

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, May 6, 2020
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:03 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Denise Jackman, Director
John Mendoza, Director
Jody Roberto, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Finance Officer
Robert Peng, I.T. Manager
Ben Peralta, Project Manager

Virtual Attendees: John Brettl, Suburban Water Systems; Edward Chavez; Chris Clarke, National Parks Conservation Association; Tom Coleman, Rowland Water District; Ted Ebenkamp, Walnut Valley Water District; Gregory Foster, Southern California Group; Victoria Hahn, resident; Rick Hansen, Cal Poly Pomona; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Pei Lu-Yang, Rowland Water District; John Monsen, National Parks Conservation Association; Bob Pence, Congresswoman Napolitano's Office; Jennifer Stark, City of Claremont; Brian Teuber, Walnut Valley Water District; Ludd Trozpek, resident; Dave Warren, Rowland Water District; Tony Zampielo, Main San Gabriel Basin Watermaster.

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

No reorder to the agenda was requested.

5. Public Comment

President Kuhn called for public comment.

Mr. John Monsen, National Parks Conservation Association, asked to reconsider and drop the Bonanza Springs study.

Mr. Chris Clarke, National Parks Conservation Association, asked the Board to decline the Bonanza Springs study.

Mr. Ludd Trozpek spoke regarding director compensation and asked that the Board not ratify Item 6.B on the agenda.

6. General Manager's Report

6.A – Resolution No. 20-05-875 Permitting the Los Angeles County Registrar Recorder-County Clerk to Render Election Services of Three Valleys MWD to be Held November 3, 2020

The Los Angeles County Registrar Recorder-County Clerk notified the District of election services to be held on November 3, 2020. Five Directors will potentially be running for election to maintain their respective seats: David De Jesus, Division 2; Robert Kuhn, Division 4; Mary "Jody" Roberto, Division 5; John Mendoza, Division 6; and Denise Jackman, Division 7. The District will return the following items to the Registrar's office by May 7: completed Roster of Officeholders for Local Jurisdictions; notice that the estimated pro rata share of the printing, handling, and mailing costs of the candidate statement shall be collected from each candidate in advance, at the time of filing; and confirmation of the 200-word limit for the candidate statement. A map is not necessary since there have been no changes to the boundary lines.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director Bowcock	Second: Director Goytia
Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Mendoza, Roberto	
Noes:	
Abstain:	
Motion No. 20-05-5277 – Approval of Resolution No. 20-05-875	
Motion passed by a 7-0 vote.	

6.B – Ratify Director Expense Report, March 2020

The Board was asked to consider ratification of the director expense reports submitted for reimbursement for March 2020.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director De Jesus Second: Director Jackman
Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Mendoza, Roberto
Noes:
Abstain:
Motion No. 20-05-5278 – Approval of Ratification of Director Expense Reports, March 2020
Motion passed by a 7-0 vote.

6.C – General Manager’s Purchasing Authority Amount

Mr. James Linthicum briefed the Board on the General Manager’s purchasing authority amount. Resolution 20-05-DRAFT establishes the responsibilities and authority of the General Manager and will supersede a previously adopted version, Resolution No. 17-10-811. The discretionary spending limit will increase from \$50,000 to \$75,000. The Purchasing Policy has been updated to reflect an increase from \$50,000 to \$75,000 for the General Manager’s awarding authority. Further changes are outlined in the staff report.

This item will be brought back to the May 20, 2020 Board Meeting for consideration of approval.

6.D – Chino Basin Watermaster 2020 Optimum Basin Management Program Update Progress Report, March 2020

Mr. Matthew Litchfield briefed the Board on the status of the OBMP through to March 2020. Work continued on the environmental review for the completion of the 2020 OBMP Update. A Drafting Session Orientation was held on March 2 and the first of the OBMP Implementation Plan Drafting Session was held on March 16. On March 27 IEUA filed a Notice of Completion and Notice of Availability of the Draft Subsequent Environmental Report for the 2020 OBMP Update. IEUA will receive public comment until May 11. Due to the COVID-19 pandemic, stakeholders have requested that all OBMP activities be paused for at least 30 days.

6.E – Government Finance Officers Association Award

The District has received the Certificate of Achievement for Excellence in Financial Reporting presented by the Government Finance Officers Association for its Comprehensive Annual Financial Report (CAFR) for the fiscal year ending June 30, 2019. This is the 13th consecutive year the District has received this award. Mr. Linthicum expressed appreciation to his staff. President Kuhn congratulated Mr. Linthicum and staff for their efforts.

6.F – Project Summary Update

Mr. Ben Peralta briefed the Board on the District's current projects. The contractor has completed construction of the mechanical piping and electrical improvements for the Grand Ave. Well Equipping Project. Start up and testing of the well will take place in early May. Once that is completed, the California Division of Drinking Water will grant the proposed permit amendment and the well will be fully permitted and operational. Geoscience completed the well drilling design and bid package for the Miragrand Well in early April. A pre-bid meeting was held on April 21. The bid open will take place on May 7. A recommendation will be made to the Board for award of the drilling construction at the May 20 Board meeting.

7. Directors'/General Manager's Oral Reports

President Kuhn – nothing to report.

Director De Jesus – nothing to report.

Director Goytia thanked President Kuhn, Mr. Litchfield and staff for assistance on the COVID-19 action committee he belongs to.

Director Bowcock – nothing to report.

Director Jackman – nothing to report.

Director Mendoza – nothing to report.

Director Roberto – nothing to report.

Mr. Litchfield congratulated Mr. Dominique Aguiar for achieving the T5 Water Treatment Operator Certification and for achieving a major milestone. President Kuhn congratulated Mr. Aguiar on behalf of the Board.

8. Closed Session

The Board convened into closed session at 8:50 a.m. to discuss the following items:

8.A - Conference with Real Property Negotiators (Government Code Section 54956.8)

- Property: 901 Corporate Center Drive, Pomona, California
- District Negotiator: Matthew Litchfield, General Manager
- Negotiating Parties: Foremost Corporate, LLC
- Under Negotiation: Terms of Payment for Easement

8.B – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board reconvened to regular session at 9:30 a.m.

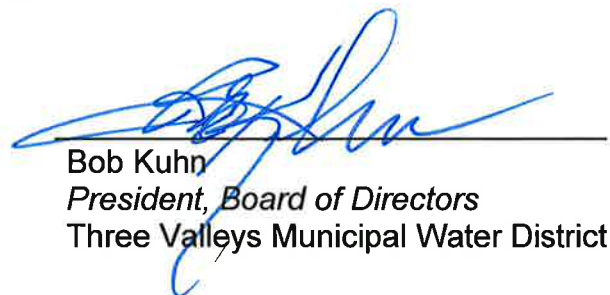
Mr. Kennedy reported on Item **8.A** the Board gave direction to Mr. Litchfield and General Counsel. With respect to Item **8.B**, the Board voted 6-0, Director Bowcock abstained, authorizing the Board President to execute a contract termination and release agreement with Nobel Systems upon approval of the final version by Mr. Litchfield and General Counsel. No other reportable action was taken.

9. Future Agenda Items


No future agenda items were requested.

10. Adjournment

The Board adjourned at 9:31 a.m. to its next regular Board meeting scheduled for Wednesday, May 20, 2020 at 8:00 a.m.



Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District



Recorded by: Nadia Aguirre
Executive Assistant