



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, May 17, 2023 – 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary
Bob Kuhn, Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Freeman Ensign, Operations Supervisor
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resource Officer
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Viviana Robles, Human Resources & Risk Manager
Marissa Turner, Admin./Communications Assistant

Virtual Attendees: Josh Byerrum, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Tony Lima, Rowland Water District; Myra Malner, Rowland Water District; Dave Michalko, Valencia Heights Water Company; Stephanie Moreno, Water Quality Authority; Wendy Saavedra, Assemblywoman Rubio's Office; Sherry Shaw, Walnut Valley Water District; Thomas

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Erik Hitchman, Walnut Valley Water District; Jared Macias, Walnut Valley Water District; Dusty Moasio, Rowland Water District

3. FLAG SALUTE

The flag salute was led by President Roberto.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. CONSENT CALENDAR

The Board considered consent calendar items 7.A – 7.J for the May 17, 2023 Board meeting that included: (7.A) Receive, Approve and File Minutes, April 5, 2023 – Regular Meeting, April 5, 2023 – Special Meeting, April 19, 2023 – Regular Meeting; (7.B) Receive, Approve and File Financial Reports and Investment Update, April 2023; (7.C) Imported Water Sales, April 2023; (7.D) Miramar Operations Report, April 2023; (7.E) Approve Director Expense Reports, April 2023; (7.F) Approval of Modified Board Meeting Schedule; (7.G) FY 2022-23 Third Quarter Reserve Schedule; (7.H) Adopt Resolution No. 23-05-962 Tax Sharing Exchange County Sanitation District No. 22, Annexation No. 22-444; (7.I) Adopt Resolution No. 23-05-963 Tax Sharing Exchange County Sanitation District No. 22, Annexation No. 22-445; and (7.J) Adopt Resolution No. 23-05-964 Tax Sharing Exchange County Sanitation District No. 21, Annexation No. 21-771

Director Hanlon requested to pull Item 7.E for discussion.

Upon motion, second, and no discussion on the remaining items, President Roberto called for a roll call vote.

Moved: Director Soto	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-05-5439 Approval of Consent Calendar Items 7.A – 7.D and 7.F – 7.J	
Motion passed 7-0-0	

Director Hanlon requested to move a compensable meeting listed on his expense report dated April 24, 2022, to the non-compensable report.

Upon motion, second, and no further discussion, President Roberto called for a roll call vote.

Moved: Director Hanlon	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-05-5440 Approval of Consent Calendar Item 7.E	
Motion passed 7-0-0	

8. DISCUSSION

A. POLICY MANUAL REVIEW

The Board discussed modifications to Policy Manual Sections 2.8.1.B and 2.8.3.B. At the request of Board Members, the Policy Manual was updated to include mileage reimbursement for approved compensated and non-compensated meetings. Mileage is reimbursed from each Board Members fiscal year budget limit of \$7,500. Board Members discussed and clarified how to add non-compensated meetings to the expense report for mileage reimbursement. This item will be brought back to the June 7, 2023 Board of Directors meeting for consideration of approval.

9. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

Director De Jesus reported MWD is storing 150,000 acre feet of water from Northern California under Article 21. MWD is working on a government program for water storage.

General Manager Litchfield reminded the Board that Item 7.F – Modified Board Meeting Schedule, was approved in the consent calendar today allowing the Board to go dark during July and August.

10. CLOSED SESSION

The Board convened into closed session at 8:15 a.m. to discuss the following item:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

The board convened out of closed session and into open session at 8:50 a.m. Legal Counsel Kennedy stated no reportable action was taken.

II. FUTURE AGENDA ITEMS

Director Kuhn requested to discuss during a workshop protocol for adding items to board agendas. President Roberto and Director De Jesus discussed the current protocol of adding agenda items under "Future Agenda Items" as listed on board agendas and the need by all directors to follow this process.

President Roberto requested to agendaize an overall evaluation of Education, Communication, and Outreach.


Director Goytia inquired when sponsorship requests will be agendaized. General Manager Litchfield suggested this as a long-term strategic planning effort with a facilitator in the Fall to cover all objectives.

12. ADJOURNMENT

President Roberto adjourned the meeting at 8:59 a.m. to the next regular meeting scheduled for Wednesday, June 7, 2023.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant