5,000,000
1,200,000	\$ 1,800,000
4,800,000	10,400,000
2,000,000	3,000,000
-	3,400,000
-	48,424
\$ 8,160,000	\$ 23,888,424

UNASSIGNED					
General	\$ 121,384	-	-	-	\$ 121,384
	\$ 121,384	\$ -	\$ -	\$ -	\$ 121,384



THREE VALLEYS MUNICIPAL WATER DISTRICT 2021 BOARD MEETING AND CONFERENCE SCHEDULE Adopted: DRAFT

LEGEND
Board Meetings
MWD Inspection Tours - TBD
District Holidays
Major Conferences
Leadership Breakfast - TBD

JANUARY 2021
Holiday - January 1
Board Meeting - January 6
Board Meeting - January 20

FEBRUARY 2021
Board Meeting - February 3
Holiday - February 15
Board Meeting - February 17

MARCH 2021
Board Meeting - March 3
Board Meeting - March 17
CA-NV Operator Symposium - March 23-24

APRIL 2021
Board Meeting - April 7
Board Meeting - April 21

MAY 2021
ACWA Spring Conference - May 4-7
Board Meeting - May 5
Board Meeting - May 19
Holiday - May 31

JUNE 2021
Board Meeting - June 2
AWWA Annual Conference - June 13-16
Board Meeting - June 16

JULY 2021
Holiday - July 5
Board Meeting - July 7
Board Meeting - July 21
<i>July Board meetings subject to cancellation</i>

AUGUST 2021
Board Meeting - August 4
Board Meeting - August 18
CSDA Annual Conference - Aug. 30 - Sept. 2
<i>August Board meetings subject to cancellation</i>

SEPTEMBER 2021
Board Meeting - September 1
Holiday - September 6
Board Meeting - September 15

OCTOBER 2021
Board Meeting - October 6
Board Meeting - October 20
CA-NV Fall Conference - October 18 - 21

NOVEMBER 2021
Board Meeting - November 3
Holiday - November 11
Board Meeting - November 17
Holiday - November 25-26
ACWA Fall Conf. - November 30 - December 3

DECEMBER 2021
Board Meeting - December 1
Board Meeting - December 15
Holiday - December 24
Holiday - December 31



**Board of Directors
Staff Report**

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager *[Signature]*
Date: November 18, 2020
Subject: **Resolution No. 20-11-881 Tax Sharing Exchange County Sanitation District No. 21, Annexation No. 21-764**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Requested Action:

Approve the following:

- 1. Three Valleys Municipal Water District Resolution No. 20-11-881 for County Sanitation District No. 21 Tax Sharing Resolution Annexation No. 21-764; and**
- 2. Direct staff to return the documents back to the County Sanitation District of Los Angeles County with proper documentation.**

Alternative Action:

The TVMWD Board may deny the request, upon which the County Sanitation District will make this request to the County Board of Supervisors for a final determination.

Discussion:

The applicant for project has requested annexation of their respective property to the County Sanitation District to receive off-site disposal of sewage. The annexation process requires that a resolution for property tax revenue exchange be adopted by all of the affected agencies prior to approval.

Three Valleys will not lose any existing ad valorem tax revenue it currently receives from the affected territories; Three Valleys would give up a portion of the revenue received from future “increased assessed valuation only.”

Listed below is a matrix and description for the pending tax sharing resolution that requires Board approval:

Project No.	TVMWD Current Tax Share	Percent	Adjustments	TVMWD Net Share
<i>The property consists of: Tax Rate Areas 13171</i>				
A-21-764	0.003296091	0.3296%	-0.000024436	0.003271655

Upon execution and receipt of the documents, fully conformed copies will be provided back to Three Valleys Municipal Water District.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Resolution No. 20-11-881

Meeting History:

None

NA/ML

TVMWD RESOLUTION NO. 20-11-881

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Library

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 21 OF LOS ANGELES
COUNTY, AND THE GOVERNING BODIES OF

City of Claremont

Three Valleys Municipal Water District

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 21.

"ANNEXATION NO. 764"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 21 entitled *Annexation No. 764*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 21 in the annexation entitled *Annexation No. 764* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2020 or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No. 21 a total of 0.3921098 percent of the annual tax increment attributable to the land area encompassed within *Annexation No. 764* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to County Sanitation District No. 21 as a result of annexation entitled *Annexation No. 764*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 21 of Los Angeles County, and the governing bodies of City of Claremont and Three Valleys Municipal Water District, signatory hereto.

THREE VALLEYS MUNICIPAL WATER DISTRICT

SIGNATURE

Bob Kuhn, President

PRINT NAME AND TITLE

ATTEST:

November 18, 2020

Date

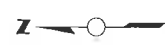
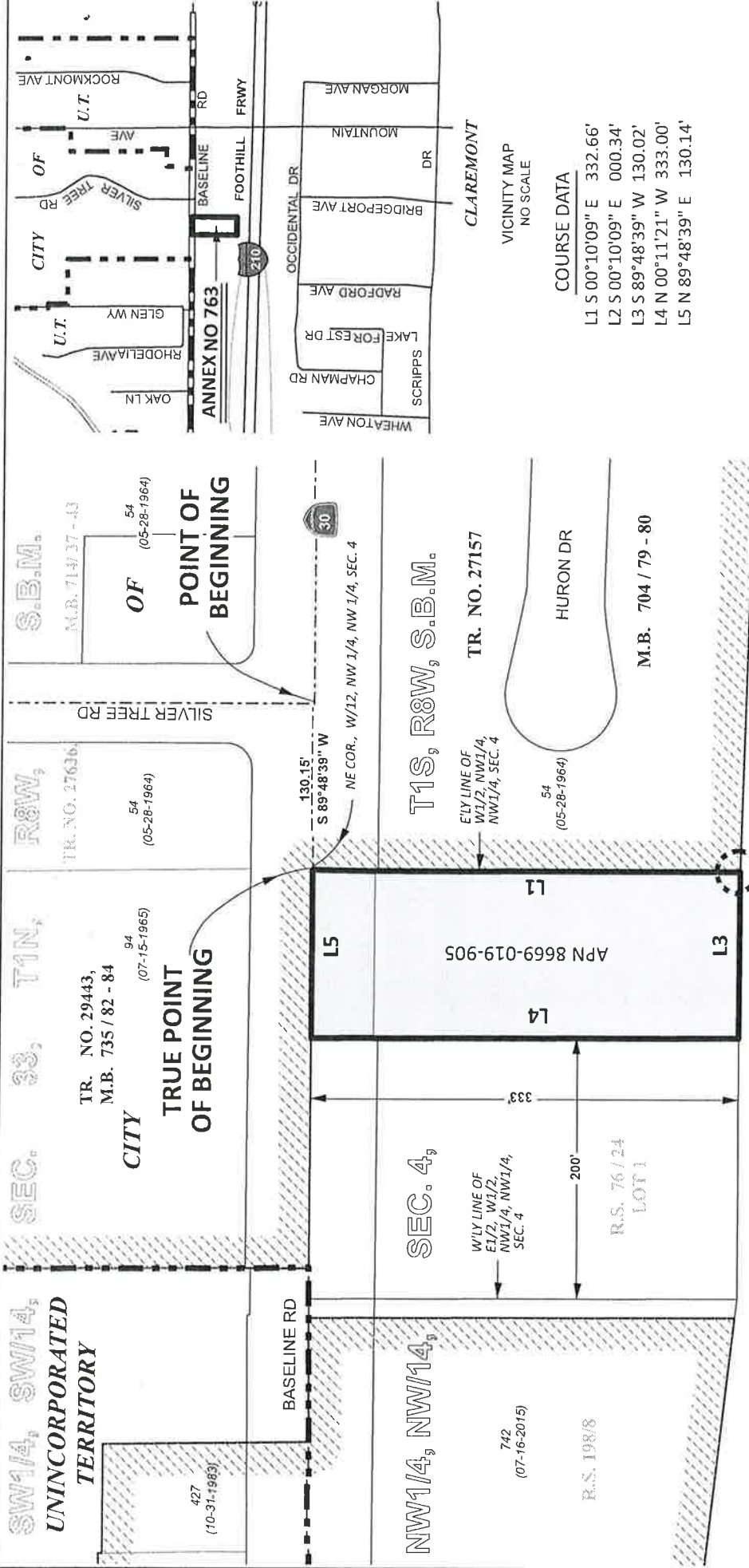
Secretary, Carlos Goytia

(SIGNED IN COUNTERPART)

ANNEXATION TO: CO.SANITATION DIST.NO 21 DEBT S.
ACCOUNT NUMBER: 066.80
TRA: 13171
EFFECTIVE DATE: 07/01/2020
ANNEXATION NUMBER: 764
PROJECT NAME: A-21-764
DISTRICT SHARE: 0.007413671

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.231815506	23.1823 %	0.007413671	0.001718614	-0.001758795	0.230056711
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.0000094471	0.0094 %	0.007413671	0.000000700	0.000000000	0.000094471
003.01	L A COUNTY LIBRARY	0.018358422	1.8358 %	0.007413671	0.000136103	-0.000136103	0.018222319
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.145248969	14.5248 %	0.007413671	0.001076828	-0.001076828	0.144172141
007.31	L A C FIRE-FFW	0.005325555	0.5325 %	0.007413671	0.000039481	0.000000000	0.005325555
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001274534	0.1274 %	0.007413671	0.000009448	-0.000009448	0.001265086
030.70	LA CO FLOOD CONTROL MAINT	0.007212440	0.7212 %	0.007413671	0.000053470	-0.000053470	0.007158970
128.01	CITY-CLAREMONT VIL RP '01 ANX	0.116274138	11.6274 %	0.007413671	0.000862018	-0.000862018	0.115412120
365.05	THREE VALLEY MWD ORIG AREA	0.003296091	0.3296 %	0.007413671	0.000024436	-0.000024436	0.003271655
400.00	EDUCATIONAL REV AUGMENTATION FD	0.078865462	7.8865 %	0.007413671	0.000584682	EXEMPT	0.078865462
400.01	EDUCATIONAL AUG FD IMPOUND	0.168070700	16.8070 %	0.007413671	0.001246020	EXEMPT	0.168070700
400.15	COUNTY SCHOOL SERVICES	0.001171560	0.1171 %	0.007413671	0.000008685	EXEMPT	0.001171560
400.21	CHILDREN'S INSTIL TUITION FUND	0.002325145	0.2325 %	0.007413671	0.000017237	EXEMPT	0.002325145
791.04	CITRUS COMMUNITY COLLEGE DIST	0.020563348	2.0563 %	0.007413671	0.000152449	EXEMPT	0.020563348
791.20	CHILDREN'S CTR FUND CITRUS C C	0.000536360	0.0536 %	0.007413671	0.000003976	EXEMPT	0.000536360
842.03	CLAREMONT UNIFIED SCHOOL DIST	0.192163056	19.2163 %	0.007413671	0.001424633	EXEMPT	0.192163056
842.06	CO.SCH.SERV.FD. - CLAREMONT	0.006669828	0.6669 %	0.007413671	0.000049447	EXEMPT	0.006669828
842.07	DEV.CTR.HDCPD.MINOR-CLAREMONT	0.000734415	0.0734 %	0.007413671	0.000005444	EXEMPT	0.000734415
***066.80	CO.SANITATION DIST.NO 21 DEBT S.	0.000000000	0.0000 %	0.007413671	0.000000000	0.000000000	0.003921098

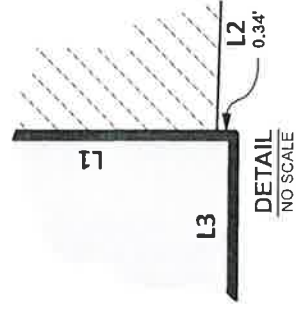
ANNEXATION NUMBER: 764 PROJECT NAME: A-21-764 TRA: 13171
 TAXING AGENCY CURRENT TAX SHARE PROPOSED DIST SHARE ALLOCATED SHARE NET SHARE
 ----- ----- ----- ----- -----
 TOTAL: 1.000000000 100.0000 % 0.007413671 -0.0C3921098 1.000000000



COURSE DATA
 L1 S 00°10'09" E 332.66'
 L2 S 00°10'09" E 000.34'
 L3 S 89°48'39" W 130.02'
 L4 N 00°11'21" W 333.00'
 L5 N 89°48'39" E 130.14'

VICINITY MAP
 NO SCALE

CLAREMONT



SEE DETAIL

FOOTHILL FRWY

CLAREMONT

PROPOSED

COUNTY SANITATION DISTRICT NO. 21
 OF LOS ANGELES COUNTY, CA
 OFFICE OF CHIEF ENGINEER
 ROBERT C. FERRANTE
 CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 764
 TO
 COUNTY SANITATION DISTRICT NO. 21

Recorded

Annexation No. 764 shown thus
 Boundary of Sanitation District No. 21 prior to Annexation No. 764 shown thus
 City Boundary
 Prior Annexations shown thus
 Area of Annexation 0.994 ± Acres

ANNEX. NO.
(RECORDING DATE)

U.T. = UNINCORPORATED TERRITORY

LA County Assessor Landbase,
 CAMS Centerline, DPW City boundary
 LA County Sanitation Districts:
 Annexation Layer and District Layer



Board of Directors Staff Report

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: November 18, 2020

Subject: **Audit Services Agreement**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Board authorization for the General Manager to enter into the attached agreement with Lance, Soll & Lunghard, LLP for audit services.

Discussion:

TVMWD has utilized the audit services of Lance, Soll & Lunghard, LLP (LSL) since FY 07/08. LSL has numerous years of experience and extensive knowledge in working with water agencies. Over the years, LSL has consistently provided outstanding service and professionalism, additional assistance as needed throughout the year, and they work extremely well with TVMWD staff.

The current agreement with LSL has expired. As requested by the board, attached is LSL's revised proposal which is a three-year agreement with the option for two additional years. LSL will rotate the audit partner every two years to increase their objectivity and provide a fresh perspective.

Also attached is LSL's latest peer review, which is an assessment by an independent audit firm of the design of the quality controls and LSL's compliance therewith based on a review of recent accounting and audit engagements.

Staff believes the proposed fee is reasonable for the value of service received. Staff also feels that by retaining LSL as TVMWD's audit firm, we will maintain continuity, a high level of experience, and there will be no impact to staff by introducing a new firm at this time.

Staff discussed this agreement at our Member Agency Manager's Meeting on November 10, 2020. Of our agencies, two stated they require a change of the audit firm every 6-8 years. However, these two agencies and others also expressed that they have no concerns with TVMWD retaining the same auditors.

Strategic Plan Objective(s):

3.3 Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Lance, Soll & Lunghard, LLP Proposal

Exhibit B – Lance, Soll & Lunghard Peer Review Report

Meeting History:

Board of Director's Meeting – October 21, 2020, Action Item

Board of Director's Meeting – November 4, 2020, Information Item

NA/JL



October 21, 2020

James Linthicum, CPA
Chief Finance Officer
Three Valleys Municipal Water District
1021 E. Miramar Avenue
Claremont, CA 91711

Dear Mr. Linthicum,

At your request, Lance, Soll & Lunghard, LLP is providing you a quote for audit services of the Three Valleys Municipal Water District for the next three (3) fiscal years beginning fiscal year ending June 30, 2021 with the option of two (2) additional years. The services to be provided will be performed in accordance with generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

The report to be issued will include the following:

- An audit opinion based on our audit of the financial statements of the Three Valleys Municipal Water District. These financial statements will be included within a Comprehensive Annual Financial Report (CAFR) and meet all the requirements necessary to receive the Government Finance Officers Association Award for Excellence in Financial Reporting.
- A report on internal control over financial reporting and other matters based on and audit of financial statements performed in accordance with Government Auditing Standards. This report will include recommendations on the internal control structure, which consists of the control environment, accounting system, and control procedures; and apparent noncompliance with laws, rules, and regulations and any other material matter coming to our attention during the conduct of the audit examination.

During the course of our audit, we will be available to provide assistance and information to District staff when required including helpful recommendations to management.

We have made it an absolute priority to provide the Three Valleys Municipal Water District with the best service available and we would like to continue to provide this level of service to the District. Since we are familiar with your accounting system, we will be able to perform an efficient and effective audit under current audit standards, which will benefit the District with continuity of firm personnel and minimal disruption to District staff during the audit.



James Linthicum, CPA
 Chief Finance Officer
 Three Valleys Municipal Water District

We are proposing this contract to provide continuous and undisrupted audit services to the District. To offer a fresh look at your organization, increase objectivity and independence, we are including a rotation of audit partners. Mr. Richard Kikuchi will be the audit partner for the audit of the fiscal year ending June 30, 2021, Mr. Bryan Gruber will rotate as the audit partner for the fiscal years ending June 30, 2022 and 2023, and Mr. Richard Kikuchi will rotate back as the audit partner for the fiscal years ending June 30, 2024 and 2025. As part of our services LSL CPAs, will continue to provide extensive Governmental Accounting Standards Board (GASB) assistance to the District throughout the years of the agreement.

Our quoted price for the above procedures will be as follows:

Services	2020-21	2021-22	2022-23	Option Years	
				2023-24	2024-25
District's financial audit	\$ 24,195	\$ 24,670	\$ 25,170	\$ 25,670	\$ 26,180

Again, LSL CPAs looks forward to continue to provide quality services to the Three Valleys Municipal Water District. Please sign below to acknowledge your acceptance of this agreement and return to my attention. Should you or any other representative of the District have additional questions regarding this agreement, please do not hesitate to contact Richard Kikuchi, Partner as (714) 672-0022.

Very truly yours,

Richard K. Kikuchi, Partner
 LANCE, SOLL & LUNGHARD, LLP

RESPONSE:

This letter correctly sets forth the understanding of Three Valleys Municipal Water District.

By: _____

Title: _____

Date: _____

MARK F WILLE
Certified Public Accountant
A PROFESSIONAL ACCOUNTANCY CORPORATION

Report on the Firm's System of Quality Control

January 17, 2020

To the Partners
Lance, Soll & Lunghard, LLP
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Lance, Soll & Lunghard, LLP (the firm) in effect for the year ended May 31, 2019. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants.

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

As a part of our review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.



Opinion


In our opinion, the system of quality control for the accounting and auditing practice of Lance, Soll & Lunghard, LLP in effect for the year ended May 31, 2019 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Lance, Soll & Lunghard, LLP has received a peer review rating of *pass*.

Mark F Wille, APAC

Mark F Wille
A Professional Accountancy Corporation



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: November 18, 2020
Subject: **Approve a Professional Services Agreement for Well Rehabilitation of TVMWD Well No.1, Project No. 58163**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input checked="" type="checkbox"/> Funds Budgeted
<input type="checkbox"/> For Information	<input type="checkbox"/> Cost Estimate: \$117,842	

Staff Recommendation:

Authorize the General Manager to award a Professional Services Agreement for well rehabilitation of TVMWD Well No.1 to Legend Pump & Well Service, Inc. in the amount of \$117,842.

Discussion:

TVMWD Well No.1 Rehabilitation

In late September 2020, TVMWD issued a Request for Proposals (RFP) for well rehabilitation services of TVMWD Well No.1 to contractors that are experienced performing this type of work. District staff received four proposals on October 28, 2020 and have completed its review of the proposals to confirm they were complete and accurate. The scope of work was clearly described and defined in the RFP.

After reviewing all proposals and contacting references, Legend Pump & Well Service (Legend) received the highest ranking. Legend addressed all key tasks and potential concerns listed in the RFP. Legend was able to identify a realistic time commitment and level of effort to successfully complete this project. Their company has substantial experience and success on similar well rehabilitation projects with various water districts and municipalities throughout Southern California. In addition, Legend had the lowest overall fee.

Table 1 depicts each proposal’s fees for the well rehabilitation services for TVMWD Well No.1. The ranking summary is shown below.

TABLE 1 –PROPOSAL RANKINGS &CONSULTANTS’ PROPOSED FEES

Rank	Consulting Firm	Proposed Fee (\$)
1	Legend Pump & Well Service	\$117,842
2	General Pump Company	\$155,740
3	Best Well & Drilling	\$174,150
4	Bakersfield Well & Pump	\$175,100

Staff recommends that the Board authorize the General Manager to execute a professional services agreement with Legend Pump & Well for the well rehabilitation contract.

Staff anticipates the well rehabilitation work will begin in early January 2021 and be completed within 6 to 8 weeks.

Strategic Plan Objective(s):

1.3 – Maintain diverse sources of water supplies and storage

1.4 – Maintain water infrastructure to assure 100% reliability

2.3 – Maintain well efficiency at industry standards

3.3 – Be accountable and transparent with major decisions

Attachment(s):

None

Meeting History:

Board of Director's Meeting – November 4, 2020, Information Item

NA/BP



Board of Directors Staff Report

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: November 18, 2020

Subject: **Approve a Professional Services Agreement for Electrical Upgrades**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input checked="" type="checkbox"/> Funds Budgeted
<input type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate	\$74,940.00

Staff Recommendation:

Authorize the General Manager to award a Professional Services Agreement to design and provide construction management services for Electrical Upgrades at three locations to Mullen and Associates in the amount of \$74,940.00.

Background:

During its regular Board meeting on November 4, 2020, staff provided an informational report on the status of Request for Proposals (RFPs) sent to four engineering firms. The scope of work includes the design upgrades to the electrical systems at the three TVMWD facilities (Miramar Water Treatment Plant, Well No.1, Well No.2) to be capable to connect to a portable generator in the event of a power outage. Maintaining power and ensuring operations in times of unpredictable emergencies such as earthquakes, wildfires, and damaging winds is a critical role for TVMWD. This system is already in place at the recently completed Grand Ave Well and will be part of the Miragrand Well which is currently under development.

The scope of work also includes construction management services but does not include the actual construction. Construction will be scheduled for next fiscal year and under a separate contract. Staff has completed review of the four proposals and is recommending Mullen and Associates to perform this work.

Discussion:

Staff reviewed and ranked the proposals for the proposed project team, their experience, and overall project understanding. This included the logistical and operational needs of

each facility, and the effort for the design and construction elements. A summary of proposed fees is below.

Consulting Firms	
Civiltec Engineering, Inc.	\$46,730.00
Moraes, Pham & Associates	\$69,100.00
Mullen & Associates	\$74,940.00
Stantec	\$116,670.00

Mullen & Associates (Mullen) is a small electrical engineering consultant who specializes in a wide array of electrical projects. Project understanding was evident in the amount of effort (hours) Mullen allocated to each element of the project, summarized as DESIGN and CONSTRUCTION. Staff reviewed the differences among consultants in the effort for design and construction, overall hours, and list of relevant past projects. Staff ranked Mullen the highest in these categories.

The table below shows the number of hours proposed under two main elements of design and construction. Mullen is the most cost-effective proposal on a per hour basis and offers the best combination of experience and value on this project.

PROPOSAL UNIT COSTS	Stantec		Civiltec		Mullen&Assoc		Moraes/Pham	
	Hrs	Hourly Rate	Hrs	Hourly Rate	Hrs	Hourly Rate	Hrs	Hourly Rate
DESIGN	329	\$175.52	134	\$190.07	644	\$94.32	331	\$161.03
CONSTRUCTION	313	\$188.26	106	\$200.57	151	\$94.04	87	\$181.61
Total Hrs / Avg Unit Cost	642	\$181.73	240	\$194.71	795	\$94.26	418	\$165.31

Mullen’s past projects showed the team’s breadth and depth of experience in electrical projects. Staff found the team to be responsive and knowledgeable in a wide range of scenarios, from new builds to troubleshooting repairs. Additionally, Mullen identified existing conditions within the treatment plant electrical system that may need to be modified to complete this project. The firm has a long history of completed projects with the proposed design team on projects similar to this project. For these reasons, staff is recommending Mullen for this project.

Strategic Plan Objective:

- 1.4 Maintain water infrastructure to assure 100% reliability
- 1.5 Prepare for long-term MWD shutdown or catastrophic event that affects operations

Attachment(s):

None


Meeting History:

Board of Directors Meeting - November 4, 2020, Informational Item

NA/RE



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: November 18, 2020
Subject: **Review Insurance Plan Changes to Life & Accidental Death & Dismemberment Insurance, Short-Term Disability and Long-Term Disability**

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

The changes to the Life & Accidental Death & Dismemberment (AD&D) Insurance, Short-Term Disability Insurance, and Long-Term Disability Insurance plans described herein will lower the employee and employer contribution rate while maintaining the same level, or in some cases, a higher level of coverage.

Questions from board members from previous board meeting of 10/21/2020:

1. Can we get a cost comparison for a \$250,000 to \$300,000 Life Insurance Policy for regular employees?

Currently we have 2x salary to \$200,000 Guarantee Issue (GI) at .229 per \$1,000. Volume was \$4,135,000 for a monthly cost of \$947. The original proposal from Reliance was an offering 2x salary to a \$250,000 GI at .15/\$1,000 with a volume of \$4,623,000 for a monthly amount of \$693. To increase the maximum to \$300,000 GI, at .16/\$1,000 on a volume of \$5,168,000. This represents basic life and AD&D monthly rate of \$827 This is still representing a monthly savings of \$120 for substantially more coverage. Rates for the \$300,000 are just over 30% less per \$1,000 than current plan design.

2. Would it be possible to increase the current maximum amount of \$10,000 of Life Insurance Policy for board members to a higher dollar amount?

Reliance is not willing to increase the director benefit, because directors don't work full-time (at least 30 hours per week).

The carrier has an underlining guideline prohibiting them from offering more than what is in place, because the carrier doesn't want to take on that risk. Which is common around the spectrum of carriers.

3. Can board members purchase Voluntary Life Insurance from Reliance?

Board member are not eligible for Voluntary Life benefits as they are not considered full-time employees working 30 or more hours per week for the district.

Review of Insurance Plans:

Life & AD&D Insurance:

- Two (2) times salary with maximum benefit of \$200,000 will be increase \$300,000.
- Employee contribution rates will decrease
- Rate guarantee will increase from 12-months to 24-months.

Short-Term Disability:

- Pay continuation rate of 66.67% - maximum weekly benefit of \$1,731 will increase to \$2,309.
- Increasing the plan benefit to \$2,309 would provide a stronger benefit for higher earners.

Long-Term Disability Insurance:

- Wage continuation at a maximum monthly benefit of \$7,500 will increase to \$10,000.

<p>Life & AD&D Insurance</p>	<p>Life Insurance: is a policy that pays benefits to the beneficiary upon the death of the insured person.</p> <ul style="list-style-type: none"> • Employees can voluntarily elect for coverage. • Current plan is managed through ACWA JPIA, with Reliance as the insurance carrier. <p>AD&D: Accidental Death and Dismemberment is a policy that pays benefits to the beneficiary if the cause of death is an accident. The rider covers the unintentional death or dismemberment of the insured.</p> <ul style="list-style-type: none"> • <u>Current Plan</u>: 2 times salary with a maximum benefit of \$200,000. • <u>Revised Plan</u>: 2 times salary with maximum benefit of \$300,000. • <u>Plan Cost</u>: Employee Rate Decrease from \$0.229/per \$1,000 to \$0.160/per \$1,000 with a 24-month rate guarantee (currently we only have a 12-month guarantee). <p>The revised plan lowered the employee contribution rate while maintaining the same level or in some cases higher level of coverage.</p> <table border="1" data-bbox="428 886 1446 1255"> <thead> <tr> <th>LIFE/AD&D BENEFIT SUMMARY</th> <th>CURRENT PLAN</th> <th>REVISED PLAN</th> </tr> </thead> <tbody> <tr> <td>Employee Amount</td> <td>2 X Salary</td> <td>2 X Salary</td> </tr> <tr> <td>Minimum</td> <td>\$10,000</td> <td>\$10,000</td> </tr> <tr> <td>Maximum</td> <td>\$200,000</td> <td>\$300,000</td> </tr> <tr> <td>Guarantee Issue</td> <td>\$200,000</td> <td>\$300,000</td> </tr> <tr> <td>Life/AD&D Volume</td> <td>\$4,135,000</td> <td>\$5,168,000</td> </tr> <tr> <td># Employees</td> <td>18</td> <td>18</td> </tr> <tr> <td>Employee Rate per \$1,000</td> <td>0.229</td> <td>0.160</td> </tr> <tr> <td>Rate Guarantee</td> <td>12 months</td> <td>24 months</td> </tr> </tbody> </table>	LIFE/AD&D BENEFIT SUMMARY	CURRENT PLAN	REVISED PLAN	Employee Amount	2 X Salary	2 X Salary	Minimum	\$10,000	\$10,000	Maximum	\$200,000	\$300,000	Guarantee Issue	\$200,000	\$300,000	Life/AD&D Volume	\$4,135,000	\$5,168,000	# Employees	18	18	Employee Rate per \$1,000	0.229	0.160	Rate Guarantee	12 months	24 months
LIFE/AD&D BENEFIT SUMMARY	CURRENT PLAN	REVISED PLAN																										
Employee Amount	2 X Salary	2 X Salary																										
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Rate Guarantee	12 months	24 months																										
<p>Short-Term Disability</p>	<p>Short-term disability: is a type of insurance benefit that provides some compensation or income replacement for non-job-related injuries or illnesses that render you unable to work for a limited time period. Plan benefit is for 18-weeks.</p> <ul style="list-style-type: none"> • <u>Current Plan</u>: Pay continuation rate of 66.67% wage continuation at a maximum weekly benefit of \$1,731. • <u>Revised Plan</u>: Pay continuation rate of 66.67% wage continuation at a maximum weekly benefit of \$2,309. • <u>Plan Cost</u>: Employer funded plan. Current monthly plan cost: \$214. Rate would decrease to \$84 monthly (\$130/month decrease). <p>Employee Impact: Under the current plan we have 6 employees (about 25% of our employee population) whose earnings are greater than \$157,500. If they needed to draw from the short-term disability benefit, they would be compensated at the maximum dollar amount (\$1,731) – which would fall below 66.67% of their salary.</p>																											

Increasing the plan benefit to \$2,309 would provide a stronger benefit for those 6-employees, primarily made up from the Executive Team.

STD BENEFIT SUMMARY	CURRENT PLAN	REVISED PLAN
Benefit %	66.67%	66.67%
Elimination Period: Accident	60 days	60 days
Sickness	60 days	60 days
Maximum Weekly Benefit	\$1,731	\$2,309
Benefit Period	18 weeks	18 weeks
STD COST SUMMARY		
18 WEEK RATE	\$0.070	\$0.025
STD Volume	\$30,519	\$33,590
18 WEEK TOTAL MONTHLY	\$214	\$84
Rate Guarantee	24 months	24 months

Long-Term Disability

Long-term disability: is an insurance policy that provides income replacement for workers if they become unable to work due to an illness or injury and have exhausted their short-term disability plan benefits.

- Current Plan: Pay continuation rate of 66.67% wage continuation at a maximum monthly benefit of \$7,500.
- Revised Plan: Pay continuation rate of 66.67% wage continuation at a maximum monthly benefit of \$10,000.
- Plan Cost: Employer funded plan. Current monthly plan cost: \$736. Rate would increase to \$840 monthly (\$104/month increase).

Employee Impact:

Under the current plan we have 6 employees (about 25% of our employee population) whose earnings are greater than \$157,500. If they needed to draw from the short-term disability benefit, they would be compensated at the maximum dollar amount (\$1,731) – which would fall below 66 2/3% of their salary.

Increasing the plan benefit to \$2,309 would provide a stronger benefit for those 6-employees, primarily made up from the Executive Team.

LTD COST SUMMARY	CURRENT PLAN	REVISED PLAN
180 DAY ELIMINATION RATE	0.370%	0.370%
LTD Volume	\$198,814	\$218,290
180 DAY TOTAL MONTHLY	\$736	\$808
Rate Guarantee	24 months	24 months

District Cost/Benefit Analysis:

By choosing Reliance to provide this coverage, this will provide a 12-month rate guarantee to a 24-month rate guarantee for all 4-plans.

	CURRENT PLAN	Revised Option #1	Revised Option #2
Life & AD&D Monthly Cost	\$947	\$693	\$827
STD 18 Week Monthly Total	\$214	\$84	\$84
LTD 180 Day EP Monthly Total	\$736	\$808	\$808
TOTAL MONTHLY COST	\$1,896	\$1,585	\$1,719
Monthly Increase/Savings		\$311	\$177
Annual Increase/Savings		\$3,732	\$2,124
Percentage Increase/Decrease		16.41%	9.34%

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

None

Meeting History:

None

NA/LP