

MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT

Wednesday, October 16, 2019
8:00 a.m.

1. Call to Order

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

2. Pledge of Allegiance

The flag salute was led by President Bob Kuhn.

3. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Brian Bowcock, Secretary
Carlos Goytia, Director
Denise Jackman, Director

Directors Absent

Joe Ruzicka, Treasurer (excused)
John Mendoza, Director (excused)

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Sr. Financial Analyst
Freeman Ensign, Operations Supervisor
Ray Evangelista, Engineering Assistant
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
Robert Peng, I.T. Manager
Ben Peralta, Project Manager

Guest present: Ted Ebenkamp, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Brian Teuber, Walnut Valley Water District; Ben Lewis, Golden State Water; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Szu Pei Lu-Yang, Rowland Water District; Dave Warren, Rowland Water District; Darron Poulsen, City of Pomona; Kelly Gardner, Main San Gabriel Basin Watermaster; Lenet Pacheco, Valley County Water District; John Monsen, National Parks Conservation Association.

4. Additions to Agenda

No additions to the agenda were requested.

5. Reorder Agenda

No reorder to the agenda was requested.

6. Public Comment

President Kuhn called for public comment. Mr. John Monsen, National Parks Conservation Association, gave a statement in opposition to the Cadiz Project.

7. Consent Calendar

The Board was asked to consider consent calendar items (7.A-7.H) for the October 16, 2019 Board meeting that included: (7.A) Receive, Approve and File Minutes, September 4, 2019 and September 18, 2019; (7.B) Receive, Approve and File Financial Reports and Investment Update, September 2019; (7.C) Imported Water Sales, September 2019; (7.D) Miramar Operations Report, September 2019; (7.E) Approval of Resolution No. 19-10-863 Records Retention Schedule and Policy Update; (7.F) Cancellation of December 4, 2019 and January 1, 2020 Regular Board Meetings; (7.G) Approval of CY 2020 Holiday Schedule; (7.H) Approval of Resolution No. 19-10-864 Tax Sharing Exchange CLMD 1687, Annexation of Petition No. 78-718.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for the vote.

Moved: Brian Bowcock Second: David De Jesus
Motion No. 19-10-5245 – Approval of Consent Calendar Items 7.A – 7.H for October 16, 2019.
Motion passed by a 5-0 vote; Directors John Mendoza and Joe Ruzicka were absent.

8. General Manager's Report

8.A – Approve Director Expense Reports, September 2019

The Board was asked to consider approval of the director expense reports submitted for reimbursement for September 2019.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for the vote.

Moved: Brian Bowcock Second: Carlos Goytia
Motion No. 19-10-5246 – Approval of Director Expense Reports for September 2019.
Motion passed by a 5-0 vote; Directors John Mendoza and Joe Ruzicka were absent.

8.B – Proposed Service Connection Applications for PM-27 and PM-29

The Board was provided an update on the proposed service connection applications with MWD for PM-27 and PM-29. TVMWD has received the official letter from MWD to move forward with the engineering study for both service connections. The district has also received a letter of commitment for co-funding for PM-29 from Puente Basin Water Agency (PBWA). The district will continue to work towards a construction phase with PBWA and Main San Gabriel Basin Watermaster.

8.C – Approve Salary Schedule and Organizational Chart Update – Effective September 9, 2019

Mr. Litchfield reported to the Board that the District's salary schedule and organizational chart require revision and Board approval due to a recent retirement of an employee. As a result of this retirement, the position of Conservation and Resource Analyst was eliminated from the salary schedule and organizational chart. Approval of the updated salary schedule and organizational chart are necessary to remain in compliance with CalPERS and California Code of Regulations Section 570.5.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for the vote.

Moved: Carlos Goytia Second: Brian Bowcock
Motion No. 19-10-5247 – Approval of Salary Schedule and Organizational Chart update effective September 9, 2019
Motion passed by a 5-0 vote; Directors John Mendoza and Joe Ruzicka were absent from the vote.

9. Directors' / General Manager's Oral Reports

Director Goytia – The SGV Council of Governments meeting was rescheduled to October 24, 2019.

Director Bowcock – SCWUA meeting will be held on October 17, 2019. Director Bowcock commended Director Mendoza for taking the T1/T2 test. Director Bowcock attended the SGV Water Forum Committee meeting on October 15, 2019. CA-NV AWWA is asking members to look through historical photos and identify people in the pictures.

Director De Jesus – two new directors were inducted at MWD: Vartan Gharpetian, representing Glendale and Tracy Quinn, representing Los Angeles. The Alliance for Water Efficiency is being co-funded by MWD on behalf of its member agencies beginning in 2020. Director De Jesus also reported that MWD is sponsoring proposed legislation with the State Water Resources Control Board to identify and evaluate drinking water quality constituents of emerging concern since the legislature is trying to set drinking water standards outside the normal USEPA process.

Director Kuhn – reported the federal budget has a line item of \$10-\$30 million for the Water Quality Authority dedicated to groundwater clean-up.


Mr. Litchfield reminded the Board of the upcoming TVMWD Leadership Breakfast on October 31, 2019 and the MWD Solar Cup boat building workshop will be held at TVMWD on Saturday November 2, 2019.

10. Future Agenda Items


President Kuhn requested a performance evaluation for the General Manager in December 2019.

11. Adjournment

The Board adjourned at 8:31 a.m. to its next regular meeting scheduled for Wednesday, November 6, 2019 at 8:00 a.m.



Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District



Recorded by: Nadia Aguirre
Executive Assistant