

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, December 2, 2020
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:00 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Denise Jackman, Director
Jody Roberto, Director

Directors Absent

John Mendoza, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Finance Officer
Lucy Peña, HR/Risk Manager
Robert Peng, I.T. Manager
Ben Peralta, Project Manager
Esther Romero, Accounting Technician

Virtual Attendees: Chris Clarke, National Parks Conservation Association; Tom Coleman, Rowland Water District; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Victoria Hahn, Pomona resident; Rick Hansen, Cal Poly Pomona; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Brad Jensen, San Gabriel Valley Economic Partnership; Richard Lambros, Engineering Contractors' Association; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu-Pei Lu, Rowland Water District; Myra Malner, Rowland Water District; Dave Michalko, Valencia Heights Water Company; John Monsen, National Parks Conservation Association; Stephanie Moreno, Water Quality Authority; Steve Patton, City of Glendora; Randy Schoellerman, Water Quality Authority; Alfred Sinclair, Walnut Valley Water District; Jeremy Swan, City of Claremont; De'Andre Valencia, BizFed; Janet Zimmerman, CV Strategies.

Moved: Director De Jesus	Second: Director Goytia
Ayes: Bowcock, De Jesus, Goytia, Jackman, Kuhn, Roberto	
Noes:	
Absent: Mendoza	
Motion No. 20-12-5296 – Approve Resolution No. 20-12-883	
Motion passed 6-0-1	

6.C – Three Valleys MWD Virtual Tour

The District partnered with CV Strategies to create an educational virtual tour. Mr. Kirk Howie thanked Rowland Water District and Walnut Valley Water District for collaborating with the District on video production. The virtual tour was debuted and will be sent out to all board members to view at their leisure. Operations Supervisor Dominique Aguiar was praised for his participation and appearance in the video.

6.D – Chino Basin Watermaster 2020 Optimum Basin Management Program (OBMP) Progress Report

Mr. Litchfield provided a brief update on the OBMP. The parties are working on an agreement to address the storage management plan for local use and will develop an agreement to implement the OBMP update in 2021. The progress report is included in the board packet.

6.E – Draft Agreement for Operation and Maintenance of Six Basins Groundwater Project

The Board was briefed on a draft agreement for operation and maintenance of the Six Basins Groundwater Project. Puente Basin Water Agency (PBWA) approached the District on operating the project on its behalf as the district holds a level 5 treatment certification. The Division of Drinking Water requires an amendment to the current operating permit held by the District and an operating agreement executed by PBWA and Three Valleys MWD. This item will be brought back to the Board at a future date for execution once all parties are in agreement with the terms and conditions.

6.F – TVMWD Miragrand Well Landscape Design Project

Mr. Timothy Kellett reported on the landscape design project for the Miragrand Well on the corner of Miramar and Grand. A Request for Proposals (RFP) was sent to licensed landscape architectural firms for landscape design and construction oversight services. RFP's are due back to the District by December 10, 2020 for review. A recommendation will be brought back to the Board at the December 16, 2020 board meeting.

6.G – Projects Summary Update

Mr. Ben Peralta provided an update of ongoing District projects. Casing was installed at the Miragrand well drilling project and a temporary pump was brought in for part of the well development. Pumping tests will be conducted in the next couple of weeks. Mr. Kellett provided an update on the service connection between PM-26A and Big Dalton Spreading Ground improvements.

7. Directors' / General Manager's Oral Reports

Director De Jesus advised of MWD matters including the Carson Project and the Delta Conveyance System.

Director Jackman had nothing to report.

Director Goytia had nothing to report.

Director Roberto wished Director Jackman and Director Mendoza the best of luck.

Director Bowcock had nothing to report.

Director Kuhn will attend the WQA board meeting. Chino Basin Watermaster will be dark in December.

Mr. Litchfield informed the Board a response was issued to the NPCA letter dated October 6, 2020.

8. Closed Session

The Board convened into closed session at 9:42 a.m. to discuss the following item:

Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board reconvened to regular session at 10:31 a.m. and no reportable action was taken.

9. Future Agenda Items

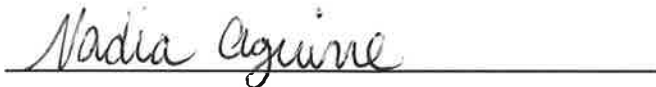
No future agenda items were requested.

10. Adjournment

The Board adjourned at 10:31 a.m. to its next regular Board meeting scheduled for Wednesday, December 16, 2020 at 8:00 a.m.



Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District



Recorded by: Nadia Aguirre
Executive Assistant