

## MINUTES

**SIX BASINS WATERMASTER BOARD MEETING  
1021 EAST MIRAMAR AVENUE, CLAREMONT  
Wednesday, May 26, 2010  
2:00 P.M.**

### 1. Call to Order & Pledge of Allegiance

The meeting was called to order by President Thomas at 2:00 p.m. Following the recital of the Pledge of Allegiance roll call was taken.

### 2. Roll Call

Richard Hansen called roll; 25 of the 20 votes required for a quorum were present.

<b>Present</b>	Brian Bowcock, Three Valleys MWD
	Dan Keeseey, City of La Verne
	Anthony La, Pomona Valley Protective Association
	Teri Layton, San Antonio Water Company
	Ben Lewis, Golden State Water Company
	Sam Pedroza, City of Claremont (arrived 2:30pm)
	Jim Taylor, City of Pomona
	Tom Thomas, City of Upland
<b>Staff</b>	Anibal Blandon, ALDA Engineering
	Liz Cohn, Senior - TVMWD
	Ray Evangelista, Engineer – TVMWD
	Mario Garcia, Engineer - TVMWD
	Rick Hansen - Chief of Watermaster Services
	James Linthicum, Chief Finance Officer - TVMWD
	Julianna Strong, Legal Counsel - Redwine & Sherrill
<b>Others Present</b>	Freeman Allen, Claremont Citizen
	Chris Brown, City of Pomona
	Raul Garibay, City of Pomona
	Dan Horan, Three Valleys MWD
	Fred Lantz, Pomona Citizen
	Paula Lantz, Pomona City Council
	William McDonald, PVPA
	Jerry Mesa, City of La Verne
	Shaun Stone, City of Upland
	Mark Wiley, City of Upland

### 3. Public Comment

President Thomas called for any public comment to the Board. There being no public comment, the Board moved to the next agenda item.

### 4. Consent Calendar [1]

The Consent Calendar for the Six Basins Watermaster Board meeting of May 26, 2010 included: (i) Item A – Receive and file minutes – March 24, 2010 Board of Directors meeting and April 29, 2010 Engineering & Technical Committee meeting; (ii) Item B – Receive and file financial reports for CY 2010 through April 30, 2010 including: Budget Status Report; Check Disbursement List, Statement of Financial Transactions and Reserve Balances; and (iii) Item C – Approval of Resolution No. 10-05-08 authorizing Six Basins Watermaster staff to perform Local Agency Investment Fund (LAIF) transactions.

Director La had comments on the minutes and requested revisions on Item A. With respect to the March 24<sup>th</sup> board minutes, he noted that he was not the representative for PVPA during that meeting. With regard to the April 29<sup>th</sup> Engineering & Technical Committee minutes, he believed that the minutes did not capture the greater degree of discussion and consensus reached on the issue of transferred storage rights and the purpose of the proposed ad hoc committee he was suggesting. President Thomas asked that Item A be pulled from the consent calendar to allow staff to coordinate with Director La on possible revisions.

Director Layton asked the purpose of the Item C resolution. Mr. Hansen noted that it was a normal administrative procedure with the investment fund because of a change in Three Valleys' staff responsible for financial activities.

**Motion No. 10-05-303:** Motioned by Director Bowcock, seconded by Director Keesey to approve the balance of the Consent Calendar (Items B and C) for the May 26, 2010 Board meeting.

*Motion No. 10-05-303 carried unanimously*

### 5. Public Hearing on the Draft Six Basins Watermaster 2009 Annual Report [1]

President Thomas opened the public hearing to receive comments on the Six Basins Watermaster 2009 Annual Report. No comments were offered by the board members or public.

President Thomas closed the public hearing and asked for the board to consider the adoption of the annual report.

**Motion No. 10-05-304**: Motioned by Director Keesey, seconded by Director La to adopt the Six Basins Watermaster 2009 Annual Report.

*Motion No. 10-05-304 carried unanimously*

**6. Chief of Watermaster Report [1] [2]**

**A. Request by City of Ontario Regarding SASG Pit 6 Study**

Staff explained City of Ontario's ownership of the property designated as Pit 6 within the general boundary of the San Antonio Spreading Grounds. Because Six Basins Watermaster has used the consulting firm of Camp Dresser & McKee (CDM) for much of the technical analysis involving the groundwater basins, the City was requesting permission to also use CDM to conduct a planning study of the subject property.

Staff recognized no conflict with the use of the same consultant and recommended that the board direct staff to provide a letter formally giving permission to the City to use CDM.

**Motion No. 10-05-305**: Motioned by Director La, seconded by Director Taylor to grant permission to City of Ontario to use Camp Dresser & McKee for the City's planning study on Pit 6.

*Motion No. 10-05-305 carried unanimously*

**B. PVPA Spreading and Maintenance Update**

Mr. Hansen reported on the current spreading amounts for CY 2010 through April 30<sup>th</sup>, which totaled 1,944 AF. He contrasted that to the entire CY 2009 amount totaling just 666 AF. Mr. Hansen also noted that although the area has received a substantial amount of rainfall (16.98 inches) during the current calendar year, the total amount spread has not been extraordinarily high. He surmised that that is due in large part to the prior dry years and the ability of the ground to soak up local runoff before reaching the spreading grounds.

Director Layton asked if the 475 AF amount shown under Three Valleys was imported water. Staff confirmed that Three Valleys was delivering imported water into the SASG with a target goal of putting 1,000 AF into the grounds before June 30, 2010.

Director Keesey asked if any water was running down the San Antonio Channel from the dam. Staff explained that all local runoff from the canyon was either held behind the dam or released into the upper area of the SASG. Consequently, no canyon water was being bypassed.

President Thomas noted that he observed water in the San Antonio Channel in the vicinity of Foothill Blvd. Staff explained that the water in the channel was coming from the OC-59 imported water connection at the SASG. That water was being delivered to spreading basins in Montclair for the benefit of Chino Basin Watermaster parties.

**C. YTD Production Report for Calendar Year 2010**

Staff reviewed the production summaries for the period ending April 2010. The total production among the Four Basins is 4136.2 AF. This is slightly lower than prior years but not out of the ordinary.

**D. Water Level Hydrographs (Four Basins)**

Year-to-date water level hydrograph reports of the Watermaster's nine monitoring wells within the Four Basins through April 2010 were presented to the Board for review and discussion.

Staff reported that the Canyon Basin and the northern portion of the Upper Claremont Heights Basin (UCHB) were exhibiting positive effects from the spreading of local surface water from the San Antonio Canyon. The water level in MW1, which is located in the middle of the SASG, has increased by 45 feet. Most of that increase occurred just over the two months of March and April. Water levels in the mid to lower portion of the UCHB have yet to show that same magnitude of change.

Water levels in the monitoring wells of the Lower Claremont Heights Basin and the Pomona Basin have had no observable impacts from the current spreading activities in the SASG. Fluctuations observed in these wells were more attributable to local production activities.

Mr. Taylor commended staff for including Pomona Well 33 as another monitoring point within the Pomona Basin. The well is adjacent to the Palomares Cienega, which has experienced rising groundwater in the recent past.

The Index Water Levels through April 2010 increased 4.3 feet over the previous two-month period (elevation 1423.6 ft). This is still well below the threshold maximum elevation for spreading. The available storage volume for continued spreading is approximated to be 24,800 AF based on the current Index Water Level and the most recent version (v. 1.3) of the spreadsheet model.

**E. Water Level Hydrographs (Two Basins)**

Year-to-date water level hydrographs of the Watermaster's monitoring wells within the Two Basins through April 2010 were presented to the Board for review and discussion.

During the month of April, City of La Verne delivered approximately 300 AF of imported water into the Live Oak Spreading Grounds. Water levels at neighboring wells showed little to no increase following the period of spreading.

Calendar Year 2009 spreading at Live Oak was reported at 160 AF. Calendar Year 2010 spreading through the month of April includes 210 AF of native runoff in addition to La Verne's 300 AF imported water delivery.

#### F. Request to Establish an Ad Hoc Committee

During the April 29<sup>th</sup> meeting of the Engineering & Technical (E&T) Committee, Director La proposed the formation of a small ad hoc committee that would evaluate technical details associated with such issues as basin modeling, storage, leakage, spreading, and the like. The party representatives that had previously volunteered for the ad hoc committee included Shaun Stone of the City of Upland and Raul Garibay with the City of Pomona. Director Lewis also mentioned that Toby Moore or Kyle Snay with Golden State Water Company would attend such ad hoc committees depending on schedule and availabilities.

Mr. Hansen explained that the president, with the Board's concurrence, could create such an ad hoc committee and assign members, as appropriate.

Director Taylor expressed concern over a small representation within the ad hoc committee and recommended that there be stronger representation among other parties.

Director Keesey also stated his concern about a smaller group influencing the direction of the Board or other committees.

It was questioned whether this ad hoc committee would report directly to the Board or through the E&T Committee. President Thomas suggested that the ad hoc reporting directly to the Board would help eliminate an extra step. Director La explained that his original concept envisioned the ad hoc committee doing additional review and analysis to help direct the E&T Committee on the various issues previously mentioned, but he saw no problem with the ad hoc committee reporting directly to the Board.

There was also discussion regarding the composition of a committee and the desire to select party representatives that did not comprise a cumulative voting rights group greater than 17, the amount needed to take action on any particular item at a board meeting. Mr. Hansen stated that in the earlier years of Watermaster, there was recognition to avoid such a composition, but that guideline may have been put aside because of the

difficulty in the more recent past of assembling an adequate number of representatives for a committee meeting.

Director Bowcock was concerned about the creation of an ad hoc committee that would review various ongoing technical issues with no apparent end to its tenure. He noted that ad hoc committees are intended to study specific issues, report to the governing body with recommendations or suggested actions associated with that specific item, and then be dissolved.

Director Lewis explained that during the discussion at the E&T Committee, there were four or five specific items that were proposed for an ad hoc committee. He could not recall the specific items but did believe there was a finite limit.

Director Keesey echoed the points of Director Bowcock and suggested that the E&T Committee should be the entity charged to discuss and deliberate the issues proposed for the ad hoc committee.

Director Taylor noted that there are some new faces among the Six Basins parties and suggested that if the ad hoc committee's intent is to better understand the technical background and characteristics of the groundwater basins, it may be time to provide a technical workshop for the newer members. This could be a forum that would allow those less familiar with the history and development of Watermaster policies and operations to gain a better understanding of such. Mr. Hansen said that that could be coordinated and scheduled accordingly.

At the end of the discussion, President Thomas referred the item back to the E&T Committee for further deliberation. He suggested that the committee provide an alternative proposal if it so chooses.

#### **G. Request to Establish a Standing Committee Meeting Schedule**

Mr. Hansen explained that this item may potentially relieve some of the issues that arose from the previous item. Because at times it has been difficult to schedule committee meetings due to busy schedules and availabilities of the many party representatives, it was proposed that 2:00pm on the fourth Wednesday of every month (except December) be designated as the meeting time/date for Six Basins. The board meetings would be held in the odd-numbered months, and the committee meetings would be scheduled on the even-numbered months. In this manner, all parties could begin to reserve those dates and times for Six Basins Watermaster meetings.

Mr. Hansen further explained that if both standing committees needed to meet in the same month, one committee meeting would begin at 2:00pm and the next committee meeting would begin upon the completion of the

first. If no meetings were anticipated for those dates, the members would be informed well in advance.

Upon brief discussion of its merits and consensus among the Board members that it was a good idea, President Thomas directed staff to establish such a schedule for Watermaster meetings.

#### H. Request for Producing Parties' Well Meter Test Data

Mr. Hansen reminded the producing parties that verifying well meter accuracies is one of the activities for which Watermaster is responsible. It is the intent of staff to include a discussion on meter testing and accuracies in the 2010 annual report. Accordingly, Watermaster staff will be asking each producer for its most recent test and calibration data.

#### I. Oral Report on Miscellaneous Items

None.

### 7. Miscellaneous Items / Comments from Watermaster Members [2]

#### A. AGWA Meetings and Information

No report.

#### B. Comments from Party Representatives

Director Lewis thanked Three Valleys MWD for joining Golden State Water Company in attending the Water Action Group meeting in Claremont. He, however, recognized that because the various water agencies in the area may wear many hats, it can become confusing to those less aware of the different relationships. He cautioned that the general public may not realize that one entity's position on a certain subject may not necessarily be the same position as another entity's even if the former is wholly involved with latter. Director Lewis recommended that there be clarity in Watermaster's position to minimize confusion among the public.

President Thomas agreed and suggested that the Board may want to consider a policy wherein any position or stand expounded by Six Basins Watermaster must first be approved at a Board meeting.

President Thomas then called the Board's attention to a recent meeting he attended that called on water agencies/interests to voice support for the water bond slated for this year's ballot. He explained the importance of the water bond projects and recommended that Six Basins Watermaster express its full support of the ballot measure.

President Thomas expressed the need to act quickly and the desire to expedite Six Basins Watermaster's public acknowledgment of its support through an adopted resolution.

**Motion No. 10-05-306**: Motioned by Director Bowcock, seconded by Director La making a determination that immediate action is necessary for the above item and the need for action came to the attention of the Six Basins Watermaster subsequent to the posting of the agenda.

*Motion No. 10-05-306 carried unanimously*

The item entitled "Approval of Resolution No. 10-05-09 - A Resolution of the Board of Directors of Six Basins Watermaster in Support of the Safe, Clean and Reliable Drinking Water Supply Act of 2010" was added as Agenda Item 7C.

**C. Approval of Resolution No. 10-05-09 - A Resolution of the Board of Directors of Six Basins Watermaster in Support of the Safe, Clean and Reliable Drinking Water Supply Act of 2010**

Mr. Hansen noted that at its February 17, 2010 board meeting, the Three Valleys Municipal Water District similarly adopted Resolution No. 10-02-647, which provided the same support of the water bond measure that Six Basins Watermaster was seeking to offer. He suggested that it could be used as the template and modified accordingly to suit Watermaster's desire.

The board members approved of that approach and directed staff accordingly.

**Motion No. 10-05-307**: Motioned by Director La, seconded by Director Lewis to adopt Resolution No. 10-05-09 declaring Six Basins Watermaster support of the Safe, Clean and Reliable Drinking Water Supply Act of 2010.

*Motion No. 10-05-307 carried unanimously*

**8. Future Agenda Items [2]**

**A. Ad Hoc Committee Reports**

No ad hoc committee was created.

**B. E&T Committee Recommendations**

A meeting of the E&T Committee is scheduled for June 23<sup>rd</sup> to continue discussion of the transfer policy and to begin discussion on City of Pomona's 12-year replenishment obligation.

### **C. Draft CY 2011 Budget Goals**

Budget goals will be discussed at the committee level first before being brought to the full board.

#### **9. Next Meeting [2]**

The next meeting of the Six Basins Watermaster Board of Directors is scheduled for Wednesday, July 28, 2010 at 2:00 p.m. at the Three Valleys MWD Office, 1021 East Miramar Avenue, Claremont.

#### **10. Adjournment [2]**

President Thomas adjourned the meeting at 2:59 p.m.

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Recorded by: Mario Garcia  
Six Basins WM staff

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Tom Thomas, President  
Board of Directors, Six Basins Watermaster

# MINUTES

**SIX BASINS WATERMASTER  
ENGINEERING / TECHNICAL COMMITTEE  
1021 E. Miramar Avenue, Claremont, California  
Thursday, April 29, 2010  
9:00 A.M.**

**1. Call to Order / Roll Call**

The meeting was called to order at 9:05 a.m. with a quorum of committee members present as shown below.

<b>Committee Members:</b>	Raul Garibay, City of Pomona Teri Layton, San Antonio Water Company Ben Lewis, Golden State Water Company Bill McDonald, Pomona Valley Protective Association Jerry Mesa, City of La Verne
<b>Staff Attending:</b>	Anibal Blandon, ALDA Engineering/6BWM Staff Ray Evangelista, 6BWM Staff Mario Garcia, 6BWM Staff Vicki Hahn, 6BWM Staff Mike Sovich, 6BWM Staff
<b>Others Attending:</b>	Chris Brown, City of Pomona Anthony La, Pomona Valley Protective Association Pat Malloy, City of Claremont Shaun Stone, City of Upland Mark Wiley, City of Upland

**2. Public Comment**

There were not any requests for public comment. Staff requested that all parties introduce themselves and the agency they represent since there were new people not present from prior meetings.

**3. Policy Issues Regarding Transfers of Production Rights**

The purpose for today's meeting was to bring the parties together to discuss and consider formal policy regarding transfer of production rights among parties. This action will/may result in revisions to the Operating Plan and/or the Judgment to clarify the rules and allow for consistency in these practices going forward. Once consensus is reached, the recommendations will need to be presented to the Watermaster Board ("Board") for adoption.

The current Six Basins Watermaster Judgment (“Judgment”) allows for transfer of production rights (Section III.B.3) among the parties. Historically these transfers have been temporary in nature and have been utilized to balance over/under production by the producers.

During CY 2010 one producer, San Antonio Water Company (“SAWCo”) transferred water that was stored in its Storage and Recovery (“S & R”) account to the City of Upland and Three Valleys MWD respectively. While the Judgment does allow for transfers among the producers, this action brought forward questions regarding the classification status of the water that was transferred, i.e., native or imported. The other issue of concern was how the water would be used by each agency. In the SAWCo transfer, one transferee, Three Valleys MWD has an existing S & R account, and the other, City of Upland does not.

Expanded discussion took place that included such issues as:

- Is it necessary to revise the Storage & Recovery agreement at SAWCo to classify the water type?
- Should a study be done regarding Six Basins capacity to facilitate a better understanding of the storage capacity of the basins and related issues?
- Is it necessary for all producers to have S & R agreements in order to participate in transfers?
- Should separate accountings be done to track the classification of water before/after water transfers?

The Committee reached general consensus on the following issues/principles:

- Classification of water should be kept the same through transfers.
- Water spread by SAWCo is not imported water; and the S&R Agreement should be amended to reflect such.

In light of the complexity of the issues, the Committee asked that the principles be brought back at the next meeting, prior to making a final recommendation to the Board.

It was recommended that an Ad Hoc Committee be formed to review the concerns and to come back to the E & T Committee with specific ways to facilitate a better understanding of the basins with regards to storage capacity, leakage, general hydrogeology, etc. Raul Garibay, City of Pomona and Shaun Stone, City of Upland both agreed to serve on such an Ad Hoc Committee. Ben Lewis, of Golden State Water will approach Toby Moore to determine his availability to also participate on the Ad Hoc Committee. It was noted that Mr. Moore’s involvement may be in an advisory capacity only. The consensus was to recommend the formation of the Ad Hoc Committee to the Watermaster Board for its consideration on May 26, 2010.

Furthermore, staff was directed to reconvene additional meetings of the E & T Committee, as needed, in order to work through the policy issues noted above with regards to water transfers between the parties.

#### **4. Other Issues**

Staff informed that a suggestion was made to approach the Board to consider establishing a standing date/time for committee meetings. The recommendation would apply to either or both the Administrative / Finance or Engineering / Technology Committee for the Watermaster. The suggestion was made that the Committee(s) meet at on the alternate months that the Board currently meets. This would be the fourth Wednesday of even months of the CY, e.g., February, April, June, August, October and December at 2:00 p.m. In the event that it is necessary for both committees to meet, scheduling will be sequential on the same day, based on the availability of the respective members of the committee.

An alternate suggestion was made to meet immediately preceding the existing Board meetings, so that if there were items of urgency they could be brought to the Board without delay. This suggestion was not agreed to as it would not be possible to bring items to the Board that had not been properly agendized, thus there would not be any advantage to this scenario.

It was agreed that staff will make a recommendation to the Board to consider establishing standing committee meetings for the even months of the CY at 2:00 p.m.

The City of Pomona initiated discussion regarding language in the Judgment (page 29) regarding Pomona's entitlement to recover water in excess of its historical 130 AFY augmentation. Language should now be subject to interpretation since the designation "12-year" period will apparently sunset at the end of CY 2010. Staff and legal counsel will review this matter will bring back as an additional item at the next scheduled E & T Committee meeting.

The E & T Committee will reconvene on Wednesday, June 23, 2010 at 2:00 p.m. at the Three Valleys MWD District Office.

#### **5. Adjournment**

The Committee was adjourned at 10:30 a.m.

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Recorded by: Vicki Hahn  
Executive Assistant