

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, October 16, 2019
8:00 a.m.

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

Item 4 – Additions to Agenda [Government Code Section 54954.2(b)(2)]

Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 – Public Comment (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

7.A – Receive, Approve and File Minutes, September 2019 – [enc]

- September 4, 2019 – Regular Board Meeting
- September 18, 2019 – Regular Board Meeting

7.B – Receive, Approve and File Financial Reports and Investment Update, September 2019 - [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

7.C – Imported Water Sales, September 2019 – [enc]

The Board will review the imported water sales report for September 2019.

7.D – Miramar Operations Report, September 2019 – [enc]

The Board will review the Miramar Operations report for September 2019.

7.E – Approve Resolution No. 19-10-863 Records Retention Schedule and Policy Update – [enc]

The Board will consider approval of the revised records retention schedule and policy.

7.F – Cancellation of December 4, 2019 and January 1, 2020 Regular Board Meetings [enc]

The board will consider approval to cancel the December 4, 2019 and January 1, 2020 regularly scheduled board meetings.

7.G – CY 2020 Holiday Schedule – [enc]

The Board will receive, approve, and file the proposed CY 2020 Holiday Schedule.

7.H – Approval of Resolution 19-10-864 Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation of Petition No. 78-718

Approval of Resolution No. 19-10-864 signifies acceptance of the tax sharing exchange by the County Lighting Maintenance District.

Items 7.A – 7.H – Board Action Required – Motion No. 19-10-5245

Staff recommendation: Approve as presented

Item 8 – General Manager’s Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Approve Director Expense Reports, September 2019 – [enc]

Kuhn

The Board will consider approval of the September 2019 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

Item 8.A – Board Action Required – Motion No. 19-10-5246

Staff recommendation: Approve as presented

8.B –Proposed Service Connection Applications for PM-27 and PM-29 – [enc]

Kellett

The Board will review the two proposed service applications off MWD’s Rialto Pipeline for Thompson Creek and the San Dimas Wash locations for the purpose of groundwater recharge with State Project Water.

8.C – Approve Salary Schedule and Organizational Chart Update - Effective September 9, 2019 – [enc]

Litchfield

The Board will consider approval of the Salary Schedule and Organizational Chart that went into effect on September 9, 2019.

Item 8.C – Board Action Required – Motion No. 19-10-5247

Staff recommendation: Approve as presented

Item 9 – Directors’ / General Manager’s Oral Reports

Litchfield

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 10 – Future Agenda Items

Kuhn

Item 11 – Adjournment and Next Meeting

Kuhn

The Board will adjourn to its next meeting scheduled for Wednesday, November 6, 2019 at 8:00 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.