

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, March 18, 2020
8:00 a.m.

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Pledge of Allegiance

Kuhn

Item 3 – Roll Call

**Executive
Assistant**

Item 4 – Additions to Agenda [Government Code Section 54954.2(b)(2)]

Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 5 – Reorder Agenda

Kuhn

Item 6 – Public Comment (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 7 – Consent Calendar

The Board will consider consent calendar items 7.A – 7.J listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

7.A – Receive, Approve and File Minutes, February 2020 – [enc]

- February 5, 2020 – Regular Board Meeting
- February 19, 2020 – Regular Board Meeting
- February 24, 2020 – Special Board Meeting

7.B – Receive, Approve and File Financial Reports and Investment Update, February 2020 - [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

7.C – Imported Water Sales, February 2020 – [enc]

The Board will review the imported water sales report for February 2020.

7.D – Miramar Operations Report, February 2020 – [enc]

The Board will review the Miramar Operations report for February 2020.

7.E – Approve Director Expense Reports, February 2020 – [enc]

The Board will consider approval of the February 2020 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

7.F – Approval of Resolution No. 20-03-869 Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation of Petition No. 79-718

Approval of Resolution No. 20-03-869 signifies acceptance of the tax sharing exchange by the County Lighting Maintenance District.

7.G – Approval of Resolution No. 20-03-870 Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation of Project No. 74433

Approval of Resolution No. 20-03-870 signifies acceptance of the tax sharing exchange by the County Lighting Maintenance District.

7.H – Resolution No. 20-03-871 Adoption of Annual Investment Policy – [enc]

The Board will consider for approval revisions to TVMWD's Investment Policy.

7.I – Approve FY 2020-21 Annual Purchase Orders – [enc]

The Board will consider for approval a list of purchase orders for ongoing goods and services for FY 20-21.

7.J – Approve Salary Schedule Effective July 1, 2020 – [enc]

The Board will consider for approval the salary schedule that is to be effective for July 1, 2020.

Items 7.A – 7.J – Board Action Required

Staff recommendation: Approve as presented

Item 8 – General Manager’s Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Legislative Update, March 2020 – [enc]

Howie

The Board will be provided a current legislative status update.

8.B – Approval of Non-Binding Letter of Intent with Metropolitan Water District of Southern California – Regional Recycled Water Project – [enc]

Litchfield

The Board will consider approval of the non-binding Letter of Intent and authorize the General Manager to execute the letter of intent.

Item 8.B – Board Action Required

Staff Recommendation: Approve as presented

8.C – Discussion of Teleconferencing Options for Board Meetings

Litchfield/Peng

The Board will have the opportunity to discuss teleconferencing options and requirements.

Item 9 – Directors’ / General Manager’s Oral Reports

Kuhn

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 10 – Closed Session

10.A – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

10.B – Public Employee Performance Evaluation (Government Code Section 54957)

Title: Matthew Litchfield, General Manager

10.C – Conference with Labor Negotiators (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy General Counsel
- Unrepresented Employee: Matthew H. Litchfield, General Manager

10.D - Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-10-510830 (Consolidated with Case No. CPF-12-512466)

Item 11 – Future Agenda Items

Kuhn

Item 12 – Adjournment and Next Meeting

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, April 1, 2020 at 8:00 a.m.

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, ANY DIRECTOR MAY JOIN THE MEETING REMOTELY WITHOUT OTHERWISE COMPLYING WITH THE BROWN ACT'S TELECONFERENCING REQUIREMENTS BY REGISTERING FOR THE WEBINAR AT THE LINK BELOW. THE DISTRICT'S BOARD MEETINGS SHALL REMAIN OPEN TO THE PUBLIC AT THE DISTRICT'S OFFICE AND ANY MEMBER OF THE PUBLIC WISHING TO MAKE ANY COMMENTS TO THE BOARD MAY DO SO IN PERSON OR BY REGISTERING AT THE WEBINAR LINK BELOW:

<https://attendee.gotowebinar.com/register/3655934841989191435>

DIAL-IN INSTRUCTIONS ARE PROVIDED AFTER REGISTERING AT THE LINK ABOVE.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.