



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, December 20, 2023 – 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary
Bob Kuhn, Treasurer
David De Jesus, Director
Jeff Hanlon, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Assistant
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Leonardo Larios, Shift Operator
Kevin Panzer, Engineer
Robert Peng, I.T. Manager
Viviana Robles, Human Resources & Risk Manager
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Josh Byerrum, Walnut Valley Water District; Alanna Diaz, Walnut Valley Water District; Kelly Gardner, Main San Gabriel Valley Water District; Ed Hilden, Walnut Valley Water District; Kathleen Lang, resident; Ben Lewis, Golden State Water Company; Myra Malner, Rowland Water District; Stephanie Moreno, Water Quality Authority; Wendy Saavedra, Assemblymember Blanca Rubio's Office; Richard

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Erik Hitchman, Walnut Valley Water District; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Meg McWade, City of La Verne; Dusty Moisiso, Rowland Water District; Chisom Obegolu, City of Glendora; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PRESENTATION

A. TVMWD TEAM ACHIEVEMENTS & MILESTONES

Operations Supervisor Dominique Aguiar and Engineer Kevin Panzer were awarded the ACWA JPIA H.R. LaBounty Safety award for modifications to the chlorine room. The chlorine tanks were elevated to an ergonomic position and a better drip tray was installed to eliminate possible slipping accidents. The following employees were recognized for their years of dedicated service at TVMWD: Operations Supervisor Freeman Ensign - 15 years of dedicated service; Compliance Specialist Karen Harberson - 25 years of dedicated service; and Chief Operations Officer Steve Lang - 25 years of dedicated service. Shift Operator Ryan Sonnenberg was recognized for obtaining the Water Quality Analysis Grade Level 2 Laboratory Certificate. Shift Operator Leonardo Larios was recognized for achieving his Water Treatment 5 certificate and promotion to Shift Operator V.

8. CONSENT CALENDAR

The Board considered consent calendar items 8.A – 8.E for the December 20, 2023 Board meeting that included: (8.A) Receive, Approve and File Minutes, November 1 and 15, 2023; (8.B) Receive, Approve, and File Financial Reports and Investment Update, November 2023;

(8.C) Imported Water Sales, November 2023; (8.D) Miramar Operations Report, November 2023; (8.E) Approve Director Expense Reports, November 2023.

After motion, second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Kuhn	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-12-5466 Approval of Consent Calendar Items 8.A – 8.E	
Motion passed 7-0-0	

9. ACTION AGENDA

A. APPROVAL OF SPONSORSHIP AND OUTREACH PROGRAM POLICY

On December 4, 2023 the Board met at a Special Board Workshop to discuss and finalize the Sponsorship and Outreach Program Policy. General Manager Litchfield thanked the Board for working with staff on the Policy. President Roberto also thanked staff and the Board for their hard work on the Policy.

Upon motion and second, President Roberto called for a roll call vote.

Moved: Director Ti	Second: Director Hanlon
Ayes: De Jesus, Goytia, Hanlon, Roberto, Soto, Ti	
Noes: Kuhn	
Absent:	
Motion No. 23-12-5467 Approval of Sponsorship & Outreach Program Policy	
Motion passed 6-1-0	

B. CY 2024 BOARD OFFICERS

President Roberto reported that the CY 2024 Board Officers slate was discussed at the December 4, 2023 Special Board Workshop. It was agreed that the current slate of Officers will be extended into CY 2024 with Director Goytia in the combined Secretary and Treasurer role.

NAME	POSITION
Jody Roberto	President, Division V
Mike Ti	Vice President, Division VII
Carlos Goytia	Secretary/Treasurer, Division I
Bob Kuhn	Director, Division IV
David De Jesus	Director, Division II
Jeff Hanlon	Director, Division III
Danielle Soto	Director, Division VI

Upon motion and second, President Roberto called for a roll call vote.

Moved: Director Kuhn Second: Director Soto
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti
Noes:
Absent:
Motion No. 23-12-5468 CY 2024 Board Officers
Motion passed 7-0-0

C. CY 2024 BOARD REPRESENTATIVE APPOINTMENTS

The following is the Board Representative Appointments for CY 2024:

COMMITTEE / BOARD	REPRESENTATIVE	ALTERNATE
ACWA Region 8 Delegate	Bob Kuhn	Mike Ti
ACWA / JPIA Representative	David De Jesus	Bob Kuhn
Chino Basin Watermaster	Bob Kuhn	David De Jesus
City of Pomona	Carlos Goytia	Danielle Soto
Main San Gabriel Basin Watermaster	Mike Ti	Jeff Hanlon
MWD Board Representative	David De Jesus	N/A
PWR Joint Water Line Commission	Carlos Goytia	Jody Roberto
Rowland Water District	Mike Ti	Jody Roberto
San Gabriel Basin WQA	Bob Kuhn	Jody Roberto
San Gabriel Valley Chamber of Commerce	Jody Roberto	Danielle Soto
San Gabriel Valley Council of Governments	Carlos Goytia	Bob Kuhn
San Gabriel Valley Economic Partnership	Jody Roberto	Mike Ti
Six Basins Watermaster	Jeff Hanlon	Jody Roberto
Southern California Water Coalition	Mike Ti	Jody Roberto
Spadra Basin GSA	Carlos Goytia	Jody Roberto
Walnut Valley Water District	Jody Roberto	David De Jesus

Upon motion and second, President Roberto called for a roll call vote.

Moved: Director Hanlon	Second: Director Soto
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-12-5469 CY 2024 Board Representative Appointments	
Motion passed 7-0-0	

D. CALIFORNIA MUNICIPAL UTILITIES ASSOCIATION – SB 366 PUBLIC RELATIONS FUNDING 2024 LEGISLATIVE CYCLE

As a result of Senate Bill 366 becoming a two-year bill, public relations efforts will continue into CY 2024 and the coalition is requesting additional funding for the 2024 cycle. TVMWD and Puente Basin Water Agency will jointly fund \$20,000, each agency funding \$10,000, towards the public relations program.

Upon motion and second, President Roberto called for a roll call vote.

Moved: Director Kuhn	Second: Director De Jesus
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 23-12-5470 Fund \$10,000 towards SB 366 Public Relations Program	
Motion passed 7-0-0	

10. REPORTS

A. METROPOLITAN WATER DISTRICT UPDATE

Director De Jesus reported on the Colorado River Water Users Association meeting held in Las Vegas, NV to discuss the water shortage along the Colorado River. Several agencies were involved in the discussion and significant progress was made. Director De Jesus will attend other MWD meetings for the remainder of the month.

B. LEGISLATIVE UPDATE

Chief Administrative Officer Howie provided a 2023 legislative recap. TVMWD was involved in several successful legislative briefings and tours, both in Sacramento and at the district. In March, TVMWD partnered with the San Gabriel Valley Economic Partnership for a lobby day to meet with a wide range of legislators to further efforts in the San Gabriel Valley. Key

legislative visits to the district throughout the year included: Congresswoman Napolitano attended the February Leadership Breakfast, Representative Torres presented a check at the district in April for the City of Pomona project, Senator Feinstein's staff attended a district tour and briefing in July, Congresswoman Napolitano attended the Miragrand Well Open House in August, staff received a big check in August from Assembly Member Rubio for local projects, in November Assemblymember Calderon visited the district for a tour and briefing and staff visited the office of Congresswoman Linda Sanchez. TVMWD was recognized at the ACWA conference as the Overall Legislative Outreach winner.

C. CONSERVATION PROGRAMMING UPDATE

Chief Administrative Officer Howie provided an update on current conservation efforts for the quarter. Member Agency Administered Project funding of \$374,000 has been fully allocated to member agency water projects. Funding for the next two-year cycle will be announced by MWD in Spring 2024. A request has been submitted to MWD to increase funding for non-documented water-saving projects from 25% to 50% for the next funding cycle. If approved, additional funding will assist member agencies with outreach materials pertaining to new conservation regulations. MWD announced they are formally increasing the turf replacement program rebate amount for residential and commercial properties from \$2 to \$3 per square foot and public agency projects from \$3 to \$4 per square foot.

D. ACWA JPIA PRESIDENT'S SPECIAL RECOGNITION AWARD

Human Resources/Risk Manager Robles reported that the district was recognized by ACWA JPIA for low loss claims of less than 20% in Liability, Property, and Workers' Compensation. TVMWD consistently receives these awards from JPIA thanks to safety measures taken by the employees.

E. LAFCO NOMINATION OF CANDIDATES FOR INDEPENDENT SPECIAL DISTRICT VOTING MEMBER

General Manager Litchfield reported that LAFCO is taking nominations for the Independent Special District Voting Member. The nomination period is open from January 8 to February 29, 2024. The Voting Member term will begin on May 6, 2024 and end on May 1, 2028. If any Directors are interested in taking part in the nomination process, a resolution of candidacy will be taken to the board for consideration of approval at the board meeting in January 2024.

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reminded the Board of the Leadership Breakfast at Kellogg West on February 29, 2024. Alicia Forsythe, Environmental Planning and Permitting Manager of Sites Project Authority, will be the guest speaker and provide an update on

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Sites Reservoir. General Manager Litchfield provided an update on various MWD meetings he has attended, including CAMP4Water and Long Range Finance Planning meetings.

Director Kuhn inquired about the discussion held at the Board Workshop to move board meetings from Wednesdays to Mondays. President Roberto reminded him that the Board agreed that board meetings would remain on Wednesdays.

Director Hanlon thanked the Board and staff for his first year on the Board. The conferences he attended throughout the year helped him be a better board member. He thanked staff for their contributions and wished them happy holidays.

Director Goytia congratulated Director Hanlon for his first year on the Board. He thanked the General Manager, Legal Counsel, and staff for their hard work this year and for taking TVMWD to the next level. He wished everyone happy holidays.

President Roberto wished everyone happy holidays and thanked staff for their hard work.

12. CLOSED SESSION

The Board convened into closed session at 9:11 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

The Board convened out of closed session and back into open session at 9:59 a.m. Legal Counsel Kennedy stated no reportable action was taken on items 12.A and 12.B.

13. FUTURE AGENDA ITEMS

No future agenda items were requested.

14. ADJOURNMENT

President Roberto adjourned the meeting at 10:00 a.m. to the regular meeting scheduled for Wednesday, January 17, 2024. The January 3, 2024 Board Meeting is cancelled.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant