

AGENDA
SPECIAL BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 EAST MIRAMAR AVENUE, CLAREMONT, CALIFORNIA

Wednesday, January 6, 2010 — 8:00 A.M.

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet the needs of member agencies and other customers for adequate, reliable, and high quality water supplies. The District provides leadership in addressing water issues that affect its service area and region in a collaborative, cost-effective, and environmentally sound manner.

1. Pledge of Allegiance and Call to Order

Kuhn

2. Roll Call

- Bob Kuhn, President, Division IV**
- David DeJesus, Vice President, Division II**
- Brian Bowcock, Secretary, Division III**
- Joseph T. Ruzicka, Treasurer, Director, Division V**
- Dan Horan, Director, Division VII**
- John Mendoza, Division VI**
- Luis M. Juarez, Division I**

**Executive
Assistant**

3. Public Comment

Opportunity for members of the public to directly address the Board on any items of public interest that is within the subject matter jurisdiction of the District. The general public may also address the Board on items being considered on this agenda. The District requests that all public speakers complete a Speaker's Card and provide it to the Executive Assistant. (*Government Code Section 54954.3*)

Kuhn

We request that remarks be limited to five minutes or less.

- | | | | |
|----|--|--|---------------|
| 4. | General Manager's Report [1][2] | | Hansen |
| A. | Election of Board President and Election of Board Officers for Calendar Year 2010 (enc) [1] | Motion # 10-01-4725
Moved _____
Second _____ | Tab 1 |
| B. | Nomination and Appointments to District Standing Committee(s) for Calendar Year 2010 (enc) [1] | Motion # 10-01-4726
Moved _____
Second _____ | Tab 2 |
| C. | Appointment of District Agency Representatives for Calendar Year 2010 (enc) [1] | Motion # 10-01-4727
Moved _____
Second _____ | Tab 3 |
| D. | TVMWD Annual Meeting Schedule for Calendar Year 2010 (enc) [1] | Motion # 10-01-4728
Moved _____
Second _____ | Tab 4 |
| E. | TVMWD Approved Meeting List for Calendar Year 2010 (enc) [1] | Motion # 10-01-4729
Moved _____
Second _____ | Tab 5 |
| F. | Fourth Quarter Investment Update (enc) [2] | | Tab 6 |
| G. | Investment Manager Update (enc) [2] | | Tab 7 |
| H. | FY 2010-2011 Budget Review Schedule (enc) [2] | | Tab 8 |
| I. | Standing Finance/Personnel Committee
<i>Next Meeting: Wednesday, February 3, 2010 @ 8:00 a.m.</i> | | |
| J. | Standing Project/Planning & Development Committee
<i>Next Meeting: Wednesday, February 3, 2010 @ 9:30 a.m.</i> | | |
| 5. | Directors' Comments/Reports [2] | | Kuhn |
| 6. | Future Agenda Items | | Kuhn |
| 7. | Adjournment
<i>Board adjourned to Regular Board Meeting on
Wednesday, January 20, 2010 at 8:00 A.M.</i> | | Kuhn |


Pursuant to Government Code Section 54954.2(a), any request for disability-related modifications or accommodations (including auxiliary aids or services) that is sought in order to participate in the above agendized public meeting should be directed to the District's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Pursuant to Government Code Section 54957.5 Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the District Office located at, 1021 East Miramar Avenue, Claremont, CA. The materials will also be posted on the District's website at www.threevalleys.com

The Three Valleys MWD Board meeting packets and agendas are available for review at www.threevalleys.com. The web site is updated on the Sunday before the scheduled Board meeting.



Memorandum

To: Three Valleys MWD Board of Directors
From: Richard Hansen, General Manager 
Date: January 6, 2010
Subject: Election of Board President and Election of Board Officers for Calendar Year 2010

For Action Fiscal Impact Funds Budgeted
 Information Only Cost Estimate: \$

REQUESTED ACTION:

That the Board will elect Board Officers as provided in the Policy Manual to serve in calendar year 2010:

- 1) Nominate and elect a Board President; and
- 2) Nominate and elect a Vice President, Secretary and Treasurer.

DISCUSSION:

The District's policy manual states (Section 2.3, *Board of Directors – Organization*),

“At its first board meeting in January of each year, the Board of Directors elects from among its members a President, Vice-President, Secretary, and Treasurer . . .”

Accordingly, the General Manager will assist in conducting the election of a Board President, and then the Board President will oversee the process for the remaining Board officers.

Attached is the list of board officers for calendar year 2009.



SLATE OF OFFICERS
THREE VALLEYS MWD BOARD OF DIRECTORS

(Adopted at the January 6, 2010 Board Meeting)

2010 PROPOSED BOARD REPRESENTATIVES

Name	Representing	Position
Luis M. Juarez	Division I	
David De Jesus	Division II	
Brian Bowcock	Division III	
Bob Kuhn	Division IV	
Joseph T. Ruzicka	Division V	
John Mendoza	Division VI	
Dan Horan	Division VII	

2009 BOARD REPRESENTATIVES


Name	Representing	Position
Bob Kuhn	Division IV	President
David De Jesus	Division II	Vice President
Brian Bowcock	Division III	Secretary
Joseph T. Ruzicka	Division V	Treasurer
Dan Horan	Division VII	Director
John Mendoza	Division VI	Director
Xavier Alvarez ¹	Division I	Director
Luis M. Juarez ²	Division I	Director

¹ Mr. Alvarez was removed from the TVMWD Board of Directors effective October 1, 2009

² Mr. Juarez was appointed to the TVMWD Board of Directors effective November 4, 2009



Memorandum

To: Three Valleys MWD Board of Directors
From: Richard Hansen, General Manager 
Date: January 6, 2010
Subject: Nomination and Appointments to District Standing Committee(s) for Calendar Year 2010

For Action Fiscal Impact Funds Budgeted
 Information Only Cost Estimate: \$

REQUESTED ACTION:

That the Board will,

- Nominate and approve the selection/appointments for the Standing Finance/Personnel Committee and the Standing Project / Planning and Development Committee for calendar year 2010

ALTERNATE ACTION:

Defer this item for further review and discussion at the January 20, 2010 Board Meeting

DISCUSSION:

Attached are the current Committee/Representation assignments for calendar year 2009.



2010 PROPOSED COMMITTEE REPRESENTATIVES

(Adopted at the January 6, 2010 Board Meeting)

STANDING FINANCE/PERSONNEL COMMITTEE (CY 2010)	
MEETING HELD FIRST WEDNESDAY OF EACH MONTH AT 8:00 A.M.	
CHAIRMAN	
DIRECTOR	
DIRECTOR	

STANDING PROJECT / PLANNING & DEVELOPMENT COMMITTEE (CY 2010)	
MEETING HELD FIRST WEDNESDAY OF EACH MONTH AT 9:30 A.M.	
CHAIRMAN	
DIRECTOR	
DIRECTOR	

STANDING FINANCE/PERSONNEL COMMITTEE (CY 2009)


Directors: De Jesus (Chair), Kuhn, Ruzicka

STANDING PROJECT/PLANNING/DEVELOPMENT COMMITTEE (CY 2009)

Directors: Bowcock (Chair), Horan & Juarez



Memorandum

To: Three Valleys MWD Board of Directors
From: Richard Hansen, General Manager 
Date: January 6, 2010
Subject: Appointment of District Agency Representatives for CY 2010

For Action Fiscal Impact Funds Budgeted
 Information Only Cost Estimate: \$

REQUESTED ACTION:

That the Board will,

- Nominate and approve the selection/appointments of the District's Agency Representatives for calendar year 2010.

ALTERNATE ACTION:

Defer this item for further review and discussion to the January 20, 2010 Board Meeting

DISCUSSION:

As per District policy,

- The Board of Directors selects or confirms District representatives to the Metropolitan Water District of Southern California (MWD), and the San Gabriel Basin Water Quality Authority (WQA);
- The Board President appoints Directors to serve as representatives for the District to the remaining Member Agency Boards and Committees that are then confirmed by the Board of Directors;
- Ad Hoc Committees are established by the Board President as per Three Valleys Ordinance No. 5-04-13, section 2.5, and generally are formed for a specific, single purpose and for a specific time;
- Changes may occur throughout the year as events warrant and at the discretion of the Board President and/or the Board as a whole.

Attached are the current Committee/Representation assignments for calendar year 2009.



CY 2010 PROPOSED TVMWD REPRESENTATIVE APPOINTMENTS


Committee / Board	Representative	Alternate
ACWA Region 8 Delegate		
ACWA / JPIA Representative		
Chino Basin Watermaster		
Local Agency Formation Commission (LAFCO)		
Main San Gabriel Basin Watermaster		
MWD Board Representative		
PWR Joint Water Line Commission		
Rowland Water District		
San Gabriel Basin WQA		
San Gabriel Valley Council of Governments		
Six Basins Watermaster		
Walnut Valley Water District		

CY 2009 ADOPTED TVMWD REPRESENTATIVE APPOINTMENTS

Committee / Board	Representative	Alternate
ACWA Region 8 Delegate	Dan Horan	Brian Bowcock
ACWA / JPIA Representative	Brian Bowcock	Bob Kuhn
Chino Basin Watermaster	Bob Kuhn	David De Jesus
Local Agency Formation Commission (LAFCO)	Joe Ruzicka	Bob Kuhn
Main San Gabriel Basin Watermaster	Brian Bowcock	Dan Horan
MWD Board Representative	David De Jesus	N/A
PWR Joint Water Line Commission	Dan Horan	Joe Ruzicka
Rowland Water District	Dan Horan	Joe Ruzicka
San Gabriel Basin WQA	Bob Kuhn	Dan Horan
San Gabriel Valley Council of Governments	Bob Kuhn	N/A
Six Basins Watermaster	Brian Bowcock	Dan Horan
Walnut Valley Water District	David De Jesus	Joe Ruzicka



Memorandum

To: Three Valleys MWD Board of Directors
From: Richard W. Hansen, General Manager 
Date: January 6, 2010
Subject: TVMWD Annual Meeting Schedule CY 2010

For Action **Fiscal Impact** **Funds Budgeted**
 Information Only **Cost Estimate:** \$

Requested Action:

That the Board of Directors will,

1. Approve the TVMWD Annual Meeting Schedule CY 2010 for Standing Committee Meetings and Board Meetings

Committee	Meeting Day	Time
Finance/Personnel	First Wednesday	8:00 a.m.
Project/Planning/Development	First Wednesday	9:30 a.m.
Board Meeting	Third Wednesday	8:00 a.m.

Staff is also recommending that each committee reschedule, as needed, for any conflicts that may arise for their respective meetings and as noted below:

- May 5, 2010 Committee Meetings – conflict with ACWA Spring Conference
- October 6, 2010 Committee Meetings – conflict with AWWA CA/NV Fall Conference
- December 1, 2010 Committee Meetings – conflict with ACWA Fall Conference

THREE VALLEYS MUNICIPAL WATER DISTRICT

Board, Committee Meetings & Conference Schedule

2010

(adopted January 6, 2010)



JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

District Holidays

January
1 New Year's Day

APRIL						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

February
15 President's Day

May
31 Memorial Day

July

5 Independence Day (observed)

JULY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST						
S	M	T	W	T	F	S
						x
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September
6 Labor Day

November
11 Veteran's Day
25 Thanksgiving
26 Day After Thanksgiving

OCTOBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER						
S	M	T	W	T	F	S
x	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

December
24 Christmas Day (observed)

Legend

- Board Meetings (Special Meetings w/Red Border)
- Finance/Personnel (Conflicts shown w/Blue Border)
- PPD Committee (Conflicts shown w/Blue Border)
- Leadership Breakfasts
- TVMWD/MWD Tours
- District Holidays
- ACWA, AWWA (including CA/NV)

Date & Time for 2010

- 3rd Wednesday, 8:00 a.m.
- 1st Wednesday, 8:00 a.m.
- 1st Wednesday, 9:30 a.m.
- Feb 18, Jun 3, Oct. 14
- CRA 3/5-7/10; DVL-Sustainability 3/19/10
- (see above)
- (see schedule below)


Major Conference Details - 2010

Mar 29-Apr 1	CA-NV Spring Conference	Renaissance Hotel, Hollywood, CA	AWWA
May 4-7	Spring Conference	Portola Plaza, Monterey, CA	ACWA
June 20-24	Annual Conference & Expo	Chicago, IL	AWWA
Oct 5-8	CA-NV Fall Conference	Sacramento Hyatt & Convention Center	AWWA
Nov 30-Dec 3	Fall Conference	Renaissance Esmeralda & Hyatt Grand Indian Wells, CA	ACWA

(All meeting dates and times are subject to change)



Memorandum

To: Three Valleys MWD Board of Directors
From: Richard Hansen, General Manager 
Date: January 6, 2010
Subject: TVMWD Approved Meeting List CY 2010

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	<input checked="" type="checkbox"/> Funds Budgeted
<input type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

REQUESTED ACTION:

That the Board will, approve the attached list of meetings, conferences and seminars that Directors may attend, with stipends during calendar year 2010.

DISCUSSION:

- Attached for Board review and action is the approved list of meetings recommended for CY 2010

TVMWD Approved Meeting List CY 2010

Organization	Meeting Function
American Ground Water Trust (AGWT) www.agwt.org	Education forums sponsored by AGWT, e.g. Annual Meeting
American Water Works Association (AWWA) www.awwa.org www.ca-nv-awwa.org	Education forums and AWWA sponsored seminars and conferences (National and CA/NV Section), e.g., Spring Conference (April); Annual Meeting (June); Fall Conference (October)
Association of California Water Agencies www.acwa.com Includes Region 8 Delegate Functions and JPIA Functions	Education forums and ACWA sponsored seminars and conferences, e.g. Washington DC Legislative Meeting (February); Spring Conference (May); Fall Conference (December).
Association of Metropolitan Water Agencies www.amwa.net	Education forums to promote national awareness of issues affecting public drinking water agencies, e.g., Water Policy Conference, Annual Meeting.
California Special Districts Association www.csda.net	Education forums to promote awareness of special district responsibility, e.g. How to be an effective board member, Annual Meeting.
Chamber of Commerce Meetings	Regular and specially scheduled functions sponsored by the local Chamber of Commerce. Director Compensation eligibility is only for those local Chamber of Commerce that meet within the boundaries of your elected Division. Social, ceremonial and holiday events are not recommended for compensation.
Chino Basin Watermaster www.cbwm.org	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative or alternate for TVMWD. Social, ceremonial and holiday events are not recommended for compensation.

TVMWD Approved Meeting List CY 2010

Organization	Meeting Function
Local Civic Organizations (e.g. Kiwanis, Lions, Rotary, University Club)	Regular and specially scheduled functions sponsored by the local Civic organizations. Director Compensation eligibility is only for those local Civic organizations that meet within the boundaries of your elected Division. Social, ceremonial and holiday events are not recommended for compensation.
Industry Manufacturing Council www.cityofindustry.org Click on Chamber of Commerce Link	Includes monthly breakfast and luncheon meetings with speakers only. Social, ceremonial and holiday events are not recommended for compensation.
Local Agency Formation Commission (LAFCO) www.lalafco.org	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative for TVMWD. Social, ceremonial and holiday events are not recommended for compensation.
Main San Gabriel Basin Watermaster www.watermaster.org	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative for TVMWD. Social, ceremonial and holiday events are not recommended for compensation.
Metropolitan Water District of Southern California www.mwdh2o.com	Regular and specially scheduled functions and educational forums sponsored by this organization.
Metropolitan Water District of Southern California Member Agencies (Various)	Regular and specially scheduled functions and educational forums sponsored by these organizations.
National Water Resource Association www.nwra.org	Regular and specially scheduled functions and educational forums sponsored by this organization.
PWR Joint Water Line Commission	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative for TVMWD. Social, ceremonial and holiday events are not recommended for compensation.

TVMWD Approved Meeting List CY 2010

Organization	Meeting Function
Public Affairs Network www.valleyconnect.com	Regular and specially scheduled functions and educational forums sponsored by this organization. Social, ceremonial and holiday events are not recommended for compensation.
Regional Chamber of Commerce San Gabriel Valley www.regionalchambersgv	Regular and specially scheduled functions and educational forums sponsored by this Regional Chamber of Commerce. Social, ceremonial and holiday events are not recommended for compensation.
Rivers and Mountains Conservancy www.rmc.ca.gov	Regular and specially scheduled functions and educational forums sponsored by this organization. Social, ceremonial and holiday events are not recommended for compensation.
San Gabriel Basin Water Quality Authority www.wqa.com	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative or alternate for TVMWD. Social, ceremonial and holiday events are not recommended for compensation.
San Gabriel River Discovery Center www.discoverycenterauthority.org	Regular and specially scheduled functions sponsored by this organization. Social, ceremonial and holiday events are not recommended for compensation. <i>This group does not serve the constituents of TVMWD; sponsored through CBMWD</i>
San Gabriel Valley Council of Governments www.sgvkog.org	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative for TVMWD. Social, ceremonial and holiday events are not recommended for compensation.
San Gabriel Valley Economic Partnership www.valleynet.org	Includes monthly and quarterly meetings with speakers only. Social, ceremonial and holiday events are not recommended for compensation.

TVMWD Approved Meeting List CY 2010

Organization	Meeting Function
San Gabriel Valley Water Association www.sgvwa.org	Regular and specially scheduled functions sponsored by this organization. Social, ceremonial and holiday events are not recommended for compensation.
Six Basins Watermaster http://www.threevalleys.com/asp/Site/SixBasins/WhoAreWe/index.asp	Regular and specially scheduled functions sponsored by this organization. To obtain Director Compensation you must be the representative or alternate for TVMWD.
Southern California Water Committee www.socalwater.org	Quarterly and Annual meetings sponsored by this organization
Southern California Water Utilities Association (SCWUA) www.scwua.org	Includes monthly committee meetings with speakers only. Social, ceremonial and holiday events are not recommended for compensation.
Three Valleys MWD www.threevalleys.com	Includes regular and specially scheduled board meetings. To be eligible for compensation for committee participation you must be a member of the committee. All directors are invited and encouraged to attend committee meetings. All directors are automatically registered for the TVMWD Leadership Breakfast held in February, June and October.
Three Valleys MWD Member Agencies (Various)	Relevant meetings and functions sponsored by these organizations. Social, ceremonial and holiday events are not recommended for compensation.
Urban Water Institute www.urbanwater.com	Regular and specially scheduled functions and educational forums sponsored by this organization. Social, ceremonial and holiday events are not recommended for compensation.

TVMWD Approved Meeting List CY 2010

- On occasion the District will cascade information to Directors regarding opportunities to attend relevant water related meetings, conferences and seminars that are not on this list. The District may also cascade various social activities that you may wish to be aware of and participate in. In order to eliminate confusion the District has developed and will submit a weekly event schedule to each of you that includes the key information you will need. It is the responsibility of each director to determine whether the listed events meet the criteria of the established approved meeting list as approved in January of each calendar year.
- Attendance at meetings must be relevant to the District and constituents you are elected to serve. Out of area meetings may be approved on a limited and discretionary basis provided they add value to your role as a Director to the Three Valleys Municipal Water District and the Member Agencies we serve. The District encourages each Director to utilize the budget they have been authorized to learn about the water industry. Relevant meetings and functions are those that have a learning purpose and/or specific, agendaized activities. They are not social or ceremonial in nature.
- The District reserves the right to exclude meetings for Director Compensation that are ceremonial in nature, e.g., retirement, social, and holiday events. District may pay event fees only on ceremonial events on a limited and discretionary basis.
- For those meetings where the District appoints a representative to serve for the District the alternate representative will only be compensated for their participation in the absence of the primary representative. The exception to this is for representatives/alternates assigned to serve the District on the *Chino Basin Watermaster Board, Water Quality Authority Board and the Six Basins Watermaster Board*. The exception is due to the voting requirements associated with representation at these boards and it is important that both the primary and alternate representatives stay apprised of the issues of importance.
- Due to legal restrictions associated with writing checks for payment of state-level campaign type events for elected officials, the District is unable to approve payment for these types of event that are designed as a fundraiser. It is often difficult to discern whether a sponsored event is a fundraiser or not. **Key wording to look for include “campaign ID number, xxx for Senate/Assembly, make checks payable to Friends of xxx”**. An exception to this would be a meet and greet event that is not being utilized as a fundraising effort for a candidate. It is the responsibility of each director to determine whether the exception events meet the criteria of the established approved meeting list as approved in January of each calendar year.
- Due to legal restrictions regarding funding associated with federal-level campaign type events for elected officials, the District is prohibited from paying any compensation or funding of these activities.
- In order to ensure consistency and timely reservations, all events will be coordinated through the Executive Assistant. The Executive Assistant will handle reservation and payment processing.




THREE VALLEYS MUNICIPAL WATER DISTRICT
CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO
 As of December 22, 2009

ITEM	BOOK YIELD	MARKET YTM	COST	PAR VALUE	MARKET VALUE
Citizens Business Bank Trust Services					
Bonds	1.836%	1.469%	\$ 8,005,921.25	\$ 7,850,000.00	\$ 7,979,997.00
Blackrock PIF Temp Fund	0.150%	0.150%	20,331.34	20,331.34	20,331.34
	1.832%	1.466%	8,026,252.59	7,870,331.34	8,000,328.34
Chandler Asset Management					
Bonds - Agency	1.730%	1.110%	5,200,171.11	4,955,000.00	5,227,601.20
FDIC Insured US Corporate	1.800%	1.100%	1,353,315.36	1,315,000.00	1,368,465.84
Money Market Fund	0.020%	0.020%	40,443.84	40,443.84	40,443.84
US Corporate	3.420%	2.970%	141,378.15	130,000.00	143,250.64
US Treasury	1.460%	1.020%	1,399,916.81	1,345,000.00	1,407,372.06
	1.716%	1.120%	8,135,225.27	7,785,443.84	8,187,133.58
Local Agency Invest Fund	0.570%	0.570%	500,000.00	500,000.00	500,000.00
Comerica Securities - Time Deposits	4.282%	4.282%	1,295,000.00	1,295,000.00	1,295,000.00
Total Investments			\$ 17,956,477.86	\$ 17,450,775.18	\$ 17,982,461.92



Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager 
Date: January 6, 2010
Subject: Investment Managers Update

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

Requested Action:

None

Discussion:

Fed Statement December 16, 2009: Information received since the Federal Open Market Committee met in November suggests that economic activity has continued to pick up and that the deterioration in the labor market is abating. The housing sector has shown some signs of improvement over recent months. Household spending appears to be expanding at a moderate rate, though it remains constrained by a weak labor market, modest income growth, lower housing wealth, and tight credit. Businesses are still cutting back on fixed investment, though at a slower pace, and remain reluctant to add to payrolls; they continue to make progress in bringing inventory stocks into better alignment with sales. Financial market conditions have become more supportive of economic growth. Although economic activity is likely to remain weak for a time, the Committee anticipates that policy actions to stabilize financial markets and institutions, fiscal and monetary stimulus, and market forces will contribute to a strengthening of economic growth and a gradual return to higher levels of resource utilization in a context of price stability.

With substantial resource slack likely to continue to dampen cost pressures and with longer-term inflation expectations stable, the Committee expects that inflation will remain subdued for some time.

The Committee will maintain the target range for the federal funds rate at 0 to 1/4 percent and continues to anticipate that economic conditions, including low rates of resource utilization, subdued inflation trends, and stable inflation expectations, are likely to warrant exceptionally low levels of the federal funds rate for an extended period. To provide support to mortgage lending and housing markets and to improve overall conditions in private credit markets, the Federal Reserve is in the process of purchasing \$1.25 trillion of agency mortgage-backed securities and about \$175 billion of agency debt. In order to promote a smooth transition in markets, the Committee is gradually slowing the pace of these purchases, and it anticipates that these


transactions will be executed by the end of the first quarter of 2010. The Committee will continue to evaluate the timing and overall amounts of its purchases of securities in light of the evolving economic outlook and conditions in financial markets.

LAIF Report: The LAIF rate continues to drop, with a daily yield of .57% as of December 15. At this point last year (December 2008), the monthly effective yield was 2.353%.

Additional Information: As requested by the Finance Committee, representatives from Citizens Business Bank and Chandler Asset Management will be in attendance this morning. Both agencies will provide a status update on their respective investment portfolios along with their strategies and expectations of the market in the future.



Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager 
Date: January 6, 2010
Subject: Draft Budget Review Schedule FY 2010-2011

<input type="checkbox"/>	For Action	<input type="checkbox"/>	Fiscal Impact	<input type="checkbox"/>	Funds Budgeted
<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Cost Estimate:	\$	

Requested Action:

None

Discussion:

Attached for review is a Draft Budget Review Schedule for TVMWD for FY 2010-2011.

Meeting dates listed are tentative and subject to change the by General Manager and the Board. Staff requests that the Board review the schedule and provide comment throughout the budget process.



DRAFT

**THREE VALLEYS MWD – BUDGET REVIEW SCHEDULE
FISCAL YEAR 2010-2011**

1/06/10	Board Meeting	Review: Draft Budget Schedule
1/12/10	Manager’s Meeting	Review: Draft Budget Schedule
2/03/10	Finance Committee	Review: Budget Issues/Assumptions TVMWD Budget (1.0) CIP Budget (1.0) Planning & Resources Budget (1.0) Preliminary Rate Calculation
2/03/10	PPD Committee	Review: CIP/P&R/O&M Issues/Assumptions
2/09/10	Manager’s Meeting	Review: Budget Issues/Assumptions TVMWD Budget (1.0) CIP Budget (1.0) Planning & Resources Budget (1.0) Preliminary Rate Calculations
2/17/10	Board Meeting	Budget Progress Report/Comment
3/03/10	Finance Committee	Review: TVMWD Budget (2.0) CIP Budget (2.0) Planning & Resources Budget (2.0) Fixed Charges & Assessments Rates Calculations
3/03/10	PPD Committee	Review: CIP Budget (2.0) Planning & Resources Budget (2.0)
3/09/10	Manager’s Meeting	Review: TVMWD Budget (2.0) CIP Budget (2.0) Planning & Resources Budget (2.0) Fixed Charges & Assessments Rate Calculations
3/17/10	Board Meeting	Budget Progress Report/Comment

4/07/10	Finance Committee	Review: TVMWD Budget (3.0)
4/07/10	PPD Committee	Budget Progress Report/Comment
4/13/10	Manager's Meeting	Budget Progress Report/Comment
4/21/10	Board Meeting	Budget Workshop (All Items)
5/05/10*	Finance Committee	Final Review / Recommendation to Board
5/19/10	Board Meeting	Budget Resolution Adoption

- *Additional meetings may be necessary during the course of the budget review process*
- *Dates listed above are tentative and subject to change*
- **Date may change due to meeting schedule conflicts*