

# Action Agenda

**AGENDA  
REGULAR BOARD MEETING  
THREE VALLEYS MUNICIPAL WATER DISTRICT  
Wednesday, November 15, 2017 at 8:00 AM**

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

**Item 1 – Call to Order**

**Kuhn**

**Item 2 – Pledge of Allegiance**

**Kuhn**

**Item 3 – Roll Call**

**Executive  
Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V – excused absence
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- John Mendoza, Director, Division VI

**Item 4 – Additions to Agenda** *(Government Code Section 54954.2(b)(2))*

None

**Kuhn**

**Item 5 – Reorder Agenda**

None

**Kuhn**

**Item 6 – Public Comment** *(Government Code Section 54954.3)*

None

**Kuhn**

**Item 7 – Consent Calendar**

**Kuhn**

The Board is being asked to consider the consent calendar items 7.1 – 7.6 listed below. Consent calendar items are routine in nature and may be considered and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

**7.1 – Receive, Approve and File Minutes – October 2017 [enc]**

- October 4, 2017 – Regular Board Meeting
- October 18, 2017 – Regular Board Meeting

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## 7.2 – Approve Financial Reports and Investment Update – October 2017 [enc]

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

## 7.3 – Resolution No. 17-11-812 Surplus Property [enc]

The Board will consider approval of the surplus property schedule in accordance with Resolution No.11-04-488 (November 2004).

## 7.4 – LAFCO Nomination of Alternate Member – Special Districts [enc]

The Board will consider and approve the nomination of Director Joseph Ruzicka to serve as the special district alternate to LAFCO for the 2018-2022 term. Staff will be directed to complete required documentation and remit to LAFCO within the prescribed schedule.

## 7.5 – Mileage Reporting Standardization [enc]

The Board will consider approval of the mileage reporting standardization template that has been developed as a guideline. Directors are encouraged to record any variances to beginning/ending routes on their expense report.

## 7.6 – FY 17-18 First Quarter Reserve Update [enc]

The Board will be provided a FY 17-18 first quarter update of TVMWD's reserve schedule.

### Items 7.1 – 7.6: Board Action Required – Motion No. 17-11-5155

Staff Recommendation: Approve as presented

**Motion: Goytia    Second: Horan    Vote: 6-0 (Ruzicka, excused absence)**

## Item 8 – General Manager's Report

Hansen

**Item 8.A – Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.**

Howie

## 8.A.1 – Approve Director Expense Reports, October 2017 [enc]

The Board will consider approval of the October 2017 expense reports that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by TVMWD.

### Item 8.A.1: Board Action Required – Motion No. 17-11-5156

Staff Recommendation: None

**Motion: Goytia    Second: Horan    Vote: 6-0 (Ruzicka, excused absence)**

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**Item 8.B** – *Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.* **Garcia**

**8.B.1 – Calendar Year Imported Water Purchases October 31, 2017 [enc]**

The Board will review the imported water purchases for October 2017.

**8.B.2 – Miramar Operations Report – October 2017 [enc]**

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

**Item 9 – Directors’ / General Manager Oral Reports**

The following reports are provided by directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the District.

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|--|-----------------|
| <b>9.A – Local Agency Formation Commission (October 11, 2017)</b>          | <b>Kuhn</b>     |
| <b>9.B – PWR-Joint Water Line Commission (October 19, 2017)</b>            | <b>Horan</b>    |
| <b>9.C – Six Basins Watermaster (October 25, 2017)</b>                     | <b>Mendoza</b>  |
| <b>9.D – Main San Gabriel Basin Watermaster (November 1, 2017)</b>         | <b>Bowcock</b>  |
| <b>9.E – Chino Basin Watermaster (October 26, 2017)</b>                    | <b>Kuhn</b>     |
| <b>9.F – San Gabriel Valley Water Quality Authority (October 18, 2017)</b> | <b>Kuhn</b>     |
| <b>9.G – Metropolitan Water District (November 14, 2017)</b>               | <b>De Jesus</b> |
| <b>9.H – Additional Board Member or Staff Reports / Comments</b>           | <b>All</b>      |

**Item 10 – Future Agenda Items** **Kuhn**

**Item 11 – Adjournment** **Kuhn**

The Board will adjourn to a Regular Board Meeting on Wednesday, December 6, 2017.

**American Disabilities Act Compliance Statement – Government Code Section 54954.2(a)**

*Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above agenda'd public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.*

**Agenda items received after posting – Government Code Section 54957.5**

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com).*