

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, November 18, 2020
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:00 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present. Director Mendoza was not present during roll call.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Denise Jackman, Director
Jody Roberto, Director

Directors Absent

John Mendoza (arrived late and only participated in Item No. 8)

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Ray Evangelista, Engineering Assistant
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Financial Officer
Lucy Pena, HR/Risk Manager
Robert Peng, I.T. Manager
Ben Peralta, Project Manager
Esther Romero, Accounting Technician

Virtual Attendees: Chris Clarke, National Parks Conservation Association; Tom Coleman, Rowland Water District; Neal Desai, National Parks Conservation Association; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Victoria Hahn, Pomona resident; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Scarlett Kwong, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Pei Lu, Rowland Water District; Myra Malner, Rowland Water District; John Monsen, National Parks Conservation Association; Stephanie Moreno, Water Quality Authority; Steve Patton, City of Glendora; Alfred Sinclair, Walnut Valley Water District; Danielle Soto, resident; Jennifer Stark, City of Claremont; Brian Teuber, Walnut Valley Water District; Mike Ti, Metropolitan Water District; Dave Warren, Rowland Water District; Janet Zimmerman, CV Strategies.

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

No reorder to the agenda was requested.

5. Public Comment

Mr. Chris Clarke thanked Director Mendoza and Director Jackman for their public service. He also asked the Board to reassess the district's participation in the Cadiz study.

Mr. Neal Desai inquired on a response to a letter he previously submitted to the district regarding the Cadiz study.

6. Consent Calendar

The Board was asked to consider consent calendar items (6.A - 6.H) for the November 18, 2020 Board meeting that included: (6.A) Receive, Approve and File Minutes: October 7, 2020 and October 21, 2020; (6.B) Receive, Approve and File Financial Reports and Investment Update, October 2020; (6.C) Imported Water Sales, October 2020; (6.D) Miramar Operations Report, October 2020; (6.E) Approve Director Expense Reports, October 2020; (6.F) FY 2020-21 First Quarter Reserve Update; (6.G) Approve CY 2021 Meeting Schedule; (6.H) Resolution No. 20-11-881 Tax Sharing Exchange County Sanitation District No. 21, Annexation No. 21-764.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for a roll call vote.

<p>Moved: Director Jackman Second: Director Goytia Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Roberto Noes: Absent: Mendoza Motion No. 20-11-5291 – Approval of Consent Calendar Items 6.A – 6.H for November 18, 2020 Motion passed 6-0-1</p>

7. General Manager's Report

7.A – Approve Audit Services Agreement

Mr. James Linthicum requested board authorization to enter into the audit services agreement with Lance, Soll & Lunghard, LLP (LSL) for audit services. This item was brought to the Member Agency Manager's meeting on November 10, 2020. Two agencies stated they require a change in audit firm every 6-8 years however none of the agencies felt it necessary for Three Valleys MWD to change auditors. The district's

experience with LSL has been very good and we have served as a reference for them. The agreement does contain a discount for being long-term clients.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director Goytia	Second: Director Roberto
Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Roberto	
Noes:	
Absent: Mendoza	
Motion No. 20-11-5292 – Approve Audit Services Agreement with Lance, Soll & Lunghard, LLP	
Motion passed 6-0-1	

7.B – Approve a Professional Services Agreement for Well Rehabilitation of TVMWD Well No. 1, Project No. 58163

Mr. Ben Peralta informed the board Well No. 1 needs rehabilitation. Well No. 1 has been in service for 11 years and this type of maintenance has not previously been completed. Quotes were received from four contractors with Legend Pump & Well Service receiving the highest ranking. Approximate duration is eight weeks and will commence in January 2021.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director Goytia	Second: Director De Jesus
Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Roberto	
Noes:	
Absent: Mendoza	
Motion No. 20-11-5293 – Approve PSA with Legend Pump & Well Service for Well Rehabilitation of TVMWD Well No. 1	
Motion passed 6-0-1	

7.C – Approve a Professional Services Agreement for Electrical Upgrades

Mr. Timothy Kellett presented the District's electrical upgrade project which will add an emergency connection for backup power supply in the event of a power outage. Electrical upgrades will take place at three district facilities: Miramar Water Treatment Plant, Well No. 1, and Well No. 2. Quotes were received from four consulting firms with Mullen & Associates receiving the highest ranking.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director Goytia	Second: Director Roberto
Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Roberto	
Noes:	
Absent: Mendoza	
Motion No. 20-11-5294 – Approve PSA with Mullen & Associates for Electrical Upgrades	
Motion passed 6-0-1	

7.D – Review Insurance Plan Changes to Life and Accidental Death & Dismemberment Insurance, Short-Term Disability and Long-Term Disability

Ms. Lucy Peña reviewed the questions posed by directors at the October 21, 2020 board meeting. The revised plan changes to Life and Accidental Death & Dismemberment Insurance, Short-Term Disability and Long-Term Disability lowered the employer contribution rate. The plan will maintain a higher level of coverage and increased the rate guarantee from a 12-month to a 24-month period. The revised plan goes into effect February 1, 2021. This item is informational only.

8. Directors' / General Manager's Oral Reports

Director Goytia had nothing to report.

Director Mendoza had nothing to report.

Director Bowcock had nothing to report.

Director Jackman had nothing to report.

Director Roberto requested Mr. Desai be provided a response to the letter he submitted.

Director Kuhn will attend the WQA meeting today. Chino Basin Watermaster had a court appearance last Friday with the appropriators.

Director De Jesus advised Metropolitan Water District has contracted the Hawkins Group to assist with the General Manager search. Virtual meetings with the public will be held on November 19 and 21.

Mr. Litchfield had nothing to report

President Kuhn departed the meeting at 8:59 am and Vice President De Jesus took over the meeting.

9. Closed Session

The Board convened into closed session at 9:04 a.m. to discuss the following items:

9.A – Conference with Legal Counsel – Existing Litigation [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

9.B – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board reconvened to regular session at 10:29 a.m. and no reportable action was taken.

Director Mendoza did not participate in closed session.

10. Future Agenda Items


No future agenda items were requested.

11. Adjournment

Director De Jesus adjourned the meeting at 10:30 a.m. to the next regular meeting scheduled for Wednesday, December 2, 2020.



Bob Kuhn
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant