



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

September 6, 2023 – 8:00 a.m.

I. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary
Bob Kuhn, Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Assistant
Liz Cohn, Finance Manager
Freeman Ensign, Operations Supervisor
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief of Operations
Sylvie Lee, Chief of Water Resources
Kevin Panzer, Engineer
Brian Pen, Water Resource Analyst I
Robert Peng, I.T. Manager
Viviana Robles, Human Resources/Risk Manager
Marissa Turner, Admin./Communications Assistant
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Brian Bowcock; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Myra Malner, Rowland Water District; John Mendoza; Dave Michalko, Valencia Heights Water District; Thomas Monk; Wendy Saavedra, ASM. Blanca Rubio's Office; Richard; Sherry Shaw, Walnut Valley Water District

In Person Attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Erik Hitchman, Walnut Valley Water District; Jared Macias, Walnut Valley Water District; Meg McWade, City of La Verne; Dusty Moisiso, Rowland Water District; Carolee Monroe

3. FLAG SALUTE

The flag salute was led by President Roberto.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

9932

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for Item 4.B.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PRESENTATIONS

A. NEW TVMWD TEAM MEMBER INTRODUCTION

General Manager Litchfield introduced and welcomed Chief Finance Officer Jose Velasquez. Mr. Velasquez has 14 years of experience in water and finance. He is a welcome addition to TVMWD.

8. ACTION AGENDA

A. RESOLUTION NO. 23-09-974 JOINT TAX TRANSFER CITY OF LA VERNE REORGANIZATION NO. 2019-04

Upon motion, second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Soto	Second: Director Ti
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-09-5453 Adopt Resolution No. 23-09-974	
Motion passed 7-0-0	

B. RESOLUTION NO. 23-09-975 AUTHORIZING AN UPDATE TO THE SIGNATORIES FOR LOCAL AGENCY INVESTMENT FUND (LAIF)

Upon motion, second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Soto	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-09-5454 Adopt Resolution No. 23-09-975	
Motion passed 7-0-0	

C. RESOLUTION NO. 23-09-976 AUTHORIZING AN UPDATE TO THE SIGNATORIES FOR CITIZENS BUSINESS BANK

Upon motion, second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Soto	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-09-5455 Adopt Resolution No. 23-09-976	
Motion passed 7-0-0	

D. RESOLUTION NO. 23-09-977 AUTHORIZING AN UPDATE TO THE SIGNATORIES FOR US BANK

Upon motion, second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Soto	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-09-5456 Adopt Resolution No. 23-09-977	
Motion passed 7-0-0	

9. GENERAL MANAGER'S REPORT

A. TVMWD LOGO AND BRAND REFRESH

General Manager Litchfield presented the new TVMWD logo. The official rollout of the logo will be October 4, 2023. President Roberto and General Manager Litchfield thanked Chief Water Resources Officer Lee for her work on this project.

B. EMPLOYEE HEALTH CARE COSTS CY 2024

Human Resources/Risk Manager Robles reviewed CY 2024 employee health care costs. The premium renewal will generate a \$42,300 calendar year financial impact. Staff is recommending continuing with the same employee/employer percentage contributions for CY 2024. Rate changes include a 12% increase to Anthem PPO, a 5.48% increase to Anthem HMO, and a 9.94% increase to Kaiser. No changes are being made to the Employee Assistance Program, vision and dental plans. ACWA JPIA is anticipating more increases in the upcoming years. For CY 2024, the increase will be covered by the district's reserves and will be incorporated into the budget. Ms. Robles will explore ways to subsidize future rate increases and present them to the Board at a later date.

C. MIRAMAR MAIN SWITCHGEAR UPGRADES PROJECT BUDGET AMENDMENT

Engineer Panzer reported on the requested budget amendment for the Miramar Main Switchgear Upgrades Project. The main switchgear has not been upgraded in 15 years and needs to be updated to maintain OSHA safety standards. An ongoing maintenance program

9934

is being implemented. The budget amendment amount being requested is \$45,000 to fund the remaining project activities. The monies for this request will be transferred from the Emergency Electrical Upgrades Project and will not result in an increase in the capital improvement budget.

D. DWR FUNDING RESOLUTION FOR GROUNDWATER RELIABILITY PROJECT

TVMWD has been awarded \$400,000 in funding from the Department of Water Resources (DWR) for the Groundwater Reliability Project for FY 23-24. Of the \$400,000 funding received, \$100,000 was requested for the City of Covina's Water Use Efficiency Outreach Program. The resolution authorizes the General Manager to accept funding from DWR. The draft funding agreement is included in the packet. Chief Water Resources Officer Lee will provide quarterly updates on how funds are being administered.

E. WATER RESOURCES UPDATE

Chief Water Resources Officer Lee reviewed Projects in Progress and Projects in the planning phase. The Miragrand Well Project is complete, and the Open House/Ribbon Cutting was held on August 16, 2023. The Six Basins Groundwater Project in partnership with Puente Basin Water Agency (PBWA) for the Old Baldy Well and Durward Well and TVMWD is working with DDW for the necessary operational permits. CEQA clearance and a funding agreement is being coordinated for the City of Pomona Well No. 34. A partnership agreement is being developed for the Miramar Pumpback Project Upgrade with MWD to provide system flexibility to move Weymouth water to SWP dependent areas of Claremont and La Verne. The estimated cost of the pumpback project is \$10-12 million. An update on the Water Master Plan and Drought Contingency Plan, and the Master On-Call Professional Services Contract was provided.

10. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus thanked General Manager Litchfield and staff for their input on MWD's CAMP meetings. MWD is holding long-term finance planning meetings due to the possibility of incorporating a new property tax for the Pure Water Reliability Project.

B. CHINO BASIN WATERMASTER

Director Kuhn had nothing new to report.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn had nothing new to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Ti had nothing new to report.

E. SIX BASINS WATERMASTER

Director Hanlon had nothing new to report.

F. ADDITIONAL BOARD MEMBER REPORTS/COMMENTS

No additional comments were provided.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield provided an update on SB 366 – California Water for All. Senator Caballero pulled the bill making it a 2-year bill. Senator Caballero has assured us that she is committed to continue working on the bill with some accountability measures for the Department of Water Resources to generate additional supplies. The bill passed the Senate Assembly by unanimous decision, 40-0. Future updates will be provided when the new legislative cycle commences in January 2024.

II. CLOSED SESSION

The Board convened into closed session at 9:36 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2)

- One potential case

The Board convened back into regular session at 10:23 a.m. Legal Counsel Kennedy stated that in respect to Item 11.A, no reportable action was taken by the Board. With respect to Item 11.B, the Board unanimously voted to reject the claim that was presented on behalf of Cary McCormick under the tort claims act and instructed General Manager and General Counsel to submit a letter of rejection consistent with that direction. No other reportable action was taken.

12. FUTURE AGENDA ITEMS

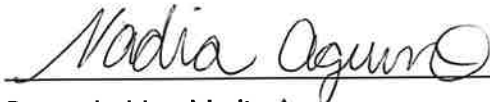
No future agenda items were requested.

13. ADJOURNMENT AND NEXT MEETING

The regular board meeting adjourned at 10:24 a.m. to the next regular board meeting scheduled for Wednesday, September 20, 2023.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant