

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, February 3, 2021
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:01 a.m. via teleconference. The presiding officer was Vice President David De Jesus.

2. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Jody Roberto, Director
Danielle Soto, Director
Mike Ti, Director

Directors Absent

Bob Kuhn, President

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Finance Officer
Lucy Peña, HR/Risk Manager
Robert Peng, I.T. Manager
Ben Peralta, Project Manager
Esther Romero, Accounting Technician

Virtual Attendees: Jordan Brandman, Building Industry Association of Southern California; Sara Catalan, Catalan Consulting; Tom Coleman, Rowland Water District; Neal Desai, National Parks Conservation Association; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Rick Hansen, Cal Poly Pomona; Kevin Hayakawa, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Richard Lambros, Engineering Contractors' Association; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Lu, Rowland Water District; Myra Malner, Rowland Water District; Gabriela Mendez, Center for Community Action and Environmental Justice; Dave Milchalko, Valencia Heights Water Company; John Monsen, National Parks Conservation Association; Stephanie Moreno, Water Quality Authority; Steve Patton, City of Glendora; Jennifer

Stark, City of Claremont; Brian Teuber, Walnut Valley Water District; Dave Warren, Rowland Water District; Janet Zimmerman, CV Strategies.

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

No reorder to the agenda was requested.

5. Public Comment

Prior to public comment commencing, Legal Counsel Steve Kennedy, stated a list of questions was received from Mr. Neal Desai on January 27, 2021 prior to the commencement of the Board meeting. Out of an abundance of transparency, Mr. Kennedy clarified remarks made at the January 27 Board meeting.

General Manager Matthew Litchfield reported a letter was received from the Bureau of Land Management on January 27, 2021 indicating a 60-day moratorium on issuing permits. Therefore, permits needed for the Bonanza Springs study are delayed. An update will be provided once further information is available.

Demi Espinoza commented on the Bonanza Springs study.

Neal Desai commented on the Bonanza Springs study.

John Monsen commented on the Bonanza Springs study.

6. General Manager's Report

6.A – Sunshine Ordinance

At the January 6, 2021 Board meeting, Directors reviewed and suggested changes to the Sunshine Ordinance. Mr. Kennedy prepared a draft Ordinance modifying Section 2.3.5, expanding the availability of background agenda materials to the public beyond the Brown Act requirements set forth in Government Code Section 54957.5.

In addition, Section 2.3.3 will be modified to allow for a public comment time limit of three to five minutes, depending on the number of speakers.

A visual timer and list of meeting participants was requested.

This item will be brought back to a future meeting for consideration of adoption.

6.B – FY 2021-22 Budget Review Schedule

Mr. James Linthicum reviewed the FY 21-22 budget schedule. Included in the staff report is a tentative schedule subject to change by the General Manager and Board. A revised budget will be created in April based on feedback from the March Manager's meeting and Board workshop. MWD is in its second year of their two-year rate and budget cycle. The District expects to move forward with budget and rate adoption on April 21st, 2021.

6.C – Policy Manual Review

At the January 6, 2021 Board meeting, staff presented recommended changes to the Policy manual and Board members provided input and suggestions for some additional changes for consideration. In addition to general cleanup language, there are changes/clarifications regarding Board of Directors Compensation and Reimbursement protocols. Policy additions include email acceptable use, internet acceptable use, password protocol, social media use, and District-Issued Cell Phones for Directors.

This item will be brought back to a future meeting for consideration of adoption.

6.D – Consider Agreement for Operation and Maintenance of Miramar Water Treatment, Water Transmission and Hydroelectric Generating Facilities

An update was provided on the draft Miramar 2.0 Agreement. City of La Verne approved the agreement on January 19 and Golden State Water Company is prepared to execute the agreement. Directors thanked Mr. Litchfield and staff for working on the updated agreement.

This item will be brought back to a future meeting for consideration of adoption.

6.E – Consider Agreement for Operation and Maintenance of the Six Basins Groundwater Project

The Board reviewed the draft Six Basins Groundwater Project Agreement. The District worked collaboratively with Puente Basin Water Agency to address the terms and conditions by which TVMWD will operate the project.

This item will be brought back to a future meeting for consideration of adoption.

6.F – Projects Summary Update

Mr. Ben Peralta provided the Board with an update of ongoing District projects. The Miragrاند Well Project is undergoing well equipping design and Civiltec performed a site survey. The Well No. 1 rehabilitation project is under way with the removal of the motor and pump column piping. The inspection report will be reviewed and cleaning and pump testing will be performed. Construction has begun on a shade

structure to protect chemical feed pumps. An electrical engineer was hired to provide a design to hook up a portable generator to power the plant and Well No's. 1 and 2.

7. Closed Session

The Board convened into closed session at 9:30 a.m. to discuss the following items:

Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-10-510830 (Consolidated with Case No. CPF-12-512466)

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-16-515282

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CGC-17-563350

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-18-516389

The Board reconvened to regular session at 10:26 a.m. Mr. Kennedy advised no reportable action was taken.

8. Future Agenda Items

Director Soto requested Mr. Litchfield identify implicit bias training options for the Board.

Director Bowcock requested to add to the February 17 Board meeting agenda, the nomination of Mr. Randall Reed to the ACWA JPIA Executive Committee Board.

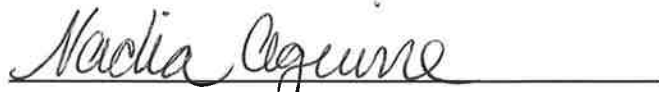
Mr. Litchfield reported the proposed legislation the District is sponsoring was picked up by Assembly Member Blanca Rubio and is working to assign an assembly number.

9. Adjournment

The Board adjourned at 10:33 a.m. to its next regular Board meeting scheduled for Wednesday, February 17, 2021 at 8:00 a.m.



Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District



Recorded by: Nadia Aguirre
Executive Assistant