



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING AGENDA

1021 E. Miramar Avenue, Claremont, CA 91711  
April 19, 2023 – 8:00 AM

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region’s needs in a reliable and cost-effective manner.*

## NOTICE OF VIDEOCONFERENCE/TELECONFERENCE ACCESSIBILITY

Three Valleys MWD will hold this meeting of its Board of Directors on the date and time, and at the location set forth above. The public may participate in the meeting by physical attendance at the meeting or by videoconference or teleconference utilizing the following links:

**Link to join webinar:** <https://tvmwd.zoom.us/j/88263301551>

OR

**Dial in:** (669) 900-9128, Webinar ID: 882 6330 1551

Any member of the public wishing to participate in public comment may do so in any of the following manners: (1) by using the “Raise Hand” feature on the Zoom platform and when prompted by the Board President during the public comment period, (2) by filling out the electronic speaker’s card at the following link <https://arcg.is/0z5GqO> prior to the close of public comment, (3) by sending an email to [PublicComment@tvmwd.com](mailto:PublicComment@tvmwd.com) prior to the close of public comment, or (4) those attending the meeting in person may complete a speaker’s card and provide it to the Executive Assistant prior to the close of public comment.

- |   |         |
|---|---------|
| 1. CALL TO ORDER  | ROBERTO |
| 2. ROLL CALL  | AGUIRRE |
| Jody Roberto, President<br>Mike Ti, Vice President<br>Carlos Goytia, Secretary<br>Bob Kuhn, Treasurer<br>David De Jesus, Director<br>Jeff Hanlon, Director<br>Danielle Soto, Director |         |
| 3. FLAG SALUTE  | ROBERTO |
| 4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449 [Government Code Section 54953(f)]   | ROBERTO |
| A. NOTIFICATION DUE TO JUST CAUSE   |         |
| B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES   |         |

### BOARD ACTION REQUIRED ITEM 4.B

Staff Recommendation: None

5. AGENDA REORDER/ADDITIONS [*Government Code Section 54954.2(b)(2)*] ROBERTO

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

6. PUBLIC COMMENT (*Government Code Section 54954.3*) ROBERTO

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

7. PRESENTATION GOYTIA

A. HISPANIC COALITION OF SMALL BUSINESSES

Mr. Frank Montes will present on the Spheres of Sustainability Summit – Hispanic Leaders Address Sustainability Issues & Local Employment and Small/Diverse Owned Business Opportunities.

8. CONSENT CALENDAR ROBERTO

The Board will consider consent calendar items 8.A – 8.F. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request to pull a specific item from the consent calendar for further discussion.

A. RECEIVE, APPROVE AND FILE BOARD MEETING MINUTES

- March 1, 2023 – Regular Board Meeting
- March 15, 2023 – Regular Board Meeting

B. RECEIVE, APPROVE AND FILE FINANCIAL REPORTS AND INVESTMENT UPDATE, MARCH 2023

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

C. IMPORTED WATER SALES, MARCH 2023

The Board will review the imported water sales report for March 2023.

D. MIRAMAR OPERATIONS REPORT, MARCH 2023

The Board will review the Miramar Operations report for March 2023.

ITEM 8 CONTINUED

E. APPROVE DIRECTOR EXPENSE REPORTS, MARCH 2023

The Board will consider approval of the March 2023 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

F. APPROVE FY 2022/23 ENCUMBRANCE CARRYFORWARD

The Board will consider approval to carryforward all unexpended capital project funds at the end FY 2022/23.

**BOARD ACTION REQUIRED 8.A – 8.F**

Staff Recommendation: Approve as Presented

9. ACTION AGENDA

LITCHFIELD

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the agenda so that the Board may discuss and take action on the item if the Board is so inclined.

A. APPROVE FY 2023/24 BUDGET

LITCHFIELD

The Board will consider approval of the FY 2023/24 budget.

**BOARD ACTION REQUIRED 9.A**

Staff Recommendation: Approve as Presented

B. APPROVE RESOLUTION NO. 23-04-959 ADOPTING WATER RATES AND CHARGES FOR CY 2024

LITCHFIELD

The Board will consider approving Resolution No. 23-04-959 adopting water rates and charges for CY 2024.

**BOARD ACTION REQUIRED 9.B**

Staff Recommendation: Approve as Presented

C. RESOLUTION NO. 23-04-960 INITIATING PROCEDURES TO FIX, ADJUST, LEVY, AND COLLECT A WATER STANDBY CHARGE

COHN

The Board will consider approving Resolution No. 23-04-960 initiating procedures to fix, adjust, levy, and collect a water standby charge for the FY 2023/24 tax year.

**BOARD ACTION REQUIRED 9.C**

Staff Recommendation: Approve as Presented

ITEM 9 CONTINUED

D. APPROVE BUDGET AMENDMENT FOR THE 2022 BOARD ELECTIONS

COHN

The Board will consider approval of the Budget Amendment to cover the election costs incurred for the November 8, 2022, Board Elections.

**BOARD ACTION REQUIRED 9.D**

Staff Recommendation: Approve as Presented

E. SPHERES OF SUSTAINABILITY SUMMIT SPONSORSHIP

GOYTIA

The Board will consider approval of a sponsorship request for the Spheres of Sustainability Summit.

**BOARD ACTION REQUIRED 9.E**

Staff Recommendation: None

F. CALIFORNIA MUNICIPAL UTILITIES ASSOCIATION – SENATE BILL 366 PUBLIC RELATIONS FUNDING

LITCHFIELD

The Board will consider approving a joint funding effort with the Puente Basin Water Agency for the “California Water For All” outreach efforts by CMUA in support of SB 366.

**BOARD ACTION REQUIRED 9.F**

Staff Recommendation: Approve as Presented

G. ADOPT RESOLUTION NO. 23-04-96I OPPOSING INITIATIVE 21-0042AI

HOWIE

The Board will consider adopting Resolution No. 23-04-96I opposing Initiative 21-0042AI, Taxpayer Protection and Government Accountability Act.

**BOARD ACTION REQUIRED 9.G**

Staff Recommendation: Approve as Presented

10. REPORTS

LITCHFIELD

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

A. LEGISLATIVE UPDATE

HOWIE

The Board will be provided a current legislative status update.

B. WATER SUPPLY UPDATE

LEE

The Board will be provided an oral update on current water supply conditions.

11. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS ROBERTO  
Directors may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD and on other areas of interest.
12. CLOSED SESSION ROBERTO
- A. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
- District Designated Representative: Steven M. Kennedy, General Counsel
  - Unrepresented Employee: Matthew H. Litchfield, P.E., General Manager
13. FUTURE AGENDA ITEMS ROBERTO
14. ADJOURNMENT AND NEXT MEETING ROBERTO  
The Board will adjourn to a regular Board Meeting on May 3, 2023 at 8:00 AM.

---

In compliance with the Americans with Disabilities Act Government Code Section 54954.2(a), if special assistance is needed to participate in this public meeting, please contact the Executive Assistant at (909) 621-5568 at least 24 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, materials related to an item on this agenda submitted after distribution of the agenda packet will be posted on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com).

Three Valleys MWD Board meeting packets and agendas are available for review at [www.threevalleys.com](http://www.threevalleys.com).