



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING AGENDA

1021 E. Miramar Avenue, Claremont, CA 91711
March 16, 2022 – 8:00 AM

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region’s needs in a reliable and cost-effective manner.

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361, which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff and general public as a result of the ongoing COVID-19 pandemic, Three Valleys MWD will hold this meeting of its Board of Directors both in-person at the above location and via teleconference. The public may participate in the meeting by physical attendance or by teleconference by clicking on the link below:

https://tvmwd.zoom.us/webinar/register/WN_OyB5-GriTBimr5ATfjNK8w

(Dial-in instructions are provided after registering at the link above)

Any member of the public wishing to participate in public comment may do so in any of the following manners: (1) when prompted by the President during the public comment period, (2) by filling out the electronic speaker’s card at the following link <https://arcg.is/0z5GqO> prior to the close of public comment, (3) by sending an email to naguirre@tvmwd.com prior to the close of public comment, or (4) for those attending the meeting in person, completing a speaker’s card and providing it to the Executive Assistant prior to the close of public comment.

1. CALL TO ORDER ROBERTO

2. ROLL CALL AGUIRRE

- Jody Roberto, President
- Brian Bowcock, Vice President
- Carlos Goytia, Secretary
- Mike Ti, Treasurer
- David De Jesus, Director
- Bob Kuhn, Director
- Danielle Soto, Director

3. FLAG SALUTE ROBERTO

4. AGENDA REORDER/ADDITIONS [*Government Code Section 54954.2(b)(2)*] ROBERTO

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

5. PUBLIC COMMENT (*Government Code Section 54954.3*)

ROBERTO

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

6. PRESENTATION

A. FEBRUARY 2022 MIRAMAR PLANT SHUTDOWN

LANG

B. TVMWD TEAM ACHIEVEMENTS & MILESTONES

ROBLES

7. CONSENT CALENDAR

ROBERTO

The Board will consider consent calendar items 7.A – 7.G listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

A. RECEIVE, APPROVE AND FILE MINUTES, FEBRUARY 2022

- February 2, 2022 – Regular Board Meeting
- February 16, 2022 – Regular Board Meeting

B. RECEIVE, APPROVE AND FILE FINANCIAL REPORTS AND INVESTMENT UPDATE, FEBRUARY 2022

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

C. IMPORTED WATER SALES, FEBRUARY 2022

The Board will review the imported water sales report for February 2022.

D. MIRAMAR OPERATIONS REPORT, FEBRUARY 2022

The Board will review the Miramar Operations report for February 2022.

E. APPROVE DIRECTOR EXPENSE REPORTS, FEBRUARY 2022

The Board will consider approval of the February 2022 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

F. APPROVE FY 2022-23 ANNUAL PURCHASE ORDERS

The Board will consider approval of a list of purchase orders for ongoing goods and services for FY 2022-23.

G. MODIFIED BOARD MEETING SCHEDULE

The Board will consider the cancellation of the May 4, 2022, board meeting as it conflicts with the ACWA 2022 Spring Conference.

BOARD ACTION REQUIRED 7.A – 7.G

Staff Recommendation: Approve as Presented

8. REPORTS

LITCHFIELD

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

A. METROPOLITAN WATER DISTRICT UPDATE

DE JESUS

The Board will be provided an update on current MWD activities.

B. CONSERVATION/OUTREACH PROGRAMMING UPDATE

HOWIE

The Board will be provided an update on current conservation efforts.

C. ALTERNATIVE COST OF LIVING ADJUSTMENT METHODS

ROBLES

The Board will discuss alternative methods to determine employee's cost of living adjustment.

9. ACTION AGENDA

LITCHFIELD

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the agenda so that the Board may discuss and take action on the item if the Board is so inclined.

A. APPROVE SALARY SCHEDULE EFFECTIVE JULY 1, 2022

ROBLES

The Board will consider approval of the salary schedule that is to be effective July 1, 2022.

BOARD ACTION REQUIRED 9.A

Staff Recommendation: Approve as Presented

B. ADOPT RESOLUTION NO. 22-03-921 PERSONNEL MANUAL UPDATES

ROBLES

The Board will consider adopting Resolution No. 22-03-921 approving updates to the Personnel Manual.

BOARD ACTION REQUIRED 9.B

Staff Recommendation: Approve as Presented

C. SPECIAL DISTRICT LAFCO REPRESENTATIVE BALLOT

LITCHFIELD

The Board will consider nominating a voting member and alternate member for the Special District LAFCO representative.

BOARD ACTION REQUIRED 9.C

Staff Recommendation: Approve as Presented

D. ADOPT RESOLUTION NO. 22-03-922 CONCURRING IN NOMINATION OF SCOTT QUADY OF CALLEGUAS MUNICIPAL WATER DISTRICT TO THE CALIFORNIA WATER INSURANCE FUND BOARD

LITCHFIELD

The Board will consider adopting Resolution No. 22-03-922 concurring in the nomination of Scott Quady to the California Water Insurance Fund Board.

BOARD ACTION REQUIRED 9.D

Staff Recommendation: Approve as Presented

E. LEGISLATIVE UPDATE, MARCH 2022

HOWIE

The Board will consider support for Assembly Bill 2163.

BOARD ACTION REQUIRED 9.E

Staff Recommendation: Approve as Presented

10. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS

ROBERTO

Directors may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD and on other areas of interest.

11. FUTURE AGENDA ITEMS

ROBERTO

12. ADJOURNMENT AND NEXT MEETING

ROBERTO

The Board will adjourn to a regular Board Meeting on April 6, 2022 at 8:00 AM.

In compliance with the Americans with Disabilities Act Government Code Section 54954.2(a), if special assistance is needed to participate in this public meeting, please contact the Executive Assistant at (909) 621-5568 at least 24 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, materials related to an item on this agenda submitted after distribution of the agenda packet will be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board meeting packets and agendas are available for review at www.threevalleys.com.