

Please mute your phone/tablet/computer unless speaking.

AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, April 21, 2021 – 8:00 a.m.

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Three Valleys MWD will hold its Board meeting via teleconference. The public's physical attendance at the district is not allowed. The public may participate in the teleconference by clicking on the link below:

<https://attendee.gotowebinar.com/register/8191828234175741964>
(Dial-in instructions are provided after registering at the link above)

Any member of the public wishing to participate in Public Comment may do so by filling out the speaker's card at the following link: **<https://arcq.is/0z5GqQ>** or by sending an email to **naquirre@tvmwd.com**

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Roll Call

Aguirre

Item 3 – Additions to Agenda [Government Code Section 54954.2(b)(2)]

Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 4 – Reorder Agenda

Kuhn

Item 5 – Public Comment (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 6 – Presentation – [enc]

Howie

Mr. Robert Cruz, Public Affairs Manager at Southern California Gas Company, will provide the Board an overview of Senate Bill 31 (Cortese).

Item 7 – Consent Calendar

The Board will consider consent calendar items 7.A – 7.I listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

7.A – Receive, Approve and File Minutes, March 2021 – [enc]

- March 3, 2021 – Regular Board Meeting
- March 17, 2021 – Regular Board Meeting

7.B – Receive, Approve and File Financial Reports and Investment Update, March 2021 – [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

7.C – Imported Water Sales, March 2021 – [enc]

The Board will review the imported water sales report for March 2021.

7.D – Miramar Operations Report, March 2021 – [enc]

The Board will review the Miramar Operations report for March 2021.

7.E – Approve Director Expense Reports, March 2021 – [enc]

The Board will consider approval of the March 2021 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

7.F – Approve Resolution No. 21-04-888 and Resolution No. 21-04-889 for CSDA Board of Directors Nominations, Seat A Southern Network – [enc]

The Board will consider approval of Resolution No. 21-04-888 in support of Jo MacKenzie and Resolution No. 21-04-889 in support of John Skerbelis.

7.G – Approve Contribution to PARS Trust – [enc]

The Board will consider approving a contribution into the PARS Pension Trust.

7.H – Approve FY 2020/2021 Encumbrance Carryforward – [enc]

The Board will consider approval to carryforward funds for uncompleted projects from FY 20/21 to FY 21/22.

7.I – Approve Resolution No. 21-04-890 Contract Compliance Policy – [enc]

The Board will consider approval of Resolution No. 21-04-890 for the Contract Compliance Policy.

Items 7.A - 7.I – Board Action Required

Staff recommendation: Approve as presented

Item 8 – General Manager’s Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Conservation Program Update – [enc]

Howie

The Board will be provided an update on current conservation programs.

8.B – Bonanza Springs Study Update – [enc]

Litchfield

The Board will receive a progress update for the Bonanza Springs Study.

8.C – Legislative Update, April 2021 – [enc]

Howie

The Board will be provided a current legislative status update.

Items 8.C – Board Action Required

Staff recommendation: Approve as presented

8.D –Redistricting Services Proposal – [enc]

Howie

The Board will consider approval of a redistricting services proposal.

Items 8.D – Board Action Required

Staff recommendation: Approve as presented

8.E – Approve Organizational Chart and Salary Schedule Effective July 1, 2021 – [enc]

Litchfield

The Board will consider approval of the organizational chart and salary schedule that is to be effective July 1, 2021.

Items 8.E – Board Action Required

Staff recommendation: Approve as presented

8.F – Approval of FY 2021/2022 Budget – [enc]

Linthicum

The Board will consider approval of the FY 21/22 budget. A public legal notice was published once on April 15, 2021, pursuant to Government Code 6061.

Items 8.F – Board Action Required

Staff recommendation: Approve as presented

8.G – Approve Resolution No. 21-04-891 Adopting CY 2022 Water Rates and Charges – [enc]

Linthicum

The Board will consider approval of Resolution No. 21-04-891 adopting CY 2022 Water Rates and Charges. A public legal notice was published once on April 15, 2021, pursuant to Government Code 6061.

Items 8.G – Board Action Required

Staff recommendation: Approve as presented

8.H – Approve Resolution No. 21-04-892 Initiating Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge – [enc]

Linthicum

The Board will consider approval of Resolution No. 21-04-892 to initiate procedures for the FY 2021/22 Standby Charge.

Items 8.H – Board Action Required

Staff recommendation: Approve as presented

Item 9 – Directors’ / General Manager’s Oral Reports

Kuhn

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 10 – Closed Session

Kuhn

10.A – Public Employee Performance Evaluation (Government Code Section 54957)

Title: Matthew H. Litchfield, P.E., General Manager

10.B – Conference with Labor Negotiators (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy, General Counsel
- Unrepresented Employee: Matthew H. Litchfield, P.E., General Manager

10.C – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

Item 11 – Future Agenda Items

Kuhn

Item 12 – Adjournment and Next Meeting

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, May 5, 2021 at 8:00 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.