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AGENDA
REGULAR BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Wednesday, April 21, 2021 – 8:00 a.m.

SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Executive Order N-29-20 issued by Governor Newsom in response to the COVID-19 outbreak and as a precaution to our Board of Directors, staff and the public, Three Valleys MWD will hold its Board meeting via teleconference. The public's physical attendance at the district is not allowed. The public may participate in the teleconference by clicking on the link below:

<https://attendee.gotowebinar.com/register/8191828234175741964>
(Dial-in instructions are provided after registering at the link above)

Any member of the public wishing to participate in Public Comment may do so by filling out the speaker's card at the following link: **<https://arcq.is/0z5GqQ>** or by sending an email to **naquirre@tvmwd.com**

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order

Kuhn

Item 2 – Roll Call

Aguirre

Item 3 – Additions to Agenda [Government Code Section 54954.2(b)(2)]

Kuhn

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

Item 4 – Reorder Agenda

Kuhn

Item 5 – Public Comment (Government Code Section 54954.3)

Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 6 – Presentation – [enc]

Howie

Mr. Robert Cruz, Public Affairs Manager at Southern California Gas Company, will provide the Board an overview of Senate Bill 31 (Cortese).

Item 7 – Consent Calendar

The Board will consider consent calendar items 7.A – 7.I listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

7.A – Receive, Approve and File Minutes, March 2021 – [enc]

- March 3, 2021 – Regular Board Meeting
- March 17, 2021 – Regular Board Meeting

7.B – Receive, Approve and File Financial Reports and Investment Update, March 2021 – [enc]

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

7.C – Imported Water Sales, March 2021 – [enc]

The Board will review the imported water sales report for March 2021.

7.D – Miramar Operations Report, March 2021 – [enc]

The Board will review the Miramar Operations report for March 2021.

7.E – Approve Director Expense Reports, March 2021 – [enc]

The Board will consider approval of the March 2021 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

7.F – Approve Resolution No. 21-04-888 and Resolution No. 21-04-889 for CSDA Board of Directors Nominations, Seat A Southern Network – [enc]

The Board will consider approval of Resolution No. 21-04-888 in support of Jo MacKenzie and Resolution No. 21-04-889 in support of John Skerbelis.

7.G – Approve Contribution to PARS Trust – [enc]

The Board will consider approving a contribution into the PARS Pension Trust.

7.H – Approve FY 2020/2021 Encumbrance Carryforward – [enc]

The Board will consider approval to carryforward funds for uncompleted projects from FY 20/21 to FY 21/22.

7.I – Approve Resolution No. 21-04-890 Contract Compliance Policy – [enc]

The Board will consider approval of Resolution No. 21-04-890 for the Contract Compliance Policy.

Items 7.A - 7.I – Board Action Required

Staff recommendation: Approve as presented

Item 8 – General Manager’s Report

Litchfield

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

8.A – Conservation Program Update – [enc]

Howie

The Board will be provided an update on current conservation programs.

8.B – Bonanza Springs Study Update – [enc]

Litchfield

The Board will receive a progress update for the Bonanza Springs Study.

8.C – Legislative Update, April 2021 – [enc]

Howie

The Board will be provided a current legislative status update.

Items 8.C – Board Action Required

Staff recommendation: Approve as presented

8.D –Redistricting Services Proposal – [enc]

Howie

The Board will consider approval of a redistricting services proposal.

Items 8.D – Board Action Required

Staff recommendation: Approve as presented

8.E – Approve Organizational Chart and Salary Schedule Effective July 1, 2021 – [enc]

Litchfield

The Board will consider approval of the organizational chart and salary schedule that is to be effective July 1, 2021.

Items 8.E – Board Action Required

Staff recommendation: Approve as presented

8.F – Approval of FY 2021/2022 Budget – [enc]

Linthicum

The Board will consider approval of the FY 21/22 budget. A public legal notice was published once on April 15, 2021, pursuant to Government Code 6061.

Items 8.F – Board Action Required

Staff recommendation: Approve as presented

8.G – Approve Resolution No. 21-04-891 Adopting CY 2022 Water Rates and Charges – [enc]

Linthicum

The Board will consider approval of Resolution No. 21-04-891 adopting CY 2022 Water Rates and Charges. A public legal notice was published once on April 15, 2021, pursuant to Government Code 6061.

Items 8.G – Board Action Required

Staff recommendation: Approve as presented

8.H – Approve Resolution No. 21-04-892 Initiating Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge – [enc]

Linthicum

The Board will consider approval of Resolution No. 21-04-892 to initiate procedures for the FY 2021/22 Standby Charge.

Items 8.H – Board Action Required

Staff recommendation: Approve as presented

Item 9 – Directors’ / General Manager’s Oral Reports

Kuhn

Directors and the Managers may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD, and on other areas of interest.

Item 10 – Closed Session

Kuhn

10.A – Public Employee Performance Evaluation (Government Code Section 54957)

Title: Matthew H. Litchfield, P.E., General Manager

10.B – Conference with Labor Negotiators (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy, General Counsel
- Unrepresented Employee: Matthew H. Litchfield, P.E., General Manager

10.C – Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

Item 11 – Future Agenda Items

Kuhn

Item 12 – Adjournment and Next Meeting

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, May 5, 2021 at 8:00 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting

Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, March 3, 2021
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:00 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Jody Roberto, Director
Danielle Soto, Director
Mike Ti, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Ray Evangelista, Engineering Assistant
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
Jon Larson, Shift Operator
James Linthicum, Chief Finance Officer
Lucy Peña, HR/Risk Manager
Robert Peng, I.T. Manager
Ben Peralta, Project Manager
Esther Romero, Accounting Technician

Virtual Attendees: Jordan Brandman, Building Industry Association of Southern California; Sara Catalan, Catalan Consulting; Chris Clarke, National Parks Conservation Association; Tom Coleman, Rowland Water District; Courtney Degener, Cadiz, Inc., Neal Desai, National Parks Conservation Association; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Greg Galindo, Suburban Water Systems; Cat Goytia; Victoria Hahn, Pomona resident; Rick Hansen, Cal Poly Pomona; Kevin Hayakawa, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Denise Jackman, resident; Joseph Joswiak, Chino Basin Watermaster; Richard Lambros, Engineering Contractors' Association; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Lu, Rowland Water District; Joseph Lyons, Claremont resident; Myra Malner, Rowland Water District; John Mendoza; Dave Michalko, Valencia Heights Water Company; John Monsen, The Sierra Club; Stephanie Moreno, Water Quality Authority;

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Columba Quintero, Native American Land Conservancy; Jennifer Stark, City of Claremont; Brian Teuber, Walnut Valley Water District; Dave Warren, Rowland Water District; Janet Zimmerman, CV Strategies.

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

No reorder to the agenda was requested.

5. Public Comment

Demi Espinoza commented on the Cadiz project.

Chris Clarke commented on the District's Board meeting closed session items.

John Monsen commented on the Cadiz project.

Joseph Lyons commented on the Cadiz project.

Courtney Degener commented on the Cadiz project.

Neal Desai commented on the Cadiz project.

Columba Quintero commented on the Cadiz project.

Richard Lambros commented on the Cadiz project.

6. General Manager's Report

6.A – CSDA Commercial Card Program Rebate

The CSDA Commercial Card Program allows the District to earn cash rebates by using a credit card for purchases typically paid by check. The District earns a 1% cash back rebate on purchases. The District spent \$442,384 in CY 2020 resulting in a rebate of \$4,424. Director Bowcock thanked Mr. James Linthicum for putting this program together.

6.B – FY 2021/2022 Budget Workshop

Mr. Linthicum conducted the FY 2021/22 budget workshop. The MWD RTS Charge is increasing \$390,000 for the fiscal year and \$775,000 for CY 2022. The standby charge collected for the fiscal year is estimated to increase from \$19.90 to \$21.99 per EDU. The five-year capital plan was reviewed. The annual PARS contribution is proposed to increase from \$200,000 to \$350,000 with a goal of eliminating the unfunded obligation by the beginning of 2027. Based on the first draft of the budget,

TVMWD would be able to further reduce the current discount of \$6 per acre foot to \$16 for 2022 and the foreseeable future.

Directors requested to review District memberships, including the SGV Council of Governments and the SGV Economic Partnership.

This item will be brought back for further discussion at the April 7, 2021 Board meeting.

6.C – FY 2021/2022 Annual Purchase Orders

Mr. Linthicum reviewed FY 2021/22 annual purchase orders exceeding \$75,000 and public projects exceeding \$200,000 to be approved by the Board. The staff report includes a list of vendors/contractors used on an ongoing basis. No new vendors are proposed.

This item will be brought back to a future meeting for consideration of approval.

6.D – Salary Schedule Review Effective July 1, 2021

A salary survey was conducted internally on both salary and benefits. The agencies surveyed are listed in the compensation philosophy attached in the Board packet. The survey reflected that the District is below market in total compensation. The General Manager is only proposing changes to the salary schedule that is to be effective July 1, 2021 and reflects range adjustments from 0-12%. These ranges were included in calculating the budget for FY 2021/2022.

This item will be brought back to a future meeting for consideration of approval.

6.E – Resolution No. 21-03-DRAFT Records Retention Schedule and Policy Update

The Board reviewed the records retention schedule and policy. Legal counsel reviewed the resolution and policy and drafted changes. The resolution includes an update to Article 7 and the policy includes additional Government Code Sections. The proposed change to the schedule is to update Board meeting recording, audio/video from six months to two years.

This item will be brought back to a future meeting for consideration of approval.

6.F – Consider Fiscal Year 2021/2022 Strategic Plan

Directors comments from the February 17, 2021 Board meeting were incorporated into the revised FY 2021/22 Strategic Plan. The Strategic Plan outlines the General Managers and Executive Managers workplan for the year and sets goals.

Upon motion and second, President Kuhn called for discussion. A roll call vote was taken as follows:

Moved: Director Bowcock **Second: Director Soto**
Ayes: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Soto, Ti
Noes:
Absent:
Motion No. 21-03-5307 – Approval of FY 2021/2022 Strategic Plan
Motion passed 7-0

6.G – Agreement for Operation and Maintenance of Miramar Water Treatment, Water Transmission and Hydroelectric Generating Facilities

Golden State Water Company and City of La Verne have agreed to a side agreement letter indicating their willingness to meet periodically on a meet and confer basis. Legal Counsel has reviewed the draft letter and Mr. Litchfield will forward to all parties for signature.

This item will be brought back to a future meeting for consideration of approval.

6.H – Board of Directors Compensation

President Kuhn requested to remove this item from the agenda and form an ad hoc committee. The ad hoc committee will consist of Directors Bowcock, Roberto and Goytia.

7. Closed Session

Legal Counsel Kennedy indicated that the Board received an inquiry as to the application of the Fowler v. Lafayette decision on the public disclosure of existing facts and circumstances supporting the significant exposure to litigation against the District prior to holding a closed session under Government Code Section 54956.9(d)(2). Legal Counsel Kennedy stated that the Fowler case primarily involved the combined construction of Government Code Sections 54956.9(e)(5) and 54957.5 - not an interpretation of Government Code Section 54956.9(e)(1). Under the express language of that provision, the District does not need to publicly disclose facts and circumstances that might result in litigation against the District if the District believes that such facts and circumstances are not yet known to a potential plaintiff or plaintiffs.

The Board convened to closed session at 10:36 a.m. to discuss the following item:

Conference with Legal Counsel – Anticipated Litigation

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board reconvened to regular session at 12:15 p.m. and no reportable action was taken.

8. Future Agenda Items

No future agenda items were requested.

9. Adjournment

Vice President De Jesus adjourned the meeting at 12:16 p.m. to the next regular Board meeting scheduled for Wednesday, March 17, 2021 at 8:00 a.m.

Bob Kuhn
President, Board of Directors
Three Valleys Municipal Water District

Recorded by: Nadia Aguirre
Executive Assistant

DRAFT

**MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE**

**Wednesday, March 17, 2021
8:00 a.m.**

1. Call to Order

The Board meeting was called to order at 8:03 a.m. via teleconference. The presiding officer was President Bob Kuhn.

2. Roll Call

Roll call was taken with a quorum of the Board present.

Directors Present

Bob Kuhn, President
David De Jesus, Vice President
Carlos Goytia, Secretary
Brian Bowcock, Treasurer
Jody Roberto, Director
Danielle Soto, Director
Mike Ti, Director

Staff Present

Matt Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Maria Contreras, Admin./Communications Assistant
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Tim Kellett, Chief Water Resources Officer
Steve Lang, Chief Operations Officer
James Linthicum, Chief Financial Officer
Robert Peng, I.T. Manager
Esther Romero, Accounting Technician

Virtual Attendees: Martiza Alvarez, Sacred Places Institute for Indigenous Peoples; Sara Catalan, Catalan Consulting; Chris Clarke, National Parks Conservation Association; Jeff Davis, Provost & Pritchard; Courtney Degener, Cadiz, Inc.; Neal Desai, National Parks Conservation Association; Janice Elliott; Demi Espinoza, National Parks Conservation Association; Gregory Foster, Southern California Group; Kareem Gongora, Southern California Group; Rick Hansen, Cal Poly Pomona; Bill Hasencamp, Metropolitan Water District; Kevin Hayakawa, Walnut Valley Water District; Charles Hepperle, Claremont resident; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Denise Jackman, resident; Brad Jensen, SGV Economic Partnership; Richard Lambros, Engineering Contractors' Association; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Pei Lu, Rowland Water District; Myra Malner, Rowland Water District; Gabriela Mendez, Center for Community Action and Environmental Justice; John Mendoza, Pomona resident; Dave Michalko, Valencia Heights Water Company; Tom Monk, Walnut Valley Water District; Columba Quintero, Native American Land Conservancy; Shanti Rosset, Metropolitan Water District; Mary Ann Ruiz, Sierra Club; Sherry Shaw, Walnut Valley Water District; Marci Stanage, Rebuild SoCal Partnership; Jennifer Stark, City of Claremont; Skylar Stephens, San

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Diego County Water Authority; Brian Teuber, Walnut Valley Water District; Gracie Torres, Western Municipal Water District; DeAndre Valencia, BizFed; Blanca Villalobos, Morongo Basin community member; Dave Warren, Rowland Water District; Andrew Winnick; Janet Zimmerman, CV Strategies.

In-Person Attendee: Joe Silva

3. Additions to Agenda

No additions to the agenda were requested.

4. Reorder Agenda

General Manager Matthew Litchfield requested to pull item 7.G – Approve Salary Schedule Effective July 1, 2021. This item will be brought back at a future date.

5. Public Comment

Joe Silva commented on the Cadiz project.

Janice Elliott commented on the Cadiz project.

Andy Winnick commented on the Cadiz project.

Mary Ann Ruiz commented on the Cadiz project.

Charles Hepperle submitted a public comment card to be read on his behalf regarding the Cadiz Project.

Gracie Torres commented on the Cadiz project.

Maritza Alvarez commented on the Cadiz project.

Blanca Villalobos commented on the Cadiz project.

Sorrel Stielstra submitted a public comment card to be read on her behalf regarding the Cadiz project.

Kareem Gongora commented on the Cadiz project.

Chris Clarke commented on the Cadiz project.

Gabriela Mendez commented on the Cadiz project.

Moises Cisneros submitted a public comment card to be read on his behalf regarding the Cadiz project.

Brad Jensen commented on the Cadiz project.

Marci Stange commented on the Cadiz project.

DeAndre Valencia commented on the Cadiz project.

Columba Quintero commented on the Cadiz project.

6. Presentation

Mr. William Hasencamp, Colorado River Resources Manager at Metropolitan Water District of Southern California, provided a PowerPoint presentation of the Colorado River water supply. Mr. Hasencamp provided a historical perspective of drought conditions in California. In December 2007, Colorado River Interim Guidelines were established, effective through to 2026. Key provisions of the guidelines include surplus and shortage provisions, establishment of Intentionally Created Surplus, and coordinated reservoir operations. The Colorado River Drought Contingency Plan was created and approved in May 2019. MWD's goals for the new guidelines (December 2025) are to maintain some base level of reliability, ability to fill CRA during low SWP allocations and ability to implement interstate exchanges.

7. Consent Calendar

The Board was asked to consider consent calendar items (7.A - 7.G) for the March 17, 2021 Board meeting that included: (7.A) Receive, Approve and File Minutes: February 3, 2021 and February 17, 2021; (7.B) Receive, Approve and File Financial Reports and Investment Update, February 2021; (7.C) Imported Water Sales, February 2021; (7.D) Miramar Operations Report, February 2021; (7.E) Approve Director Expense Reports, February 2021; (7.F) Approve FY 2021/22 Annual Purchase Orders; (7.G) Approve Salary Schedule Effective July 1, 2021.

Item 7.G. was pulled from the consent calendar and will be moved to a future Board meeting.

Upon motion and second, President Kuhn called for discussion. There being no discussion, President Kuhn called for a roll call vote. The motion passed items 7.A through 7.F, with item 7.G being removed.

Moved: Director De Jesus **Second: Director Roberto**
Ayes: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Soto, Ti
Noes:
Absent:
Motion No. 21-03-5308 – Approval of Consent Calendar Items 7.A –
7.F for March 17, 2021
Motion passed 7-0

8. General Manager's Report

8.A – Legislative Update, March 2021

Mr. Kirk Howie provided an update on AB 703 and support from local agencies and associations. The legislature will be on recess and return in early April to committee

hearings. Four proposals were received for the redistricting process. Preliminary cost estimates range from \$20,000 to \$37,000 for full-scale study. An optional recommended mapping tool is approximately \$5,000.

8.B – Consider Agreement for Operation and Maintenance of Miramar Water Treatment, Water Transmission and Hydroelectric Generating Facilities

The District worked with City of La Verne and Golden State Water Company to update the agreement. In addition to the agreement, a meet and confer letter was signed agreeing that the three parties will meet once every ten years to review the agreement.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director De Jesus **Second: Director Goytia**
Ayes: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Soto, Ti
Noes:
Absent:
Motion No. 21-03-5309 – Approval of Agreement for Operation and Maintenance of Miramar Water Treatment, Water Transmission and Hydroelectric Generating Facilities
Motion passed 7-0

8.C – Approval of Resolution No. 21-03-887 Records Retention Schedule and Policy Update

The records retention schedule and policy will update *Board Meeting Audio Tapes – 6 months* to *Board Meeting Recordings, Audio/Video – 2 years*.

Upon motion and second, President Kuhn called for discussion. There being no further discussion, President Kuhn called for a roll call vote.

Moved: Director Soto **Second: Director Goytia**
Ayes: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Soto, Ti
Noes:
Absent:
Motion No. 21-03-5310 – Approval of Resolution No. 21-03-887
Motion passed 7-0

8.D – FY 2021/2022 Budget Draft Follow-Up

At the March 3rd Board meeting, the Board requested follow-up information on legal expenses, insurance and memberships. Budgeted for legal expenses for FY 21/22 is \$170,000 and budgeted for Chino Basin Watermaster legal expenses for FY 21/22 is \$65,000. Insurance premiums have remained stable. Cyber Liability renewal will be a challenge due to an uptick in frequency and severity that has occurred over the last two years. Liability insurance is budgeted for \$73,000 FY 20/21 and \$75,000 for FY 21/22. In regards to memberships, the District pays \$13,000 annually to the SGV Council of Governments (SGVCOG) as part of a three-agency rotation (\$39,000 full

membership). The annual cost for a Director membership at the SGV Economic Partnership (SGVEP) is \$6,000. The Board recommended to budget for a full SGVCOG membership and the \$11,000 level for the SGVEP. Both memberships will be considered for actual changes to the membership level at a later time.

9. Directors' / General Manager's Oral Reports

Director Ti shared that the Rowland Water District has appointed Vanessa Hsu as the Division 1 Director.

Mr. Litchfield advised a historical video of the District will be made. The part-time Human Resources Manager position is vacant and will be brought to the Board for consideration of modifying to full-time status.

10. Future Agenda Items

No future agenda items were requested.

11. Adjournment


The Board adjourned at 10:20 a.m. to the next regular meeting scheduled for Wednesday, April 7, 2021.

Bob Kuhn
President, Board of Directors

Recorded by: Nadia Aguirre
Executive Assistant



**Board of Directors
Staff Report**

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Change in Cash and Cash Equivalents Report**

<input type="checkbox"/>	For Action	<input type="checkbox"/>	Fiscal Impact	\$
<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>	Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for your review is the Change in Cash and Cash Equivalents Report for the period ending March 31, 2021.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD’s financial health

Attachment(s):

Exhibit A – Change in Cash and Cash Equivalents Report

Meeting History:

None

NA/LC



CHANGE IN CASH AND CASH EQUIVALENTS REPORT

March 1 through March 31, 2021

		<u>CASH</u>	<u>CASH EQUIVALENTS</u>
SUMMARY 03/31/2021			
Petty Cash		6,000.00	
Local Agency Investment Fund			66,931.88
California Asset Management Program(CAMP)			11,579.18
General Checking		1,600,000.00	
Sweep Account		2,101,149.44	
U.S. Bank		5,000.00	
		\$ 3,712,149.44	\$ 78,511.06
TOTAL CASH IN BANKS & ON HAND			
TOTAL CASH IN BANKS & ON HAND	03/31/21	\$ 3,712,149.44	\$ 78,511.06
TOTAL CASH IN BANKS & ON HAND	02/28/21	\$ 4,916,654.69	\$ 78,510.24
		\$ (1,204,505.25)	\$ 0.82
PERIOD INCREASE (DECREASE)			
CHANGE IN CASH POSITION DUE TO:			
Water Sales/Charges Revenue		3,957,642.31	
Interest Revenue		366.18	
Subvention/RTS Standby Charge Revenue		13,044.00	
Hydroelectric Revenue		9,109.63	
Other Revenue		3,653.23	
Cadiz Water Project Peer Review			
Investment Xfer From Chandler Asset Mgt			
LAIF Quarterly Interest			
California Asset Mgmt Program Interest			0.82
Transfer from LAIF			
Transfer to LAIF			
	INFLOWS	3,983,815.35	0.82
Expenditures		(4,039,096.91)	
Current Month Outstanding Payables		141,950.91	
Prior Month Cleared Payables		(288,856.34)	
Bank/FSA Svc Fees		(175.00)	
HRA/HSA Payment		(2,143.26)	
CalPers Unfunded Liability /1959 Survivor Ben			
PARS Pension Trust			
Investment Xfer to Chandler Asset Mgt		(1,000,000.00)	
Transfer from LAIF			
Transfer From CAMP			
	OUTFLOWS	(5,188,320.60)	-
		(1,204,505.25)	0.82
PERIOD INCREASE (DECREASE)			
		\$ -	\$ (0.00)



THREE VALLEYS MUNICIPAL WATER DISTRICT
CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO
 March 31, 2021

ITEM	BOOK YIELD	BOOK VALUE	PAR VALUE	MARKET VALUE
Chandler Asset Management				
ABS - Asset Backed Securities	2.61%	88,463.21	88,466.99	89,116.66
Bonds - Agency	1.61%	831,460.76	827,000.00	851,576.32
Commercial Paper	0.00%	0.00	0.00	0.00
Money Market Fund	0.01%	570,223.90	570,223.90	570,223.90
Supranational	0.00%	0.00	0.00	0.00
US Corporate	3.24%	306,851.99	310,000.00	321,893.21
US Treasury	1.11%	979,656.22	973,000.00	991,432.73
	1.31%	2,776,656.08	2,768,690.89	2,824,242.82
Local Agency Invest Fund TVMWD	0.41%	66,931.88	66,931.88	66,931.88
California Asset Management Program	0.08%	11,579.18	11,579.18	11,579.18
Reserve Fund		\$ 2,855,167.14	\$ 2,847,201.95	\$ 2,902,753.88
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Checking (Citizens)	0.65%	1,600,000.00	1,600,000.00	1,600,000.00
Sweep Account (Citizens)	0.10%	2,101,149.44	2,101,149.44	2,101,149.44
Emergency Checking (U.S. Bank)	0.00%	5,000.00	5,000.00	5,000.00
Petty Cash Fund	0.00%	6,000.00	6,000.00	6,000.00
Working Cash		\$ 3,712,149.44	\$ 3,712,149.44	\$ 3,712,149.44
<hr/>				
<hr/>				
TOTAL PORTFOLIO	0.76%	\$ 6,567,316.58	\$ 6,559,351.39	\$ 6,614,903.32

I certify that this report accurately reflects all investments of Three Valleys Municipal Water District and that all investments and this report are in conformity with Sections 53600 et seq of the California Government Code and the District's annual statement of investment policy (Resolution 20-03-871). The District's investment program herein shown provides sufficient cash flow and liquidity to meet all budgeted expenditures for the next six months.

MATTHEW H. LITCHFIELD, General Manager/Assistant Treasurer



Three Valleys Municipal Water District - Account #10065

MONTHLY ACCOUNT STATEMENT

MARCH 1, 2021 THROUGH MARCH 31, 2021

Chandler Team:

For questions about your account, please call (800) 317-4747,
or contact operations@chandlerasset.com

Custodian

US Bank
Christopher Isles
(503) 464-3685

CHANDLER ASSET MANAGEMENT
chandlerasset.com

Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.

PORTFOLIO CHARACTERISTICS

Average Modified Duration	2.36
Average Coupon	1.41%
Average Purchase YTM	1.31%
Average Market YTM	0.40%
Average S&P/Moody Rating	AA+/Aa1
Average Final Maturity	2.50 yrs
Average Life	2.42 yrs

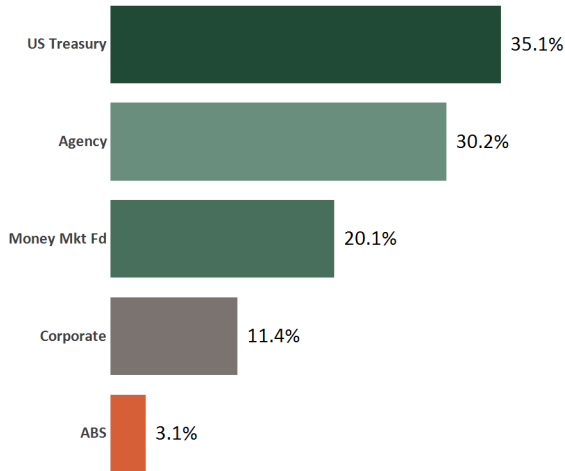
ACCOUNT SUMMARY

	Beg. Values as of 2/28/21	End Values as of 3/31/21
Market Value	1,826,106	2,824,243
Accrued Interest	8,563	8,092
Total Market Value	1,834,669	2,832,334
Income Earned	2,977	3,771
Cont/WD		999,712
Par	1,768,860	2,768,691
Book Value	1,772,267	2,776,656
Cost Value	1,770,586	2,776,410

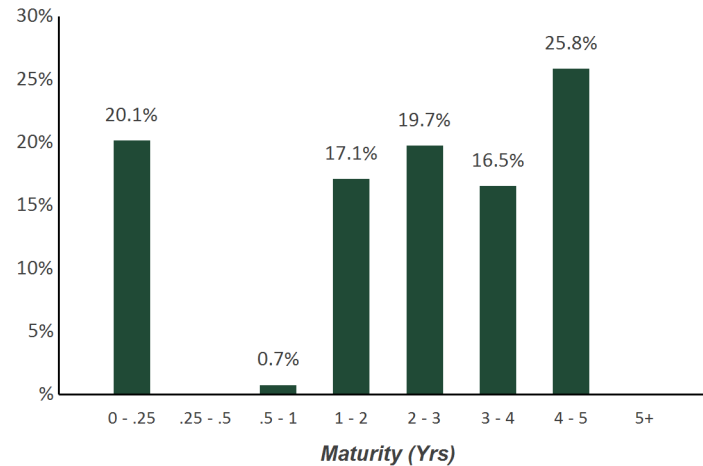
TOP ISSUERS

Government of United States	35.1%
First American Govt Oblig Fund	20.1%
Federal Home Loan Mortgage Corp	8.4%
Federal Home Loan Bank	8.4%
Federal National Mortgage Assoc	7.9%
Federal Farm Credit Bank	5.6%
JP Morgan Chase & Co	2.7%
Paccar Financial	2.6%
Total	90.8%

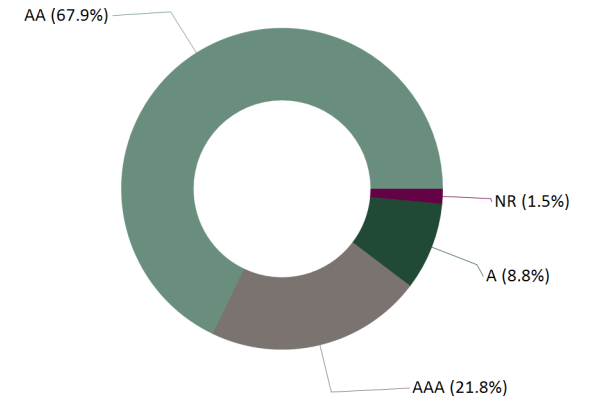
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

TOTAL RATE OF RETURN	Annualized									
	1M	3M	YTD	1YR	2YRS	3YRS	5YRS	10YRS	4/30/2009	
Three Valleys Municipal Water District	-0.06%	-0.53%	-0.53%	1.21%	3.63%	3.55%	2.20%	1.99%	2.12%	
ICE BAML 1-5 Year US Treasury/Agency Index	-0.10%	-0.52%	-0.52%	-0.07%	3.31%	3.25%	1.91%	1.72%	1.82%	

Statement of Compliance

As of March 31, 2021

Three Valleys Municipal Water District

Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.

Category	Standard	Comment
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Municipal Securities/ Local Agency Bonds	Bonds issued by TVMWD; Issued by local agency within the state of California, including pooled investment accounts sponsored by the state of California, County Treasurers, or Joint Power Agencies	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% max per issuer	Complies
Banker's Acceptances	"A" rated or higher by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or equivalent by a NRSRO; "A" rated issuer or equivalent by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer must be organized and operating within the US, have AUM >\$500 mil	Complies
Corporate Medium Term Notes	"A" rated or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complies
Negotiable Certificates of Deposit	30% maximum; 5% max per issuer	Complies
Certificates of Deposits/Time Deposit	Collateralized/ FDIC insured	Complies
Money Market Mutual Funds	"AAA" rated by 2 NRSROs; 20% maximum; 10% per fund	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA" rated or higher by a NRSRO; 20% maximum; 5% max per issuer	Complies
Local Agency Investment Fund - LAIF	Max program limitation	Complies
Repurchase Agreements	102% Collateralized; 1year max maturity	Complies
Reverse Repurchase Agreements	20% maximum; 92 days max maturity	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Max Per Issuer	5% of portfolio per issuer (except U.S. Government, Agencies/GSEs, Supranationals, Money Market Mutual Funds, LAIF, LGIP)	Complies
Maximum maturity	5 years	Complies

Reconciliation Summary

As of March 31, 2021



BOOK VALUE RECONCILIATION		
BEGINNING BOOK VALUE		\$1,772,266.88
Acquisition		
+ Security Purchases	\$569,379.53	
+ Money Market Fund Purchases	\$122,548.58	
+ Money Market Contributions	\$1,000,000.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$1,691,928.11
Dispositions		
- Security Sales	\$10,365.23	
- Money Market Fund Sales	\$571,137.08	
- MMF Withdrawals	\$288.05	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$70,000.00	
- Calls	\$25,713.28	
- Principal Paydowns	\$11,292.41	
Total Dispositions		\$688,796.05
Amortization/Accretion		
+/- Net Accretion	\$821.55	
		\$821.55
Gain/Loss on Dispositions		
+/- Realized Gain/Loss	\$435.59	
		\$435.59
ENDING BOOK VALUE		\$2,776,656.08

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$19,100.45
Acquisition		
Contributions	\$1,000,000.00	
Security Sale Proceeds	\$10,365.23	
Accrued Interest Received	\$36.40	
Interest Received	\$5,113.70	
Dividend Received	\$0.06	
Principal on Maturities	\$70,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$25,713.28	
Interest from Calls/Redemption	\$27.50	
Principal Paydown	\$11,292.41	
Total Acquisitions	\$1,122,548.58	
Dispositions		
Withdrawals	\$288.05	
Security Purchase	\$569,379.53	
Accrued Interest Paid	\$1,757.55	
Total Dispositions	\$571,425.13	
ENDING BOOK VALUE		\$570,223.90

Holdings Report

As of March 31, 2021



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
43814UAG4	Honda Auto Receivables Trust 2018-2 A3 3.01% Due 5/18/2022	8,287.13	05/22/2018 3.03%	8,286.95 8,287.08	100.52 0.34%	8,330.60 9.01	0.29% 43.52	NR / AAA AAA	1.13 0.20
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	27,201.38	07/18/2018 3.10%	27,199.32 27,200.60	100.73 0.19%	27,400.68 37.24	0.97% 200.08	Aaa / NR AAA	1.63 0.26
65479GAD1	Nissan Auto Receivables Trust 2018-B A3 3.06% Due 3/15/2023	37,978.48	07/17/2018 3.08%	37,977.25 37,978.18	101.16 0.36%	38,418.65 51.65	1.36% 440.47	Aaa / AAA NR	1.96 0.43
89240BAC2	Toyota Auto Receivables Owners 2021- A A3 0.26% Due 5/15/2025	15,000.00	02/02/2021 0.27%	14,997.22 14,997.35	99.78 0.49%	14,966.73 1.73	0.53% (30.62)	Aaa / NR AAA	4.13 0.97
Total ABS		88,466.99	2.61%	88,460.74 88,463.21	0.32%	89,116.66 99.63	3.15% 653.45	Aaa / AAA AAA	2.14 0.44
AGENCY									
3130AABG2	FHLB Note 1.875% Due 11/29/2021	20,000.00	12/28/2016 2.10%	19,794.00 19,972.24	101.19 0.07%	20,238.28 127.08	0.72% 266.04	Aaa / AA+ AAA	0.67 0.66
3133EAYP7	FFCB Note 1.95% Due 7/19/2022	100,000.00	07/28/2017 1.92%	100,138.00 100,036.06	102.35 0.14%	102,348.00 390.00	3.63% 2,311.94	Aaa / AA+ AAA	1.30 1.28
3137EAEN5	FHLMC Note 2.75% Due 6/19/2023	100,000.00	09/27/2018 3.03%	98,785.00 99,430.18	105.61 0.21%	105,608.60 779.17	3.76% 6,178.42	Aaa / AA+ AAA	2.22 2.15
313383YJ4	FHLB Note 3.375% Due 9/8/2023	100,000.00	02/26/2019 2.57%	103,413.00 101,836.50	107.55 0.26%	107,553.10 215.63	3.80% 5,716.60	Aaa / AA+ NR	2.44 2.36
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	30,000.00	10/22/2020 0.26%	29,875.50 29,893.81	99.62 0.28%	29,885.34 17.19	1.06% (8.47)	Aaa / AA+ AAA	2.55 2.53
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	50,000.00	01/16/2019 2.74%	51,743.00 50,962.62	108.59 0.33%	54,292.90 490.97	1.93% 3,330.28	Aaa / AA+ AAA	2.72 2.60
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	100,000.00	06/18/2019 1.96%	104,323.00 102,776.02	107.79 0.42%	107,785.90 854.51	3.84% 5,009.88	Aaa / AA+ NR	3.21 3.06
3137EAEP0	FHLMC Note 1.5% Due 2/12/2025	22,000.00	03/24/2020 0.95%	22,571.34 22,452.27	103.34 0.62%	22,734.40 44.92	0.80% 282.13	Aaa / AA+ AAA	3.87 3.75
3135G03U5	FNMA Note 0.625% Due 4/22/2025	100,000.00	04/27/2020 0.67%	99,768.00 99,811.09	99.71 0.70%	99,710.10 276.04	3.53% (100.99)	Aaa / AA+ AAA	4.06 3.99



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	20,000.00	07/21/2020 0.48%	19,900.40 19,914.16	98.38 0.76%	19,675.72 14.58	0.70% (238.44)	Aaa / AA+ AAA	4.31 4.26
3135G05X7	FNMA Note 0.375% Due 8/25/2025	60,000.00	08/25/2020 0.47%	59,719.20 59,752.61	98.16 0.80%	58,894.98 22.50	2.08% (857.63)	Aaa / AA+ AAA	4.41 4.35
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	60,000.00	09/23/2020 0.44%	59,819.40 59,838.01	98.11 0.81%	58,866.18 5.00	2.08% (971.83)	Aaa / AA+ AAA	4.48 4.43
3135G06G3	FNMA Note 0.5% Due 11/7/2025	65,000.00	11/09/2020 0.57%	64,767.30 64,785.19	98.44 0.85%	63,982.82 125.49	2.26% (802.37)	Aaa / AA+ AAA	4.61 4.52
Total Agency		827,000.00	1.61%	834,617.14 831,460.76	0.45%	851,576.32 3,363.08	30.18% 20,115.56	Aaa / AA+ AAA	3.06 2.99
CORPORATE									
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 1/15/2023	75,000.00	10/30/2018 3.73%	72,801.00 74,064.32	102.01 0.41%	76,509.38 470.57	2.72% 2,445.06	A2 / A- AA-	1.79 0.78
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	70,000.00	06/01/2018 3.31%	68,014.10 69,222.04	103.95 0.36%	72,767.10 340.08	2.58% 3,545.06	A2 / A A	1.82 1.70
037833AK6	Apple Inc Note 2.4% Due 5/3/2023	70,000.00	11/29/2018 3.49%	66,895.50 68,535.21	104.47 0.26%	73,125.99 690.67	2.61% 4,590.78	Aa1 / AA+ NR	2.09 2.03
69371RP59	Paccar Financial Corp Note 3.4% Due 8/9/2023	70,000.00	09/10/2018 3.37%	70,099.40 70,047.70	106.43 0.64%	74,503.24 343.78	2.64% 4,455.54	A1 / A+ NR	2.36 2.27
24422EVN6	John Deere Capital Corp Note 0.45% Due 1/17/2024	25,000.00	03/01/2021 0.47%	24,982.25 24,982.72	99.95 0.47%	24,987.50 8.44	0.88% 4.78	A2 / A A	2.80 2.77
Total Corporate		310,000.00	3.24%	302,792.25 306,851.99	0.42%	321,893.21 1,853.54	11.43% 15,041.22	A1 / A+ A+	2.08 1.77
MONEY MARKET FUND FI									
31846V203	First American Govt Obligation Fund Class Y	570,223.90	Various 0.01%	570,223.90 570,223.90	1.00 0.01%	570,223.90 0.00	20.13% 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		570,223.90	0.01%	570,223.90	0.01%	570,223.90 0.00	20.13% 0.00	Aaa / AAA AAA	0.00 0.00

Holdings Report

As of March 31, 2021



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828N30	US Treasury Note 2.125% Due 12/31/2022	70,000.00	01/31/2018 2.54%	68,676.56 69,528.87	103.43 0.16%	72,400.79 373.93	2.57% 2,871.92	Aaa / AA+ AAA	1.75 1.72
9128284D9	US Treasury Note 2.5% Due 3/31/2023	80,000.00	04/29/2019 2.29%	80,631.25 80,321.58	104.65 0.17%	83,721.84 5.46	2.96% 3,400.26	Aaa / AA+ AAA	2.00 1.96
9128285P1	US Treasury Note 2.875% Due 11/30/2023	80,000.00	03/30/2021 0.26%	85,546.88 85,541.19	106.88 0.28%	85,503.12 770.88	3.05% (38.07)	Aaa / AA+ AAA	2.67 2.56
912828XT2	US Treasury Note 2% Due 5/31/2024	80,000.00	Various 1.27%	81,926.96 81,790.68	104.99 0.41%	83,993.76 536.26	2.98% 2,203.08	Aaa / AA+ AAA	3.17 3.06
912828XX3	US Treasury Note 2% Due 6/30/2024	80,000.00	08/26/2019 1.43%	82,109.38 81,414.20	105.05 0.43%	84,037.52 402.21	2.98% 2,623.32	Aaa / AA+ AAA	3.25 3.15
9128282Y5	US Treasury Note 2.125% Due 9/30/2024	80,000.00	11/12/2019 1.77%	81,337.50 80,958.68	105.61 0.51%	84,487.52 4.64	2.98% 3,528.84	Aaa / AA+ AAA	3.50 3.39
912828YV6	US Treasury Note 1.5% Due 11/30/2024	80,000.00	03/30/2021 0.54%	82,784.38 82,782.30	103.36 0.57%	82,690.64 402.20	2.93% (91.66)	Aaa / AA+ AAA	3.67 3.56
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	80,000.00	03/29/2021 0.61%	79,665.63 79,666.09	99.32 0.67%	79,456.24 1.09	2.81% (209.85)	Aaa / AA+ AAA	4.00 3.95
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	85,000.00	Various 0.69%	83,754.88 83,756.25	97.77 0.86%	83,104.08 106.84	2.94% (652.17)	Aaa / AA+ AAA	4.67 4.61
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	85,000.00	Various 0.65%	83,906.44 83,909.85	97.61 0.89%	82,971.31 80.12	2.93% (938.54)	Aaa / AA+ AAA	4.76 4.69
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	88,000.00	Various 0.78%	86,294.14 86,299.57	97.47 0.91%	85,772.54 54.70	3.03% (527.03)	Aaa / AA+ AAA	4.84 4.77
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	85,000.00	03/24/2021 0.82%	83,681.84 83,686.96	97.99 0.92%	83,293.37 36.96	2.94% (393.59)	Aaa / AA+ AAA	4.92 4.84
Total US Treasury		973,000.00	1.11%	980,315.84 979,656.22	0.57%	991,432.73 2,775.29	35.10% 11,776.51	Aaa / AA+ AAA	3.62 3.54
TOTAL PORTFOLIO		2,768,690.89	1.31%	2,776,409.87 2,776,656.08	0.40%	2,824,242.82 8,091.54	100.00% 47,586.74	Aa1 / AA+ AAA	2.50 2.36
TOTAL MARKET VALUE PLUS ACCRUED						2,832,334.36			

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/01/2021	31846V203	0.06	First American Govt Obligation Fund Class Y	1.000	0.01%	0.06	0.00	0.06	0.00
Purchase	03/03/2021	31846V203	10,401.63	First American Govt Obligation Fund Class Y	1.000	0.01%	10,401.63	0.00	10,401.63	0.00
Purchase	03/04/2021	24422EVN6	25,000.00	John Deere Capital Corp Note 0.45% Due 1/17/2024	99.929	0.47%	24,982.25	0.00	24,982.25	0.00
Purchase	03/08/2021	31846V203	1,962.50	First American Govt Obligation Fund Class Y	1.000	0.01%	1,962.50	0.00	1,962.50	0.00
Purchase	03/15/2021	31846V203	70,000.00	First American Govt Obligation Fund Class Y	1.000	0.01%	70,000.00	0.00	70,000.00	0.00
Purchase	03/15/2021	31846V203	770.00	First American Govt Obligation Fund Class Y	1.000	0.01%	770.00	0.00	770.00	0.00
Purchase	03/15/2021	31846V203	4.01	First American Govt Obligation Fund Class Y	1.000	0.01%	4.01	0.00	4.01	0.00
Purchase	03/15/2021	31846V203	879.33	First American Govt Obligation Fund Class Y	1.000	0.01%	879.33	0.00	879.33	0.00
Purchase	03/15/2021	31846V203	4,949.22	First American Govt Obligation Fund Class Y	1.000	0.01%	4,949.22	0.00	4,949.22	0.00
Purchase	03/15/2021	31846V203	3,634.62	First American Govt Obligation Fund Class Y	1.000	0.01%	3,634.62	0.00	3,634.62	0.00
Purchase	03/18/2021	31846V203	2,045.18	First American Govt Obligation Fund Class Y	1.000	0.01%	2,045.18	0.00	2,045.18	0.00
Purchase	03/23/2021	31846V203	111.25	First American Govt Obligation Fund Class Y	1.000	0.01%	111.25	0.00	111.25	0.00
Purchase	03/25/2021	91282CBQ3	85,000.00	US Treasury Note 0.5% Due 2/28/2026	98.449	0.82%	83,681.84	28.87	83,710.71	0.00
Purchase	03/26/2021	31846V203	25,740.78	First American Govt Obligation Fund Class Y	1.000	0.01%	25,740.78	0.00	25,740.78	0.00
Purchase	03/30/2021	91282XT2	30,000.00	US Treasury Note 2% Due 5/31/2024	105.141	0.37%	31,542.19	197.80	31,739.99	0.00
Purchase	03/30/2021	91282ZF0	80,000.00	US Treasury Note 0.5% Due 3/31/2025	99.582	0.61%	79,665.63	198.90	79,864.53	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	03/30/2021	91282CAZ4	65,000.00	US Treasury Note 0.375% Due 11/30/2025	98.082	0.79%	63,753.32	80.36	63,833.68	0.00
Purchase	03/30/2021	91282CBC4	50,000.00	US Treasury Note 0.375% Due 12/31/2025	97.941	0.82%	48,970.70	46.10	49,016.80	0.00
Purchase	03/30/2021	91282CBH3	70,000.00	US Treasury Note 0.375% Due 1/31/2026	97.789	0.84%	68,452.34	42.06	68,494.40	0.00
Purchase	03/31/2021	31846V203	2,050.00	First American Govt Obligation Fund Class Y	1.000	0.01%	2,050.00	0.00	2,050.00	0.00
Purchase	03/31/2021	9128285P1	80,000.00	US Treasury Note 2.875% Due 11/30/2023	106.934	0.26%	85,546.88	764.56	86,311.44	0.00
Purchase	03/31/2021	912828YV6	80,000.00	US Treasury Note 1.5% Due 11/30/2024	103.480	0.54%	82,784.38	398.90	83,183.28	0.00
Subtotal			687,548.58				691,928.11	1,757.55	693,685.66	0.00
Security Contribution	03/22/2021	31846V203	1,000,000.00	First American Govt Obligation Fund Class Y	1.000		1,000,000.00	0.00	1,000,000.00	0.00
Subtotal			1,000,000.00				1,000,000.00	0.00	1,000,000.00	0.00
Short Sale	03/04/2021	31846V203	-24,982.25	First American Govt Obligation Fund Class Y	1.000		-24,982.25	0.00	-24,982.25	0.00
Subtotal			-24,982.25				-24,982.25	0.00	-24,982.25	0.00
TOTAL ACQUISITIONS			1,662,566.33				1,666,945.86	1,757.55	1,668,703.41	0.00
DISPOSITIONS										
Closing Purchase	03/04/2021	31846V203	-24,982.25	First American Govt Obligation Fund Class Y	1.000		-24,982.25	0.00	-24,982.25	0.00
Subtotal			-24,982.25				-24,982.25	0.00	-24,982.25	0.00
Sale	03/03/2021	912828N30	10,000.00	US Treasury Note 2.125% Due 12/31/2022	103.652	2.54%	10,365.23	36.40	10,401.63	435.59
Sale	03/04/2021	31846V203	24,982.25	First American Govt Obligation Fund Class Y	1.000	0.01%	24,982.25	0.00	24,982.25	0.00

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Sale	03/25/2021	31846V203	83,710.71	First American Govt Obligation Fund Class Y	1.000	0.01%	83,710.71	0.00	83,710.71	0.00
Sale	03/30/2021	31846V203	292,949.40	First American Govt Obligation Fund Class Y	1.000	0.01%	292,949.40	0.00	292,949.40	0.00
Sale	03/31/2021	31846V203	169,494.72	First American Govt Obligation Fund Class Y	1.000	0.01%	169,494.72	0.00	169,494.72	0.00
Subtotal			581,137.08				581,502.31	36.40	581,538.71	435.59
Call	03/26/2021	44932HAC7	25,000.00	IBM Credit Corp Note 2.2% Due 9/8/2022	102.853	2.60%	25,713.28	27.50	25,740.78	0.00
Subtotal			25,000.00				25,713.28	27.50	25,740.78	0.00
Paydown	03/15/2021	47788CAC6	877.39	John Deere Owner Trust 2018-A A3 2.66% Due 4/18/2022	100.000		877.39	1.94	879.33	0.00
Paydown	03/15/2021	47788EAC2	4,866.91	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	100.000		4,866.91	82.31	4,949.22	0.00
Paydown	03/15/2021	65479GAD1	3,528.78	Nissan Auto Receivables Trust 2018-B A3 3.06% Due 3/15/2023	100.000		3,528.78	105.84	3,634.62	0.00
Paydown	03/15/2021	89240BAC2	0.00	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	100.000		0.00	4.01	4.01	0.00
Paydown	03/18/2021	43814UAG4	2,019.33	Honda Auto Receivables Trust 2018-2 A3 3.01% Due 5/18/2022	100.000		2,019.33	25.85	2,045.18	0.00
Subtotal			11,292.41				11,292.41	219.95	11,512.36	0.00
Maturity	03/15/2021	084670BQ0	70,000.00	Berkshire Hathaway Callable Note Cont 2/15/2021 2.2% Due 3/15/2021	100.000		70,000.00	0.00	70,000.00	0.00
Subtotal			70,000.00				70,000.00	0.00	70,000.00	0.00
Security Withdrawal	03/03/2021	31846V203	183.88	First American Govt Obligation Fund Class Y	1.000		183.88	0.00	183.88	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	03/25/2021	31846V203	104.17	First American Govt Obligation Fund Class Y	1.000		104.17	0.00	104.17	0.00
Subtotal			288.05				288.05	0.00	288.05	0.00
TOTAL DISPOSITIONS			662,735.29				663,813.80	283.85	664,097.65	435.59
OTHER TRANSACTIONS										
Interest	03/08/2021	313383YJ4	100,000.00	FHLB Note 3.375% Due 9/8/2023	0.000		1,687.50	0.00	1,687.50	0.00
Interest	03/08/2021	44932HAC7	25,000.00	IBM Credit Corp Note 2.2% Due 9/8/2022	0.000		275.00	0.00	275.00	0.00
Interest	03/15/2021	084670BQ0	70,000.00	Berkshire Hathaway Callable Note Cont 2/15/2021 2.2% Due 3/15/2021	0.000		770.00	0.00	770.00	0.00
Interest	03/23/2021	3137EAEX3	60,000.00	FHLMC Note 0.375% Due 9/23/2025	0.000		111.25	0.00	111.25	0.00
Interest	03/31/2021	9128282Y5	80,000.00	US Treasury Note 2.125% Due 9/30/2024	0.000		850.00	0.00	850.00	0.00
Interest	03/31/2021	9128284D9	80,000.00	US Treasury Note 2.5% Due 3/31/2023	0.000		1,000.00	0.00	1,000.00	0.00
Interest	03/31/2021	912828ZF0	80,000.00	US Treasury Note 0.5% Due 3/31/2025	0.000		200.00	0.00	200.00	0.00
Subtotal			495,000.00				4,893.75	0.00	4,893.75	0.00

Transaction Ledger

As of March 31, 2021



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Dividend	03/01/2021	31846V203	-5,881.80	First American Govt Obligation Fund Class Y	0.000		0.06	0.00	0.06	0.00
Subtotal			-5,881.80				0.06	0.00	0.06	0.00
TOTAL OTHER TRANSACTIONS			489,118.20				4,893.81	0.00	4,893.81	0.00

Income Earned

As of March 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
FIXED INCOME						
037833AK6	Apple Inc Note 2.4% Due 05/03/2023	11/29/2018 11/30/2018 70,000.00	68,475.62 0.00 0.00 68,535.21	550.67 0.00 690.67 140.00	59.59 0.00 59.59 199.59	199.59
084670BQ0	Berkshire Hathaway Callable Note Cont 2/15/2021 Due 03/15/2021	03/23/2018 03/27/2018 0.00	69,987.34 0.00 70,000.00 0.00	710.11 770.00 0.00 59.89	12.66 0.00 12.66 72.55	72.55
24422EVN6	John Deere Capital Corp Note 0.45% Due 01/17/2024	03/01/2021 03/04/2021 25,000.00	0.00 24,982.25 0.00 24,982.72	0.00 0.00 8.44 8.44	0.47 0.00 0.47 8.91	8.91
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	06/18/2019 06/19/2019 100,000.00	102,849.57 0.00 0.00 102,776.02	614.93 0.00 854.51 239.58	0.00 73.55 (73.55) 166.03	166.03
3130AABG2	FHLB Note 1.875% Due 11/29/2021	12/28/2016 12/29/2016 20,000.00	19,968.69 0.00 0.00 19,972.24	95.83 0.00 127.08 31.25	3.55 0.00 3.55 34.80	34.80
313383YJ4	FHLB Note 3.375% Due 09/08/2023	02/26/2019 02/27/2019 100,000.00	101,900.47 0.00 0.00 101,836.50	1,621.88 1,687.50 215.63 281.25	0.00 63.97 (63.97) 217.28	217.28
3133EAYP7	FFCB Note 1.95% Due 07/19/2022	07/28/2017 07/31/2017 100,000.00	100,038.42 0.00 0.00 100,036.06	227.50 0.00 390.00 162.50	0.00 2.36 (2.36) 160.14	160.14
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	01/16/2019 01/17/2019 50,000.00	50,992.68 0.00 0.00 50,962.62	345.14 0.00 490.97 145.83	0.00 30.06 (30.06) 115.77	115.77
3135G03U5	FNMA Note 0.625% Due 04/22/2025	04/27/2020 04/28/2020 100,000.00	99,807.13 0.00 0.00 99,811.09	223.96 0.00 276.04 52.08	3.96 0.00 3.96 56.04	56.04

Income Earned

As of March 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3135G05X7	FNMA Note 0.375% Due 08/25/2025	08/25/2020 08/27/2020 60,000.00	59,747.83 0.00 0.00 59,752.61	3.75 0.00 22.50 18.75	4.78 0.00 4.78 23.53	23.53
3135G06G3	FNMA Note 0.5% Due 11/07/2025	11/09/2020 11/12/2020 65,000.00	64,781.23 0.00 0.00 64,785.19	98.40 0.00 125.49 27.09	3.96 0.00 3.96 31.05	31.05
3137EAEN5	FHLMC Note 2.75% Due 06/19/2023	09/27/2018 09/28/2018 100,000.00	99,408.35 0.00 0.00 99,430.18	550.00 0.00 779.17 229.17	21.83 0.00 21.83 251.00	251.00
3137EAEP0	FHLMC Note 1.5% Due 02/12/2025	03/24/2020 03/25/2020 22,000.00	22,462.19 0.00 0.00 22,452.27	17.42 0.00 44.92 27.50	0.00 9.92 (9.92) 17.58	17.58
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	07/21/2020 07/23/2020 20,000.00	19,912.47 0.00 0.00 19,914.16	8.33 0.00 14.58 6.25	1.69 0.00 1.69 7.94	7.94
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	09/23/2020 09/25/2020 60,000.00	59,834.95 0.00 0.00 59,838.01	97.50 111.25 5.00 18.75	3.06 0.00 3.06 21.81	21.81
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	10/22/2020 10/23/2020 30,000.00	29,890.26 0.00 0.00 29,893.81	14.06 0.00 17.19 3.13	3.55 0.00 3.55 6.68	6.68
43814UAG4	Honda Auto Receivables Trust 2018-2 A3 3.01% Due 05/18/2022	05/22/2018 05/30/2018 8,287.13	10,306.39 0.00 2,019.33 8,287.08	11.20 25.85 9.01 23.66	0.02 0.00 0.02 23.68	23.68
44932HAC7	IBM Credit Corp Note Due 09/08/2022	12/28/2017 12/28/2017 0.00	24,856.06 0.00 25,713.28 0.00	264.31 302.50 0.00 38.19	857.22 0.00 857.22 895.41	895.41

Income Earned

As of March 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
47788CAC6	John Deere Owner Trust 2018-A A3 Due 04/18/2022	02/21/2018 02/28/2018 0.00	877.37 0.00 877.39 0.00	1.04 1.94 0.00 0.90	0.02 0.00 0.02 0.92	0.92
47788EAC2	John Deere Owner Trust 2018-B A3 3.08% Due 11/15/2022	07/18/2018 07/25/2018 27,201.38	32,067.33 0.00 4,866.91 27,200.60	43.90 82.31 37.24 75.65	0.18 0.00 0.18 75.83	75.83
48128BAB7	JP Morgan Chase & Co Callable Note 1X 1/15/2022 2.972% Due 01/15/2023	10/30/2018 10/31/2018 75,000.00	74,019.96 0.00 0.00 74,064.32	284.82 0.00 470.57 185.75	44.36 0.00 44.36 230.11	230.11
65479GAD1	Nissan Auto Receivables Trust 2018-B A3 3.06% Due 03/15/2023	07/17/2018 07/25/2018 37,978.48	41,506.90 0.00 3,528.78 37,978.18	56.45 105.84 51.65 101.04	0.06 0.00 0.06 101.10	101.10
69371RP59	Paccar Financial Corp Note 3.4% Due 08/09/2023	09/10/2018 09/12/2018 70,000.00	70,049.42 0.00 0.00 70,047.70	145.44 0.00 343.78 198.34	0.00 1.72 (1.72) 196.62	196.62
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 01/25/2023	06/01/2018 06/05/2018 70,000.00	69,185.72 0.00 0.00 69,222.04	185.50 0.00 340.08 154.58	36.32 0.00 36.32 190.90	190.90
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 05/15/2025	02/02/2021 02/08/2021 15,000.00	14,997.27 0.00 0.00 14,997.35	2.49 4.01 1.73 3.25	0.08 0.00 0.08 3.33	3.33
9128282Y5	US Treasury Note 2.125% Due 09/30/2024	11/12/2019 11/13/2019 80,000.00	80,981.93 0.00 0.00 80,958.68	709.89 850.00 4.64 144.75	0.00 23.25 (23.25) 121.50	121.50
9128284D9	US Treasury Note 2.5% Due 03/31/2023	04/29/2019 04/30/2019 80,000.00	80,335.26 0.00 0.00 80,321.58	835.16 1,000.00 5.46 170.30	0.00 13.68 (13.68) 156.62	156.62

Income Earned

As of March 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
9128285P1	US Treasury Note 2.875% Due 11/30/2023	03/30/2021 03/31/2021 80,000.00	0.00 85,546.88 0.00 85,541.19	0.00 (764.56) 770.88 6.32	0.00 5.69 (5.69) 0.63	0.63
912828N30	US Treasury Note 2.125% Due 12/31/2022	01/31/2018 01/31/2018 70,000.00	79,435.45 0.00 9,929.64 69,528.87	281.77 36.40 373.93 128.56	23.06 0.00 23.06 151.62	151.62
912828XT2	US Treasury Note 2% Due 05/31/2024	Various Various 80,000.00	50,257.89 31,542.19 0.00 81,790.68	250.00 (197.80) 536.26 88.46	0.00 9.40 (9.40) 79.06	79.06
912828XX3	US Treasury Note 2% Due 06/30/2024	08/26/2019 08/27/2019 80,000.00	81,451.17 0.00 0.00 81,414.20	265.19 0.00 402.21 137.02	0.00 36.97 (36.97) 100.05	100.05
912828YV6	US Treasury Note 1.5% Due 11/30/2024	03/30/2021 03/31/2021 80,000.00	0.00 82,784.38 0.00 82,782.30	0.00 (398.90) 402.20 3.30	0.00 2.08 (2.08) 1.22	1.22
912828ZF0	US Treasury Note 0.5% Due 03/31/2025	03/29/2021 03/30/2021 80,000.00	0.00 79,665.63 0.00 79,666.09	0.00 1.10 1.09 2.19	0.46 0.00 0.46 2.65	2.65
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	Various Various 85,000.00	20,001.50 63,753.32 0.00 83,756.25	18.75 (80.36) 106.84 7.73	1.46 0.03 1.43 9.16	9.16
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	Various Various 85,000.00	34,936.85 48,970.70 0.00 83,909.85	21.75 (46.10) 80.12 12.27	2.30 0.00 2.30 14.57	14.57
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	Various Various 88,000.00	17,842.76 68,452.34 0.00 86,299.57	5.41 (42.06) 54.70 7.23	4.47 0.00 4.47 11.70	11.70

Income Earned

As of March 31, 2021



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CBQ3	US Treasury Note 0.5% Due 02/28/2026	03/24/2021 03/25/2021 85,000.00	0.00 83,681.84 0.00 83,686.96	0.00 (28.87) 36.96 8.09	5.12 0.00 5.12 13.21	13.21
			1,753,166.43	8,562.55	1,094.23	
			569,379.53	3,420.05	272.68	
			116,935.33	8,091.54	821.55	
Total Fixed Income		2,198,466.99	2,206,432.18	2,949.04	3,770.59	3,770.59
CASH & EQUIVALENT						
31846V203	First American Govt Obligation Fund Class Y	03/15/2021 03/15/2021 570,223.90	19,100.45 1,097,566.33 546,442.88 570,223.90	0.00 0.06 0.00 0.06	0.00 0.00 0.00 0.06	0.06
			19,100.45	0.00	0.00	
			1,097,566.33	0.06	0.00	
			546,442.88	0.00	0.00	
Total Cash & Equivalent		570,223.90	570,223.90	0.06	0.06	0.06
			1,772,266.88	8,562.55	1,094.23	
			1,666,945.86	3,420.11	272.68	
			663,378.21	8,091.54	821.55	
TOTAL PORTFOLIO		2,768,690.89	2,776,656.08	2,949.10	3,770.65	3,770.65



Account #10065

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Valuation: Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance: Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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Ratings: Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.


Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.



Benchmark Index	Disclosure
ICE BAML 1-5 Year US Treasury/Agency Index	The ICE BAML 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies. (Index: GVA0. Please visit www.mlindex.ml.com for more information)



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: YTD District Budget Status Report

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Discussion:

Attached for your review is the YTD District Budget Status Report for the period ending March 31, 2021.

The **Hydroelectric Revenue** exceeds budget because there is an increased flow to the JWL (Joint Water Line) as we increase our efforts to maximize Miramar plant deliveries.

The **Grants and Other Revenue** line item reflects the following:

- \$110,000 final payment received for Termination and Release of the 1984 Grant Easement for the 901 Corporate Center Drive, Pomona property.
- \$125,000 received to offset expected expenses for the Bonanza Springs Study. The expenses are reported under the **Planning & Resources** line item.

The **Membership Dues & Fees** line item is slightly over budget due to a few membership dues that were higher than planned.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

Attachment(s):

Exhibit A – YTD District Budget Status Report

Meeting History:

None


NA/LC

THREE VALLEYS MUNICIPAL WATER DISTRICT				
DISTRICT BUDGET - FISCAL YEAR 2020-2021				
Month Ending March 31, 2021				
	2020-2021 YTD Actual	Annual Budget All Funds	2020-2021 Percent of Budget	2020-2021 Balance Remaining
REVENUES				
OPERATING REVENUES				
Water Sales	53,192,942	63,627,104	83.6%	10,434,162
MWD RTS Standby Charge	2,173,344	3,687,227	58.9%	1,513,883
MWD Capacity Charge Assessment	1,012,337	1,394,595	72.6%	382,258
TVMWD Fixed Charges	531,189	717,787	74.0%	186,598
Hydroelectric Revenue	192,736	164,000	117.5%	(28,736)
NON-OPERATING REVENUES				
Property Taxes	1,534,162	2,346,337	65.4%	812,175
Interest Income	84,079	146,350	57.5%	62,271
Pumpback O&M/Reservoir #2 Reimbursement	1,583	20,000	7.9%	18,417
Grants and Other Revenue	224,190	109,296	205.1%	(114,894)
TOTAL REVENUES	58,946,562	72,212,696	81.6%	13,266,134
EXPENSES				
OPERATING EXPENSES				
MWD Water Purchases	47,960,077	57,641,851	83.2%	9,681,774
MWD RTS Standby Charge	1,871,714	3,687,227	50.8%	1,815,513
Staff Compensation	3,467,394	4,377,912	79.2%	910,518
MWD Capacity Charge	628,760	1,394,595	45.1%	765,835
Operations and Maintenance	1,345,072	1,656,585	81.2%	311,513
Professional Services	458,100	549,255	83.4%	91,155
Directors Compensation	179,220	323,892	55.3%	144,672
Communication and Conservation Programs	84,954	163,000	52.1%	78,046
Planning & Resources	220,432	246,479	89.4%	26,047
Membership Dues and Fees	89,183	87,989	101.4%	(1,194)
Hydroelectric Facilities	5,890	39,000	15.1%	33,110
Board Elections	-	-	0.0%	-
NON OPERATING EXPENSES				
Pumpback O&M/Reservoir #2 Expenses	7,397	20,000	37.0%	12,603
RESERVE EXPENSES				
Reserve Replenishment	-	238,182	0.0%	238,182
CAPITAL INVESTMENT				
Capital Repair & Replacement	332,855	560,780	59.4%	227,925
Capital Investment Program	1,602,553	1,915,581	83.7%	313,028
TOTAL EXPENSES	58,253,601	72,902,328	79.9%	14,648,727
NET INCOME (LOSS) BEFORE TRANSFERS		(689,632)		
TRANSFER FROM/(TO) CAPITAL RESERVES		(210,337)		
TRANSFER IN FROM OPPORTUNITY RESERVE				
TRANSFER IN FROM ENCUMBERED RESERVES		396,462		
NET INCOME (LOSS) AFTER TRANSFERS		\$ (503,507)		

***This budget is prepared on a modified cash-basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP).*



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Warrant List**

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$ 4,036,596.91
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Receive and file the Warrant List for the period ending March 31, 2021 as presented.

Discussion:

The monthly warrant list is provided for your information.

General checks 50980 through 51032 totaling \$465,442.20 are listed on pages 1 to 2.

MWD January water invoice totaling \$3,303,416.30 is listed on page 2.

Wire transfers for taxing agencies, benefit payments and PERS totaling \$101,618.58 are listed on page 3.

Total payroll checks 13909 through 13963 totaling \$166,119.83 are listed on page 3.

Umpqua Bank invoices details are listed on pages 4 to 5.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

Attachment(s):

Exhibit A – Warrant List

Meeting History:

None

NA/LC



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 March 2021
 General Checks 50980 through 51032
 Payroll Wire Transfer 3052 through 3067
 Payroll Checks 13909 through 13963

Check Number	Vendor	Description	Paid Amount
50980	CIVILTEC ENGINEERING INC.	MIRAGRAND WELL EQUIPPING DESIGN SERVICES THROUGH JAN 31, 2021	32,266.25
50981	DE LAGE LANDEN FIN SVCS, INC.	POSTAGE METER LEASING CHARGES 2/15/21 - 3/14/21	124.52
50982	HACH COMPANY	AMMONIA/NITRITE/MONOCHLORAMINE/POCKET COLORIMETER/SODIUM CHLORIDE/ALKALINITY	3,501.90
50983	KYLE GROUNDWATER, INC.	WELL #1 REHAB HYDROGEOLOGICAL SERVICES NOV 18, 2020 THROUGH JAN 31, 2021	3,153.00
50984	NTENSETEES	OPERATIONS SHIRTS WITH LOGO	1,274.14
50985	OFFICE DEPOT	TRASH BAGS	243.39
50986	SOUTHERN CALIFORNIA EDISON	GRAND AVE/MIRAMAR/WILLIAMS/FULTON/PM-26/SCADA/PUMPBACK - FEB	4,160.68
50987	STATE OF CALIF, DEPT. OF TRANSPORTATION	CALTRANS DECERTIFICATION REQUEST - DEPOSIT	32,000.00
50988	STETSON ENGINEERS, INC.	SERVICES FOR PREPARATION OF THE 2020 REGIONAL URBAN WATER MANAGEMENT	17,314.50
50989	SWRCB	WATER SYSTEM FEES 7/1/20 THROUGH 6/30/21	15,945.00
50990	U.S. POSTMASTER	POSTAGE FOR A/P MAIL	240.00
50991	CELL BUSINESS EQUIPMENT	PLOTTER LEASE - MAR	268.27
50992	HACH COMPANY	SPECTROPHOTOMETER/ASCORBIC ACID TITRANT	5,563.60
50993	JCI JONES CHEMICALS, INC.	CHLORINE	5,674.99
50994	JEFFREY C. SCHENKEL, DBA SOUTH COAST MEDIA SVC	OUTREACH AD	564.00
50995	KEMIRA WATER SOLUTIONS, INC.	PAX-XL19	17,338.20
50996	KENT, DOUGLAS G.	CONSERVATION FIRESCAPING PRESENTATION FOR WALNUT VALLEY WD (REIMBURSED BY MWD)	900.00
50997	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: MARCH 7 PAYROLL	8,977.50
50998	OFFICE DEPOT	DISINFECTING WIPES/PAPER	503.07
50999	PEST OPTIONS INC.	MICE/RATS CONTROL	185.00
51000	SOUTHERN CALIFORNIA EDISON	MIRAMAR/WILLIAMS/FULTON - FEB	3,325.90
51001	EMPLOYMENT DEVELOPMENT DEPT.	UNEMPLOYMENT BENEFIT - GALARNEAU	317.50
51002	QUINTERO, RICHARD	SAFETY FOOTWEAR	134.99
51003	TRADER DAN'S INC	CHEMICAL AREA COVER STRUCTURE - BALANCE	40,940.00
51004	WEX BANK	FUEL 2/1/21 - 2/28/21	863.42
51005	AT&T MOBILITY LLC	MOBILE WIRELESS SERVICE 2/08/21-4/02/21	383.75
51006	CIVILTEC ENGINEERING INC.	MIRAGRAND WELL EQUIPPING DESIGN SERVICES/STANDARD DRAWING DEVELOPMENT	80,974.27
51007	LEGEND PUMP & WELL SRVC, INC	WELL#1 REHAB - REDEVELOP WELL/POST REHAB VIDEO INSPECTION	19,070.00



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 March 2021

Item 7.B - Exhibit A

General Checks 50980 through 51032
 Payroll Wire Transfer 3052 through 3067
 Payroll Checks 13909 through 13963

Check Number	Vendor	Description	Paid Amount
51008	SAN ANTONIO WATER COMPANY	WATER AVAILABILITY CHARGE 12/31/20 - 2/28/21	4.00
51009	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	25,141.65
51010	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	5,086.25
51011	BRUNICK, MCELHANEY & KENNEDY	LEGAL FEES - FEB	22,110.00
51012	SWRCB-DWOCP	D4 CERTIFICATION RENEWAL - AGUIAR	105.00
51013	ACWA/JPIA	ACWA EMPLOYEE BENEFITS - APRIL 2021	48,195.91
51014	AFLAC	AFLAC SUPP. INS: MARCH 2021 (EMPLOYEE REIMBURSED)	1,057.80
51015	AQUILOGIC, INC.	CADIZ STUDY PLAN 12/26/20 - 1/29/21	16,917.12
51016	BRENTAG PACIFIC, INC.	HYPOCHLORITE/SODIUM HYDROXIDE	9,589.50
51017	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE - MAR	2,940.00
51018	DENALI WATER SOLUTIONS, LLC	SLUDGE REMOVAL - FEB	7,571.24
51019	GREEN MEDIA CREATIONS, INC.	REMOTE LEARNING CLASSES HOSTED BY ROWLAND/WALNUT/POMONA -FEB (REIMBURSED BY MWD)	2,500.00
51020	HACH COMPANY	STABLCAL STD/TOTAL CHLORINE REAGENT SETS	1,347.17
51021	LIEBERT CASSIDY WHITMORE	LEGAL FEES - JAN/FEB	1,618.00
51022	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: MARCH 21 PAYROLL	8,977.50
51023	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: BOARD-MARCH 2021	4,327.02
51024	MICHAEL J ARNOLD & ASSOC, INC.	LEGISLATIVE CONSULTANT MAR/FEB EXPENSES	6,084.00
51025	OFFICE DEPOT	MARKERS/PENS/HIGHLIGHTERS/POST-IT NOTES/BATHROOM TISSUE PAPER	309.26
51026	PUBLIC WATER AGENCIES GROUP	EMERGENCY PREPAREDNESS PROGRAM - MAR	963.75
51027	RELIANCE STANDARD LIFE INS.	ST/LT DISAB: MARCH 2021	923.14
51028	SOCALGAS	FULTON SERVICE 2/04/21 - 3/08/21	15.78
51029	SOUTHERN CALIFORNIA EDISON	MIRAMAR - FEB	209.03
51030	SYNCB/AMAZON	PORTABLE CAR JUMPSTARTERS/FREESTANDING SHIELD GUARDS/BOOKS/COFFEE PODS/CONNECTOR	1,599.51
51031	P&D VENTURES INC, DBA JAN-PRO CLEANING SYST	JANITORIAL SERVICE - APR	414.20
51032	RELIANCE STANDARD LIFE INS CO.	GROUP LIFE INSURANCE: MARCH 2021	1,227.53
TOTAL AMOUNT OF CHECKS LISTED			\$ 465,442.20
12812	METROPOLITAN WATER DISTRICT	JANUARY 2021 MWD WATER INVOICE	3,303,416.00
128121	METROPOLITAN WATER DISTRICT	JANUARY 2021 MWD WATER INVOICE	0.30
TOTAL AMOUNT OF WIRE TRANSFERS			\$3,303,416.30



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
March 2021

Item 7.B - Exhibit A

General Checks 50980 through 51032
Payroll Wire Transfer 3052 through 3067
Payroll Checks 13909 through 13963

Check Number	Vendor	Description	Paid Amount
3052	FEDERAL TAX PAYMENT	FED TAX: MARCH 7 PAYROLL	16,575.96
3053	BASIC PACIFIC	HEALTH SAVINGS ACCT: MARCH 7 PAYROLL	1,579.16
3054	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: MARCH 7 PAYROLL	19,635.88
3055	STATE TAX PAYMENT	STATE TAX: MARCH 7 PAYROLL	6,870.05
3056	CALPERS-457 PLAN	PERS-457 DEFERRED COMP/EMPL LOAN: MARCH 7 PAYROLL	3,609.37
3057	LINCOLN FINANCIAL GROUP	401A DEFRD: MARCH 7 PAYROLL	600.00
3058	FEDERAL TAX PAYMENT	FED TAX: MARCH 21 PAYROLL	17,199.46
3059	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: MARCH 21 PAYROLL	19,329.89
3060	STATE TAX PAYMENT	STATE TAX: MARCH 21 PAYROLL	6,900.13
3061	FEDERAL TAX PAYMENT	FED TAX: BOARD-MARCH 2021	1,452.43
3062	BASIC PACIFIC	HEALTH SAVINGS ACCT: BOARD-MARCH 2021	533.25
3063	STATE TAX PAYMENT	STATE TAX: BOARD-MARCH 2021	318.84
3064	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: BOARD-MARCH 2021	1,525.00
3065	BASIC PACIFIC	HEALTH SAVINGS ACCT: MARCH 21 PAYROLL	1,579.16
3066	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: MARCH 21 PAYROLL	3,310.00
3067	LINCOLN FINANCIAL GROUP	401A DEFRD: MARCH 21 PAYROLL	600.00
TOTAL AMOUNT OF PAYROLL WIRE TRANSFERS LISTED			\$ 101,618.58
PAYROLL SUMMARY			
TOTAL AMOUNT OF PAYROLL CHECKS LISTED			\$ 166,119.83
TOTAL March 2021 CASH DISBURSEMENTS			\$ 4,036,596.91



THREE VALLEYS MUNICIPAL WATER DISTRICT
 Warrant List
 March 2021
 Umpqua Bank E-Payables Invoice Detail Check 51009
 Umpqua Bank Credit Cards Invoice Detail Check 51010

Item 7.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
51009	ACCENT COMPUTER SOLUTIONS, INC.	IT SERVICES - FEB/PROTECH/OFFICE 365 BUSINESS	4,999.75
51009	AIRGAS SPECIALTY PRODUCTS	AMMONIA/AMMONIUM HYDROXIDE/INLET VALVE SERVICE	3,447.30
51009	ALS GROUP USA, CORP	LABORATORY TESTING - THM	730.00
51009	AZUSA LIGHT & WATER	ELECTRIC UTILITY 12/08/20 TO 1/12/21	38.86
51009	CA-NV SECTION AWWA	WATER QUALITY ANALYST CERTIFICATION RENEWAL - HARBERSON/SONNENBERG	150.00
51009	CANON FINANCIAL SERVICES, INC.	COPY MACHINE LEASE - JAN	1,931.12
51009	CITY OF CLAREMONT	REFUSE PICKUP/STREET SWEEPING - JAN	156.58
51009	CLINICAL LABORATORY OF SB, INC	LABORATORY TESTING - DEC	1,465.00
51009	EUROFINS EATON ANALYTICAL	LABORATORY TESTING - WTP	90.00
51009	FRAUD HOTLINE, LLC	ANONYMOUS & CONFIDENTIAL THIRD PARTY REPORTING SERVICE	250.00
51009	FRONTIER	DSL FOR SCADA 1/10/21 - 2/09/21	95.98
51009	GRAINGER	COMPRESSOR MOBIL RARUS	37.67
51009	GROUND CONTROL SYSTEMS, INC.	IDIRECT EMERGENCY RESPONDER SERVICES FEE - FEB	279.00
51009	HD SUPPLY FACILITIES MAINT LTD	SODIUM CHLORIDE/STABLCAL TURBIDITY/CHLORINE REAGENT SETS/NALGENE BOTTLES	703.37
51009	IDEXX DISTRIBUTION CORP	GAMMA IRRAD COLILERT	3,313.13
51009	INTERFACE SECURITY SYSTEMS LLC	EOC WIRELESS BROADBAND SERVICE - FEB	134.88
51009	LA VERNE CHAMBER OF COMMERCE	MEMBERSHIP DUES - BOWCOCK	190.00
51009	LIGHT BULBS ETC.	LIGHTS WITH MOTION SENSOR AND TIMER	103.52
51009	TELEPACIFIC COMMUNICATIONS	TELEPHONE SERVICE 1/16/21 - 2/15/21	1,537.99
51009	THE NELAC INSTITUTE	MEMBERSHIP DUES - HARBERSON	75.00
51009	TIME WARNER CABLE	BROADBAND SERVICES - WILLIAMS/PLANT 2/FULTON 1/09/21 - 2/20/21	239.97
51009	UNDERGROUND SERVICE ALERT	DIGALERT TICKETS - JAN	38.05
51009	VERIZON WIRELESS	CELLULAR/IPAD/HARNESS FLEET SERVICES/MOBILE BROADBAND 1/26/21 - 2/25/21	1,070.65
51009	VWR INTERNATIONAL INC.	BUFFER SOLUTIONS/TRYPHONE GLUCOSE EXTRACT/HYDROGEN PEROXIDE/PETRI DISH	719.81
51009	WESTERN WATER WORKS SUPPLY CO	AIR VALVE/RING GASKET	3,344.02
TOTAL AMOUNT OF UMPQUA BANK E-PAYABLES SERVICES INVOICE			\$ 25,141.65



THREE VALLEYS MUNICIPAL WATER DISTRICT
Warrant List
March 2021
Umpqua Bank E-Payables Invoice Detail Check 51009
Umpqua Bank Credit Cards Invoice Detail Check 51010

Item 7.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
51010	BILL'S LIFT SERVICE, INC	PROPANE TANK	217.79
51010	CALORIQUE, LLC	PANELS WITH CONNECTIONS	331.48
51010	BEST BEST & KRIEGER, LLP	3/18/21 PUBLIC AGENCY REDISTRICTING STRATEGIES WEBINAR - HOWIE	100.00
51010	CA-NV SECTION AWWA	2/23-24/21 WEBINAR - SUAREZ / 3/8/21 T3 & T4 REVIEW - SUAREZ / 3/23/21 SYMPOSIUM - EVANGELISTA	925.00
51010	IAAP	VIRTUAL SUMMIT CONFERENCE - AGUIRRE	799.00
51010	IDENTOGO	TSA PRECHECK RENEWAL - DE JESUS	85.00
51010	MISSION AUDIO	DISTRICT VEHICLES ALARM INSTALL	1,448.00
51010	NEWEGG	LAPTOP PROBOOK	875.99
51010	QUICK QUACK CAR WASH	DISTRICT VEHICLE CAR WASH MEMBERSHIP	29.99
51010	SCWUA	2/17/21 PUMP SELECTION/VARIABLE FREQUENCY DRIVES COURSE - QUINTERO	25.00
51010	SGV ECONOMIC PARTNERSHIP	3/24/21 FORECAST SUMMIT - HOWIE	30.00
51010	SHRM	MEMBERSHIP DUE - HOWIE	219.00
TOTAL AMOUNT OF UMPQUA BANK CARD SERVICES INVOICE			\$ 5,086.25



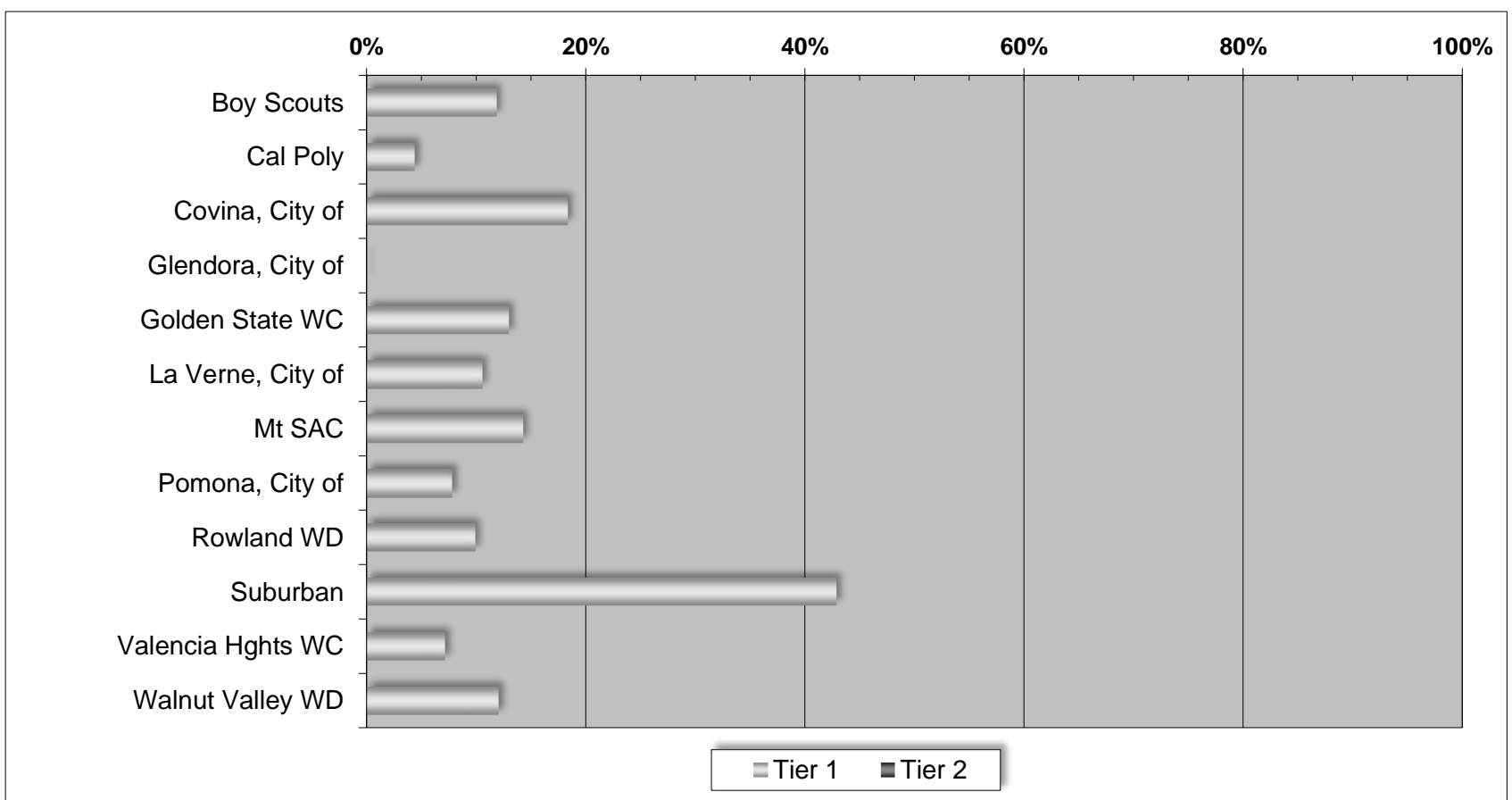
**Tier 1 Balance (in Acre-Feet)
Calendar Year 2021
(through March 2021)**

Agency	Tier 1 Allocation					Balance
		Weymouth	Miramar	CIC	Spreading	
Boy Scouts of America	36	4.2	0.0	0.0	0.0	31.4
Cal Poly Pomona	269	11.7	0.0	0.0	0.0	257.3
Covina, City of *	1,568	0.0	0.0	286.8	0.0	1,281.3
Glendora, City of *	4,101	0.0	0.0	0.0	0.0	4,101.3
Golden State Water Company *	15,714	1,170.0	812.0	51.7	0.0	13,680.2
La Verne, City of	8,026	0.0	842.8	0.0	0.0	7,183.5
Mt San Antonio College	699	99.7	0.0	0.0	0.0	599.3
Pomona, City of *	7,052	308.8	238.3	0.0	0.0	6,505.1
Rowland Water District *	14,741	1,005.0	452.7	0.0	0.0	13,283.3
Suburban Water Systems *	1,961	436.6	0.0	403.8	0.0	1,120.7
Three Valleys MWD	NA				0.0	NA
Valencia Heights Water Co *	464	0.0	0.0	33.0	0.0	431.0
Walnut Valley Water District *	26,057	2,167.0	965.2	0.0	0.0	22,924.6

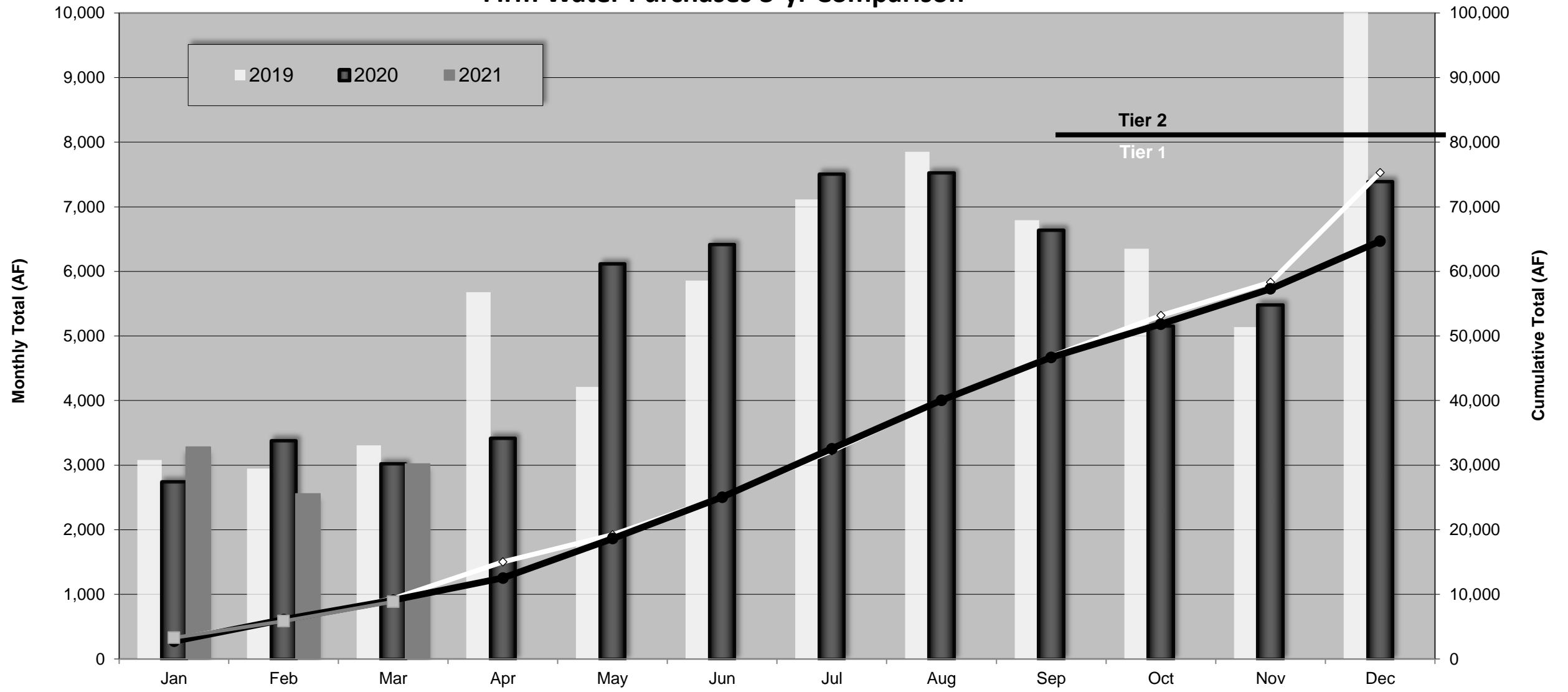
* Deliveries to JWV are assigned to Pomona, RWD, and WVWD.
 Deliveries to BGL are assigned to Suburban, VHW, GSWC and WVWD.
 Deliveries to CIC are assigned to Covina, Glendora, GSWC, SWS, and VHW.
 Quantities apportioned to above agencies are preliminary based on available data.

TVMWD Tier 1 Allowable = 80,688
MWD Tier 1 Deliveries = 8,862
TVMWD Tier 1 Balance = 71,826

Overage by Individual Agencies 0.0



TVMWD Firm Water Purchases 3-yr Comparison



2021 Firm Water Usage (AF)															
Direct Delivery	3,282.5	2,557.6	3,021.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8,861.7
Spreading Delivery	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Total	3,282.5	2,557.6	3,021.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	8,861.7

**Three Valleys Municipal Water District
Miramar Operations Report**

MARCH 2021

Water Quality

The treatment plant produced treated water that met or exceeded state and federal drinking water standards.

Water quality data for the month of March (unless otherwise noted)

	Location	Results	Limits	Water Quality Goals
Turbidity	Raw	0.47 NTU	N/A	
Turbidity	Reservoir Effluent	0.06 NTU	0.3	0.04-0.08 NTU
MIB	Lake Silverwood	ND ng/L	N/A	DWR results as of Mar 30, 2021
Geosmin	Lake Silverwood	2 ng/L	N/A	DWR results as of Mar 30, 2021
Total Trihalomethanes	Distribution System	49.80-54.30 µg/l	80	Ranges from 4 distribution locations (Mar 2021 results)
Haloacetic Acids	Distribution System	7.22-9.34 µg/l	60	
Nitrate	Reservoir Effluent	0.4 mg/L	10	<2.0 mg/L
Nitrite	Reservoir Effluent	0.010 mg/L	1	<0.008 mg/L
PFAS	Raw	ND µg/l	N/A	June 2019 results
Total Organic Carbon	RAA Ratio (Running Annual Average)	1.26	1.00	* RAA results should be greater than minimum limit to comply

Reportable violations made to SWRCB: **NONE**

*RAA - Running Annual Average

Monthly Plant Production

	Capacity	Monthly %
Potable water produced from Miramar Plant	1192.2 AF	64.6%
	1844.6 AF	

Monthly Well Production

	Days in service	Same month prior year	Days in service
Well #1	0	39.2	15
Well #2	24	88.0	15
Grand Ave Well	28	-	0
Total Monthly Well Production	167.3 AF	127.2 AF	

Monthly Sales

La Verne	307.9 AF	22.6%
GSWC (Claremont)	204.8 AF	15.1%
GSWC (San Dimas)	102.7 AF	7.6%
PWR-JWL	743.3 AF	54.7%
Pomona (Mills)	0.0 AF	0.0%
TVMWD Admin	0.8 AF	0.1%
Total Potable Water Sold	1359.5 AF	100.0%

Year To Date 2020-21

	Actual		Budget		% of Budget
Potable Water Sold from Miramar Plant (98.9%)	14,695.6	AF	11,042.3	AF	133.1%
Total Well Production (1.1%)	167.3		1,085.5		15.4%
Total Potable Water Sold (Plant & Wells)	14,862.9	AF	12,127.8	AF	122.6%
Average monthly water sold	1,651.4 AF				

Hydroelectric Generation (kWh) FY 2020-21

	Monthly kWh		YTD kWh		% of Budget
	Actual	Budget	Actual	Budget	
Miramar					
Hydro 1	0	110,723	1,166,003	1,051,865	110.9%
Hydro 2	30,359	11,210	97,864	144,128	67.9%
Hydro 3	16	22,723	275,738	292,147	94.4%
Williams	185,280	74,356	1,073,120	603,108	177.9%
Fulton	121,640	30,940	121,640	30,940	393.1%
	337,295	249,952	2,734,365	2,122,188	128.8%

Operations/Maintenance Review

Special Activities

- ▶ Due to the COVID-19 Pandemic, all Administrative staff is now working remotely. Operations staff has been decreased to limit contact as much as possible. Distribution sampling and lab analysis continues as normal.
- ▶ Hydro 2 had a failure and a replacement part has been purchased. After the part is installed the contractor will come out to realign the hydro so it can be placed in service.
- ▶ The contractor continued the rehabilitation work for Well #1.
- ▶ Operations staff is working with MWD and WVWD towards the PM-15 flow signal being sent to TVMWD Scada. Operations staff also pulled signal wire at the 5th & C connection.
- ▶ The shade structure for the chemical pumps was completed and all punch-list items have been addressed.
- ▶ The CIC meter was recalibrated as it missed its semi annual calibration earlier this year due to no water in the pipe.
- ▶ Operations staff removed graffiti at the Grand Well and painted over graffiti at the Miragrand Well site.
- ▶ Staff worked on the Miragrand Well plans (up to 90% complete for drawings).

Outages/Repairs

- ▶ There were a number of planned outages by SCE so they could make critical work on the electrical system and make power pole upgrades. The power has since been restored.

Unbudgeted Activities

- ▶ None

Other

- ▶ All onsite tours were canceled due to the COVID-19 Pandemic until further notice. Operations staff did provide a "virtual" tour with students from Citrus College.

Submitted by:

Steve Lang

 Steve Lang
 Chief Operations Officer



Name: Brian Bowcock, Division 3

Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)		Compensation		
		From City	To City	Miles	Mileage \$	
3/2/2021	Government Technology i.e. SGVEP	La Verne	virtual	0	\$0.00	\$200.00
Meeting with speakers to discuss improving cyber security against attack by hackers.						
3/3/2021	TVMWD BOD meeting	La Verne	virtual	0	\$0.00	\$200.00
Workshop meeting to discuss issues within the district. i.e. strategic plan 2021, budget, and review the contract between Golden State, La Verne and TVMWD.						
3/9/2021	WQA BOD meeting	La Verne	virtual	0	\$0.00	\$200.00
Regular monthly meeting i.e. Legislation, finance and Budget in setting the yearly assessment.						
3/8/2021	David and Margaret Youth and Family Services BOD	La Verne	virtual	0	\$0.00	\$200.00
To discuss the merging with Le Roys Boys Home						
3/10/2021	SGVW Master Management Committee	La Verne	virtual	0	\$0.00	\$200.00
Report from the Engineer on the condition of the District and a speaker to discuss the long term affect of PFAS in the aquifer of over 4000 different components .						
3/11/2021	SGVEP and COG	La Verne	virtual	0	\$0.00	\$200.00
Speakers discussed the Economy and the rebuilding of our district after the pandemic						
3/12/2021	SGVE Partnership meeting	La Verne	virtual	0	\$0.00	\$200.00
Mayor Victor Gordo from Pasadena, discussed the effect of the Pandemic and reopening businesses and the economic impact on the SG valley .						
3/17/2021	TVMWD BOD	La Verne	virtual	0	\$0.00	\$200.00
Regular monthly BOD meeting to discuss issues within the district.						
3/24/2021	Six Basins Watermaster	La Verne	virtual	0	\$0.00	\$200.00
Regular monthly meeting Strategic Plan and Voting on allowing La Verne to transfer water to the Joint water line from Baldy Well.						
3/25/2021	SCWUA meeting	La Verne	virtual	0	\$0.00	\$200.00
Dr. David Kimbrough from Pasadena Water, new lead requirements .						

Approved

Brian Bowcock

Subtotal Meeting Compensation:	\$2,000.00
Mandatory Deferred Comp 7.5%	(\$150.00)
Subtotal Mileage Reimbursement	\$0.00
Total	\$1,850.00

Thursday, April 8, 2021

Name: Brian Bowcock, Division 3



Non-Compensated Meetings

Meeting Date	Meeting / Description	Meeting Location
3/3/2021	SGVWaterMaster BOD	virtual
Regular monthly meeting of water master to discuss issues within the district. A report was given by our General Manager.		
3/4/2021	La Verne Chamber of Commerce BOD	virtual
Regular monthly meeting of the board to discuss helping small businesses reopen		
3/8/2021	SGV Regional Chamber of Commerce	virtual
Discussion of Legislative issues pertaining to the entire SGV and reports by representatives of the Senate, County and Assembly		
3/9/2021	Government Technology	virtual
Discussion of special Districts 2021 and beyond the effect of Pandemic on employment, Finances and wages for working at home.		
3/9/2021	WQA Finance and Admin. Committee	virtual
Discussion of assessment, budget and upcoming renewing of contracts.		
3/10/2021	Active Claremont BOD	virtual
Discussion of Financial report and speakers for the upcoming months.		
3/11/2021	Claremont Chamber of Commerce	virtual
State of the City address by the Mayor Jennifer Stark and Council.		
3/11/2021	SGVLC Chambers	virtual
Regular monthly meeting to discuss issues within the Valley and discussion of new legislation from Sacramento.		

Meeting Date	Meeting / Description	Meeting Location
3/16/2021	Claremont University Club Andy Winnick spoke on the 2020 election and the results	virtual
3/16/2021	La Verne Chamber of Commerce Membership and Covid 19 and the affects on business	virtual
3/17/2021	WQA BOD meeting Regular monthly meeting of the BOD	virtual
3/18/2021	Active Claremont Speaker Sergeant from Claremont Police Dept. issues within Claremont	virtual
3/18/2021	Citrus Oversight Committee Discussion of the capital projects at the College from Proposition M	virtual
3/19/2021	Citrus College Foundation Committees Finance , Investments , planning events and new board members	virtual
3/19/2021	David and Margaret Youth and family services Committees of Ground and facilities also the Human Resources new staff.	virtual
3/22/2021	David And Margaret Youth and Family Board of Director meeting to finalize the plan to join Le Roy Haynes as a partnership	virtual
3/22/2021	Sustainable Claremont Discussion of future Landscape and designs of bike paths and crosswalks by a consultant engineering firm.	virtual

Meeting Date	Meeting / Description	Meeting Location
3/23/2021	Government Technology Cyber threat to water agencies and ransom	virtual

3/24/2021	Claremont Chamber Supervisor Kathryn Barger and Senator Anthony Portantino discussion of Covid and affects on Southern California	virtual
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3/30/2021	SGVE Partnership Speaker Representative Young Kim update on issues at the Federal level as well as issues that she personally is involved in.	virtual
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3/31/2021	La Verne 4th of July Committee Discussion of whether to have or not have a celebration on the 4th of July. Discussion will continue.	virtual
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Thursday, April 8, 2021

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)			Compensation	
		From City	To City	Miles	Mileage \$	
3/1/2021	Meeting with GM and Board President	Walnut	Claremont	34	\$19.04	\$200.00
Meeting with GM to discuss MWD related matters relative to the Integrated Recourse Plan and the meetings held by member agency managers. Also discussed issues related to the Rate Refinement talks and Demand Management meetings to be held with MWD's CFO. Other items also discussed included Chino Basin storage and Governance.						
3/2/2021	Meeting with San Gabriel Valley MWD directors	Walnut	Virtual	0	\$0.00	\$200.00
Directors from Pasadena, Foothill Municipal, San Marino and Upper San Gabriel MWD to discuss personnel related Issues including both the GM recruitment process and concerns related to employee issues.						
3/3/2021	Board workshop	Walnut	Virtual	0	\$0.00	\$200.00
Monthly board workshop meeting to review pending projects and receive updated presentations from Staff.						
3/11/2021	Chino Basin Appropriative Committee Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Meeting was held to discuss staff related reports and updates with the highlight of the meeting revolving around the budget and the need to have the pools afforded sufficient time "first-look" to review staff's recommendation. Staff pointed to the number of budget workshops held to accomplish just that.						
3/15/2021	Walnut Valley Water Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the meeting as the Districts representative and provided the group with MWD related updates.						
3/17/2021	TVMWD Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the board meeting and represented the Division 2 with collaborating decisions and provided the directors and staff with MWD updates as required.						
3/22/2021	San Gabriel Valley Water Assoc. Directors Meetings	Walnut	Virtual	0	\$0.00	\$200.00
Attended both Legislative and Board meetings and offered insights to the current status to the Three Valleys sponsored bill AB703 and later at the Board Meeting on the MWD IRP workshop to be held on March 23.						
3/24/2021	San Gabriel Valley Economic Partnership Economic Forecast	Walnut	Virtual	0	\$0.00	\$200.00
Heard speakers including those from the main presenter Dr. Robert Kleinhenz opine to changing trends in the economy pre and post COVID. Recovery predictions were not as optimistic as most might want to hope for.						
3/25/2021	Chino Basin Watermaster Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended meeting as the district alternate to Dir. Kuhn. Numerous updated reports were provided to the board and action taken where appropriate. Dir. Kuhn to report to the board on additional details.						

Approved	Subtotal Meeting Compensation:	\$1,800.00
	Mandatory Deferred Comp 7.5%	(\$135.00)
	Subtotal Mileage Reimbursement	\$19.04
	Total	\$1,684.04

David De Jesus
 Thursday, April 8, 2021

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
3/4/2021	Northern Caucus Group Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the monthly Caucus meeting with MWD Management and TVMWD GM along with other directors and staff to discuss current and pending issues.						
3/5/2021	IRP Leadership Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Meeting to discuss requested workshop format and agenda. It was determine that the best approach would to bring in a third party facilitator to manage the participants and structure the meeting so it doesn't go beyond the 3 hour time limit.						
3/8/2021	Committee Meetings	Walnut	Virtual	0	\$0.00	\$200.00
Attended numerous meetings throughout the day. Oral report to the board on pertinent items later this month.						
3/9/2021	MWD Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the board meeting as required as the Districts representative. Report to the board pending later in the month.						
3/10/2021	Colorado River Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Serving as the voting alternate, I attended the meeting where the agency representative (Glenn Peterson) provided the group with monthly updates along the Colorado River.						
3/12/2021	IRP Leadership Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Meeting held with staff and the facilitator (Edward Means) to discuss the upcoming IRP workshop and the procedure to be used in conducting the meeting.						
3/14/2021	MWD Cultural Diversity Training	Walnut	Virtual	0	\$0.00	\$200.00
This 8 hour course provided the participant with interactive participation into the changing world of Diversity, Equality and Inclusion. A certificate has been forwarded to MWD as well.						
3/16/2021	IRP Leadership Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Meeting held to review and finalize the presentation and direction provided to staff last week with the facilitator for the IRP meeting this Tuesday.						
3/23/2021	Executive Committee and IRP Meetings	Walnut	Virtual	0	\$0.00	\$200.00
Attended the meeting as assigned, Staff provided the necessary presentations to the board. I will report on the IRP workshop in my oral reports at the next district board meeting. A meeting of the Vice Chairs were also held at the end of the day.						
3/30/2021	Meeting with Chief Operating Office Assistant GM Deven Upadhyay	Walnut	Virtual	0	\$0.00	\$200.00
Discussion revolved around the States reduction in the allocation and the potential political impacts. In addition plans regarding water transfers were discussed along with current and future Colorado River Flows.						

Approved

Subtotal Meeting Compensation:	\$2,000.00
Mandatory Deferred Comp 7.5%	(\$150.00)
Subtotal Mileage Reimbursement	\$0.00
Total	\$1,850.00

David De Jesus
Thursday, April 8, 2021

Name: David De Jesus, Division 2



Non-Compensated Meetings

Meeting Date	Meeting / Description	Meeting Location
3/18/2021	Chino Basin Advisory Committee Meeting	Virtual

Discussion on the proposed budget process was heard with concerns about the decision making procedure. The GM reiterated the process as outlined in the Judgement.

Thursday, April 8, 2021

CERTIFICATE OF COMPLETION

THIS ACKNOWLEDGES THAT
DAVID DEJESUS
HAS SUCCESSFULLY COMPLETED
CULTURAL DIVERSITY
8-HOURS
1301-49650-20-014

KIM TURNER, LLC



MARCH 14, 2021



Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
3/1/2021	Spadra Basin Executive Committee Meeting	Pomona	Virtual	0	\$0.00	\$200.00
Attended and participated in committee discussions and deliberations						
3/3/2021	TVMWD Board Meeting Workshop	Pomona	Virtual	0	\$0.00	\$200.00
Attended and participated in board discussions and deliberation						
3/5/2021	City of Pomona - District 1 Meeting	Pomona	Virtual	0	\$0.00	\$200.00
Met with Council member John Nolte to discuss water related issues within the spadra basin						
3/10/2021	City of Pomona COVID-19 Action Committee	Pomona	Virtual	0	\$0.00	\$200.00
Met with Mayor Tim Sandoval to discuss continued COVID action programming						
3/12/2021	SGVEP-Mayor Series	Pomona	Virtual	0	\$0.00	\$200.00
Met with Mayor of Pasadena Victor Gordo for updates related to the City of Pasadena and the region SGV						
3/13/2021	Virtual Meeting with Senator Connie Leyva	Pomona	Virtual	0	\$0.00	\$200.00
Legislative updates from Sacramento and Senatorial District						
3/15/2021	Pomona City Council Meeting	Pomona	Virtual	0	\$0.00	\$200.00
Attended Virtual City Council Meeting as TVMWD Rep.						
3/17/2021	TVMWD Board Meeting	Pomona	Virtual	0	\$0.00	\$200.00
Attended and participated in board meeting deliberations and discussions						
3/25/2021	Pomona Community Town Hall w/Supervisor Hilda Solis	Pomona	Virtual	0	\$0.00	\$200.00
Attended and participated in the forum held by Supervisor Solis to discuss issues related to the City of Pomona						
3/26/2021	Annual LRT Virtual Event w/Mayor Tim Sandoval	Pomona	Virtual	0	\$0.00	\$200.00
Met with Mayor Tim Sandoval and community leaders and stakeholders to recognize 2021 Honorees of the San Gabriel and Pomona Valley						

Approved: _____ Carlos Goytia	Subtotal Meeting Compensation:	\$2,000.00
	Mandatory Deferred Comp 7.5%	(\$150.00)
	Subtotal Mileage Reimbursement	\$0.00
	Total	\$1,850.00



Name: Bob Kuhn, Division 4

Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation	
		From City	To City	Miles	Mileage \$		
3/1/2021	Briefing with GM	Glendora	Claremont	20	\$11.20	\$200.00	
Review the agenda and briefing on the proposed Budget.							
3/3/2021	Scheduled Board Work shop	Glendora	Claremont	20	\$11.20	\$200.00	
Budget workshop was the main item of discussion, Salary schedule review.							
3/4/2021	San Dimas & La Verne Chamber of Commerce education update	Glendora	Virtual	0	\$0.00	\$200.00	
Covid issues and how and when the schools will be reopening. Mayor of La Verne, Several City council members from both cities, several school board members, Reps from Local State representatives. Interesting presentation by the school superintendent and if you believe him their hands are tied. They do believe they will be offering in class education to most students by mid April 2021.							
3/11/2021	CBWM Sign Checks and attend the Agriculture pool meetig	Glendora	Rancho Cucamonga	32	\$17.92	\$200.00	
Sign checks and Business of the pool							
3/17/2021	Regular Board Meeting	Glendora	Claremont	20	\$11.20	\$200.00	
Presentation by Bill Hasencamp MWD - Colorado River issues. Approval of Operation and Maintenance of Miramar Facilities. General business of the district.							
3/18/2021	CBWM Pool and Exec committee	Glendora	Virtual	0	\$0.00	\$200.00	
Meeting with Pool Chairs and executive committee. Talked about recommendation made by the Advisory committee to the board regarding CBWM budget process. Also talked about issues between Ag pool and appropriate committee.							
3/23/2021	CBWM Exec. Committee & Gen. Manager	Glendora	Virtual	0	\$0.00	\$200.00	
Chairman, Vice Chair, Sec Treasure and Gen Manager talking about the agenda for the board meeting. Update on Mediation, came to an impasse. Discussion of the last advisory committee.							
3/30/2021	SGVEP Meeting with Congresswomen Young Kim	Glendora	Virtual	0	\$0.00	\$200.00	
A well attended meeting. She talked about her priorities as a new member of congress. Small business, Education and working immigration. She answered several questions from the audience.							
Approved						Subtotal Meeting Compensation:	\$1,600.00
						Mandatory Deferred Comp 7.5%	(\$120.00)
						Subtotal Mileage Reimbursement	\$51.52
						Total	\$1,531.52

Bob Kuhn

Tuesday, April 13, 2021

Name: Bob Kuhn, Division 4

Non-Compensated Meetings



Meeting Date	Meeting / Description	Meeting Location
3/1/2021	Blanca Rubio Teleconference Meeting	Virtual

Meeting with Blanca Rubio to discuss sponsoring TVMWD's legislation.

3/9/2021	Rowland Water District Board meeting	Virtual
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Business of the district. See their agenda to details

3/10/2021	LAFCO Board Meeting	Virtual
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Several reports and updates. MSR 2022 City of Whittier, Approved. Consent calendar approved. Passed first reading of the budget for 2021-2022, Small increase to Special Districts assessments, The amount was not disclosed. Moved to close for personnel review General Manager.

3/12/2021	SGVEP Meeting with Pasadena Mayor	Virtual
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Chance to hear about some of the issues facing Pasadena during this past year. Some of the Economic challenges with the Convention Center and the Rose Bowl closed. Estimated Seventeen and one half million dollar loss just to the city no estimate for the region. How the Partnership can join in and help create opportunities for our region.

Tuesday, April 13, 2021



Name: Jody Roberto, Division 5

Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)			Compensation	
		From City	To City	Miles	Mileage \$	
3/1/2021	Ethics Training	Diamond Bar	Virtual	0	\$0.00	\$200.00
Attended mandatory ethics training						
3/2/2021	Diamond Bar City Council Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
Matt and I attended the Diamond Bar City Council meeting and Matt presented a powerpoint update from TVMWD.						
3/3/2021	TVMWD Board Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
Regular meeting to review district business. Went over proposed budget with James.						
3/8/2021	San Gabriel Valley Chamber of Commerce Government Affairs Committee Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
Tony Meyers from Department of Water Resources gave presentation on Delta Conveyance project. Kirk provided update on AB 703. Committee will discuss supporting legislation at a future meeting.						
3/9/2021	Rowland Water District Board Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
Matt, Bob, Mike and I attended. Vanessa Hsu was sworn in as new Director. Matt provided update on AB 703 - Board voted unanimously to support AB 703.						
3/11/2021	San Gabriel Valley Council of Governments (COG) webinar "Rebuilding the San Gabriel Valley"	Diamond Bar	Virtual	0	\$0.00	\$200.00
SGVCOG and SGV Economic Partnership hosted webinar on rebuilding economy and helping businesses after COVID. Three speakers from Local Initiative Support Corporation (LISC) LA, LA Economic Development Corporation and the Governors Office of Business and Economic Development presented ways to help small businesses and some government entities with financial support.						
3/15/2021	Walnut Valley Water District Board meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
David, Mike, Matt, James and I attended the board meeting. The board approved Paso Robles Tank, Inc for IBC recycled water reservoir. David gave MWD report, Matt gave TVMWD with update on AB 703. GM Eric advised WVWD has submitted letter of support for AB 703.						
3/17/2021	Three Valleys MWD Board Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
Regular board meeting to approve district business. We reviewed changes in proposed budget, including expanding some memberships. Bill Hasencamp from MWD provided an interesting presentation on the Colorado River and upcoming reauthorization.						

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
3/18/2021	San Gabriel Valley Council of Government meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00

There was discussion on SB 15 (Portantino). Members support the legislation but want clarification on some bill language. Staff from AQMD presented on Federal mandate regarding transportation pollution. Recommending fees be imposed on trucking, warehouses, containers, etc to help mitigate pollution.

3/30/2021	San Gabriel Economic Partnership Legislative Meeting with Congresswoman Young Kim	Diamond Bar	Virtual	0	\$0.00	\$200.00
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Bob, Brian, David, Kirk and I attended the legislative update from Congresswoman Young Kim. Congresswoman Kim reported on the bills she is working on and her efforts to work collaboratively in a bi-partisan manner. Her bills are co-authored by democrat colleagues in the house.

Approved

Jody Roberto

Subtotal Meeting Compensation:	\$2,000.00
Mandatory Deferred Comp 7.5%	(\$150.00)
Subtotal Mileage Reimbursement	\$0.00
Total	\$1,850.00

Thursday, April 8, 2021

Name: Jody Roberto, Division 5

Non-Compensated Meetings



Meeting Date	Meeting / Description	Meeting Location
3/1/2021	Budget meeting with CFO James Linthicum	Virtual
Met with James to review budget before our board budget workshop		

3/12/2021	League of California Cities Orange County	Virtual
The League provided a legislative update on bills that impact local elections, labor, CalPERS and the Brown Act. AB 703 was mentioned as a bill the league will likely support but waiting to see proposed amendments. They like the language best of the new Brown Act legislation.		

3/18/2021	City of Industry State of the City	Virtual
Mayor Cory Moss presented a virtual State of the City that included a video of business owners, City staff and a review of how the city responded to Covid. The Industry Business Council CEO also discussed a new initiative the city is launching this year.		

3/24/2021	Six Basins Watermaster Board Meeting	Virtual
Brian, Matt, James and I attended the 6 Basins meeting. Very quick meeting. Staff provided update on MS4 Permit collaboration; regional study of Upper San Gabriel watershed which encompasses six basins is moving forward. Looking at potential sites for MS4 recharge project.		

Thursday, April 8, 2021

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
3/1/2021	Budget Pre-Workshop	Pomona	virtual	0	\$0.00	\$200.00
I met with James Linthicum about the staff proposed budget. We met for over an hour.						
3/3/2021	TVMWD Board Meeting	Pomona	Virtual	0	\$0.00	\$200.00
I participated in the regular board meeting.						
3/15/2021	Staff meeting	Pomona	virtual	0	\$0.00	\$200.00
Met with staff about our contract with Denali Sludge, specifically about the process and end of life of the product.						
3/17/2021	TVMWD Regular Board Meeting	Pomona	virtual	0	\$0.00	\$200.00
I participated in the regular board meeting.						
3/19/2021	Coffee with Senator Leyva and Pomona Mayor	Pomona	Virtual	0	\$0.00	\$200.00
I attended for one hour virtual coffee with State Senator Leyva and Pomona Mayor. I was announced as a director with TVMWD.						
3/22/2021	Met with Cadiz Board and Staff	Pomona	virtual	0	\$0.00	\$200.00
I met with Cadiz Inc. Directors Winston Hickox and Maria Echaveste and Courtney Degener on staff. We discussed their organization and project for approximately 1.5 hours.						
3/24/2021	Virtual Workshop: SDLA Module 1 - Governance Foundations	Pomona	virtual	0	\$0.00	\$200.00
I participated in this 4 hour CSDA Governance training to learn how to be an effective board member.						
3/25/2021	Virtual Workshop: SDLA Module 1 - Governance Foundations Day 2	Pomona	virtual	0	\$0.00	\$200.00
I participated in the second 4-hour training on how to be effective board member.						

Approved	Subtotal Meeting Compensation:	\$1,600.00
	Mandatory Deferred Comp 7.5%	(\$120.00)
	Subtotal Mileage Reimbursement	\$0.00
	Total	\$1,480.00

Danielle Soto
Thursday, April 8, 2021



Name: Mike Ti, Division 7

Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
3/1/2021	Watermaster 101 with new TVMWD Directors	West Covina	Virtual	0	\$0.00	\$200.00
Introduction to the Main San Gabriel Basin presented by Tony Zampielo.						
3/3/2021	TVMWD Regular Meeting	West Covina	Virtual	0	\$0.00	\$200.00
TVMWD Regular Board Meeting - heard public comments on the Bonanza Spring Study, staff provided FY2021/22 budget workshop; discussed records retention policy, considered FY2021/22 Strategic Plan; discussed side agreement for Agreement for Operation & Maintenance of Marimar Water Treatment & Transmission; discussed legal matters in closed session.						
3/9/2021	RWD Regular Board Meeting	West Covina	Virtual	0	\$0.00	\$200.00
RWD Regular Board Meeting - Appointed Dir Vanessa Hsu to fill vacancy in Div 1 (formerly Dir Rios); discussed and approve support for AB703; update reports on public relations, legislative info, financial, operations, and personnel; directors update on various meetings they attended						
3/10/2021	WQA Legislative/Public Information Committee	West Covina	Virtual	0	\$0.00	\$200.00
WQA legislative/publc information committee - update on social media ad campaign by Chris Lancaster, state bill update by Gabriel Monares, report by Exec Dir Randy Schoellerman						
3/15/2021	WVMWD Regular Meeting	West Covina	Virtual	0	\$0.00	\$200.00
Attended Walnut Valley Water District regular board meeting along with directors David De Jesus and Jody Roberto; the board took actions on a capital project, approved investment transaction report, revenue bond held in trust; heard legislative update; director De Jesus gave an update on MWD.						
3/17/2021	TVMWD Regular Board Meeting	West Covina	Virtual	0	\$0.00	\$200.00
TVMWD regular board meeting - heard public comments on Cadiz and the Bonanza Spring study; Mr. Bill Hasencamp from MWD gave a presentation on maintaining supply reliability on the Colorado River; approved Marimar 2.0 agreement, received legislative and budget update						
3/24/2021	Virtual Workshop: SDLA Module 1 - Governance Foundations	West Covina	Virtual	0	\$0.00	\$200.00
Live training via Zoom on the foundation of board governance.						
3/25/2021	Virtual Workshop: SDLA Module 1 - Governance Foundations Day 2	West Covina	Virtual	0	\$0.00	\$200.00
Live training via Zoom on the foundation of board governance.						
Approved		Subtotal Meeting Compensation:				\$1,600.00
		Mandatory Defered Comp 7.5%				(\$120.00)
		Subtotal Mileage Reimbursement				\$0.00
		Total				\$1,480.00

Mike Ti

Thursday, April 8, 2021

Name: Mike Ti, Division 7

Non-Compensated Meetings



Meeting Date	Meeting / Description	Meeting Location
3/17/2021	WQA Board Meeting	Virtual

Regular meeting - their board discussed director's cost of living adjustment, SGVEP membership renewal; legislative update and support of AB703; approved monitoring well 5-18 agreement with Edison


3/24/2021	SGVEP Economic Forecast	Virtual
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Dr. Robert Kleinhenz presented economic outlook for the nation, state, county and the San Gabriel Valley region.

Thursday, April 8, 2021



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Approve Resolution No. 21-04-888 and Resolution No. 21-04-889 for CSDA Board of Directors Nominations, Seat A Southern Network**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	

Staff Recommendation:

That the Board of Directors approve Resolution No. 21-04-888, Jo MacKenzie, and Resolution No. 21-04-889, John Skerbelis, for CSDA Board of Directors Nominations, Seat A Southern Network

Background:

CSDA's Seat A Southern Network is currently accepting nominations for the Board of Directors. Three Valleys Municipal Water District ("TVMWD") has received two (2) letters of support to consider:

- Jo MacKenzie – Vista Irrigation District
- John Skerbelis – Rubidoux Community Services District

Resolutions concurring in the nominations of Jo MacKenzie and John Skerbelis will be forwarded to the corresponding agency upon approval by the Board of Directors.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Resolution No. 21-04-888 – Jo MacKenzie

Exhibit B – Resolution No. 21-04-889 – John Skerbelis

Meeting History:

Board of Directors Meeting, April 7, 2021 - Informational Item

NA/ML

RESOLUTION NO. 21-04-888

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT
CONCURRING IN THE NOMINATION OF JO MACKENZIE
TO THE CSDA BOARD OF DIRECTORS**

WHEREAS, the California Special Districts Association (CSDA) is holding an election for its Board of Directors for the Southern Network, Seat A for the 2021-23 term; and

WHEREAS, the Three Valleys Municipal Water District is a voting member of CSDA and a voting member of the Southern Network; and

WHEREAS, the incumbent, Jo MacKenzie, of the Vista Irrigation District is seeking re-election for this position; and

WHEREAS, Jo MacKenzie has been involved with the CSDA Board since 2003 and has served in a wide variety of roles including Board President in 2011, Vice President in 2010, and Treasurer in 2008 and 2009; and

WHEREAS, the Board of Directors of the Three Valleys Municipal Water District believe that Jo MacKenzie is an effective leader on the CSDA Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Three Valleys Municipal Water District does concur in the nomination of Jo MacKenzie to represent the Southern Network, Seat A, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a copy of this resolution to the attention of the Board Secretary of the Vista Irrigation District at 1391 Engineer Street, Vista, CA 92081, or email Lsoto@vidwater.org forthwith.

PASSED AND ADOPTED at a meeting of the Three Valleys Municipal Water District's Board of Directors held via teleconference, on this 21st day of April, 2021 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Bob G. Kuhn, President

ATTEST:

Carlos Goytia, Secretary



CONCURRING RESOLUTION REQUEST

Re-ELECT JO MacKENZIE TO CSDA BOARD OF DIRECTORS, SEAT A SOUTHERN NETWORK

Board Member Southern Network,

I would appreciate your board of directors consider approving a Concurring Nomination Resolution on my behalf. Nominations are now in progress for the CSDA Board of Directors, Seat A. There are three directors in each Network with rotating three-year terms. I am running for my seat on the CSDA Board so I can continue serving you. I have attached a Concurring Nomination Resolution Template for your convenience.

It has been a privilege and honor to represent the California Special Districts Southern Network. I have served on the CSDA Board as President, Vice President and Treasurer, as well as on nearly all of the CSDA Committees. During my tenure on the board of directors, I have provided the leadership to grow the association. CSDA's influence and visibility in the Capitol has grown because legislators know the association represents the diverse needs of all special districts. In this leadership role, I will continue to provide the direction, ideas, and participation necessary for CSDA to continue its upward progress. I am presently the President of the CSDA Finance Corp---if your agency is in need of funding for a capital improvement project, the Finance Corp provides competitive financing. I was appointed by the CSDA Board to serve on the Special District Leadership Foundation (SDLF) Board of Directors in 2013 where I continue to serve as its Treasurer since 2014.

Serving on the CSDA Board of Directors requires a commitment of time along with a sincere interest in the issues confronting special districts statewide and nationally. It is also imperative that CSDA Board Members are driven to assure that members receive timely information and assistance in order to be up-to-date on new legislation affecting special districts, and the educational opportunities offered by CSDA. I connect with the Southern Network members so that they know what CSDA, CSDA Finance Corp, and the Special District Leadership Foundation have to offer: educational opportunities and representation at the Capitol; financing to meet district's needs; and scholarship availability to attend CSDA events.

I would truly be honored if your district would approve the concurring resolution. Thank you for your consideration of my request.

Jo MacKenzie, Director
Vista Irrigation District
CSDA Past President
mackgroup@cox.net
760-743-7969

CSDA EDUCATION CATALOG LINK:

<https://www.csdanet.net/viewdocument/2021-professional-development-catalog> All webinars are free to CSDA Members this year. The Workshops and Conferences are at the reduced Membership fee. If your district needs financial assistance in order to attend, check out the Scholarships available to ALL districts on a first come basis (funds are limited) at WWW.SDLF.ORG.

RESOLUTION NO. 21-04-889

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT
CONCURRING IN THE NOMINATION OF JOHN SKERBELIS
TO THE CSDA BOARD OF DIRECTORS**

WHEREAS, the California Special Districts Association (CSDA) is holding an election for its Board of Directors for the Southern Network, Seat A for the 2021-23 term; and

WHEREAS, the Three Valleys Municipal Water District is a voting member of CSDA and a voting member of the Southern Network; and

WHEREAS, John Skerbelis of the Rubidoux Community Services District is seeking election for this position; and

WHEREAS, the Board of Directors of the Three Valleys Municipal Water District believe that John Skerbelis will be an effective leader on the CSDA Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Three Valleys Municipal Water District does concur in the nomination of John Skerbelis to represent the Southern Network, Seat A, on the CSDA Board of Directors; and

BE IT FURTHER RESOLVED that the District Secretary is hereby directed to transmit a copy of this resolution to the attention of the Board Secretary of the Rubidoux Community Services District at 3590 Rubidoux Blvd., Jurupa Valley, CA 92509 forthwith.

PASSED AND ADOPTED at a meeting of the Three Valleys Municipal Water District's Board of Directors held via teleconference, on this 21st day of April 2021 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Bob G. Kuhn, President

ATTEST:

Carlos Goytia, Secretary

Rubidoux Community Services District

Board of Directors

John Skerbelis
Armando Muniz
Hank Trueba Jr.
Bernard Murphy
F. Forest Trowbridge

General Manager

Jeffrey D. Sims



Water Resource Management Refuse Collection Street Lights Fire / Emergency Services Weed Abatement

March 24, 2021

Three Valleys Municipal Water District
Attention: Kirk Howie, Chief Administrative Office
khowie@tvmwd.com



**Subject: California Special District Association Election
Seat A – Southern Network
John Skerbelis**

Dear Kirk,

As you may be aware the California Special District Association (“CSDA”) is receiving nominations for candidates to fill a Board of Director position, specifically Seat A – Southern Network. This position is becoming available due to the incumbent’s term ending.

Rubidoux Community Services District’s Board of Directors adopted Resolution No. 2021-873 on March 18, 2021 indicating concurrence to nominate its’ current Board President John Skerbelis as a candidate for the CSDA election for the Seat A – Southern Network Board of Director position.

Unique to Rubidoux Community Services District (“Rubidoux”) is its history as the state of California’s first community services district, formed in 1952. Rubidoux was within an unincorporated area of western Riverside County and now provides approximately 35,000 people with water, sewer, fire protection, trash, weed abatement, and street light services. These services in part helped enable the area to develop and grow, eventually leading into the incorporation of the area as the City of Jurupa Valley on July 1, 2011. Rubidoux continues to provide services consistent with its formation in 1952 and as a CSDA Member appreciates the support CSDA provides in many ways. John Skerbelis is currently Rubidoux’s Board President and is seeking election to CSDA’s Board of Directors and is seeking support from fellow CSDA Southern Network Members.

Examples of Director Skerbelis' public service experience includes -

- Elected to Board of Directors of RCSD in 2007 and past Board President twice
- Member of Riverside County Solid Waste Management Advisory Council – 7 years
- Recognized by Riverside County Board of Supervisors for outstanding performance related to the illegal dumping task force (AB 1822 and AB 1924)
- Worked for Riverside County Department of Environmental Health - 8 years
- Local business owner
- Coordinated with Congressman Calvert and Takano to secure FEMA funds for RCSD

With his experience and diversity of public service, Director Skerbelis would be a meaningful Board of Director for CSDA. When submitting your vote in the upcoming vote for CSDA Board of Director Seat A – Southern Network, it is requested you consider John Skerbelis for your vote. Voting begins May 29, 2021 and ends July 16, 2021.

Thank you for considering this support request. If you have any questions you would like to ask John, please feel free to contact him at trnzdoc@gmail.com.



Jeff Sims

General Manager

Rubidoux Community Services District


3590 Rubidoux Blvd.

Jurupa Valley, CA 92509

(951) 684-7580



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: Annual Consideration of Contributions to PARS Trust

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$200,000
<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Funds Budgeted:	\$200,000

Staff Recommendation:

Staff is recommending approval to transfer \$200,000 from TVMWD Employee Benefits reserve to the PARS Pension Trust

Background:

TVMWD established an IRS Section 115 Trust with PARS in November of 2016. The Trust provides the ability to legally set-aside funds to reduce TVMWD's pension and OPEB liabilities. The approved budget for FY 2019/2020 included \$200,000 for the pension trust.

Discussion:

OPEB Trust

- Balance of \$1,090,113 as of February 28, 2021. The initial strategy decision was to maintain the Trust as 80-90%. Excluding the implicit subsidy, the total funded status is around 100%.
- Staff recommends no contribution currently.

Pension Trust

- Balance of \$669,803 as of February 28, 2021. Along with a small amount of TVMWD reserves and the funds held by CalPERS, the funded status of the pension liability is 84%.
- Staff recommends a \$200,000 contribution to the pension trust as planned in the FY 19-20 budget.

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

3.3 – Be accountable and transparent with major decisions

Attachment(s):

None


Meeting History:

Board of Directors Meeting, April 7, 2021, Informational Item Only

NA/JL



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: FY 2020/2021 Encumbrance Carryforward

For Action **Fiscal Impact** \$
 Information Only **Funds Budgeted:**

Staff Recommendation:

Staff is recommending approval to carryforward all unexpended capital project funds at the end of FY 2021/2022

Discussion:

Listed below is staff's best estimate of funds that will remain for capital projects expected to be incomplete as of June 30, 2021. Staff therefore requests these and any other unexpended funds to be carried forward to FY 2021/2022 to allow for completion of the capital projects:

MiraGrand Well	\$171,409
Electrical System Upgrades	15,040
Chemical Area Cover Structures	14,564
Total	\$201,013

A final breakdown of all capital projects will be provided when the Comprehensive Annual Financial Report is brought before the board for consideration (October 2021).

Strategic Plan Objective(s):

- 1.5 – Maintain water infrastructure to assure 100% reliability
- 3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health
- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

None

Meeting History:


Board of Directors Meeting, April 7, 2021, Informational Item Only

NA/JL



Board of Directors Staff Report

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: April 21, 2021

Subject: **Approve Resolution No. 21-04-890 Contract Compliance Policy**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

That the Board approve Resolution No. 21-04-890 adopting the Contract Compliance Policy

Background:

The Three Valleys Municipal Water District (“TVMWD”) has either entered or will consistently enter into multiple long-term contracts due to the long-term nature of various water supply, wheeling, and/or delivery contracts. In addition, TVMWD routinely contracts for professional services, public works contracts and other vendor services. Contracts of these type can be long term in nature and can have terms of five (5) years to fifty (50) or more years, depending on the nature and purpose of the contractual arrangement with other parties. This proposed policy will set forth the policy of conducting periodic contract compliance reviews (“CCR”), for contracts (or agreements) that have terms of five (5) years or more.

Discussion:

This CCR Policy will apply to all TVMWD contracts or agreements that have terms that equal or exceed 5 years. All contracts of this nature will undergo CCR’s at a minimum of five (5) year intervals. This will ensure the contracts are, at a minimum, valid, and enforceable in an ever-changing water industry landscape and current business practices as adopted by the Board of Directors. The main objective of a CCR review will be to ensure that the purpose, intent, terms, and conditions of each Agreement is still valid, enforceable and in effect at the time of the CCR. The CCR review will ensure that the Agreements conform to current TVMWD business practices and principals. The results, conclusions and staff recommendations as a result of each CCR review will be brought to board for review and potential action.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Resolution No. 21-04-890

Exhibit B – Contract Compliance Policy

Meeting History:

Board of Directors Meeting, April 7, 2021 - Informational Item

NA/ML

RESOLUTION NO. 21-04-890**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THREE VALLEYS MUNICIPAL WATER DISTRICT
ADOPTING A CONTRACT COMPLIANCE POLICY**

WHEREAS, the Three Valleys Municipal Water District (“the District”) is a municipal water district organized and operating pursuant to the Municipal Water District Law of 1911 (“the Act”), California Water Code Section 71000 et seq.; and

WHEREAS, the District is governed by an elected Board of Directors (“the Board”) that is empowered by the Act to adopt rules and regulations concerning the operations of the District; and

WHEREAS, the District has either entered or will consistently enter into multiple long-term contracts due to the long-term nature of various water supply, wheeling, and/or delivery contracts.

WHEREAS, the Contract Compliance Policy will set forth the policy of conducting periodic contract compliance reviews (“CCR”), for contracts or agreements that have terms of five (5) years or more.

WHEREAS, the CCR will ensure the following:

- That the contracts are, at a minimum, valid, and enforceable in an ever-changing water industry landscape and current business practices as adopted by the Board
- That the purpose, intent, terms, and conditions of each agreement is still valid, enforceable and in effect at the time of the CCR
- That the agreements conform to current District business practices and principals

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Three Valleys Municipal Water District that the Contract Compliance Policy attached hereto and incorporated herein by this reference is hereby adopted in its entirety.

ADOPTED and **PASSED** at a meeting of the Three Valleys Municipal Water District’s Board of Directors held via teleconference, on this 21st day of April 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bob G. Kuhn, President

ATTEST:

Carlos Goytia, Secretary

SEAL:

CONTRACT COMPLIANCE REVIEW POLICY

SECTION 1: PURPOSE

The Three Valleys Municipal Water District (“TVMWD”) has either entered into or will consistently enter into multiple long-term contracts due to the long-term nature of various water supply, wheeling, and/or delivery contracts. In addition, TVMWD routinely contracts for professional services, public works contracts and other vendor services. Contracts of this type can be long term in nature and can have terms of five (5) years to fifty (50) or more years, depending on the nature and purpose of the contractual arrangement with other parties. This document will set forth the policy of conducting periodic contract compliance reviews (“CCR”), for contracts that have terms of five (5) years or more.

SECTION 2: SCOPE

This Contract Compliance Review Policy applies to all TVMWD contracts or agreements that have terms that equal or exceed 5 years. All contracts of this nature will undergo CCR’s at a minimum of five (5) year intervals. This will ensure the contracts are, at a minimum, valid, and enforceable in an ever-changing water industry landscape and current business practices as adopted by the Board of Directors.

SECTION 3: POLICY


- A. This policy shall apply to all executed instruments including all Professional Service Agreements, Contracts, Memorandums of Understanding, Memorandums of Agreement, or any other instruments that are legally binding on TVMWD (hereinafter referred to as “Agreements”) with terms that equal or exceed five (5) years.
- B. All CCR’s will be scheduled and tracked by the Executive Assistant.
- C. All CCR’s shall be conducted internally by appropriate staff members selected by the General Manager.
- D. All Agreements will be subject to a CCR simultaneously at a minimum of five (5) year intervals as directed by the General Manager.
- E. The CCR will be conducted to ensure that the purpose, intent, terms, and conditions of each Agreement is still valid, enforceable and in effect at the time of the CCR.
- F. The CCR shall be conducted to ensure that the Agreements conform to current TVMWD business practices and principals.
- G. A CCR Summary Report shall be prepared and submitted to the General Manager for review and approval.

Item 7.1 - Exhibit B

- H. The CCR Summary Report shall contain for each Agreement, at a minimum, general conclusions to the relevancy and validity of the original terms and conditions, purpose and intent as well as any required changes that are recommended by staff.
- I. The CCR Summary Report will be presented to the Board of Directors with staff recommendations for Agreement changes or terminations. If no changes or terminations are recommended, the Board will be notified as an informational item only at a regularly scheduled board meeting.



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: Conservation Program Update

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

None – Information Only

Discussion:

Conservation and water use efficiency continue to be significant areas of concern during the ongoing drought, as the state is coming off the third driest water year on record and state water contractors like the Metropolitan Water District (MWD) are subject to an anemic 5% allocation for State Water Project supplies.

Three Valleys Municipal Water District (“TVMWD”) continues to promote conservation programming among its member agencies and a substantial driver to incentivize water-saving projects is the funding made available to us through MWD’s Member Agency Administered Program (MAAP) for its member agencies and specifically our retailers to take advantage of. The funding allocated to TVMWD for the current two-year cycle (July 2020 to June 2022) is \$374,000 and we are making strides to utilize this money in coordination with projects/programs conducted by our member agencies. Thus far, 36% of the funds – or \$132,850 - have been committed to projects as we approach the mid-point of the current cycle and several other projects are in discussion for proposed activation in the immediate future.

Of the \$374,000 allocation available to TVMWD and its member agencies, \$93,500 (or 25%) may be utilized for what is considered “non-documented” water savings projects and programs that cannot be tied to actual, calculable water savings as with device-based programs. This typically goes towards educational learning workshops that could be intended to lead to new water saving habits and practices among the participants.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

None


Meeting History:

None

KH



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Bonanza Springs Study Update**

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

No Action Necessary – Informational Item Only

Background:

The Three Valleys Municipal Water District (“TVMWD”) Board approved Task Order No. 2 to Aquilogic, Inc. in February 2020 titled “*Proposal to Conduct a Study Program to Evaluate the Hydrologic Connection Between Bonanza Springs and the Alluvial Aquifer in Fenner Valley*” (“Bonanza Springs Study”). Staff indicated at that time that periodic updates on the progress related to the Bonanza Springs Study would be brought to the Board when information is available.

Exhibit A contains a status report prepared by Aquilogic, Inc. summarizing the work completed to date. In addition, TVMWD sent a letter dated April 5, 2021 (**Exhibit B**) regarding the performance time frame for Task Order No. 2 that was to be completed by March 31, 2021. **Exhibit C** contains a letter dated April 6, 2021 with the corresponding response received by Aquilogic, Inc.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Status Report for the Bonanza Springs Study

Exhibit B – Letter to Aquilogic, Inc. Regarding Task Order No. 2 dated April 5, 2021

Exhibit C – Response Letter dated April 6, 2021 from Aquilogic, Inc. Regarding Task Order No. 2

Meeting History:

Special Board of Directors Meeting, January 27, 2021 – Informational Item

Special Board of Directors Meeting, February 24, 2020 – Action Item

Report of the Independent Peer Review Panel Workshop, October 19, 2019 – Informational Item

Board of Directors Meeting, June 19, 2019 – Action Item

Special Board of Directors Meeting, March 13, 2019 – Informational Item

NA/ML

April 14, 2021

MEMORANDUM

To: Matt Litchfield, PE, Three Valleys Municipal Water District
From: Anthony Brown and Brandon Eisen, **aquilogic**

Subject: **Status Report for the Bonanza Spring Study**
Project No.: 052-03

In February 2020, the Three Valleys Municipal Water District (Three Valleys) approved a study of the Bonanza Spring (the Study) to be conducted by a technical team led by **aquilogic**. Bonanza Spring is located on the southwesterly flank of the Clipper Mountains in the Mojave Desert. The Study will evaluate the extent, if any, of hydrologic connection between Bonanza Spring and the alluvial aquifer in the Fenner Valley below. The Cadiz Valley Water Conservation, Recovery and Storage Project (the Water Project) plans to pump groundwater that originates in the Fenner Valley, approximately 11 miles away and downgradient from the Study area, before it evaporates from the Cadiz and Bristol Dry-Lakes.

A Final Environmental Impact Report (FEIR) was prepared for the Water Project. San Bernardino County also evaluated the Water Project further before adopting a Groundwater Management, Monitoring and Mitigation Plan (GMMMP) to regulate groundwater production. However, some interested parties have raised questions as to whether these studies were sufficient. Therefore, Three Valleys previously authorized an independent review of the GMMMP in October 2018. This review concluded that the GMMMP was sufficient; however, the review also included recommendations most of which focused on additional study of Bonanza Spring. Based on these recommendations, Three Valleys decided to retain **aquilogic** to implement the Study.

The Study will assist Three Valleys in assessing whether the proposed pumping by the Water Project would have any impact on Bonanza Spring, and whether any possible impact can be mitigated. Thus, the Study results will assist Three Valleys in evaluating its participation in the Water Project.

Aquilogic recommended that the scope of the Study be open to collaborative development with all interested parties and stakeholders. Under the agreement with **aquilogic**, Three Valleys initially approved a task order to collaboratively develop a Study Plan in July 2019. Three Valleys



then issued a second task order in February 2020 to **aquilologic** to implement the work described in the Study Plan.

Previously, our August 28, 2020 project status memorandum provided a chronology of activity from February through August 2020. A subsequent memorandum on January 25, 2021 (and accompanying PowerPoint presentation) provided a chronology of activity from August 2020 through January 2021.

In summary, most of our efforts over the past 12 months have been focused on obtaining approvals from the US Bureau of Land Management (BLM) to implement the Study on federally owned land. The Study Plan and Independent Review of the GMMMP were provided to BLM in March 2020. Standard Form 299 and Plans of Development (PODs) for Parts A, B, and C of the Study were submitted to BLM in June 2020. BLM staff have indicated their support for the Study, and BLM has performed a thorough review of the Study over the past 10 months given stakeholder interest in the sensitivity of the Study area. Below updates and summarizes project activity between January 22, 2021 and April 12, 2021.

January 27, 2021

- Provided presentation on the status of the Study and permitting efforts as part of a special Board meeting for Three Valleys.

January 27, 2021

- Received comments from BLM staff (Rose Pettiette [Geologist] and Nina Hemphill [Aquatic Habitat Management]) requesting the following: 1) a comprehensive scientific report of the geophysical assessment at Bonanza Spring upon completion of fieldwork; 2) clarification regarding the location of water level measurement locations within Bonanza Spring; and 3) monitoring data obtained from pressure transducers (water level) and soil moisture/temperature dataloggers when they are downloaded. **Aquilologic** agreed to comply with these requests.
- Received notice that the US Secretary of the Interior had issued a 60-day temporary suspension nationwide of BLM's delegated authority to grant rights-of-way (ROW) that authorize any ground-disturbing activities.

February 11, 2021

- Received cost recovery determination from BLM (Russell Hansen, Realty Specialist) related to the June 17, 2020 application for a short-term use (STU) ROW *“for the purpose of conducting a geotechnical study within public lands managed by the BLM in the vicinity of*



Bonanza Spring.” The cost recovery determination included a cost reimbursement agreement (CRA) for the processing of the STU ROW application by BLM staff.

February 24, 2021

- Completed conference call with BLM staff regarding progress on submittal of CRA. BLM staff stated they could not finalize the categorical exemption (CX) for the geophysical assessment and surface water monitoring until the CRA was completed. Received comments from BLM specialist (Rose Pettiette) regarding aquifer pumping test and historical references to groundwater discharge rates to Bonanza Spring (estimated 3.5 gallons per minute [gpm] in 1981 and “*significantly less than 10 gpm*” in 1929).

March 10, 2021

- No project status call with BLM pending cultural resource study and CRA completion.

March 20, 2021

- The US Department of Interior’s 60-day temporary suspension of ROW issuance authority expires.

March 24, 2021

- Conference call (status call) with BLM staff. BLM approved the implementation of a cultural resource survey to support their analysis of the CX. **Aquilologic** requested approval to conduct pre-fieldwork plant and wildlife survey at Bonanza Spring while plants would be in flower (spring season) to support BLM analysis of the CX.

March 25, 2021

- Received approval from BLM staff to conduct plant and wildlife survey at Bonanza Spring.

March 31, 2021

- Submittal of CRA to BLM.

April 6-7, 2021

- Pre-fieldwork plant and wildlife survey completed at Bonanza Spring.

April 7, 2021

- Project status call with BLM. Confirmation of receipt of CRA between Three Valleys and BLM. BLM staff confirmed they have begun preparing the CX for distribution and review by BLM specialists. Discussed that plant and wildlife survey would be completed by the end of



*Status Memorandum – Bonanza Spring Study
April 14, 2021*

day (April 7) and that the cultural and archaeological survey would be completed at Bonanza Spring the following week.

April 12-13, 2021

- Archaeological/cultural survey necessary for CX completed at Bonanza Spring.

++++ END++++

Item 8.B - Exhibit B



BOARD OF DIRECTORS

Brian Bowcock
David D. De Jesus
Carlos Goytia
Bob Kuhn
Jody Roberto
Danielle Soto
Mike Ti

GENERAL MANAGER/CHIEF ENGINEER
Matthew H. Litchfield, P.E.

April 5, 2021

Aquilogic, Inc.
Attn: Mr. Anthony Brown, CEO
245 Fischer Ave, Suite D-2
Costa Mesa, CA 92626

RE: Task Order No. 2 - Preparation of Phase II and Phase III of the Bonanza Springs Study – Contract Amendment Request

Dear Mr. Brown,

Three Valleys Municipal Water District (“TVMWD”) approved Task Order No. 1 in July 2019 authorizing the preparation of report to implement recommendations outlined in the study titled “*Report of the Independent Peer Review Panel for Groundwater Monitoring, Management, and Mitigation Plan (GMMMP) for the Cadiz Project*” dated February 5, 2019 (“Peer Review”). The results of the Peer Review were presented to the TVMWD board in March 2019.

As a result of the Peer Review, a proposal, dated June 11, 2019 titled “*Proposal to Implement Recommendations Contained with the Report of the Independent Peer Review Panel for the GMMMP for the Cadiz Project*” (“Study Plan”) was approved by the TVMWD Board in June 2019. Approval of Task Order No. 1 authorized work outlined in Phase I of the Study Plan to develop a Work Plan to implement the recommended enhancements to the GMMMP.

As a result of the development of the Work Plan, the TVMWD Board approved Task Order No. 2 to Aquilogic in February 2020 titled “*Proposal to Conduct a Study Program to Evaluate the Hydrologic Connection Between Bonanza Springs and the Alluvial Aquifer in Fenner Valley*” (“Bonanza Springs Study”).

The Performance Time Frame is listed under Section II of Task Order No. 2 and states the following:

“Consultant shall begin work as soon as practicable after this Task Order is signed by the authorized officer for TVMWD and shall complete performance of such services by or before March 30, 2021.”

The work outlined in Task Order No. 2 has not been completed as of March 30, 2021. Therefore, please advise TVMWD as to Aquilogic’s position with respect to the current state of Task Order

Item 8.B - Exhibit B

No. 2 and whether Aquilogic believes a contract amendment is necessary for the work on Task Order No. 2 to continue.

Thank you for your attention to the matter and I can be reached at (909) 621-5568 ext. 123 if you have any questions.

Sincerely,



Matthew H. Litchfield, P.E.
General Manager/Chief Engineer

Cc: Scott Slater, Cadiz, Inc.
File

April 6, 2021

Matthew H. Litchfield, P.E.,
General Manager/Chief Engineer
Three Valleys Municipal Water District
1021 East Miramar Avenue
Claremont, CA 91711-2052

sent via email to:
mlitchfield@tvmwd.com

**Re: Task Order No. 2 – Preparation of Phase II and Phase III of Bonanza Spring Study –
Contract Amendment Request**

Dear Mr. Litchfield:

Thank you for your April 5, 2021 correspondence regarding the July 16, 2019 Agreement for Professional Services Between Three Valleys Municipal Water District (“District”) and Aquilologic, Inc. (“Agreement”) related to the Bonanza Spring Study (“Study”). As requested, this letter provides *“Aquilologic’s position with respect to the current state of Task Order No. 2 and whether Aquilologic believes a contract amendment is necessary for the work on Task Order No. 2 to continue.”*

In short, Aquilologic’s work accomplished under Task Order No. 2 is proceeding as planned, given the global pandemic and associated permitting delays, including the 60-day moratorium on permits imposed on the US Bureau of Land Management (BLM) following the change in administration. In coordination with the District, Aquilologic has diligently worked to obtain the required approvals to conduct the underlying Study consistent with Sections 3.3 and 6.1 of the Agreement. We have timely responded to all Study-related inquires by BLM and, in coordination with the District, adjusted the scope of work and schedule to meet BLM requirements. On March 25, 2021, BLM authorized completion of necessary cultural and biological resources surveys, which are now underway.

Therefore, given the District’s oversight and approval of Aquilologic’s work every step of the way, we do not believe an amendment to the Agreement is necessary.

Please do not hesitate to contact me directly if you wish to further discuss this matter.

Sincerely

Aquilologic, Inc.




Anthony Brown

CEO and Principal Hydrologist



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Legislative Update – April 21, 2021**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Staff recommends consideration of opposition to SB 31 (Cortese)

Discussion:

Attached is the legislative calendar for the 2021 Legislative year and the updated Legislative Status Report for bills of potential interest to Three Valleys Municipal Water District (“TVMWD”), including bills we’ve take action on thus far during the current legislative year. Staff will provide a summary update of these action bills in June, once they have been vetted through their respective legislative committees. This morning, staff will provide a refresher on who our local state and federal representatives are, particularly with some new members having recently been elected in the TVMWD service area.

TVMWD Sponsored Legislation – AB 703

As reported in prior months, our sponsored bill AB 703 is continuing to gain support among several agencies and associations throughout the state. To summarize, the bill allows the legislative body of a local agency to use teleconferencing for the benefit of the public and the legislative body of a local agency, in connection with any meeting or proceeding authorized by law. Staff has been working with our legislative lobbyist in Sacramento *and* legal counsel on some proposed amendments that have been strongly suggested at the state level to strengthen the momentum of AB 703. The key amendment is the requirement of a quorum of a governing board to participate *in person* at scheduled board meetings. We anticipate that AB 703 will be heard for the first time in the Assembly Local Government Committee within the next two weeks.

SB 31 – Recommendation to Oppose

In recent years, the Southern California Gas Company (SoCal Gas) has approached TVMWD with legislation that would protect the services they provide to local businesses and the community. This year, SoCal Gas is asking TVMWD to oppose SB 31 (Cortese),

which would amend the principal goal of electric and natural gas utilities' resource planning and investment to include the decarbonization of existing and new buildings. While SB 31 is presented as an increase in funding for building decarbonization efforts, this bill actually limits the state's ability to reduce emissions from buildings by excluding renewable gas (RG) and singularly directing funding to electrification programs. This morning you heard about some of the bill concerns from Robert Cruz, Public Affairs Manager from the local branch of SoCal Gas in Pomona. The board is requested to now consider taking an opposition position to SB 31. Attached is a draft coalition letter that we would join, pending board action.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

3.5 – Ensure that all the region's local government policy makers understand TVMWD's role in the delivery of water.

Attachment(s):

Exhibit A – 2021 Legislative Calendar

Exhibit B – Lobbyist Legislative Status Report

Exhibit C – Draft Opposition Letter – SB 31

Meeting History:

None

KH

Arnold and Associates, Inc.

Legislative Advocates and Consultants

2021 Legislative Calendar

Jan. 1	Statutes take effect.
Jan. 6	<u>Legislature reconvenes.</u>
Jan. 10	Budget must be submitted by Governor.
Jan. 22	Last day to submit bill requests to the Office of Legislature Counsel.
Feb. 19	<u>Last day for bills to be introduced.</u>
March 25	Spring Recess begins upon adjournment of session.
Apr. 5	Legislature reconvenes from Spring Recess.
Apr. 30	<u>Last day for policy committees to hear and report to fiscal committees fiscal bills.</u>
May 7	<u>Last day for policy committees to hear and report to the floor nonfiscal bills introduced in their house.</u>
May 14	<u>Last day for policy committees to meet prior to June 1</u>
May 21	<u>Last day for fiscal committees to hear and report bills to the floor bills introduced in their house. Last day for fiscal committees to meet prior to June 7</u>
June 1-4	Floor session only. No committees, other than conference or Rules committee, may meet for any purpose
June 4	Last day for bills to be passed out of the house of origin.
June 7	Committee meetings may resume.
June 15	<u>Budget bill must be passed by midnight.</u>
July 14	<u>Last day for policy committee to meet and report bills</u>
July 16	Summer Recess begins upon adjournment, provided Budget Bill has been passed.
Aug. 16	Legislature reconvenes from Summer Recess.
Aug. 27	<u>Last day for fiscal committees to meet and report bills to the floor</u>
Aug 30 – Sept 10	Floor Session Only. No committee, other than conference and Rules committees, may meet for any purpose.
Sept. 3	Last day to amend bills on the Floor.
Sept. 10	<u>Last day for each house to pass bills.</u>
Oct. 10	Last day for Governor to sign or veto bills passed by Legislature on or before Sept. 10th

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Three Valleys Municipal Water District Legislative Status Report 4/12/2021

AB 29 **Cooper D** **State bodies: meetings.**
Text Version: Introduced: 12/7/2020 Position: Watch
[html](#) [pdf](#)
Status: 4/8/2021-VOTE: Do pass and be re-referred to the Committee on [Appropriations] (PASS)

Existing law, the Bagley-Keene Open Meeting Act, requires that all meetings of a state body, as defined, be open and public, and that all persons be permitted to attend any meeting of a state body, except as otherwise provided in that act. Existing law requires the state body to provide notice of its meeting, including specified information and a specific agenda of the meeting, as provided, to any person who requests that notice in writing and to make that notice available on the internet at least 10 days in advance of the meeting. This bill would require that notice to include all writings or materials provided for the noticed meeting to a member of the state body by the staff of a state agency, board, or commission, or another member of the state body that are in connection with a matter subject to discussion or consideration at the meeting. The bill would require those writings or materials to be made available on the state body's internet website, and to any person who requests the writings or materials in writing, on the same day as the dissemination of the writings and materials to members of the state body or at least 72 hours in advance of the meeting, whichever is earlier. The bill would prohibit a state body from discussing those writings or materials, or from taking action on an item to which those writings or materials pertain, at a meeting of the state body unless the state body has complied with these provisions.

An act to amend Section 11125 of the Government Code, relating to public meetings.

AB 84 **Committee on** **Employment: rehiring and retention: displaced workers.**
Budget
Text Version: Amended: 4/8/2021 Position: Watch
[html](#) [pdf](#)
Status: 4/8/2021-From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on B. & F.R.
Calendar: 4/12/2021 9:30 a.m. - Senate Chamber SENATE BUDGET AND FISCAL REVIEW, SKINNER, Chair

Existing law governs employment relations, defines the contract of employment, and establishes the obligations of employers to their employees. This bill would, until December 31, 2024, require an employer, as defined, to offer its laid-off employees specified information about job positions that become available for which the laid-off employees are qualified, and to offer positions to those laid-off employees based on a preference system, in accordance with specified timelines and procedures. The bill would define the term "laid-off employee" to mean any employee who was employed by the employer for 6 months or more in the 12 months preceding January 1, 2020, and whose most recent separation from active service was due to a reason related to the COVID-19 pandemic, including a public health directive, government shutdown order, lack of business, a reduction in force, or other economic, nondisciplinary reason related to the COVID-19 pandemic. The bill would require an employer to keep records for 3 years, including records of communications regarding the offers. The bill would require an employer that declines to recall a laid-off employee on the grounds of lack of qualifications and instead hires someone other than a laid-off employee to provide the laid-off employee a written notice within 30 days including specified reasons for the decision, and other information on those hired. This bill would, until December 31, 2024, prohibit an employer from refusing to employ, terminating, reducing compensation, or taking other adverse action against any person for seeking to enforce their rights under these provisions. The bill would establish specified methods by which these provisions may be enforced, including authorizing an employee to file a complaint with the Division of Labor Standards Enforcement against the employer for specified relief, including hiring and reinstatement rights and awarding of back pay, as well as a civil penalty. The bill would authorize the Division of Labor Standards Enforcement to promulgate and enforce rules and regulations, and issue determinations and interpretations concerning these provisions. The bill would prohibit criminal enforcement. This bill would appropriate \$6,000,000 and make available through June 30, 2025, from the Labor and Workforce Development Fund to the Labor Commissioner for staffing resources to implement and enforce the provisions related to the rehiring and retention of workers displaced due to the COVID-19 pandemic. This bill would declare that it is to take effect immediately as a bill providing for appropriations related to the Budget Bill.

An act to add and repeal Section 2810.8 of the Labor Code, relating to employment, and making an appropriation therefor, to

take effect immediately, bill related to the budget.

AB 100 **Holden D** **Drinking water: pipes and fittings: lead content.**
 Text Version: Amended: 4/5/2021 Position: Watch
 [html](#) [pdf](#)
 Status: 4/7/2021-Coauthors revised. From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 0.)
 (April 7). Re-referred to Com. on APPR.
 Calendar: 4/14/2021 9 a.m. - Assembly Floor ASSEMBLY APPROPRIATIONS, GONZALEZ, LORENA, Chair

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. The act prohibits, with certain exceptions, the use of any pipe, pipe or plumbing fitting or fixture, solder, or flux that is not lead free in the installation or repair of any public water system or any plumbing in a facility providing water for human consumption. The act defines "lead free" for purposes of conveying or dispensing water for human consumption to mean not more than 0.2% lead when used with respect to solder and flux and not more than a weighted average of 0.25% lead when used with respect to the wetted surfaces of pipes and pipe fittings, plumbing fittings, and fixtures. This bill would additionally define "lead free," with respect to endpoint devices, as defined, to mean that the devices do not leach more than one microgram of lead under certain tests and meeting a specified certification. This bill contains other related provisions and other existing laws.

An act to amend Sections 25214.4.3 and 116875 of the Health and Safety Code, relating to drinking water.

AB 339 **Lee D** **State and local government: open meetings.**
 Text Version: Introduced: 1/28/2021 Position: Watch
 [html](#) [pdf](#)
 Status: 1/29/2021-From printer. May be heard in committee February 28.

Existing law requires all meetings, as defined, of a house of the Legislature or a committee thereof to be open and public, and requires all persons to be permitted to attend the meetings, except as specified. This bill would require all meetings, including gatherings using teleconference technology, to include an opportunity for all persons to attend via a call-in option or an internet-based service option that provides closed captioning services and requires both a call-in and an internet-based service option to be provided to the public. The bill would require all meetings to provide the public with an opportunity to comment on proposed legislation, as provided, and requires translation services to be provided for the 10 most-spoken languages, other than English, in California, and would require those persons commenting in a language other than English to have double the amount of time as those giving a comment in English, if time restrictions on public comment are utilized, except as specified. The bill would require instructions on how to attend the meeting to be posted at the time notice of the meeting is publicized, as specified. This bill contains other related provisions and other existing laws.

An act to amend Sections 9027, 54953, 54954.2, 54954.3, 11122.5, 11123, 11125.7 of, and to add Sections 9027.1 and 9028.1 to, the Government Code, relating to state and local government.

AB 361 **Rivas, Robert D** **Open meetings: local agencies: teleconferences.**
 Text Version: Amended: 4/6/2021 Position: Support
 [html](#) [pdf](#)
 Status: 4/7/2021-Re-referred to Com. on L. GOV.

Existing law, the Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to directly address the legislative body on any item of interest to the public. The act generally requires all regular and special meetings of the legislative body be held within the boundaries of the territory over which the local agency exercises jurisdiction, subject to certain exceptions. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. The act authorizes the district attorney or any interested person, subject to certain provisions, to commence an action by mandamus or injunction for the purpose of obtaining a judicial determination that specified actions taken by a legislative body are null and void. This bill would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting for the purpose of declaring or ratifying a local emergency, during a declared state of emergency or local emergency, as those terms are defined, when state or local health officials have imposed or recommended measures to promote social distancing, and during a declared local emergency provided the legislative body makes certain determinations by majority vote. The bill would require legislative bodies that hold teleconferenced meetings under these abbreviated teleconferencing procedures to give notice of the meeting and post agendas, as described, to allow members of the public to access the meeting and address the legislative body, to give notice of the means by which members of the public may access the meeting and offer public comment, including an opportunity for all

Item 8.C - Exhibit B

persons to attend via a call-in option or an internet-based service option, and to conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative body. The bill would require the legislative body to take no further action on agenda items when there is a disruption which prevents the public agency from broadcasting the meeting, or in the event of a disruption within the local agency's control which prevents members of the public from submitting public comments, until public access is restored. The bill would specify that actions taken during the disruption are subject to challenge proceedings, as specified. The bill would prohibit the legislative body from requiring public comments to be submitted in advance of the meeting and would specify that the legislative body must provide an opportunity for the public to address the legislative body and offer comment in real time. When there is a continuing state of emergency, local emergency, or when state or local officials have imposed or recommended measures to promote social distancing, the bill would require a legislative body to make specified findings not later than 30 days after the first teleconferenced meeting pursuant to these provisions, and to make those findings every 30 days thereafter, in order to continue to meet under these abbreviated teleconferencing procedures. This bill contains other related provisions and other existing laws.

An act to amend Section 54953 of the Government Code, relating to local government.

[AB 377](#) **Rivas, Robert D** **Water quality: impaired waters.**
Text Version: Amended: 3/22/2021 Position: Oppose
[html](#) [pdf](#)
Status: 4/7/2021-In committee: Hearing postponed by committee.
Calendar: 4/21/2021 9 a.m. - State Capitol, Room 4202 ASSEMBLY ENVIRONMENTAL SAFETY AND TOXIC MATERIALS, QUIRK, Chair

(1) Under existing law, the State Water Resources Control Board and the 9 California regional water quality control boards regulate water quality and prescribe waste discharge requirements in accordance with the federal national pollutant discharge elimination system (NPDES) permit program established by the federal Clean Water Act and the Porter-Cologne Water Quality Control Act. Existing law requires each regional board to formulate and adopt water quality control plans for all areas within the region, as provided. This bill would require all California surface waters to attain applicable beneficial uses by January 1, 2050. The bill would require the state board and regional boards, when issuing an NPDES permit, a waste discharge requirement, or a waiver of a waste discharge requirement, to require that the discharge to surface water does not cause or contribute to an exceedance of an applicable water quality standard in receiving waters, and to not authorize the use of a best management practice permit term to authorize a discharge to surface water that causes or contributes to an exceedance of an applicable water quality standard in receiving waters. The bill would prohibit, on or after January 1, 2030, a regional water quality control plan from including a schedule for implementation for achieving a water quality standard for a surface water of the state that was adopted as of January 1, 2021, and would prohibit a regional water quality control plan from including a schedule for implementation of a water quality standard for a surface water of the state that is adopted after January 1, 2021, unless specified conditions are met. The bill would prohibit an NPDES permit, waste discharge requirement, or waiver of a waste discharge requirement to discharge to a surface water of the state from being renewed, reissued, or modified to contain effluent limitations or conditions that, among other things, are less stringent than those in the previous permit, requirement, or waiver, except as specified. This bill contains other related provisions and other existing laws.

An act to add Article 3.5 (commencing with Section 13150) to Chapter 3 of Division 7 of the Water Code, relating to water quality.

[AB 464](#) **Mullin D** **Enhanced Infrastructure Financing Districts: allowable facilities and projects.**
Text Version: Amended: 3/25/2021 Position: Watch
[html](#) [pdf](#)
Status: 3/26/2021-Re-referred to Com. on L. GOV.
Calendar: 4/14/2021 1:30 p.m. - State Capitol, Room 4202 ASSEMBLY LOCAL GOVERNMENT, AGUIAR-CURRY, Chair

Existing law authorizes the legislative body of a city or a county to establish an enhanced infrastructure financing district to finance public capital facilities or other specified projects of communitywide significance that provide significant benefits to the district or the surrounding community, including, but not limited to, the acquisition, construction, or repair of industrial structures for private use. This bill would include, in the list of facilities and projects the district may fund, the acquisition, construction, or repair of commercial structures by the small business, as defined, occupant of such structures, if certain conditions are met, and facilities in which nonprofit community organizations provide health, youth, homeless, and social services.

An act to amend Section 53398.52 of the Government Code, relating to local government.

[AB 474](#) **Chau D** **California Public Records Act: conforming revisions.**
Text Version: Introduced: 2/8/2021 Position: Watch
[html](#) [pdf](#)
Status: 4/5/2021-Re-referred to Com. on APPR. pursuant to Assembly Rule 97.

The California Public Records Act requires state and local agencies to make their records available for public inspection, unless an exemption from disclosure applies. This bill would enact various conforming and technical changes related to another bill that recodifies and reorganizes the California Public Records Act. The bill would only become operative if the related

bill recodifying the act is enacted and becomes operative on January 1, 2023. The bill would also specify that any other bill enacted by the Legislature during the 2021 calendar year that takes effect on or before January 1, 2022, and that affects a provision of this bill shall prevail over this act, except as specified.

An act to amend Sections 27, 30, 161, 211, 655, 4083, 4372, 4857, 5070, 5070.5, 5079, 6001, 6026.11, 6056, 6060.2, 6060.25, 6086.1, 6086.5, 6090.6, 6168, 6200, 6232, 6234, 7071.18, 7125, 9882.6, 10083.2, 10141.6, 10166.07, 10166.11, 10232.2, 11317.2, 17594, 19819, 19821, 22954, 22979.24, 25205, 25622, 26067, and 26162 of the Business and Professions Code, to amend Sections 1670.9, 1798.3, 1798.24, 1798.29, 1798.70, 1798.75, 1798.82, 1798.85, 1899.5, 1947.8, 3426.7, 5405, and 6760 of the Civil Code, to amend Sections 130, 425.16, and 1985.4 of the Code of Civil Procedure, to amend Sections 25247 and 28106 of the Corporations Code, to amend Sections 5091, 17250.25, 17611, 24214.5, 26812, 33133, 33353, 35147, 44438, 47604.1, 49006, 49060, 49562, 54004.1, 67380, 67383, 72695, 72696, 72701, 76060.5, 87102, 89307, 89573, 89574, 89915.5, 89916, 89919, 92955, 92956, 92961, and 99162 of the Education Code, to amend Sections 2166.7, 2194, 2194.1, 2227, 2267, 9002, 11301, 13300.7, 13311, 17200, 17400, 18109, 18650, and 23003 of the Elections Code, to amend Section 1157.7 of the Evidence Code, to amend Sections 17212 and 17514 of the Family Code, to amend Sections 12104, 14257, 18394, 22067, 22375, 22380, 23049, 31111, and 50314 of the Financial Code, to amend Sections 2584 and 9002.5 of the Fish and Game Code, to amend Sections 4061, 9269, 13134, 14022, 14407, 15205, 29041, 46013.2, 46014.1, 46029, 55075, 58577, 71089, 77965, 78925, and 79505 of the Food and Agricultural Code, to amend Sections 925.6, 1363, 3105, 3558, 5872, 5976, 6204, 6204.1, 6204.2, 6204.3, 6527, 7283.1, 7284.6, 7514.7, 8201.5, 8301.3, 8545, 8585, 8587.11, 8589.5, 8592.45, 11000.5, 11015.5, 11018.5, 11019.7, 11104.5, 11124.1, 11125.1, 11126, 11126.1, 11146.2, 11549.3, 12019.45, 12019.55, 12172.5, 12237, 12271, 12274, 12419.10, 12525, 12525.5, 12811.3, 12894.5, 12999, 13073.6, 14462, 15570.42, 15650, 15652, 15705, 20057, 22854.5, 24102, 25124, 26908.5, 27394, 36525, 52054, 53087.8, 53170, 53232.3, 53235.2, 53237.2, 53359.7, 53398.51.1, 53753, 53755.5, 53760.9, 54230.5, 54953, 54953.5, 54956.9, 54957.2, 54957.5, 60201, 62001, 62262, 63048.63, 64511, 64626, 65913.4, 66024, 66201, 66704.3, and 100508 of the Government Code, to amend Sections 1255.7, 1280.20, 1324.22, 1339.88, 1368, 1371.31, 1380, 1382, 1385.07, 1397.5, 1399.72, 1399.74, 1416.28, 1439, 1457, 1536, 1776.6, 1798.200, 1798.201, 1799.112, 11605, 25152.5, 25186.5, 25200.3, 25201.10, 25201.11, 25205.13, 25214, 25214.8.5, 25214.17, 25215.51, 25257, 25358.7, 25501, 25512, 25538, 25968, 34191.55, 39660, 40440.5, 40440.7, 42303.2, 44346, 50220.6, 50222, 51615, 57020, 101661, 101848.2, 101848.9, 101850, 101855, 102100, 102230, 102231, 105459, 110845, 111792, 111792.6, 115000.1, 116456, 116787, 120160, 123853, 125191, 125290.30, 125290.50, 125342, 127673.81, 127696, 128735, 128736, 128737, 128745, 130060, 130506, and 131052 of the Health and Safety Code, to amend Sections 791.13, 922.41, 923.6, 925.3, 929.1, 935.8, 936.6, 1215.8, 1666.5, 1861.07, 1871.1, 10112.82, 10113.2, 10181.7, 10489.15, 10489.99, 11401.5, 11785, 11873, 12921.2, and 12968 of the Insurance Code, to amend Sections 138.7, 147.2, 432.3, 1776, 2810, 4600.5, 4610, 6322, 6396, and 7873 of the Labor Code, to amend Sections 55 and 56 of the Military and Veterans Code, to amend Sections 146e, 186.34, 290.07, 290.46, 293, 293.5, 637.5, 679.03, 832.5, 832.7, 832.18, 936.7, 1524.4, 5058, 6126.3, 7443, 11167.5, 13300, 13302, 13519.4, 13650, 14029, and 14167 of the Penal Code, to amend Sections 2602, 6703, 6824, 10191, 10335, 10506.6, 10506.9, 20101, 20119.3, 20155.3, 20663.3, 20928.2, and 22164 of the Public Contract Code, to amend Sections 2207, 3160, 3234, 3752, 4604, 5080.24, 5080.25, 5096.512, 5096.513, 14547, 14551.4, 14554, 21082.3, 21089, 21160, 21167.6.2, 21189.70.1, 25223, 25322, 25364, 25402.10, 26213, 29754, 40062, 41821.5, 41821.6, 42036.4, 42987.3, and 48704 of the Public Resources Code, to amend Sections 345.5, 349.5, 399.25, 743.3, 3328, 6354, 7665.4, 9614, 9618, 28844, 99246, 130051.28, 132354.1, 132360.5, and 132660 of the Public

<u>AB 693</u>	<u>Chau D</u>	Proposition 65: enforcement.
Text Version:	Amended: 3/18/2021	Position: Watch
	html pdf	
Status:	3/22/2021-Re-referred to Com. on E.S. & T.M.	
Calendar:	4/21/2021 9 a.m. - State Capitol, Room 4202 ASSEMBLY ENVIRONMENTAL SAFETY AND TOXIC MATERIALS, QUIRK, Chair	

(1)The Safe Drinking Water and Toxic Enforcement Act of 1986, an initiative measure approved by the voters as Proposition 65 at the November 4, 1986, statewide general election, prohibits a person, in the course of doing business, from knowingly and intentionally exposing any individual to a chemical known to the state to cause cancer or reproductive toxicity without giving a specified warning, or from knowingly discharging or releasing such a chemical into water, or into or onto land and passing into any source of drinking water, except as specified. The act imposes civil penalties upon persons who violate those prohibitions, and provides for the enforcement of those prohibitions by the Attorney General, a district attorney, or specified city attorneys or prosecutors. The act also provides for enforcement by an action brought by any person in the public interest, if that private action is commenced more than 60 days after the person has given notice of the violation that is the subject of the action to the Attorney General and the district attorney, the city attorney, or the prosecutor in whose jurisdiction the violation is alleged to have occurred, and to the alleged violator. If the notice made by a person bringing an action in the public interest alleges a violation of the act's warning requirement, the act requires that the notice include a certificate of merit stating that the person executing the certificate has consulted with one or more persons with relevant and appropriate experience or expertise who has reviewed facts, studies, or other data regarding the exposure to the listed chemical that is the subject of the action, and that, based on that information, the person believes there is a reasonable and meritorious case for the private action. The act requires factual information sufficient to establish the basis of the certificate of merit to be attached to the certificate of merit that is served on the Attorney General. This bill would require the same factual information sufficient to establish the basis of the certificate of merit to be attached to the certificate of merit that is served on each alleged violator. This bill contains other existing laws.

An act to amend Section 25249.7 of the Health and Safety Code, relating to toxic substances.

[AB 703](#)[Rubio, Blanca D](#)**Open meetings: local agencies: teleconferences.**

Text Version:

Introduced: 2/16/2021

Position: Sponsor

[html](#) [pdf](#)

Status:

2/25/2021-Referred to Com. on L. GOV.

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. This bill would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. The bill would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act, as provided. This bill contains other related provisions and other existing laws.

An act to amend Section 54953 of the Government Code, relating to local government.

[AB 736](#)[Mathis R](#)**Safe Drinking Water State Revolving Fund: internet website information: updates.**

Text Version:

Introduced: 2/16/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/7/2021-In committee: Set, first hearing. Hearing canceled at the request of author.

The Safe Drinking Water State Revolving Fund Law of 1997, administered by the State Water Resources Control Board, establishes the Safe Drinking Water State Revolving Fund to provide grants or revolving fund loans for the design and construction of projects for public water systems that will enable those systems to meet safe drinking water standards. The law requires the board, at least once every 2 years, to post information on its internet website and send a link of the internet website to the Legislature regarding implementation of the law and expenditures from the fund, as specified. This bill would require the board to post that information and send that link at least annually instead of at least once every 2 years. The bill would also make nonsubstantive changes.

An act to amend Section 116760.30 of the Health and Safety Code, relating to drinking water.

[AB 747](#)[Mathis R](#)**Water treatment facility: State Water Resources Control Board: grant.**

Text Version:

Introduced: 2/16/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/7/2021-In committee: Set, first hearing. Hearing canceled at the request of author.

Under existing law, various measures provide funds for water facilities and programs. Existing law authorizes the State Water Resources Control Board to establish the Water and Wastewater Loan and Grant Program, to the extent funding is made available, to provide funding to eligible applicants for specified purposes relating to drinking water and wastewater treatment. This bill would appropriate \$20,000,000 from the General Fund to the board for the purpose of improving water treatment. The bill would require the board to grant \$20,000,000 to a specified joint powers authority for a water treatment facility to be operated by the joint powers authority.

An act relating to water, and making an appropriation therefor.

[AB 754](#)[Mathis R](#)**Sustainable groundwater management: groundwater sustainability plan.**

Text Version:

Amended: 3/11/2021

Position: Watch

[html](#) [pdf](#)

Status:

3/15/2021-Re-referred to Com. on W., P., & W.

Calendar:

4/22/2021 2:30 p.m. - State Capitol, Room 4202 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, EDUARDO, Chair

Existing law, the Sustainable Groundwater Management Act, requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources that are designated as basins subject to critical conditions of overdraft to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2020, and requires all other groundwater basins designated as high- or medium-priority basins to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2022, except as specified. The act authorizes

the State Water Resources Control Board to designate a high- or medium-priority basin as a probationary basin if the basin is not entirely covered by an adopted groundwater sustainability plan or plans or a department-approved alternative by the applicable deadline. The act authorizes the board to adopt an interim plan for a probationary basin, as specified. This bill would extend the deadline for all high- or medium-priority basins not subject to critical conditions of overdraft to be managed under a groundwater sustainability plan or coordinated plans until January 31, 2023. The bill would make conforming changes to the authority of the board to designate a high- or medium-priority basin as a probationary basin for the failure to manage a basin under a groundwater sustainability plan or coordinated plan by the applicable deadlines.

An act to amend Sections 10720.7 and 10735.2 of the Water Code, relating to groundwater.

[AB 821](#)

[Cooper D](#) **Sexually violent predators: placement outside county of domicile: notice and hearing.**

Text Version: Amended: 3/18/2021 Position: Watch

[html](#) [pdf](#)

Status: 3/22/2021-Re-referred to Com. on PUB. S.

Existing law defines a sexually violent predator as a person who has been convicted of a sexually violent offense and has a diagnosed mental disorder that makes the person a danger to others in that they are likely to engage in sexually violent criminal behavior. Existing law provides for the commitment of a sexually violent predator to the State Department of State Hospitals. Existing law provides that a sexually violent predator may be conditionally released at the end of their commitment, as specified. Existing law requires a sexually violent predator who is conditionally released to be placed in the county that was the person's county of domicile prior to the person's incarceration, unless extraordinary circumstances exist requiring placement outside the county, as specified. This bill would require advance notice, as specified, if a sexually violent predator is to be released to a county other than their county of domicile. The bill would require the local jurisdiction to give public notice of the intended release and allow for public comment, as specified. The bill would require the court to hold an evidentiary hearing to determine if extraordinary circumstances exist. The bill would place the burden of showing extraordinary circumstances on the State Department of State Hospitals. The bill would require the court to accept remote testimony and written affidavits, as specified, for this hearing. The bill would limit how a lack of housing may be used to justify extraordinary circumstances and would require the department to present specified evidence regarding housing. The bill would also provide for discovery of relevant materials. This bill contains other existing laws.

An act to amend Section 6608.5 of, and to add Section 6609.4 to, the Welfare and Institutions Code, relating to sexually violent predators.

[AB 850](#)

[Gallagher R](#) **City property: sale of water utility property.**

Text Version: Amended: 3/22/2021 Position: Watch

[html](#) [pdf](#)

Status: 4/8/2021-VOTE: Do pass and be re-referred to the Committee on [Local Government] (PASS)

Existing law, until January 1, 2022, authorizes the City of El Monte, the City of Montebello, and the City of Willows to sell its public utility for furnishing water service for the purpose of consolidating the system with another public water system, as specified, subject to additional requirements. This bill would extend the authorization to consolidate water systems until January 1, 2024. This bill contains other related provisions.

An act to amend Section 37420.5 of the Government Code, relating to local government.

[AB 885](#)

[Quirk D](#) **Bagley-Keene Open Meeting Act: teleconferencing.**

Text Version: Amended: 3/24/2021 Position: Watch

[html](#) [pdf](#)

Status: 3/25/2021-Re-referred to Com. on G.O.

The Bagley-Keene Open Meeting Act (Bagley-Keene Act), requires, with specified exceptions, that all meetings of a state body, as defined, be open and public, and all persons be permitted to attend any meeting of a state body, except as provided. The Bagley-Keene Act, among other things, requires a state body that elects to conduct a meeting or proceeding by teleconference to make the portion of the meeting that is required to be open to the public audible to the public at the location specified in the notice of the meeting. The Bagley-Keene Act requires a state body that elects to conduct a meeting or proceeding by teleconference to post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and requires each teleconference location to be accessible to the public. That law authorizes any meeting of a state body that is an advisory board, advisory commission, advisory committee, advisory subcommittee, or similar multimember advisory body to hold an open meeting by teleconference if the meeting complies with the requirements of the act, except as provided. Existing law requires that when a member of a multimember state advisory body participates remotely the body provide a means by which the public may remotely hear audio of the meeting or remotely observe the meeting. Existing law requires a multimember state advisory body to end or adjourn a meeting if it discovers that a required means of remote access has failed during the meeting, and, if the meeting is to adjourn and reconvene on the same day, that law requires the body to communicate, among other things, how a member of the public may hear audio of the meeting or observe the meeting. This bill would require a state body that elects to conduct a meeting or proceeding by teleconference to make the portion that is required to be open to the public both audibly and visually observable. The bill would require a state body that elects to conduct a meeting

or proceeding by teleconference to post an agenda at the designated primary physical meeting location in the notice of the meeting where members of the public may physically attend the meeting and participate. The bill would extend the above requirements of meetings of multimember advisory bodies that are held by teleconference to meetings of all multimember state bodies. The bill would require a multimember state body to provide a means by which the public may both audibly and visually remotely observe a meeting if a member of that body participates remotely. The bill would further require any body that is to adjourn and reconvene a meeting on the same day to communicate how a member of the public may both audibly and visually observe the meeting. The bill would also make nonsubstantive changes to those provisions. This bill contains other existing laws.

An act to amend Sections 11123 and 11123.5 of the Government Code, relating to state government.

[AB 1058](#)

[Garcia, Cristina](#) D

Water corporations: bill payment pilot program.

Text Version:

Introduced: 2/18/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/8/2021-From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 15. Noes 0.) (April 7).

Calendar:

4/12/2021 #5 ASSEMBLY SECOND READING FILE -- ASSEMBLY BILLS

Under existing law, the Public Utilities Commission has regulatory authority over public utilities, including electrical, gas, and water corporations. Existing law authorizes the commission to fix the rates and charges for every public utility, and requires that those rates and charges be just and reasonable. Existing law authorizes an electrical, gas, or water corporation to offer credit card and debit card bill payment options, if approved by the commission, and, upon approval, authorizes an electrical, gas, or water corporation to recover, through an individual customer transaction fee, reasonable transaction costs incurred by the electrical, gas, or water corporation from those customers that choose those methods of payment. Existing law includes statements of legislative intent relative to electrical, gas, and water corporations offering customers the option to pay by credit card or debit card. Existing law, until January 1, 2022, authorizes a water corporation with more than 10,000 service connections to seek commission approval, through its general rate case application, to operate a pilot program designed to evaluate customer interest in, and utilization of, bill payment options, including, but not limited to, credit card, debit card, and prepaid card bill payment options, and to assess the cost-effectiveness of, and customer interests served by, customer access to those bill payment options. Existing law limits the duration of a pilot program to the duration of the water corporation's rate case cycle. Existing law requires the commission to allow a water corporation to recover the reasonable expenses incurred by the water corporation in providing its customers with these bill payment options, but allows water corporations to not impose a transaction fee on its customers for using these bill payment options. This bill would extend the pilot program until January 1, 2027. The bill would repeal the provision that limits the duration of a pilot program to the duration of the water corporation's rate case cycle. This bill contains other related provisions and other existing laws.

An act to amend Sections 755.5 and 915 of the Public Utilities Code, relating to water service.

[AB 1195](#)

[Garcia, Cristina](#) D

Drinking water.

Text Version:

Amended: 4/6/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/8/2021-Re-referred to Coms. on E.S. & T.M. and L. GOV. pursuant to Assembly Rule 96.

Calendar:

4/21/2021 9 a.m. - State Capitol, Room 4202 ASSEMBLY ENVIRONMENTAL SAFETY AND TOXIC MATERIALS, QUIRK, Chair

The California Safe Drinking Water Act provides for the operation of public water systems and imposes on the State Water Resources Control Board various responsibilities and duties relating to the regulation of drinking water to protect public health. Existing law establishes the Safe and Affordable Drinking Water Fund in the State Treasury to help water systems provide an adequate and affordable supply of safe drinking water in both the near and long terms. Existing law authorizes the state board to provide for the deposit into the fund of certain moneys and continuously appropriates the moneys in the fund to the state board for grants, loans, contracts, or services to assist eligible recipients. This bill would prohibit, once an operator of a public water system exercises water rights for the benefit of the public water system, those surface water rights or groundwater rights from being severed or otherwise separated from the public water system. This bill contains other related provisions and other existing laws.

An act to amend Section 116681 of, to add Section 116351 to, and to add Article 9.5 (commencing with Section 116688) to Chapter 4 of Part 12 of Division 104 of, the Health and Safety Code, relating to water.

[AB 1291](#)

[Frazier](#) D

State bodies: open meetings.

Text Version:

Introduced: 2/19/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/8/2021-VOTE: Do pass and be re-referred to the Committee on [Appropriations] with recommendation: To Consent Calendar (PASS)

The Bagley-Keene Open Meeting Act requires that meetings of a state body be open and public and that all persons be permitted to attend, with certain exceptions. Existing law provides that, subject to certain exceptions and reasonable regulations,

the state body shall provide members of the public an opportunity to directly address the state body on agenda items. Existing law authorizes the state body to limit the amount of time allotted for each member of the public to speak, but specifies that members of the public who use translators shall be given twice that allotted amount of time. This bill would also require a state body, when it limits time for public comment, to provide at least twice the allotted time to a member of the public who utilizes translating technology to address the state body. The bill would additionally make technical, nonsubstantive changes.

An act to amend Section 11125.7 of the Government Code, relating to public meetings.

[AB 1376](#)

[Gray D](#)

Water quality: state certification.

Text Version: Introduced: 2/19/2021 Position: Watch
[html](#) [pdf](#)

Status: 4/7/2021-In committee: Hearing postponed by committee.

Under existing law, the State Water Resources Control Board and the California regional water quality control boards prescribe waste discharge requirements in accordance with the Federal Water Pollution Control Act and the Porter-Cologne Water Quality Control Act. Under Section 401 of the Federal Water Pollution Control Act, any applicant seeking a federal license for an activity that may result in any discharge into the navigable waters of the United States is required to first seek a state water quality certification, as specified. The Porter-Cologne Water Quality Control Act authorizes the state board to certify or provide a statement to a federal agency, as required pursuant to federal law, that there is reasonable assurance that an activity of any person subject to the jurisdiction of the state board will not reduce water quality below applicable standards. The federal act provides that if a state fails or refuses to act on a request for this certification within a reasonable period of time, which shall not exceed one year after receipt of the request, then the state certification requirements are waived with respect to the federal application. This bill would require the state board to make the certificate or statement available on its internet website for a 60-day public comment and review period, and would provide that the certificate or statement shall not be final until voted upon by a majority of the members of the state board at the conclusion of that period. The bill would require an additional 60-day public comment and review period if the certificate or statement is materially modified by the state board after the close of the initial 60-day public comment and review period.

An act to amend Section 13160 of the Water Code, relating to water quality.

[AB 1428](#)

[Quirk D](#)

Safe Drinking Water Act: applicability.

Text Version: Introduced: 2/19/2021 Position: Watch
[html](#) [pdf](#)

Status: 3/11/2021-Referred to Com. on E.S. & T.M.

Calendar: 4/21/2021 9 a.m. - State Capitol, Room 4202 ASSEMBLY ENVIRONMENTAL SAFETY AND TOXIC MATERIALS, QUIRK, Chair

Existing law vests in the State Water Resources Control Board the authority to implement the federal Safe Drinking Water Act and the California Safe Drinking Water Act. Under existing law, a water district, as defined, in existence prior to May 18, 1994, that provides primarily agricultural services through a piped water system with only incidental residential or similar uses is not considered to be a public water system under specified conditions, including the system certifying that it is providing alternative water for residential or similar uses for drinking water and cooking to achieve the equivalent level of public health protection provided by the applicable primary drinking water regulations. This bill would remove the above provision authorizing those water districts to certify that they are providing alternative water for residential or similar uses to achieve the equivalent level of public health protection provided by the applicable primary drinking water regulations.

An act to amend Section 116286 of the Health and Safety Code, relating to drinking water.

[AB 1434](#)

[Friedman D](#)

Urban water use objectives: indoor residential water use.

Text Version: Introduced: 2/19/2021 Position: Oppose
[html](#) [pdf](#)

Status: 3/11/2021-Referred to Com. on W., P., & W.

Calendar: 4/22/2021 2:30 p.m. - State Capitol, Room 4202 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, EDUARDO, Chair

Existing law requires the Department of Water Resources, in coordination with the State Water Resources Control Board, and in collaboration with and input from stakeholders, to conduct necessary studies and investigations and authorizes the department and the board to jointly recommend to the Legislature a standard for indoor residential water use. Existing law, until January 1, 2025, establishes 55 gallons per capita daily as the standard for indoor residential water use. Existing law establishes, beginning January 1, 2025, 52.5 gallons per capita daily and, beginning January 1, 2030, 50 gallons per capita daily, as the standards for indoor residential water use, unless the department and the board recommend more appropriate standards for indoor residential water use. This bill would establish, beginning January 1, 2023, until January 1, 2025, the standard for indoor residential water use as 48 gallons per capita daily. The bill would establish, beginning January 1, 2025, the standard as 44 gallons per capita daily and, beginning January 1, 2030, 40 gallons per capita daily. The bill would eliminate the requirement that the department, in coordination with the state board, conduct necessary studies and investigations and jointly recommend to the Legislature a standard for indoor residential water use.

An act to amend Section 10609.4 of the Water Code, relating to water.

[AB 1460](#) **[Bigelow R](#)** **State employment: COVID-19 telework: costs.**
 Text Version: Introduced: 2/19/2021 Position: Watch
 [html](#) [pdf](#)
 Status: 3/11/2021-Referred to Com. on P.E. & R.

Existing law authorizes the Department of Human Resources (CalHR) to expend, in accordance with law, moneys made available for its use or for the administration of any statute administered by it. Existing law vests in CalHR the administration of salaries generally and provides for the payment of miscellaneous compensation under specified circumstances. Existing law requires CalHR to provide the extent to which, and establish the method by which, ordered overtime or overtime in times of critical emergency is compensated, as specified. This bill would authorize CalHR to provide a one-time payment of an unspecified amount to employees who have been required to telework as a result of the COVID-19 pandemic in order to offset costs associated with working remotely.

An act to add Section 19844.2 to the Government Code, relating to state employment.

[ACR 17](#) **[Voepel R](#)** **Special Districts Week.**
 Text Version: Introduced: 2/1/2021 Position: Watch
 [html](#) [pdf](#)
 Status: 2/12/2021-Referred to Com. on RLS.

This measure proclaims the week of May 16, 2021, to May 22, 2021, to be Special Districts Week.

Relative to Special Districts Week.

[SB 37](#) **[Cortese D](#)** **Contaminated sites: the Hazardous Waste Site Cleanup and Safety Act.**
 Text Version: Amended: 3/1/2021 Position: Watch
 [html](#) [pdf](#)
 Status: 4/8/2021-Set for hearing April 26.
 Calendar: 4/26/2021 9 a.m. - John L. Burton Hearing Room (4203) SENATE ENVIRONMENTAL QUALITY, ALLEN, Chair

(1)Existing law requires the Department of Toxic Substances Control to compile a list of specified information, including, but not limited to, hazardous waste facilities where the department took, or contracted for the taking of, corrective action to remedy or prevent, for example, an imminent substantial danger to public health. Existing law requires the State Department of Health Care Services to compile a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. Existing law also requires the State Water Resources Control Board to compile a list of specified information, including, but not limited to, all cease and desist orders and cleanup and abatement orders issued under the Water Code that concern the discharge of wastes that are hazardous materials. Existing law requires these agencies to update the information as appropriate, but at least annually, and to submit the information to the Secretary of Environmental Protection. Under existing law, the Secretary for Environmental Protection is required to consolidate the information provided by these state agencies and distribute the information in a timely fashion to each city and county in which sites on the lists are located and to any other person upon request. This bill would enact the Hazardous Waste Site Cleanup and Safety Act and would recodify the above-described provisions with certain revisions. The bill would require the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The bill would require the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. The bill would require the Secretary for Environmental Protection to additionally post the consolidated information on the California Environmental Protection Agency's internet website. This bill contains other related provisions and other existing laws.

An act to amend Sections 65913.4, 65913.15, 65940, 65941.1, and 65941.5 of, and to repeal Section 65962.5 of, the Government Code, to amend Sections 17021.8, 25220, and 25395.117 of, and to add Chapter 6 (commencing with Section 25000) to Division 20 of, the Health and Safety Code, and to amend Sections 21084, 21092.6, 21155.1, 21159.21, and 21159.25 of the Public Resources Code, relating to hazardous waste.

[SB 45](#) **[Portantino D](#)** **Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022.**
 Text Version: Amended: 4/8/2021 Position: Watch
 [html](#) [pdf](#)
 Status: 4/8/2021-From committee with author's amendments. Read second time and amended. Re-referred to Com. on GOV. & F.
 Calendar: 4/15/2021 Upon adjournment of Session - Room 3191 SENATE GOVERNANCE AND FINANCE, MCGUIRE, Chair

The California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018, approved by the voters as Proposition 68 at the June 5, 2018, statewide primary direct election, authorizes the issuance of bonds in the amount of \$4,100,000,000 pursuant to the State General Obligation Bond Law to finance a drought, water, parks, climate, coastal protection, and outdoor access for all program. Article XVI of the California Constitution requires measures authorizing general obligation bonds to specify the single object or work to be funded by the bonds and further requires a bond act to be approved by a 2/3 vote of each house of the Legislature and a majority of the voters. This bill would enact the Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$5,595,000,000 pursuant to the State General Obligation Bond Law to finance projects for a wildfire prevention, safe drinking water, drought preparation, and flood protection program. This bill contains other related provisions.

An act to add Division 47 (commencing with Section 80200) to the Public Resources Code, relating to a wildfire prevention, safe drinking water, drought preparation, and flood protection program, by providing the funds necessary therefor through an election for the issuance and sale of bonds of the State of California and for the handling and disposition of those funds.

[SB 95](#)

[Skinner D](#)

Employment: COVID-19: supplemental paid sick leave.

Text Version:

Chaptered: 3/19/2021

Position: Watch

[html](#) [pdf](#)

Status:

3/19/2021-Approved by the Governor. Chaptered by Secretary of State. Chapter 13, Statutes of 2021.

Existing law, the Healthy Workplaces, Healthy Families Act of 2014, entitles an employee who works in California for the same employer for 30 or more days within a year from the commencement of employment to paid sick days. Under existing law, an employee accrues paid sick days at a rate of not less than one hour per every 30 hours worked, subject to certain use, accrual, and yearly carryover limitations. Existing law requires the Labor Commissioner to enforce the act and provides for procedures, including investigation and hearing, and for remedies and penalties. This bill would provide for COVID-19 supplemental paid sick leave for covered employees, as defined, who are unable to work or telework due to certain reasons related to COVID-19, including that the employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19. The bill would entitle a covered employee to 80 hours of COVID-19 supplemental paid sick leave if that employee either works full time or was scheduled to work, on average, at least 40 hours per week for the employer in the 2 weeks preceding the date the covered employee took COVID-19 supplemental paid sick leave. The bill would provide a different calculation for supplemental paid sick leave for a covered employee who is a firefighter subject to certain work schedule requirements and for a covered employee working fewer or variable hours, as specified. The bill would provide that the total number of hours of COVID-19 supplemental paid sick leave to which a covered employee is entitled to under these provisions is in addition to any paid sick leave available under the act, as specified. This bill contains other related provisions and other existing laws.

An act to add Sections 248.2 and 248.3 to the Labor Code, relating to employment, and making an appropriation therefor, to take effect immediately, bill related to the budget.

[SB 222](#)

[Dodd D](#)

Water Rate Assistance Program.

Text Version:

Amended: 4/5/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/5/2021-From committee with author's amendments. Read second time and amended. Re-referred to Com. on E., U. & C.

Calendar:

4/12/2021 Upon adjournment of Session - Senate Chamber SENATE ENERGY, UTILITIES AND COMMUNICATIONS, HUESO, Chair

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes. This bill would establish the Water Rate Assistance Fund in the State Treasury to help provide water affordability assistance, for both drinking water and wastewater services, to low-income ratepayers and ratepayers experiencing economic hardship in California. The bill would require the Department of Community Services and Development to develop and administer the program. The bill would make moneys in the fund available upon appropriation by the Legislature to the department to provide, in consultation with the state board, as part of the Water Rate Assistance Program established by the bill, direct water bill assistance, water bill credits, water crisis assistance, affordability assistance, and technical assistance to small public water systems. The bill would authorize the department, in consultation with the state board, upon appropriation by the Legislature, to expend moneys to identify and contract with a third-party fund administrator. The bill would impose requirements on the department, in consultation with the state board, in connection with the program, including, among others, developing guidelines and fund oversight procedures for implementation of the program by January 1, 2023, consulting with an advisory group, and adopting an annual fund expenditure plan. This bill contains other related provisions and other existing laws.

An act to add Section 12087.8 to the Government Code, and to add Chapter 6.5 (commencing with Section 116930) to Part 12 of Division 104 of the Health and Safety Code, relating to water.

[SB 223](#)[Dodd D](#)**Discontinuation of residential water service.**

Text Version:

Amended: 4/5/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/5/2021-From committee with author's amendments. Read second time and amended. Re-referred to Com. on E., U. & C.

Calendar:

4/12/2021 Upon adjournment of Session - Senate Chamber SENATE ENERGY, UTILITIES AND COMMUNICATIONS, HUESO, Chair

Existing law prohibits an urban and community water system, defined as a public water system that supplies water to more than 200 service connections, from discontinuing residential water service for nonpayment until a payment by a customer has been delinquent for at least 60 days. Existing law requires an urban and community water system to have a written policy on discontinuation of residential service for nonpayment, including, among other things, specified options for addressing the nonpayment. Existing law requires an urban and community water system to provide notice of that policy to customers, as provided. This bill would apply those provisions, on and after July 1, 2022, to a very small community water system, defined as a public water system that supplies water to 200 or fewer service connections used by year long residents. The bill would require the written policy on discontinuation of residential service for nonpayment to include an arrearage management plan, as specified, and, for those systems that provide water use audits or have the capacity to do so, to include a water use audit offered at no additional charge to low-income households. This bill contains other related provisions and other existing laws.

An act to amend Sections 116902, 116904, 116906, 116908, 116910, 116912, 116914, 116916, 116918, 116920, 116922, and 116926 of, and to add Section 116915 to, the Health and Safety Code, relating to water.

[SB 230](#)[Portantino D](#)**State Water Resources Control Board: Constituents of Emerging Concern Program.**

Text Version:

Introduced: 1/19/2021

Position: Support

[html](#) [pdf](#)

Status:

3/22/2021-March 22 set for first hearing canceled at the request of author.

Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. The state board's duties include, but are not limited to, conducting research, studies, and demonstration programs relating to the provision of a dependable and safe supply of drinking water, enforcing the federal Safe Drinking Water Act, and adopting and enforcing regulations. This bill would require the state board to establish, maintain, and direct an ongoing, dedicated program called the Constituents of Emerging Concern Program to assess the state of information and recommend areas for further study on, among other things, the occurrence of constituents of emerging concern (CEC) in drinking water sources and treated drinking water. The bill would require the state board to convene, by an unspecified date, the Science Advisory Panel to review and provide recommendations to the state board on CEC for further action, among other duties. The bill would require the state board to provide an annual report to the Legislature on the ongoing work conducted by the panel. This bill contains other related provisions.

An act to add Article 3.6 (commencing with Section 116416) to Chapter 4 of Part 12 of Division 104 of the Health and Safety Code, relating to drinking water.

[SB 273](#)[Hertzberg D](#)**Water quality: municipal wastewater agencies.**

Text Version:

Introduced: 1/29/2021

Position: Watch

[html](#) [pdf](#)

Status:

3/18/2021-Set for hearing April 12.

Calendar:

4/12/2021 9 a.m. - John L. Burton Hearing Room (4203) SENATE ENVIRONMENTAL QUALITY, ALLEN, Chair

Under existing law, the State Water Resources Control Board and the California regional water quality control boards prescribe waste discharge requirements for the discharge of stormwater by municipalities and industries in accordance with the National Pollutant Discharge Elimination System permit program and the Porter-Cologne Water Quality Control Act. Existing law requires regulated municipalities and industries to obtain a stormwater permit. This bill would authorize a municipal wastewater agency, as defined, to enter into agreements with entities responsible for stormwater management for the purpose of managing stormwater and dry weather runoff, to acquire, construct, expand, operate, maintain, and provide facilities for specified purposes relating to managing stormwater and dry weather runoff, and to levy taxes, fees, and charges consistent with the municipal wastewater agency's existing authority in order to fund projects undertaken pursuant to the bill. The bill would require the exercise of any new authority granted under the bill to comply with the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. To the extent this requirement would impose new duties on local agency formation commissions, the bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

An act to add Chapter 11.5 (commencing with Section 13910) to Division 7 of the Water Code, relating to water quality.

[SB 274](#)[Wieckowski D](#)**Local government meetings: agenda and documents.**

Text Version:

Amended: 4/5/2021

Position: Watch

[html](#) [pdf](#)

Status:

4/7/2021-Set for hearing April 19.

Calendar: 4/19/2021 9 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair

Existing law, the Ralph M. Brown Act, requires meetings of the legislative body of a local agency to be open and public and also requires regular and special meetings of the legislative body to be held within the boundaries of the territory over which the local agency exercises jurisdiction, with specified exceptions. Existing law authorizes a person to request that a copy of an agenda, or a copy of all the documents constituting the agenda packet, of any meeting of a legislative body be mailed to that person. This bill would require a local agency with an internet website, or its designee, to email a copy of, or website link to, the agenda or a copy of all the documents constituting the agenda packet if the person requests that the items be delivered by email. If a local agency determines it to be technologically infeasible to send a copy of the documents or a link to a website that contains the documents by email or by other electronic means, the bill would require the legislative body or its designee to send by mail a copy of the agenda or a website link to the agenda and to mail a copy of all other documents constituting the agenda packet, as specified. By requiring local agencies to comply with these provisions, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.

An act to amend Section 54954.1 of the Government Code, relating to local government.

[SB 282](#)

[Dahle R](#) **State Water Resources Control Board.**
Text Version: Introduced: 2/1/2021 Position: Watch
[html](#) [pdf](#)

Status: 2/22/2021-Art. IV. Sec. 8(a) of the Constitution dispensed with. (Ayes 32. Noes 4.) Joint Rule 55 suspended. (Ayes 32. Noes 4.)

Existing law establishes the State Water Resources Control Board, consisting of 5 members, in the California Environmental Protection Agency to exercise certain powers relating to water rights, water quality, and safe and reliable drinking water. This bill would make a nonsubstantive change in these provisions.

An act to amend Section 175 of the Water Code, relating to water.

[SB 295](#)

[Dahle R](#) **District elections.**
Text Version: Introduced: 2/3/2021 Position: Watch
[html](#) [pdf](#)

Status: 2/22/2021-Art. IV. Sec. 8(a) of the Constitution dispensed with. (Ayes 32. Noes 4.) Joint Rule 55 suspended. (Ayes 32. Noes 4.)

The Uniform District Election Law specifies procedures to elect the elective officers of districts. The law generally provides that the term of each elective officer is 4 years or until the officer's successor is elected. This bill would make a technical, nonsubstantive change to the latter provision.

An act to amend Section 10507 of the Elections Code, relating to elections.

[SB 323](#)

[Caballero D](#) **Local government: water or sewer service: legal actions.**
Text Version: Amended: 3/17/2021 Position: Watch
[html](#) [pdf](#)

Status: 4/6/2021-Set for hearing April 20.

Calendar: 4/20/2021 1:30 p.m. - Senate Chamber SENATE JUDICIARY, UMBERG, Chair

The Mitigation Fee Act authorizes a local agency to establish, increase, or impose a variety of fees, dedications, reservations, or other exactions for services, and in connection with the approval of a development project, as defined. Existing law prohibits a local agency from imposing fees for specified purposes, including fees for water or sewer connections, as defined, that exceed the estimated reasonable cost of providing the service for which the fee is charged, unless voter approval is obtained. Existing law provides that a local agency levying a new a water or sewer connection fee or increasing a fee must do so by ordinance or resolution. Existing law requires, for specified fees, including water or sewer connection fees, any judicial action or proceeding to attack, review, set aside, void, or annul an ordinance, resolution, or motion adopting a new fee or service charge or modifying an existing fee or service charge to be commenced within 120 days of the effective date of the ordinance, resolution, or motion according to specified procedures for validation proceedings. This bill would apply the same judicial action procedure and timelines, as stated above, to ordinances, resolutions, or motions adopting, modifying, or amending water or sewer service fees or charges adopted after January 1, 2022, except as provided. This bill contains other existing laws.

An act to add Article 4.7 (commencing with Section 53759) to Chapter 4 of Part 1 of Division 2 of Title 5 of the Government Code, relating to local government.

[SB 351](#)

[Caballero D](#) **Water Innovation Act of 2021.**
Text Version: Introduced: 2/9/2021 Position: Watch
[html](#) [pdf](#)

Status: 3/24/2021-Set for hearing April 15.

Calendar: 4/15/2021 Upon adjournment of Agriculture Committee - John L. Burton Hearing Room (4203)
SENATE NATURAL RESOURCES AND WATER, STERN, Chair

Existing law declares that the protection of the public interest in the development of the water resources of the state is of vital concern to the people of the state and that the state shall determine in what way the water of the state, both surface and underground, should be developed for the greatest public benefit. Existing law establishes the Department of Water Resources, and within the department, the California Water Commission. Existing law establishes the State Water Resources Control Board for the purposes of providing for the orderly and efficient administration of the water resources of the state. This bill, the Water Innovation Act of 2021, would create the Office of Water Innovation at the California Water Commission for the furtherance of new technologies and other innovative approaches in the water sector. The bill would require the office, by December 31, 2023, to take specified measures to advance innovation in the water sector. The bill would make findings and declarations regarding the need for water innovation. This bill contains other related provisions.

An act to add Part 10 (commencing with Section 12996) to Division 6 of the Water Code, relating to water.

[SB 403](#) **[Gonzalez D](#)** **Drinking water: consolidation.**
Text Version: Introduced: 2/12/2021 Position: Watch
[html](#) [pdf](#)
Status: 3/16/2021-From committee: Do pass and re-refer to Com. on GOV. & F. (Ayes 5. Noes 1.) (March 15). Re-referred to Com. on GOV. & F.

Existing law, the California Safe Drinking Water Act, provides for the operation of public water systems and imposes on the State Water Resources Control Board various responsibilities and duties. The act authorizes the state board to order consolidation with a receiving water system where a public water system or a state small water system, serving a disadvantaged community, consistently fails to provide an adequate supply of safe drinking water or where a disadvantaged community is substantially reliant on domestic wells that consistently fail to provide an adequate supply of safe drinking water. This bill would authorize the state board to also order consolidation where a water system serving a disadvantaged community is at risk of failing to provide an adequate supply of safe drinking water or where a disadvantaged community is substantially reliant on domestic wells that are at risk of failing to provide an adequate supply of safe drinking water. This bill contains other related provisions.

An act to amend Section 116682 of the Health and Safety Code, relating to drinking water.

[SB 426](#) **[Rubio D](#)** **Municipal separate storm sewer systems: financial capability analysis.**
Text Version: Amended: 3/1/2021 Position: Support
[html](#) [pdf](#)
Status: 3/22/2021-March 22 hearing: Placed on APPR suspense file.

Under existing law, the State Water Resources Control Board and the California regional water quality control boards prescribe waste discharge requirements for the discharge of stormwater in accordance with the federal national pollutant discharge elimination system permit program. Existing law requires the state board or the regional boards to issue waste discharge requirements that ensure compliance with the federal Clean Water Act and apply any more stringent effluent standards or limitations necessary to implement water quality control plans, or for the protection of beneficial uses, or to prevent nuisance. This bill would require the state board, by July 1, 2022, to establish financial capability assessment guidelines for municipal separate storm sewer system permittees that are adequate and consistent when considering the costs to local jurisdictions. The bill would require the state board and the regional boards to continue using available regulatory tools and other approaches to foster collaboration with permittees to implement permit requirements in light of the costs of implementation.

An act to add Section 13185 to the Water Code, relating to water quality.

[SB 463](#) **[Dahle R](#)** **Water: landowner right to modify, repair, or replace jointly used conduits.**
Text Version: Amended: 3/8/2021 Position: Watch
[html](#) [pdf](#)
Status: 3/24/2021-Set for hearing April 15.
Calendar: 4/15/2021 Upon adjournment of Agriculture Committee - John L. Burton Hearing Room (4203)
SENATE NATURAL RESOURCES AND WATER, STERN, Chair

Existing law declares that the general welfare requires that the water sources of the state be put to beneficial use to the fullest extent of which they are capable, that the waste or unreasonable use or unreasonable method of use of water be prevented, and that the conservation of water is to be exercised with a view to the reasonable and beneficial use of water in the interest of the people and for the public welfare. This bill would authorize a landowner to, where a conduit is constructed across or buried beneath the lands of 2 or more landowners, modify, repair, or replace, as defined, the conduit on or beneath their land if the modification, repair, or replacement is made in a manner that does not impede the flow of the water to any other property receiving a benefit of the conduit or, otherwise injure any person using or interested in the conduit. This bill contains other related provisions and other existing laws.

An act to amend and renumber the headings of Article 2 (commencing with Section 7001) and Article 3 (commencing with Section 7005) of Chapter 1 of Division 4 of, and to add Article 2 (commencing with Section 7000.5) to Chapter 1 of Division 4 to, the Water Code, relating to water.

[SB 559](#) **[Hurtado D](#)** **Department of Water Resources: water conveyance systems: Canal Conveyance Capacity Restoration Fund.**
Text Version: Introduced: 2/18/2021 Position: Support
 [html](#) [pdf](#)
Status: 3/25/2021-Set for hearing April 27.
Calendar: 4/27/2021 9 a.m. - John L. Burton Hearing Room (4203) SENATE NATURAL RESOURCES AND WATER, STERN, Chair

Under existing law, the United States Bureau of Reclamation operates the federal Central Valley Project and the Department of Water Resources operates the State Water Project to supply water to persons and entities in the state. Existing law requires the Friant-Kern Canal to be of such capacity as the department determines necessary to furnish an adequate supply of water for beneficial purposes in the area to be served by the canal. This bill would establish the Canal Conveyance Capacity Restoration Fund in the State Treasury to be administered by the department. The bill would require all moneys deposited in the fund to be expended, upon appropriation by the Legislature, in support of subsidence repair costs, including environmental planning, permitting, design, and construction and necessary road and bridge upgrades required to accommodate capacity improvements. The bill would require the department to expend from the fund, upon appropriation by the Legislature, specified monetary amounts to restore the capacity of 4 specified water conveyance systems, as prescribed, with 2 of those 4 expenditures being in the form of a grant to the Friant Water Authority and to the San Luis and Delta-Mendota Water Authority. The bill would make these provisions inoperative on July 1, 2030, and would repeal the provisions as of January 1, 2031.

An act to add and repeal Section 140.5 of the Water Code, relating to water.

[SB 708](#) **[Melendez R](#)** **Lake Elsinore Aquatic Ecosystem Restoration Project: local cost share.**
Text Version: Amended: 3/10/2021 Position: Watch
 [html](#) [pdf](#)
Status: 3/18/2021-Re-referred to Com. on N.R. & W.

The Safe Drinking Water, Clean Water, Watershed Protection, and Flood Protection Act, approved by the voters as Proposition 13 at the March 7, 2000, statewide direct primary election, authorizes the issuance of general obligation bonds in the amount of \$1,970,000,000 to finance specified programs relating to water, including, among others, the Lake Elsinore and San Jacinto Watershed Program to rehabilitate and improve the Lake Elsinore Watershed and San Jacinto Watershed and the water quality of Lake Elsinore. This bill would appropriate \$750,000 from the General Fund to the Elsinore Valley Municipal Water District to cover 100% of the local cost share for the Lake Elsinore Aquatic Ecosystem Restoration Project.

An act relating to water, and making an appropriation therefor.

[SB 776](#) **[Gonzalez D](#)** **Safe drinking water and water quality.**
Text Version: Amended: 3/10/2021 Position: Watch
 [html](#) [pdf](#)
Status: 3/18/2021-Re-referred to Coms. on E.Q., JUD., and PUB. S. Set for hearing April 12. Referral to Com. on PUB. S. rescinded because of the limitations placed on committee hearings due to ongoing health and safety risks of the COVID-19 virus.
Calendar: 4/12/2021 9 a.m. - John L. Burton Hearing Room (4203) SENATE ENVIRONMENTAL QUALITY, ALLEN, Chair
 4/27/2021 1:30 p.m. - Senate Chamber SENATE JUDICIARY, UMBERG, Chair

(1)Existing law, the California Safe Drinking Water Act, requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. Existing law provides that the California Safe Drinking Water Act does not apply to small state water systems, except as specified. This bill would expand the application of the act to small state water systems, as specified. (2)Existing law requires any person operating a public water system to obtain and provide at that person's expense an analysis of the water to the state board, in the form, covering those matters, and at intervals as the state board by regulation may prescribe. This bill would authorize the state board to adopt regulations pursuant to the above provision as emergency regulations under the Administrative Procedure Act and would require the state board to hold a hearing before adopting those emergency regulations. The bill would exempt from the Administrative Procedure Act specified orders by the state board relating to drinking water. (3)Existing law establishes the Safe and Affordable Drinking Water Fund in the State Treasury to help water systems provide an adequate and affordable supply of safe drinking water in both the near and long terms. Existing law authorizes the state board to provide for the deposit into the fund of certain moneys and continuously appropriates the moneys in the fund to the state board for grants, loans, contracts, or services to assist eligible recipients. This bill would authorize the state board to award moneys from the fund of \$10,000 or less without a written contract and would exempt contracts entered into pursuant to the Safe and Affordable Drinking Water Fund provisions from specified existing law. The bill would authorize a public water system or technical assistance provider that is not otherwise an eligible recipient of moneys from the fund to be eligible for funding upon appropriation by the Legislature from the fund. (4)Under existing law, the

state board and the California regional water quality control boards prescribe waste discharge requirements in accordance with the Federal Water Pollution Control Act and the Porter-Cologne Water Quality Control Act. Existing laws establishes various programs authorizing the state board to provide financial assistance for water quality and drinking water purposes, including, among other programs, the State Water Pollution Control Revolving Fund program, pursuant to which state and federal funds are continuously appropriated from the State Water Pollution Control Revolving Fund to the state board for loans and other financial assistance for purposes related to the federal Clean Water Act. Existing law generally authorizes the state board to enforce the financial assistance programs. This bill would consolidate the enforcement authority available to the state board to enforce the terms, conditions, and requirements of its financial assistance programs, as specified. As part of that consolidation, the bill would explicitly authorize the state board to recover any costs incurred in the enforcement of an agreement, to recover any amount of financial assistance provided to a recipient not expended for the authorized purposes, and to impose civil penalties in specified amounts on any person who violates any term of a financial assistance agreement. The bill would require information related to funds disbursed or costs claimed for reimbursement pursuant to a financial assistance agreement to be furnished and attested to under penalty of perjury, and would provide that a person who knowingly makes a false statement, material misrepresentation, or false certification in any submittal to the state board relating to a financial assistance agreement, shall, upon conviction, be punished by a specified criminal fine or imprisonment, or by both that fine and imprisonment. By creating a new crime and expanding the crime of perjury, the bill would impose a state-mandated local program. The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement. This bill would provide that no reimbursement is required by this act for a specified reason.

An act to amend Section 11352 of the Government Code, to amend Sections 116340, 116385, 116681, 116766, and 116767 of the Health and Safety Code, and to add Chapter 6.7 (commencing with Section 13490) to Division 7 of the Water Code, relating to water.

[SB 789](#)

[Rubio D](#)

Low-Income Water Rate Assistance Program.

Text Version: [Amended: 3/10/2021](#) Position: Watch

[html](#) [pdf](#)

Status: 3/18/2021-Re-referred to Com. on E.Q.

Existing law requires the State Water Resources Control Board, by January 1, 2018, and in collaboration with specified entities, to develop a plan for the funding and implementation of the Low-Income Water Rate Assistance Program. Existing law authorizes the board to consider existing rate assistance programs authorized by the Public Utilities Commission in developing the plan, and authorizes the plan to include recommendations for other cost-effective methods of offering assistance to low-income water customers. This bill would require the board to administer the program, upon appropriation by the Legislature. The bill would limit eligibility for the program to a person that is both a low-income water customer and financially affected by the COVID-19 pandemic.

An act to add Section 189.6 to the Water Code, relating to water.

Total Measures: 43

Total Tracking Forms: 43

April XX, 2021

The Honorable Ben Hueso, Chair
Senate Energy, Utilities and Communications Committee
State Capitol, Room 4035
Sacramento, CA 95814

RE: SB 31 (Cortese) – Decarbonization Programs Act – Oppose

Dear Chairman Hueso:

The undersigned organizations, which represent a broad coalition of concerned energy users and providers from across California, must respectfully **“OPPOSE” SB 31 (Cortese)**, which would amend the principal goal of electric and natural gas utilities’ resource planning and investment to include the decarbonization of existing and new buildings. While SB 31 is presented as an increase in funding for building decarbonization efforts, this bill actually limits the state’s ability to reduce emissions from buildings by excluding renewable gas (RG) and singularly directing funding to electrification programs.

Unfortunately, state regulators seem to have already concluded that building decarbonization means building electrification, which stifles innovation and severely limits the tools we can use to fight climate change at a time when must leverage every tool available. We believe SB 31 will give state regulators free reign to fund electrification only efforts without fully evaluating the benefits of RG to achieve the climate policy imperative of net zero emissions and diminishing the prospects for achieving the climate policy imperatives. RG is a clean and affordable energy option that’s available today. It’s a smart fuel choice for all of us because it saves money, reduces our carbon footprint and provides a consistent source of reliable energy.

Numerous decarbonization pathways models recognize the need for a capable and robust gas grid to achieve decarbonization goals, including for reducing building emissions. Rather than focusing on a singular pathway that cannot succeed, the state should include the necessary implements in its approach to decarbonization, including a capable gas grid. RG, including green hydrogen and biomethane, can play a vital role in accelerating the state’s decarbonization efforts because RG is a drop-in replacement for traditional natural gas, and it can be used to decarbonize many sectors of the economy, including shipping, aviation, heavy-duty long-haul transportation, iron and steel production, and manufacturing processes that require high-temperature industrial heat such as aluminum, glass and cement.

In the recent past, regulators and decarbonization advocates have called for a ban on gas appliances. Bearing in mind that the vast majority of Californians currently use natural gas as their preferred affordable energy source for space and water heating, as well as cooking, electrifying end uses could increase annual utility bills almost \$900 more than in mixed-fuel homes. Most families cannot afford to shoulder this undue and onerous financial burden, particularly those experiencing hardships from the COVID-19 pandemic.

As our state is currently facing historic levels of homelessness and poverty, policies that would drastically increase the cost of building compliance and monthly utility bills, which negatively impact housing affordability, are misguided and regressive. The Legislature should oppose undefined, unchecked and unproven policies to identify, fund, and implement GHG reduction efforts that compromise affordability and eliminate customer choice, while stifling innovation and slowing decarbonization efforts. Lastly, the

Item 8.C - Exhibit C


state should leverage the existing gaseous fuel delivery system, which possesses built-in resiliency (i.e., during natural disasters and wildfires), while maintaining customer choice.

For these reasons, stated in this letter, this coalition must Oppose SB 31 and respectfully requests your "NO" vote.

Sincerely,



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Redistricting Services Proposal**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact
<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Funds Budgeted: \$24,500

Staff Recommendation:

Staff recommends board consideration of approval of the firm Best, Best & Krieger for the required Redistricting Services.

Discussion:

As discussed at the April 7 board meeting, after each ten-year U.S. census, local public agencies like Three Valleys Municipal Water District (“TVMWD”), with officers elected from geographical divisions, must “redistrict.” This requires review of the most recent Census population data and, *if necessary*, adjustment of voting area boundaries to keep them as nearly equal in population as possible. Allowing for certain variances due to geography, communities of interest, etc., is required in federal and California law.

The recently enacted California Fair Maps Act (Election Code section 21000 et. seq.) prescribes the local agency process for redistricting. Under the Act, special districts must review their census data and conduct public hearings on redistricting, but the special district process is much simpler than for cities and counties. California law allows an agency to adopt a redistricting map either by ordinance or resolution. TVMWD adopted the current maps via resolution in 2012, making any future adoption process less stringent by allowing the district to continue adoption via resolution.

Staff shared previously that the Census data will not be available until the fall according to the Census Bureau. Once the data does become available, the districts selected consultant can start the statutory process of looking at the voting areas to decide whether our electoral maps need to be updated. The deadline for completing the redistricting process for special districts will likely be pushed back to mid-May 2022.

The board was presented with Best, Best & Krieger (BBK) as the lowest, responsive bidder and BBK has expressed confidence in meeting the timeline required to complete the work. Attached for board review and consideration is the proposal from BBK.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Best, Best & Krieger Redistricting Services Proposal

Meeting History:

Board of Directors Meeting, April 7, 2021 – Informational Item

NA/KRH



BEST BEST & KRIEGER
ATTORNEYS AT LAW

www.BBKlaw.com

Proposal to Provide
Redistricting Services

Presented to:
Three Valleys Municipal Water District
February 17, 2019

INDIAN WELLS
IRVINE
LOS ANGELES
MANHATTAN BEACH
ONTARIO
RIVERSIDE
SACRAMENTO
SAN DIEGO
WALNUT CREEK
WASHINGTON, D.C.

Stephanie Smith
18101 Von Karman Avenue, Suite 1000
Irvine, California 92612
(949) 263-2612
Stephanie.Smith@bbklaw.com

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COVER LETTER

February 17, 2021

EMAIL DELIVERY

Kirk Howie, Chief Administrative Officer
Three Valleys Municipal Water District
1021 E. Miramar Avenue
Claremont, CA 91711
khowie@TVMWD.com

Re: Proposal for Redistricting Services

Dear Mr. Howie,

Best Best & Krieger LLP (BB&K) is pleased to present this proposal to the Three Valleys Municipal Water District (District) to provide professional redistricting consulting services. With 130 years of experience advising public agencies in California regarding all aspects of election law and election-related issues including districting, redistricting, initiatives, referendums, and voting rights, we are excited to assist the District with its redistricting needs.

A MULTI-DIMENSIONAL CHALLENGE

The redistricting process demands expertise in a variety of disciplines that aren't naturally found together in a single individual or firm. For this reason, it is common to find firms managing these processes that may have training in one field (e.g., demography) while lacking any formal training or expertise in other areas that are equally important (e.g., law). Unfortunately, redistricting processes also tend to be led by consultants who have spent their careers in private practice. Having never actually worked for a public agency, they often have difficulty appreciating the many ways in which the redistricting process can create ongoing challenges and long-lasting impacts for an agency's operations, officials, candidates, and constituents.

WHAT MAKES OUR TEAM DIFFERENT

The BB&K team delivers expertise and experience in each of the disciplines that are required to ensure the District redistricting process is handled seamlessly, professionally, in accordance with all legal requirements, and with the proper levels of engagement for the District, stakeholders and constituents. Specifically, we bring to the table:

Legal Expertise

BB&K's attorneys are true experts in election law, including the minutia of state and federal constitutional and statutory requirements that govern districting and redistricting. These include requirements under the Voting Rights Act, the 14th Amendment, the California Voting Rights Act, and redistricting guidelines in the California Constitution, government code, elections code, and local charters and ordinances. We also actively monitor and participate in case law that can shift the opportunities and risks associated with districting and redistricting. As legal questions arise, our team of attorneys will ensure that the District receives correct answers and insightful advice.

Proposal to Three Valleys Municipal Water District

Expertise in Community Data

Understanding your community's characteristics is central to the redistricting process. Although census data forms the building blocks for any redistricting exercise, a deeper analysis of community characteristics, shifting demographics, voter data, election outcomes, and/or attitudinal profiles can help illuminate the process. BB&K's lead in this area (Timothy McLarney, Ph.D.) has more than 25 years of experience helping public agencies develop a statistically reliable understanding of the communities they serve. A recognized expert in research design and methodology, data collection, demographic analysis of census and voter data as well as advanced statistical techniques and modeling, Dr. McLarney has led more than 1,000 community research studies for public agencies in California.

Public Agency Perspective

If you choose BB&K as your consultant for redistricting services, I will serve as project manager and primary contact and ensure that all tasks are completed on time. I am BB&K's Director of Election Services and have more than 30 years of public sector experience, including 15 years as a city clerk in California. Having worked through multiple districting processes in different jurisdictions, I understand the mechanics, logistics, and the politics of redistricting from the agency's perspective as well as the importance of having that perspective well-represented throughout the process. As the District embarks on the redistricting journey, staff will find that I am an experienced ally for my clients; and I will help guide staff through the various stages of the process.

The hallmark of BB&K's success is the relationships we forge with our clients. Grounded in integrity, respect, and a shared commitment to excellence, these relationships create unity and ensure that we are fulfilling our role as a trusted advisor. We are excited at the prospect of building a strong relationship with the Three Valleys Municipal Water District. If you have any questions about our proposal or would like to discuss any aspect in further detail, please do not hesitate to contact me by email at stephanie.smith@bbklaw.com or by phone at (949) 263-2612.

Sincerely,



Stephanie Smith
Director of Election Services
of BEST BEST & KRIEGER LLP

Proposal to Three Valleys Municipal Water District

P R O P O S A L

All California public agencies that hold elections by district must ensure that their district boundaries are mapped according to the latest U.S. Census results. Districting rules under the California Voting Rights Act (CVRA) are very specific and complex, and the April 2022 deadline to complete redistricting activities from the 2020 U.S. Census results will approach fast. In addition, in the wake of the July 2020 California Appellate Court decision in *Pico Neighborhood Association v. City of Santa Monica*, uncertainties and risks of costly court challenges exist for public agencies until and unless cases are heard by the California Supreme Court.

The proposed team — which includes qualified BB&K election law attorneys and experts in census data, data visualization, and mapping — offers the District seamless and proficient consultant services at a competitive, flat fee to meet the District's redistricting needs. Our combined unique experience coupled with our unparalleled attention to client satisfaction will provide the District with services that exceed its redistricting goals.

BB&K's election law team is well versed in all aspects of the CVRA, Federal Voting Rights Act (FVRA), and the Uniform District Election Law (UDEL). We have extensive experience helping public agencies respond to CVRA and FVRA violations claims and demands made to change districts by a well-coordinated cadre of plaintiffs. We help local public agencies convert to a "by district" format, working to establish proportional voting districts as required by federal and state law. We also advise on redistricting/reapportionment issues that arise whenever a new federal census report is published.

PROPOSED TEAM

If you choose BB&K as your consultant for redistricting services, Stephanie Smith will serve as project manager and primary contact and ensure that all tasks are completed on time. As Director of Election Services, she supervises BB&K's Election Services Consulting Initiative, which includes redistricting and demography services for client and non-client district-based agencies, as well as election litigation services. She has more than three decades of hands-on experience in municipal government, including serving as city clerk to the cities of Murrieta and Lake Forest.

Stephanie will be supported by BB&K partners Scott Smith and Matthew "Mal" Richardson and of counsel William J. Priest in providing expanded election law counsel. Combined, they have decades of experience advising clients on election laws. The team also includes Timothy McLarney, Ph.D., President and co-founder of True North Research. A recognized expert in research methodology, demographic analysis of census and voter data, advanced statistical techniques, and modeling, Dr. McLarney has occupied a lead role in more than 1,000 community research studies for public agencies including cities, counties, special districts, school districts, universities, and regional councils of government. As our team member, Dr. McLarney will seamlessly integrate his services and communications with BB&K to serve the District.

Full resumes of team members are attached as **Appendix A** for your consideration.

Proposal to Three Valleys Municipal Water District

SCOPE OF WORK

BB&K offers the District two choices for redistricting services — **Basic Census Services** and **Full Redistricting Services** — as outlined below. Basic Census Services are a prudent step for agencies that have experienced low levels of population growth and change over the past decade and that anticipate their existing district boundaries remain in compliance. Basic Census Services are a cost-effective way to confirm if this is indeed the case.

For agencies that have experienced significant population growth, demographic changes, and/or shifts in housing density during the past decade, Full Redistricting Services provide a comprehensive approach to redistricting that allows for ample community engagement, discussion, and legally-compliant district development. Redistricting assistance includes involvement by BB&K attorneys, staff, and expert demographic services through one comprehensive service agreement.

Basic Census Services

BB&K and its community data experts will assist the District in generating and reviewing its census data for each existing election district and evaluating the relationship between existing districts any concentrations of "protected class" voters as defined by the FVRA. BB&K will generate a written summary of conclusions and an assessment of whether existing election areas meet "equal population" requirements.

If the District concludes based on this data that voting districts are adequately balanced with no Voting Rights Act concerns to address, the project will conclude with Basic Census Services. Basic Census Services include a presentation by our team to present our conclusions.

Specific Basic Census Services include:

- Compilation of total population and voting age population
- Overlaying of existing election district lines
- Compilation of population data by election area and calculation of population deviations
- Review of any potential divisions of "protected class" resident concentrations
- Creation of a memorandum summarizing findings

Full Redistricting Services

Full Redistricting Services and the allocation service responsibility encompass:

- Project setup and coordination
 - BB&K will develop a demographic database including U.S. Census Bureau and California Statewide Database data
 - BB&K will incorporate any Geographic Information System (GIS) data that the jurisdiction wishes to include and provides (such as school locations, school attendance areas, important local landmarks, or local neighborhood boundaries)

Proposal to Three Valleys Municipal Water District

- BB&K will conduct initial telephonic discussion about data, communities of interest, project schedule, criteria, and special concerns of the jurisdiction
- BB&K will attend any virtual/telephonic calls to discuss project progress or answer questions
- Plan development
 - BB&K will draft a memo on population balance and any potential divisions of “protected class” population concentrations in the existing election areas map
 - BB&K will create two to four draft maps
 - BB&K will analyze and prepare all whole or partial plans submitted by the public for presentation
 - BB&K will convert all maps and reports to web-friendly versions
 - BB&K will create any requested additional and/or revised maps as requested
 - BB&K will prepare the District’s resolution to adopt the final map
- Plan implementation
 - BB&K will work with the county registrar of voters to implement the final adopted plan.
- Paper and Excel-based map drawing kit (Optional)
 - To increase constituent engagement, BB&K can create both paper and Excel-based map drawing kits to provide interested parties with additional methods of engaging in the redistricting process in the event that an online mapping tool is not selected. Paper mapping kits include a one-page map of the agency broken out by census tract with population numbers and simple instructions for drawing. Participants can draw their preferred map configuration right on the page and submit their map to the agency via mail or email. The Excel-based map kit includes various census tracts and population numbers in a formula based worksheet that can be “drawn” and emailed directly to the agency for consideration.
- Online mapping tool (Optional)
 - BB&K is committed to providing residents with technology to review draft maps and create and submit their own maps. The BB&K team has experience using Maptitude Online Redistricting, the primary online redistricting mapping tool from Caliper Corporation, and has trained community members in its use. Use of an online mapping tool like Maptitude often results in the submission of additional maps from the public. In many cases, maps created by community members best reflect the makeup of communities and are selected by governing bodies for adoption.

Proposal to Three Valleys Municipal Water District

RELEVANT WORK AND REFERENCES

The BB&K team has assisted hundreds of cities, special districts, and other public agencies in California with districting; redistricting; passing initiatives; calling referenda; supporting voting rights; and developing a statistically reliable understanding of their communities through expert analysis of census data, voter data, data visualization, and mapping.

City of Palm Springs Transition to Districts

The City of Palm Springs transitioned to by-district elections in 2018. During the course of the transition, the community held over 40 public outreach and community engagement meetings in addition to four required public hearings. As part of the transition, the city moved from a directly elected mayor to an appointed, rotational mayor. BB&K supported the transition with project oversight, supervision of demographic analysis, federal and state Voting Rights Act legislation compliance, community outreach, training of public members in how to use an online mapping tool, public hearing support, ordinance preparation, and plan implementation.

Reference: Anthony J. Mejia, MMC, City Clerk
760.323.8206; Anthony.Mejia@palmspringsca.gov

City of Lake Forest Transition to Districts

The City of Lake Forest transitioned to by-district elections in 2017. During the course of the transition, the community held four public outreach and community engagement meetings in addition to four required public hearings. BB&K supported the transition with project oversight, supervision of demographic analysis, federal and state Voting Rights Act legislation compliance, community outreach, training of public members in how to use an online mapping tool, public hearing support, ordinance preparation, and plan implementation.

Reference: Debra D. Rose, City Manager
949.461.3410; drose@murrietca.gov

City of Murrieta Voter Data Analysis/Subgroup Profiling

Dr. McLarney provided the City of Murrieta with a detailed analysis of the city's voter data to help the city better understand community demographics, subgroup affiliations, voting propensity, and how the city's electorate is distributed geographically (districts) and across key subgroups of interest. Combined with statistically reliable opinion data, Dr. McLarney's analysis was instrumental to the city's efforts to enhance funding for city services through a successful ballot measure.

Reference: Kim Summers, City Manager,
951.461.6010; ksummers@murrietaca.gov

Proposal to Three Valleys Municipal Water District

City of Stanton Transition to Districts

The City of Stanton transitioned to by-district elections in 2017. During the course of the transition, the community conducted five public hearings and provided district election materials in multiple languages. BB&K supported the transition by providing project oversight, supervision of demographic analysis, federal and state Voting Rights Act legislation compliance, community outreach, training of public members in how to use an online mapping tool, public hearing support, ordinance preparation, and plan implementation.

Reference: David J. Shawver, Mayor
714.890.4245; dshawver@ci.stanton.ca.us

COSTS/FEEES

BB&K will provide Basic Census Services including attendance at an in-person District meeting for a fixed fee of \$4,000. If the District's meeting is virtual/telephonic, BB&K will provide Basic Census Services at a fixed fee of \$2,750. Pre-meeting calls or questions are covered by the fixed fee. Additional meetings will be billed at BB&K's default special services hourly rate.

BB&K will provide Full Redistricting Services, including expert demographer (Dr. McLarney) costs, for a fixed fee of \$20,000. The Full Redistricting Services fee includes attendance at required public hearings — whether virtual/telephonic or in-person. Pre-meeting calls and questions are covered by the fixed fee; thus, there will be no extra charge for these communications. Additional meetings, including any non-public hearing community outreach meetings will be billed at BB&K's default special services hourly rate of \$350 per hour. The cost for the optional paper-based and Excel map drawing kit is \$4,500.

Costs for the optional online mapping tool have not been released for 2021 by the developer. Any costs associated with use of the Maptitude online tool will be provided as soon as they are available.

APPENDIX A

RESUMES



Stephanie Smith



Stephanie Smith

Director of Elections Services
 (949) 263-2612
stephanie.smith@bbklaw.com

Services

ARC: Advanced Records Center
 California Public Records Act
 Elections
 Municipal Law
 Special Districts

Education

Purdue University Global, B.S.

At a Glance

- Stephanie served as city clerk for the cities of Murrieta and Lake Forest.
- She served as state president on the City Clerks Association of California Executive Board.
- She is experienced in municipal elections, particularly in initiatives, recalls and referendums.

Profile

Best Best & Krieger LLP Director of Elections Services Stephanie D. Smith brings a wealth of hands-on municipal government experience to her role helping cities navigate the myriad of ever-changing election laws. Throughout her career she has handled multiple initiatives, two referendums and three recalls - all reaching the signature verification stage and several reaching the ballot.

Stephanie also supports public agencies with California Public Records Act compliance as a member of BB&K's ARC: Advanced Records Center.

Before joining BB&K, Stephanie served as city clerk for the cities of Murrieta and Lake Forest. Accredited as a Master Municipal Clerk by the International Institute of Municipal Clerks, Stephanie has more than three decades of experience in municipal government.

Stephanie served on the City Clerks Association of California Executive Board, most recently as president in 2018-2019. In addition to her bachelor's degree in management, Stephanie completed the Advanced Leadership Program through Continuing Education for Public Officials and is also a graduate of the CEPO Training for Trainers Program. She shares her knowledge and know-how as a trainer for the CCAC, as well as for the Master Municipal Clerk Academy and the California Building Officials Association.

Stephanie has authored more than 100 published articles on a variety of topics, including workplace change initiatives, personnel issues, business management, work/life balance and financial planning. Her book, "Values-Based Goal Setting: How to Dream Big and Live the Life You Were Meant to Live," was an Amazon #1 bestseller in the Vocational Guidance and Business & Money Short Reads categories.

A native Californian, Stephanie is married to Jim and they have two children who followed her footsteps into public service, as well as three grandchildren.



Timothy P. McLarney



Timothy P. McLarney
 True North Research President*
 (760) 632-9900
mclarney@tn-research.com

Services

Education
 Elections
 Municipal Law
 Special Districts

Education

Cornell University, Ph.D. and
 M.A.
 University of California, Santa
 Cruz, B.A.

At a Glance

- McLarney is president and co-founder of True North Research.
- He has conducted research to help more than 300 California municipalities, special districts, and educational institutions better understand community demographics, political characteristics, opinions and behaviors.
- Working in partnership with BB&K's Elections law team, McLarney helps public agencies with district-based elections.

Profile

Timothy McLarney, Ph.D., has more than 25 years of experience helping public agencies develop a statistically reliable understanding of the communities they serve. A recognized expert in research methodology, demographic analysis of census and voter data, advanced statistical techniques and modeling, McLarney has occupied a lead role in more than 1,000 community research studies for public agencies including cities, counties, special districts, school districts, universities and regional councils of government.

McLarney is president and co-founder of True North Research, a full-service research firm that helps government agencies understand the demographics, opinions, perceptions, priorities and behaviors of their residents, voters, customers and stakeholders. McLarney has conducted research to help more than 300 California municipalities, special districts and educational institutions better understand community demographics, political characteristics, opinions and behaviors. Working in partnership with Best Best & Krieger LLP's Elections law team, McLarney helps public agencies with district-based elections ensure their voting area boundaries comply with the California Voting Rights Act and the Fair Maps Act.

McLarney earned his doctorate and master's degrees in government from Cornell University with an emphasis in research methodology, sampling theory and public opinion analysis, as well as a bachelor's degree in politics from the University of California, Santa Cruz. McLarney's research has been recognized at numerous national and state conferences, published in academic journals, and earned him honors including the title Visiting Scholar at the Institute of Governmental Studies at the University of California, Berkeley. He has also served as an independent expert witness in research methodology for California legal cases.

**Not an employee of Best Best & Krieger LLP and does not provide legal representation or advice to clients.*



Scott C. Smith



Scott C. Smith

Partner

(949) 263-6561

scott.smith@bbklaw.com

Services

California Environmental Quality Act (CEQA)

Economic Development, Real Estate, & Affordable Housing Elections

General & Special Counsel Government Policy & Public Integrity

Local Agency Formation Commission (LAFCO)

Municipal Law
Special Districts

Education

Brigham Young University Law School, J.D.

Utah State University, B.A.

Admissions

California

At a Glance

- Scott provides guidance on First Amendment issues to public and private clients.
- He serves as city attorney for the cities of San Clemente and Aliso Viejo and general counsel to the Santa Margarita Water District and the Orange County Local Agency Formation Commission.
- Scott helps local government agencies navigate election and campaign laws.

Profile

Best Best & Krieger LLP Partner Scott C. Smith advises public and private clients on issues of state and local regulatory law, including advice on critical issues relating to the First and Fifth Amendments, elections, voting rights and municipal law. Scott's career in public law at BB&K began immediately after law school graduation.

Scott's work includes providing regular legal guidance on issues surrounding First Amendment, election and campaign laws. He served as special counsel to Los Angeles County in developing special legislation and County enactments for a special tax to address homelessness. He also advises the firm's city clients on issues relating to growth management initiatives and referendums, voter-approved taxes, election processes, and ballot issues, and district and redistricting. He advises local agency formation commissions on protest elections and incorporations.

Scott's is also well-versed in helping public agencies navigate emerging legal trends relating to protected speech, social media, public records and privacy. Scott is often called upon to provide advocacy and litigation support to clients on Constitutional issues relating to the use of public spaces, including free speech on public websites, political speech in public forums and camping and homelessness in public spaces.

Scott's principal clients include the cities of San Clemente and Aliso Viejo, where he serves as contract city attorney. He also served as city attorney in Lake Forest, Santee, La Verne and Big Bear Lake. He is general counsel to the Santa Margarita Water District and Orange County Local Agency Formation Commission.

Scott has served two terms on the Executive Committee of the California State Bar Association's and California Lawyers Association's Public Law Section, where he served as co-editor in chief of the State Bar's Public Law Journal. Scott served for 10 years as general counsel to the California Chapter of the American Planning Association. He was president of the Orange County City Attorneys Association in 2016.



Matthew Richardson



Matthew Richardson

Partner

(949) 263-6562

matthew.richardson@bbklaw.com

Services

Business
 California Environmental Quality Act (CEQA)
 Economic Development, Real Estate, & Affordable Housing
 Elections
 General & Special Counsel
 Government Policy & Public Integrity
 Municipal Law
 Special Districts

Education

University of California, Los Angeles School of Law, J.D.
 Brigham Young University, M.A.
 Brigham Young University, B.A.

Admissions

California

At a Glance

- Mal is city attorney for the cities of Lake Forest and Stanton.
- He has extensive experience in complex land use and entitlements representing public and private entities.
- Mal represents public and private clients on issues related to the First Amendment and election and campaign law.

Profile

Matthew “Mal” Richardson is the co-chair of the firm’s Election Law Practice and advises public agency clients on issues related to election and campaign law, the First Amendment and municipal governance.

Mal has served as general and special counsel to numerous cities, with a specialized focus on election issues. Mal has guided clients through the processes required by the California Voting Rights Act, including helping cities transition from at-large to by-district elections, and providing advice and guidance on redistricting issues. In this context, Mal has worked closely with demographers, helping them understand the application of the relevant data to the political nuances of each public agency.

Mal’s experience with election and campaign laws also includes drafting ballot measures, advising on the proper use of public funds in campaigns and providing ongoing counsel throughout the campaign and election process. Mal has successfully guided clients through politically explosive referenda processes and recall campaigns and elections.

Mal is currently the city attorney for the cities of Lake Forest and Signal Hill. He previously served as the City Attorney for Stanton, and serves as special counsel for other public agencies throughout California, including cities, counties and special districts.



William J. Priest



William J. Priest

Of Counsel

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Services

Business Licensing & Franchising
 California Public Records Act
 Elections
 Fees, Taxes and Assessments
 Government Policy & Public
 Integrity
 Municipal Law
 Public Contracts & Construction
 Public Finance

Education

Southern Illinois University
 Carbondale, J.D.
 University of California, Los
 Angeles, B.A.

Admissions

California
 Illinois

At a Glance

- Jim is well versed in local elections laws.
- He has extensive experience in land use, development and public finance law.
- He regularly assists clients in finding solutions to their particular finance challenges.

Profile

William J. “Jim” Priest represents public agencies as of counsel in the Municipal Law practice group of Best & Krieger LLP. Operating out of the firm’s Ontario office, he provides both general and special counsel services to many cities, counties, special districts and other clients. Jim’s particular areas of practice includes local elections, public finance, land use and ethics law.

Election Law

Jim is well versed in local election laws, running the gamut from initiative, referendum, vacancy and recall procedures, to political reform/campaign finance, to election recounts and contests. He devotes much of his time to helping clients comply with the California Voting Rights Act and the California Voter Participation Rights Act (Senate Bill 415) – laws that often require public agencies to change the timing and means by which they elect representatives (from at-large to by-district elections). He is also one of the firm’s go-to legal advisors for clients that elect officers by-district and must, therefore, go through the “redistricting” process triggered by the 2020 U.S. Census.

He has worked with dozens of public agencies throughout the State on other local election issues – ranging from charter amendments to tax measures to land use elections. He is also experienced in many types of local tax, assessment and fee/rate setting procedures under Propositions 13, 62, 218 and 26 (which often require an election or similar approval process). He regularly assists clients in finding solutions to their particular financial challenges, whether through local tax measures, property assessments, utility rates or other revenue sources.

Municipal Planning

Jim has extensive experience in land use and development law. He serves as general counsel to the Palm Springs Planning Commission, most recently assisting the City in drafting proposed golf course redevelopment rules as well as a comprehensive update to its historic preservation ordinance.



William J. Priest

During his 12 years of service for the City of Covina, he served as general counsel to its Planning Commission and assisted the City with a variety of high-profile downtown development projects, including the Heritage Plaza Park, the Metrolink and Civic Center Parking Structures, City Ventures' "Covina 2" and "Covina 3" projects, and the Olson Company's "Vintage Walk" and "Citrus Walk" mixed-use developments.

He also assisted the City of Azusa in developing public parking facilities for its Metro Gold Line train stations as well as forming a dedicated joint powers authority, which will long-term manage more than 200 acres of undeveloped hillside property overlooking the City for conservation purposes.

As part of his municipal practice, Jim frequently advises clients on issues regarding the State Planning and Zoning Law, Subdivision Map Act, Brown Act, Public Records Act and similar laws.


Experience

Jim returned to BB&K after spending several years with Oliver, Sandifer and Murphy in Los Angeles, where he served as assistant city attorney for the cities of Gardena and Downey. During his prior tenure with BB&K, he served many public agencies, including the cities of Fontana and Ontario, as well as the March Joint Powers Authority.



Board of Directors Staff Report

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: April 21, 2021

Subject: **Approve Organizational Chart and Salary Schedule Effective July 1, 2021**

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$ 76,000
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Staff is recommending approval of the attached Organizational Chart and Salary Schedule Effective July 1, 2021

Background:

Pursuant to CalPERS and California Code of Regulations Section 570.5, salary schedule changes by Three Valleys Municipal Water District (“TVMWD”) must be approved and adopted by the governing body according to the requirements of applicable public meeting laws.

Discussion:

Attached are the updated organizational chart and salary schedule reflecting the following changes:

- Reclassification of the part-time *Human Resources/Risk Manager* to full-time *Human Resources/Risk Manager* and change in salary range and reporting.
- Addition of the *Operations Supervisor (T5)* position and corresponding salary range.
- Conversion of the Engineering Assistant position to an Assistant Engineer position.

Human Resources/Risk Manager: Staff is recommending that this position be changed from a part-time position (24 hours per week) to full-time status. This recommendation is the result of staff’s recent experience with the onboarding and the loss of two (2) staff members in this position under the part-time status. The rationale for revising this position to a full-time status are numerous and are listed as follows:

- (1) The *Human Resources/Risk Manager* provides essential services to TVMWD such as managing benefits, handling personnel issues, reviewing policies, and implementing risk management procedures for staff and directors.

- (2) A full-time management position would most likely attract applicants with the key knowledge and experience in human resources and risk management TVMWD is seeking along with public sector experience.
- (3) TVMWD's outstanding reputation in the water industry would entice more seasoned Human Resources managers to apply for the position.
- (4) Staff has conducted three part-time recruitments with minimal success.
- (5) High turnover resulted in lost recruitment costs, loss of staff time invested in training new hires, and has caused disruption to the organization.
- (6) Continuity with this position is critical where staff has a single contact person available during working hours to provide help and guidance as needed instead of having multiple staff members trying to fill in for a part-time management role. This is important for building trust and confidence among staff, directors, retirees, and the public.
- (7) It is critical to have an experienced and proactive Human Resources/Risk Manager to keep up to date on changes to laws that affect employees and TVMWD in today's environment of complex legal and political issues. Keeping TVMWD in full compliance is imperative in a constantly changing regulatory climate.
- (8) There is sufficient workload for a full-time position along with room for growth. Staff only had the opportunity to transition a portion of Human Resources duties and no Risk Management duties. Additionally, the Human Resources/Risk Manager will be responsible for implementing a Human Resources Information System which is a new and work-intensive undertaking at TVMWD as well as take on a prominent role in emergency response programs and training.
- (9) A full-time experienced manager will have the time and opportunity to thoroughly review TVMWD's Human Resources and Risk Management policies and procedures and make improvements or implement programs where improvements are needed.

Based on the rationale listed above, staff is recommending full-time status for the *Human Resources/Risk Manager* with a salary range of \$86,466 to \$138,346 effective July 1, 2021. A copy of the revised organizational chart and salary schedule effective July 1, 2021 are attached as **Exhibit A** and **Exhibit B**, respectively. A revised *Human Resources/Risk Manager* job description is attached as **Exhibit C**.

Operations Supervisor (T5): TVMWD is classified as a Treatment Level T5 facility per the State Department of Public Health, Division of Drinking Water (DDW), the highest level in the State, due to the nature of our treatment operations. As such, TVMWD must have a T5 level Operator On-Duty holding 24-hour responsibility at any one time. TVMWD is fortunate to have two (2) T5 certified operators on staff, Mr. Steve Lang (*Chief Operations Officer*) and Mr. Dominique Aguiar (*Operations Supervisor*). Achievement of the T5 level treatment certification is no small feat and requires the pinnacle of water treatment experience and decision-making capabilities, to protect the public's health. A T5 certificate is even more difficult to achieve since to qualify, a rigorous interview process by a panel of peers consisting of current T5-certified professionals from around the State is required with the panel's approval and consent for each candidate.

T5 level certified operators are by no means a dime a dozen and are in high demand across the State of California and even outside of the state. To advance TVMWD's strategic goal objective to foster and prepare for the next generation of water professionals and adhere to a compensation schedule that retains staff, staff is recommending a separate salary range for Operations Supervisors that are certified T5 water treatment operators.

Based on the rationale listed above, staff is recommending a salary range of \$110,996 to \$177,594 effective July 1, 2021 and is reflected in **Exhibit B**. An *Operations Supervisor (T5)* job description is attached as **Exhibit D**.

Assistant Engineer: Staff is recommending converting the current *Engineering Assistant* position be retitled to *Assistant Engineer*. As such, the annual salary range for the *Assistant Engineer* position will be from \$69,231 to \$110,769 under the new title. The principal reason for this change is three-fold:

(1) Downgrading the position allows TVMWD to pursue a less experienced person with the appropriate engineering degree;

(2) the position does NOT require a professional engineering license, but only the Engineer In Training ("EIT") certificate; and

(3) the position will provide for proper succession planning within the Water Resources/Engineering section.

In addition, the *Assistant Engineer* will be responsible for updating and maintaining the future TVMWD GIS mapping and asset allocation system. Since water resources and engineering are combined in one section, the workloads for water resource and capital projects certainly justifies the need for the position. An *Assistant Engineer* job description is attached as **Exhibit E** and the salary range is depicted in **Exhibit B**.

Compensation Study: In addition to the above, the attached salary schedule reflects adjustments recommended by the General Manager as a result of the 2021 compensation study discussed at the March 3, 2021 Board of Directors Meeting. As a reminder, these adjustments are made to the salary ranges, not to the individual employee's salary. Salary changes continue to be based on the merits of the employee's annual evaluation. The new ranges will become effective on July 1, 2021.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

4.2 - Prepare for transition to the next generation of water professionals

Attachment(s):

Exhibit A – Organizational Chart Effective July 1, 2021

Exhibit B – Salary Schedule Revised Effective July 1, 2021

Exhibit C – Human Resources/Risk Manager - Job Description

Exhibit D – Operations Supervisor (T5) - Job Description

Exhibit E – Assistant Engineer - Job Description

Meeting History:

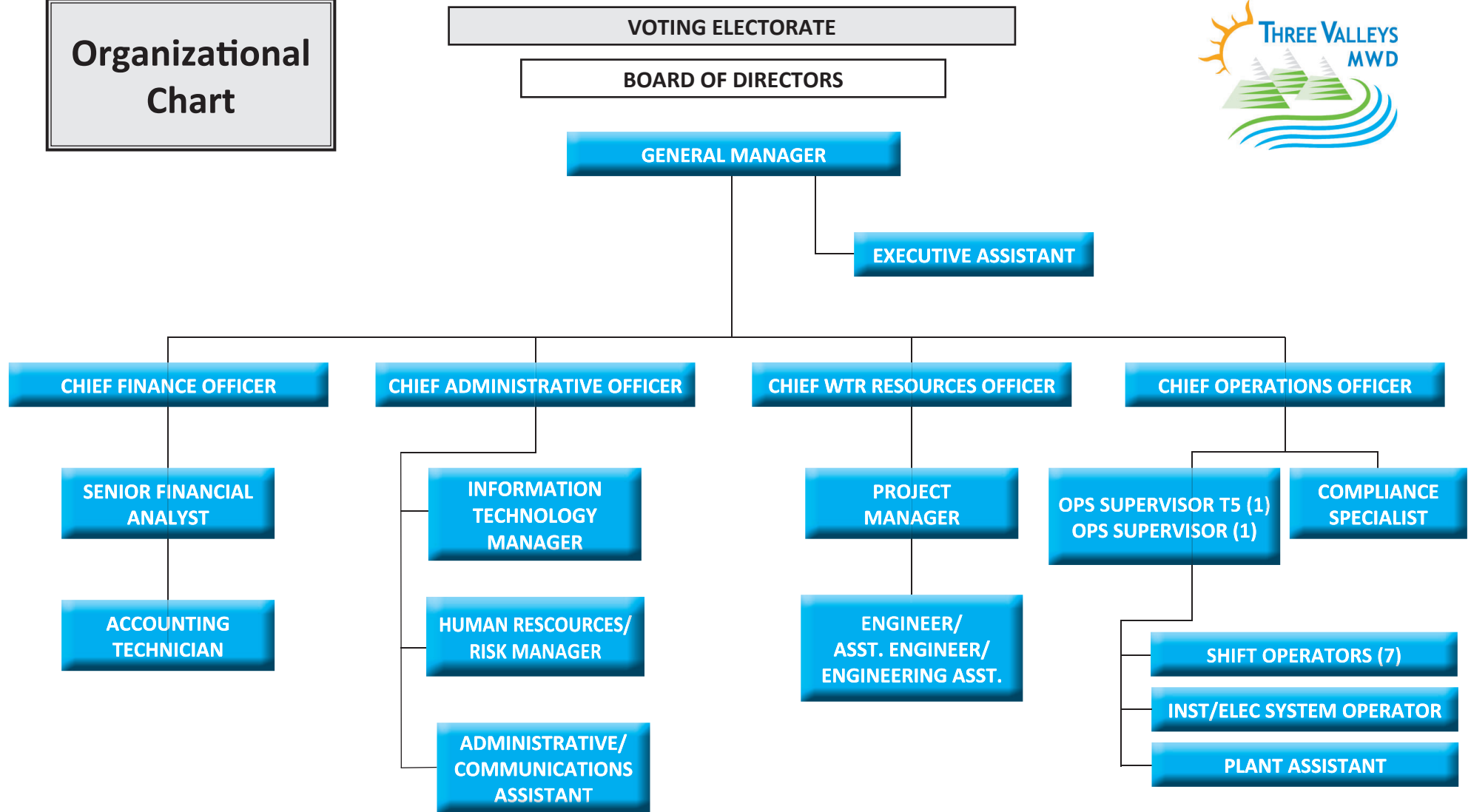
Board of Directors Meeting, March 3, 2021, Informational Item

Board of Directors Meeting, April 7, 2021, Informational Item

NA/ML



**Organizational
Chart**



Matthew Litchfield, P.E.
General Manager

July 1, 2021

Date

FTE-25

**THREE VALLEYS MUNICIPAL WATER DISTRICT
ANNUAL SALARY RANGE BY CLASSIFICATION
Effective: July 1, 2021**

CLASSIFICATION	Miniumum Salary Range	Maximum Salary Range
	ANNUAL	
ACCOUNTING TECHNICIAN	\$ 56,612	\$ 90,578
ADMINISTRATIVE/COMMUNICATIONS ASSISTANT	\$ 50,079	\$ 80,127
ASSISTANT ENGINEER	\$ 69,231	\$ 110,769
CHIEF ADMINISTRATIVE OFFICER	\$ 153,292	\$ 245,268
CHIEF FINANCE OFFICER	\$ 153,292	\$ 245,268
CHIEF OPERATIONS OFFICER	\$ 153,292	\$ 245,268
CHIEF WATER RESOURCES OFFICER	\$ 153,292	\$ 245,268
COMPLIANCE SPECIALIST	\$ 75,573	\$ 120,917
ENGINEER	\$ 88,462	\$ 141,538
ENGINEERING ASSISTANT	\$ 65,242	\$ 104,386
EXECUTIVE ASSISTANT	\$ 66,360	\$ 106,176
GENERAL MANAGER	\$ 223,696	\$ 292,330
HUMAN RESOURCES/RISK MANAGER	\$ 86,466	\$ 138,346
INFORMATION TECHNOLOGY MANAGER	\$ 111,949	\$ 179,119
INSTRUMENTATION/ELECTRICAL SYSTEM OPERATOR	\$ 78,337	\$ 125,339
OPERATIONS SUPERVISOR	\$ 92,497	\$ 147,995
OPERATIONS SUPERVISOR (T5)	\$ 110,996	\$ 177,594
PLANT ASSISTANT	\$ 42,763	\$ 68,421
PROJECT MANAGER	\$ 111,602	\$ 178,564
SENIOR FINANCIAL ANALYST	\$ 86,466	\$ 138,346
SHIFT OPERATOR II	\$ 52,631	\$ 84,210
SHIFT OPERATOR III	\$ 64,777	\$ 103,643
SHIFT OPERATOR IV	\$ 72,985	\$ 116,777
SHIFT OPERATOR V	\$ 75,415	\$ 120,663

Based on Board approval, an adjustment to each salary range classification will be considered for July 1 of each year. Range adjustments are tied to changes in the Consumer Price Index - Urban Wage Earners and Clerical Workers for Los Angeles-Long Beach-Anaheim as prepared by the Bureau of Labor Statistics, from current year annual to the prior year annual. The adjustment to each salary range is intended to keep TVMWD's salary ranges at the market level and may not necessarily impact individual salaries. The opportunity for individual salary increases will continue under the merit-based system employed by TVMWD. An important note is that an employee's annual salary may be below the minimum salary range if: (1) their annual evaluation has not yet occurred in the current fiscal year or (2) their performance documented in prior annual evaluations has not merited an increase that has kept up with index adjustments to the salary ranges.

Shift Differential Pay

- Operators and plant assistants who work on Friday, Saturday or Sunday will be compensated with 10% additional pay for those hours.
- Shift differential pay is considered special compensation and will be reported to CalPERS as such.

On-Call Pay

- Standby operators who serve as the on-call standby operator each evening will be paid \$35 per day (\$70 on holidays).
- Lab operators who serve as the on-call plant operator each evening will be paid \$90 per day (\$180 on holidays).
- In addition to receiving the on-call pay noted above, the on-call operators will be paid for the additional time spent responding to situations.
 - If responding by phone/tablet/laptop only, the on-call operator will be guaranteed at least 15 minutes of additional pay. All time over 15 minutes will be rounded up to the nearest 15 minute increment.
 - If responding in person, the on-call operator will be guaranteed at least two hours of additional pay. All time over two hours (portal to portal) will be rounded up to the nearest 15 minute increment.
 - Operators will be eligible for OT and shift differential pay as applicable for time spent responding.
- On-call pay is not considered special compensation and thus will not be included as a part of final compensation in calculating CalPERS pension.

Holiday Pay

- Any employee scheduled who works on either the actual holiday or the observed holiday will be paid at one and one-half times the employee's regular rate of pay. Since the employee is working the holiday, the employee will also be paid an additional eight hours at regular pay for that holiday.



Three Valleys Municipal Water District Job Classification

Title: HUMAN RESOURCES/RISK MANAGER
Status: Exempt **Annual Salary Range:** \$86,466 - \$138,346

This position will be responsible for coordinating, analyzing, and conducting personnel and risk management functions to ensure conformance with District policies, standards, and statutes; works closely with the General Manager, Executive Leadership Team, and other parties.

Supervision Received

- Receives supervision from and reports to the Chief Administrative Officer.

Essential Functions

- Plans, organizes, and completes human resources administration assignments and coordinates human resources and risk management programs, services, and records.
- Works closely with the Chief Administrative Officer in reviewing policies, procedures, and in resolving administrative and employee relations concerns.
- Administers recruiting, testing, and selection standards for District positions; participates in interviews and coordinates oral boards; maintains personnel files and confidential records.
- Coordinates employee and director orientation, open enrollment, and benefits plans; administers health and welfare plans; works closely with brokers and advisors to research and provide plan options to meet employee needs and control plan costs; initiates employee wellness activities.
- Conducts research and surveys related to employment, compensation, and benefits practices and provides results.
- Analyzes existing human resources policies and updates practices to be consistent with federal and State laws and regulations, including reporting requirements.
- Coordinates District safety and risk management programs, including the administration of all property and liability insurance claims, workers compensation, and review of emergency preparation and response practices.
- Participates on the Wellness Committee to champion initiatives including the assessment, planning and implementation of wellness activities that will help the District employees to be aware, motivated, and skilled of their wellbeing.
- Meets with employees, supervisors, and managers to hear concerns, identify courses of action, and mediate conflicts involving employee relations.

TVMWD – Human Resources/Risk Manager

- Administers District’s performance evaluation program and coordinates training and development functions and operator certification records and reporting.
- Prepare and present policy and procedure updates to board for review and approval.
- Administer and oversee the training and development needs of employees.
- Performs other related duties as assigned.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the background, knowledge, skill or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of: Fair employment, benefits, Workers’ Compensation and general liability insurance laws, regulations, and requirements; personnel policies, practices, and insurance reporting requirements; employment, health and welfare benefits, paid time off, training, and safety programs; research and report writing methods; applicable Federal, State and local laws and regulations related to employment, benefits, and risk management; human resources and risk management records administration practices and privacy right protections; common Microsoft business computer applications such as Word, Excel, PowerPoint, Access, and the Internet.

Ability to: Coordinate and perform human resources and risk management functions and interpret related policies, programs, and practices; analyze human resources and risk management problems and recommend solutions; prepare and present reports and recommendations; communicate effectively, both orally and in writing; establish and maintain effective working relationships with staff, applicants, management, vendors, contractors, consultants, the general public, and others; organize and manage multiple priorities and projects; communicate clearly and concisely, both orally and in writing; work effectively with a diversity of individuals, personalities, and organizations; demonstrate initiative, task-orientation, and follow-through in managing assignments; comply with District policies and safety requirements.

Education and Experience

The Human Resources/Risk Manager will possess a combination of education and experience equivalent to:

- Minimum of five (5) years of responsible, professional human resources and risk management experience is required, preferably including work in local government and with special districts.
- Bachelor's degree in Human Resources Management, or a related degree with a concentration/emphasis on human resources, is required.

Physical Demands and Working Conditions

Requires ability to receive, understand, and act upon verbal and written communication from others, and to communicate to others. Requires ability to use hands and fingers to handle or feel objects, tools, or controls; to reach with hands and arms; to sit and stand; and to talk and hear. The work may occasionally lift supplies weighing up to 25 pounds.

Must be able to participate in job-related activities at times other than normal business hours, (i.e., evenings and weekends and at various locations).

Certificates, Licenses and Registrations

- Prior educational coursework and training in Human Resources is required for this job classification. Ability to attain certification in Human Resources through a professional association or extension program such as SHRM or SPHR is required within one year of assignment to the job classification. Ability to attain an Associate in Risk Management (ARM) or equivalent certification is required within one year of assignment to the job classification.
- Must have and maintain a current Class C California driver's license, acceptable driving record, and proof of auto insurance in compliance with the District's Vehicle Insurance Policy standards.



Three Valleys Municipal Water District Job Classification

Title: OPERATIONS SUPERVISOR (T5)

Status: Exempt

Annual Salary Range: \$110,996 - 177,594

Summary

This position plans, organizes and supervises staff involved in various aspects of water system operations, maintenance, repair and/or reconstruction work including the operation of water treatment plants, distribution and transmission systems, hydroelectric stations, and the water quality laboratory; and provides staff assistance to the Chief Operations Officer. The Operations Supervisor (T5) will share the 24-hour responsibility of all operational aspects of Three Valleys MWD facilities.

Supervision Received And Exercised

- Reports to the Chief Operations Officer
- Supervises the Shift Operators

Essential Functions

- Recommends and assists in the implementation of goals and objectives; establish schedules and methods for District water operations; implement policies and procedures
- Plans, prioritizes, assigns, supervises and reviews the work of staff involved in the operation and maintenance of treatment facilities, transmission systems, planned and unplanned treatment plant shut-downs, hydroelectric stations, the water quality laboratory and related facilities
- Evaluates operations and activities of assigned responsibilities; recommends improvements and modifications; prepare various reports on operations and activities
- Participates in budget preparation and administration; prepares cost estimates for budget recommendations; submits justifications for budget requests; monitors and control expenditures
- Participates in the selection of operations staff; provides or coordinate staff training; works with employees to correct deficiencies; implements discipline procedures, prepares employee performance evaluations
- Answers questions and provide information to the public, city officials, and other utility districts; investigates complaints and recommend corrective action as necessary to resolve complaints
- Collects and reviews daily operations data; reviews laboratory tests; implements modifications to the treatment process as required, operate and maintain the sludge collection and processing systems
- Prepares monthly operations, bacteriological and water quality reports; reviews and processes water billing statements; maintains time, material and equipment use records; requisitions supplies and materials
- Oversees the ordering of chemicals, spare parts, equipment, laboratory supplies and equipment.

- Participates in the full range of operations, maintenance, repair and construction duties including performing the most difficult duties assigned to the work unit (SCADA and chemical delivery systems), this is a hands-on working supervisor position
- Conducts regular tailgate safety meetings and employee training
- Checks water facilities and equipment for needed maintenance and repairs; participates in the development and implementation of preventative maintenance programs
- Inspects the work of crews while in progress; provides advice and assistance to subordinate supervisors
- Perform related duties as assigned, when needed can perform any of the duties performed by T2, T3, T4 and T5 Shift Operators
- In the absence of the Chief Operations Officer, the senior-level Operations Supervisor assume the responsibilities of the Chief Operations Officer.
- Will be required to perform on-call standby duty

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the background, knowledge, skill or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of: Materials, methods, practices and equipment used in water systems operations, construction, maintenance and repair activities including treatment plants, transmission systems, and hydroelectric stations; types and level of maintenance and repair activities generally performed in a water systems operations, construction, maintenance and repair program; principles and practices necessary in the operation of a water purification treatment plant including the operation and maintenance of plant machinery; standard principles of biology, chemistry and mathematics as related to water purification treatment; basic mechanical and electrical systems; principles of supervision, training and performance evaluation; safe work practices; writing and proper English language rules; common business computer applications such as Microsoft Word, Excel, Outlook and the Internet.

Ability to: Operate and maintain water purification treatment machinery and equipment; make routine repairs and adjustments to telemetry equipment, motors, pumps and other equipment; maintain and operate laboratory equipment and conduct chemical and biological tests; read meters and gauges correctly and act quickly and competently; supervise, train and evaluate assigned staff; interpret and work from sketches, penciled layouts and blueprints and prepare plans for minor projects; keep records and make reports; communicate clearly and concisely, both orally and in writing; work effectively with a diversity of individuals, personalities, and organizations; demonstrate initiative, task-orientation and follow-through in the approach to and completion of assignments; comply with District policies and safety requirements.

Education and Experience

The Operations Supervisor (T5) will possess a combination of education and experience equivalent to:

- Five years of increasingly responsible experience in the operation of water treatment facilities, hydroelectric generators and a water quality laboratory including one year of supervisory or lead responsibility
- Completion of the twelfth grade supplemented by specialized training in biology, chemistry, or a related field

Physical Demands and Working Conditions

Must be able to participate in job-related activities that require operation of a motor vehicle; therefore, must possess and maintain (or have the ability to obtain) a valid California driver's license, vehicle insurance and an acceptable driving record.

Requires ability to receive, understand, and act upon verbal and written communication from others, and to communicate to others. Requires ability to use hands and fingers to handle or feel objects, tools, or controls; to reach with hands and arms; to sit, stand and climb (e.g., a ladder); and to talk and hear. The work may regularly require lifting supplies and/or equipment weighing up to 25 pounds and occasionally lifting approximately 55 pounds. Requires working with and the handling of hazardous chemicals, use of respiration equipment and the manual operation of heavy equipment.

Certificates, Licenses and Registrations

- Must have and maintain a current California driver's license.
- Possession of a valid Grade 5 water treatment certificate (T5) issued by the State of California
- Possession of a valid Grade 4 water distribution certificate (D4) issued by the State of California, ability to get a Grade 5 Distribution certificate (D5) within 18 months.
- Possession of a valid Water Quality Analyst certificate issued by AWWA within 18 months. Must have the ability to obtain the basic requirements of the *Chief Operations Officer* classification within 3-5 years



Three Valleys Municipal Water District Job Classification

Title: Assistant Engineer
Exempt: Non-Exempt

Annual Salary Range: \$69,231 - \$110,769

Summary

This position will be responsible for the administrative and technical activities associated with water resource planning and the safe operation of the District's water treatment and transmission facilities. This position will provide technical support in construction, operations, and maintenance of spreading facilities equipment and assets that may be under the sole or cooperative management and supervision of the District. Provides technical support to the Chief Water Resources Officer and other departments.

Supervision Received

- Reports to the Chief Water Resources Officer

Essential Functions

- Maintains statistical, census, climatic, demographic, water supply and water delivery data for planning, forecasting and special studies, for the District, or in cooperation with other member agencies
- Assists in the technical, operation, maintenance and construction of District water systems, hydroelectric plants, spreading grounds, and related facilities
- Coordinates construction and maintenance activities with District operations staff, consultants, contractors, regulators, and other agencies
- Assists in creating project updates and presentations for various meetings
- Performs research, conduct field work in the preparation of specifications, estimates, requests for proposals for the construction of a wide variety of projects related to water systems
- Conducts field inspections to check performance or conformity with plans and specifications
- Prepares, maintains and reports technical data related to project planning and the operation of the District's facilities
- Prepares / completes Grant Funding applications for capital, planning, and groundwater management projects
- Updates and maintains District's GIS mapping and asset allocation system.
- Acts as a liaison between Engineering and Operations
- Monitors changes in water quality regulations and determine impacts on the District's operations
- Performs cost analysis studies
- Assists in contract management
- Performs other related duties as required

TVMWD – Assistant Engineer

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the background, knowledge, skill or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of: Principles and practices of a relevant engineering discipline or resource planning and strategy; conservation programs and projects; water facilities operation and planning; applicable Federal, State and local laws and regulations; writing and proper English language rules; common business computer applications such as Microsoft Word, Excel, PowerPoint, Outlook and the Internet; also specialized software such as AutoCad or GIS.

Ability to: Perform a wide variety of technical functions independently; evaluate and develop improvements in operations, procedures, policies, or methods; organize and manage multiple priorities and projects; communicate clearly and concisely, both orally and in writing; work effectively with a diversity of individuals, personalities, and organizations; demonstrate initiative, task-orientation and follow-through in the approach to and completion of assignments; comply with District policies and safety requirements.

Education And Experience

The Assistant Engineer will possess a combination of education and experience equivalent to:

- This is an entry level position which requires graduation from an accredited college or university in Civil Engineering, Environmental Sciences, Environmental or Mechanical Engineering, Geography, Geology, Water Resource Management, Industrial Technology, or other related field.

Physical Demands And Working Conditions

Requires ability to receive, understand, and act upon verbal and written communication from others, and to communicate to others. Requires ability to use hands and fingers to handle or feel objects, tools, or controls; to reach with hands and arms; to sit and stand; and to talk and hear. The work may regularly require lifting supplies and/or equipment weighing up to 25 pounds and occasionally lifting approximately 55 pounds.

Must be able to participate in job-related activities at times other than normal business hours, i.e., evenings and weekends and at various locations that will require operating a motor vehicle; therefore, must possess and maintain (or have the ability to obtain) a valid California driver's license, vehicle insurance and an acceptable driving record.


Certificates, Licenses and Registrations

- Must have and maintain a current California driver's license.
- A California Engineer-In-Training (EIT) certificate

Three Valleys Municipal Water District is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **FY 2021/2022 Budget Version 3**

<input checked="" type="checkbox"/> For Action	<input checked="" type="checkbox"/> Fiscal Impact	\$ 71,760,000
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Staff is recommending approval of the FY 2021/2022 Budget attached

Background:

Staff has considered the following assumptions in preparing this budget:

- This draft is based on MWD's Ten-Year Financial Forecast prepared by MWD staff for the 2021 and 2022 rate setting cycles.
- TVMWD projected sales are based on TVMWD member agency input. Each agency provided an estimate regarding their 2021-2026 demands at various locations.
- Maximizing flows to JWL (Joint Water Line) from the Miramar Plant. We expect Miramar Plant sales to increase about 3,000 AFY from our prior year forecast. Half of this increase is due to additional demand expectations from the plant's primary customers, Golden State Water Company and the City of La Verne. The other half is due to maximizing flows to the JWL from the Miramar Plant by reducing use of PM-15.

Discussion:

Attached is the third and final draft of the FY 2021/2022 budget. Staff has made only minor changes since the second draft was presented two weeks ago, but needs to address one item of significance:

- Staff just received the Los Angeles County Registrar-Recorder/County Clerk invoice for the 2020 board election costs (\$365,000), which were significantly higher than expected (\$180,000). As reported by many media outlets, the 2020 election was the most expensive in history and twice as expensive as the prior election cycle. Staff is recommending two actions to address these costs without upsetting our existing plans:

- Transfer \$200,000 from the Water Management Reserves and \$5,000 from General Reserves to the Board Election Reserves. This will cover the current election invoice. The intention of the Water Management Reserve was to build up funds to buy additional groundwater. This last year TVMWD demonstrated that we can take funds out of our investment portfolio to instead serve this purpose, so this reserve category is no longer needed.
- Due to the additional water sales from the Miramar Treatment Plant, the current projected year end gain is approximately \$560,000. Staff is recommending that we pre-plan to utilize \$195,000 of this gain to put to Board Election Reserves at the end of this fiscal year. This amount, along with what is already budgeted for over the next two years, will bring us to our new low target limit for Board Election Reserves of \$375,000, which would be available for the 2022 board election.

The budget and rates were properly noticed in the Inland Valley Daily Bulletin and San Gabriel Valley Tribune on April 15, 2021.

Summary

Based on this final draft of the budget, TVMWD would still be able to reduce the current discount of \$6 per acre foot to \$16 for 2022 and the foreseeable future.

Strategic Plan Objective(s):

- 3.1 – Utilize and comply with a set of financial policies to maintain TVMWD’s financial health
- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – FY 2021/2022 Budget Version 3 Draft


Meeting History:

Board of Directors Meeting, March 3, 2021, Informational Item Only
Board of Directors Meeting, March 17, 2021, Informational Item Only
Board of Directors Meeting, April 7, 2021, Informational Item Only
NA/JL

FY 2021/22 TVMWD BUDGET VERSION 3										
	FY 2020/21 Budget	FY 2020/21 Projected	FY 2021/22 Budget	Pass Through Fund	Operating Fund	Capital Fund	FY 2022/23 Budget	FY 2023/24 Budget	FY 2024/25 Budget	FY 2025/26 Budget
REVENUES										
Water Sales	63,627,104	69,419,478	62,771,483		62,771,483		64,851,523	68,759,270	72,080,407	75,998,127
Standby Charge	3,687,227	3,687,227	4,076,264	4,076,264			4,554,154	4,731,664	4,933,633	5,269,725
Capacity Charge Assessment	1,394,595	1,394,595	1,636,205	1,636,205			1,846,625	2,021,215	2,041,360	2,101,795
Property Taxes	2,346,337	2,277,153	2,362,573			2,362,573	2,362,573	2,362,573	2,362,573	2,362,573
Fixed Charge Assessment	717,787	717,787	754,617		754,617		832,318	856,564	880,800	906,764
Hydroelectric Sales	164,000	256,747	270,000		270,000		270,000	270,000	270,000	270,000
Interest Income	146,350	55,797	44,864		44,864		44,864	44,864	44,864	44,864
Pumpback O&M	20,000	9,854	10,000	10,000			10,000	10,000	10,000	10,000
Grants and Other Revenue	109,296	224,283	5,457		5,457		5,593	5,733	5,877	6,023
TOTAL REVENUES	72,212,695	78,042,921	71,931,464	5,722,469	63,846,422	2,362,573	74,777,651	79,061,883	82,629,513	86,969,871
EXPENSES										
Water Purchases	57,641,851	62,234,012	55,438,081		55,438,081		56,823,742	61,118,556	64,031,291	68,151,689
MWD RTS Charge	3,687,227	3,695,933	4,076,264	4,076,264			4,554,154	4,731,664	4,933,633	5,269,725
Staff Compensation	4,377,912	4,513,941	4,726,314		4,726,314		4,953,475	5,124,049	5,301,728	5,472,688
MWD Capacity Charge	1,394,595	1,394,595	1,636,205	1,636,205			1,846,625	2,021,215	2,041,360	2,101,795
Operations and Maintenance	1,656,585	1,821,077	1,929,750		1,929,750		1,980,543	2,032,673	2,086,176	2,141,086
Capital Repair and Replacement	560,780	542,064	624,000			624,000	-	-	682,048	-
Capital Investment Program	1,915,581	1,665,441	1,350,000			1,350,000	2,275,000	1,075,000	75,000	3,500,000
Professional Services	549,255	590,133	636,718		636,718		677,425	628,544	645,088	662,068
Directors Compensation	323,892	266,668	320,321		320,321		323,004	325,768	328,615	331,547
Communication and Conservation Programs	163,000	149,048	167,000		167,000		171,396	175,907	180,537	185,289
Planning and Resources	246,479	246,040	90,000		90,000		92,369	94,800	97,295	99,856
Membership Dues and Fees	87,989	91,932	126,956		126,956		130,298	133,727	137,247	140,860
Hydroelectric Facilities	39,000	7,846	30,000		30,000		30,790	31,600	32,432	33,285
Pumpback O&M	20,000	9,854	10,000	10,000			10,000	10,000	10,000	10,000
Board Elections	-	364,951	-		-		-	-	-	-
Reserve Replenishment	238,182	238,182	390,000		390,000		390,000	390,000	390,000	390,000
Encumbrances from prior year		201,013	201,013			201,013	-	-	-	-
TOTAL EXPENSES	72,902,328	78,032,731	71,752,622	5,722,469	63,855,140	2,175,013	74,258,819	77,893,503	80,972,450	88,489,888
NET INCOME (LOSS) BEFORE TRANSFERS	(689,633)	10,190	178,842	-	(8,718)	187,560	518,832	1,168,379	1,657,064	(1,520,017)
TRANSFER FROM BOARD ELECTION RESERVES	-	364,951								
TRANSFER FROM/(TO) CAPITAL RESERVES	(210,337)	(210,337)	(388,573)			(388,573)	(87,573)	(1,287,573)	(1,605,525)	1,137,427
TRANSFER FROM/(TO) OPPORTUNITY RESERVES										
TRANSFER FROM/TO ENCUMBERED RESERVES	396,461	396,461	201,013		-	201,013				
NET INCOME (LOSS) AFTER TRANSFERS	(503,509)	561,265	(8,718)	-	(8,718)	-	431,259	(119,194)	51,539	(382,590)
	CY 2021		CY 2022				CY 2023	CY 2024	CY 2025	CY 2026
MWD RATE	\$ 1,104		\$ 1,143				1,200	1,260	1,311	1,336
TVMWD SURCHARGE	\$ (6)		\$ (16)				(16)	(16)	(16)	(16)
TVMWD RATE	\$ 1,098		\$ 1,127				\$ 1,184	\$ 1,244	\$ 1,295	\$ 1,320
ANNUAL FIXED CHARGE	\$ 689,917		\$ 819,318				\$ 845,318	\$ 867,809	\$ 893,790	\$ 919,739



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: April 21, 2021
Subject: **Resolution No. 21-04-891 Adopting Water Rates for CY 2022**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	<input type="checkbox"/> Funds Budgeted
<input type="checkbox"/> Information Only	<input type="checkbox"/> Cost Estimate:	\$

Requested Action:

Staff is recommending approval of the Resolution No. 21-04-891 attached.

Discussion:

Attached for review is the draft rate resolution reflecting the rates and charges that will go into effect January 1, 2022. Based on the assumptions for TVMWD FY 2021/2022 Budget Version 3, TVMWD will apply a surcharge discount of -\$16 per AF to treated water delivered during calendar year 2022. This is the fifth consecutive year TVMWD has been able to reduce MWD's treated water rate with a discounted surcharge.

TVMWD will apply a \$0 surcharge to all untreated water delivered during calendar year 2022. Untreated water delivered may be subject to additional charges from other agencies based on the connection used and basin delivered to.

Also attached are the summaries of the capacity charge and fixed charges for 2022 that reflect the costs by member agency.

Strategic Plan Objective(s):

- 3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health
- 3.3 – Be accountable and transparent with major decisions

Attachment(s):

- Exhibit A – Resolution No. 21-04-891 Water Rates and Charges for Calendar Year 2022
- Exhibit B – Capacity Charge 2022
- Exhibit C – Fixed Charge 2022

Meeting History:

Board of Directors Meeting, April 7, 2021, Informational Item Only

NA/JL

RESOLUTION NO. 21-04-891

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THREE VALLEYS MUNICIPAL WATER DISTRICT
ADOPTING WATER RATES AND CHARGES FOR CALENDAR YEAR 2022**

WHEREAS, the Board of Directors of Three Valleys Municipal Water District (“TVMWD”) finds as follows:

A. TVMWD is a municipal water district organized and operating pursuant to Water Code Section 71000 et seq., and is a Member Agency of the Metropolitan Water District of Southern California (“MWD”) which wholesales imported water to TVMWD;

B. TVMWD is responsible for the sale and distribution of the water it purchases from MWD, and is authorized under Water Code Sections 71611-71613 to sell any water within its control to consumers, cities, and other public agencies and corporations;

C. Under Water Code Sections 71613-71617, TVMWD is authorized to fix rates at which the water it delivers may be sold;

D. TVMWD has approved the Fiscal Year (FY) Budget for 2021/2022 consisting of expenses for expected water sales, reserves, and the Miramar Water Treatment Plant (“Miramar”);

E. TVMWD intends to collect sufficient revenues to cover the projected expenses from miscellaneous revenue, state subventions, property taxes, and by rate-based fees and charges for delivered and/or stored water;

F. The revenues raised by the levying of TVMWD’s water rates are used for all the purposes authorized by law, including but not limited to (1) funding the operating costs of TVMWD, including employee wages and benefits; (2) purchasing or leasing supplies, equipment, and materials; (3) meeting financial reserve needs and requirements; (4) obtaining funds for capital projects necessary to maintain service within existing services areas; (5) providing for repairs, maintenance, and depreciation of works owned and operated by TVMWD; (6) yielding a reasonable surplus for improvements, extensions, and enlargements; and (7) paying the principal, interest and maintaining the required coverage on any bonded indebtedness;

G. The establishment, modification, structuring, restructuring, and approval of TVMWD’s water rates are for the purpose of meeting TVMWD’s operating expenses (including employee wages and benefits), purchasing and/or leasing supplies, equipment, and materials, meeting TVMWD’s financial reserve needs and requirements, and obtaining funds for capital projects necessary to maintain service within TVMWD’s existing service areas, and is therefore exempt from the requirements of the California Environmental Quality Act as provided by Public Resources Code Section 21080(b)(8);

H. The amount of the rates and charges hereby adopted do not exceed the reasonable anticipated costs for the corresponding services provided by TVMWD, and therefore the fees imposed hereby do not qualify as a “tax” under Article XIIC, Section 1(e), of the California Constitution or Section 50076 of the California Government Code, and the

Item 8.G - Exhibit A

actions taken herein are exempt from the additional notice and public meeting requirements of the Ralph M. Brown Act pursuant to Government Code Sections 54954.6(a)(1)(A) and (B); and

I. To the extent that the water rates hereby adopted apply to TVMWD’s provision of wholesale water service to its retail agencies, such rates are not imposed upon any person as an incident of property ownership, and thus are not subject to the substantive and procedural prerequisites of Article XIID of the California Constitution.

NOW, THEREFORE, BE IT RESOLVED that TVMWD’s Board of Directors (“Board”) does hereby adopt and order as follows:

1. **Effective Date.** The effective date of the following rates, fees and charges shall be January 1, 2022 unless otherwise noted. The rates shall remain in effect until changed or canceled by the Board.
2. **Rates.** All sales, deliveries, and availability of water at the rates established herein shall be subject to the ability of TVMWD to sell, deliver, and make available such water under operating conditions determined by the General Manager of TVMWD and of MWD, and subject to the water service agreements of TVMWD and of MWD.
 - A. **TVMWD Water Rates.** MWD has assigned a “base firm demand” or allocation of water deliveries to TVMWD for the period January 1, 2015 through December 31, 2024 based on Option 2 of the new 10-year purchase order agreement. A Tier 1 base firm demand of 80,688 acre-feet has been allocated to the TVMWD Member Agencies based on the proportional share of each Member Agency’s 10-year average (FY 2005 through FY 2014); however, no agency will receive less than their CY 2014 Tier 1 limit. The Tier 1 allocations for calendar year 2022 are as follows:

<i>Member Agency</i>	<i>CY 2022 Tier 1 Allocation</i>
Boy Scouts	36
Cal Poly	269
Covina	1,568
Glendora	4,101
JWL	31,066
La Verne	8,026
Mt. SAC	699
RWD	4,879
GSWC - Claremont	5,576
GSWC - San Dimas	10,138
VHWC	464
Suburban	1,961
WVWD	11,905
<i>Tier-1 Acre Foot Allotment</i>	<i>80,688</i>

Item 8.G - Exhibit A

Each Member Agency's allocation may change if TVMWD's base firm demand is changed, but the sum of the Tier 1 allocations shall remain the same as the base firm demand assigned to TVMWD by MWD. If TVMWD's base firm demand is changed, the Member Agency Tier 1 allocation will change in proportion to the amount the agency contributed to the change and in comparison to the total increase in TVMWD's base firm demand.

Effective January 1, 2022 treated water from TVMWD will be sold at \$1,127 per acre foot for Tier 1 and \$1,169 per acre foot for Tier 2.

Individual Member Agencies that exceed their Tier 1 allocation during the calendar year will be billed at the end of the calendar year for the additional demand at the appropriate Tier 2 amount, depending upon actual Tier 2 costs incurred by TVMWD as a whole.

- B. Groundwater Replenishment Water Rate.** MWD did not adopt a replenishment water rate for 2022 and beyond. Groundwater replenishment water is provided only when additional water for such use is available from MWD. Subject to any applicable legal restrictions, the General Manager may set a groundwater replenishment rate at his/her discretion for deliveries to non-Member Agencies as long as the amount is no less than the rates applicable to Member Agencies.
- C. In Lieu Water Rate.** MWD did not adopt a replenishment water rate for 2022 and beyond, therefore an in-lieu water rate has yet to be determined. As provided for in the section on replenishment service in the MWD Rate Structure Administrative Procedures Handbook, TVMWD will incorporate these procedures for the sale of available in-lieu water service. This water will be sold for the replenishment of water supplies in groundwater basins, as a substitute for deliveries from the Weymouth Treatment and Miramar Treatment facilities.
- D. Untreated Water Rate.** Untreated water purchased from MWD for spreading purposes that is later extracted and sold will be charged at the current TVMWD rate on the date of extraction, less the initial price paid for the water. Effective January 1, 2022 the untreated rates from TVMWD will be \$799 per acre foot for Tier 1 and \$841 per acre foot for Tier 2. Additional charges based on the connection used and basin delivered to may apply. Subject to any applicable legal restrictions, the General Manager may set an untreated water rate at his/her discretion for deliveries to non-Member Agencies as long as the amount is no less than the rates applicable to Member Agencies.
- E. Capacity Charge.** The MWD Capacity Charge ("Charge") will be \$12,200 per cubic foot second (cfs) effective January 1, 2022. TVMWD's Capacity Charge basis will be 142.9 based on TVMWD's peak connected capacity during the last three completed fiscal years. The Charge will either increase or decrease only if a new 24-hour peak demand is established during the period of May-September of any year. Subsequently, a revised Charge would become effective on January 1 of the following year. A monthly allocation Charge will apply to each Member Agency based on their specific non-coincidental peak during the period of 2018 to 2020, as follows:

Agency	3 Year High Peak	Per CFS Charge 2022	2022 CFS Basis	2022 Monthly Charge	2022 Annual Charge
Boy Scouts	0.5	\$12,200	0.4	\$394	\$4,732
Cal Poly	0.8	\$12,200	0.6	\$631	\$7,572
Covina	0.0	\$12,200	0.0	\$0	\$0
Covina Irrigating Co.	21.0	\$12,200	16.3	\$16,563	\$198,757
Glendora	8.3	\$12,200	6.4	\$6,546	\$78,556
La Verne	17.7	\$12,200	13.8	\$13,996	\$167,949
Mt. SAC	2.3	\$12,200	1.8	\$1,814	\$21,769
PWR-JWL	37.8	\$12,200	29.3	\$29,814	\$357,762
RWD	16.0	\$12,200	12.4	\$12,619	\$151,434
GSWC – Claremont	21.3	\$12,200	16.5	\$16,764	\$201,170
GSWC - San Dimas	17.9	\$12,200	13.9	\$14,118	\$169,416
WVWD	40.6	\$12,200	31.5	\$32,022	\$384,263
Capacity Charge Totals:	184.2		142.9	\$145,282	\$1,743,380

As the cfs basis is subject to change each year, TVMWD will re-allocate the charge to each Member Agency for their proportionate share in setting the new peak. The monthly charge shall be paid regardless of the quantity of water delivered during the month and will be separate from the monthly water sale charges invoiced by TVMWD.

3. **Penalties.** In the event any Member Agency shall be delinquent in the payment for water delivered by TVMWD, or through an MWD connection, and/or other charges as invoiced by TVMWD, an additional charge equal to two (2) percent of such delinquent payment for each month or portion thereof (days delinquent divided by 30) that such payment remains delinquent shall be assessed, and the Member Agency shall pay such charge to TVMWD in addition to the amount of such delinquent payment. Notwithstanding the above, if the total period of delinquency does not exceed five (5) business days, the additional charge shall be equal to one (1) percent of such delinquent payment. In the event any Member Agency shall be delinquent for more than thirty (30) days in the payment for water, such delinquency shall be reported by the General Manager to the Board of Directors of TVMWD at its next meeting. The Board, in its discretion and upon such other conditions as it may prescribe after giving the Member Agency a reasonable opportunity to be heard, may order the termination of service to such Member Public Agency until all delinquent payments, including additional charges, are made to TVMWD or may authorize such other actions as may be legally available to effectuate collection.
4. **Cost Allocations.** The required revenue for the TVMWD's FY 2021/2022 Budget will be met in the following revenue priorities: (a) Miscellaneous revenues (interest, etc.); (b) State subventions; (c) TVMWD's Standby Charge; (d) Water Sales; and (e) Fixed Cost Allocations. The required calendar year 2022 Fixed Cost Allocation revenue of \$819,318 shall be obtained through three component allocations in equal amounts. Each allocated cost component will generate revenue of \$273,106. Each Member Agency has already submitted to TVMWD its certified component values.

- A. Connected Capacity Charge.** Each Member Agency has the ability to receive water from TVMWD through service connections of TVMWD and/or MWD. The capacity of each service connection shall be determined and allocated to a Member Agency. The Member Agency's total allotment for the connected capacity charge shall be one-third (1/3) of the total required Cost Allocation revenue. The Connected Capacity Charge shall be collected on a monthly basis.
- B. Equivalent Small Meter Charge.** All Member Agency revenue meters shall be converted to an equivalent number of 5/8" water meters using the AWWA conversion table found in the Service Meter Manual. The Member Agency's total allotment for the equivalent small meter charge shall be one-third (1/3) of the total required Cost Allocation revenue. The Equivalent Small Meter Charge shall be collected on a monthly basis.
- C. Historical Water Use Charge.** TVMWD maintains the historical record of imported water use of each Member Agency. The moving three-year average total ending FY 2019-20 for the total use of all Member Agencies will be calculated. The Member Agency's percentage of the total three-year average water use shall be one-third (1/3) of the required Cost Allocation revenue. The Historical Use Charge shall be collected on a monthly basis.
- 5. Hydroelectric Rate.** TVMWD also operates a hydroelectric facility at the Miramar plant. On an as available basis, the hydro provides power to the facilities through a separate meter. The actual power delivered through the Miramar hydro is received at the water treatment plant. The rate that TVMWD will charge for hydroelectric power will be equal to the melded aggregate average of the rate paid to Edison on the regular monthly bill.
- 6. Definitions.** The definition and application of the foregoing classes and conditions of service shall be the same as those established, interpreted, and amended from time to time by MWD through its Administrative Code, and such other rules, regulations, policies, ordinances, or resolutions that have been or may be adopted by the MWD Board of Directors, which are by this reference incorporated herein and adopted by the TVMWD as though set forth herein in their entirety.
- A. Acre-foot.** The volume of water contained in one-acre area one foot deep. Approximately 435.6 ccf or 325,851 gallons.
- B. CCF.** The volume of water contained in one hundred cubic feet. Approximately 748 gallons.
- C. CFS.** A flow rate of one cubic foot of water per second. Approximately 448.8 gallons per minute.
- D. Groundwater Replenishment.** Water used for direct spreading by a Member Agency to meet the legal requirements of groundwater basin adjudication.

E. Member Agency. Those agencies within TVMWD's service area that are or can be provided with water service as listed below:

Boy Scouts of America – Firestone Scout Reservation
California State University - Pomona
Covina, City of
Covina Irrigating Company
Glendora, City of
Golden State Water Company (Claremont & San Dimas)
La Verne, City of
Mt. San Antonio College
Pomona, City of
Pomona-Walnut-Rowland Joint Pipeline Commission
Rowland Water District
Suburban Water Systems
Valencia Heights Water Company
Walnut Valley Water District

F. MWD. MWD is a metropolitan water district organized and existing under the Metropolitan Water District Act of the State of California (Statutes 1969, Chapter 209, as amended).

G. Imported Water. District water shall be comprised of water resources obtained from MWD, TVMWD's Miramar delivery, Member Agencies and other parties and/or produced and treated water by TVMWD from surface and groundwater resources. MWD Tier 1 and other supply charges are included in TVMWD's water charge.

7. General Manager Authority. TVMWD's General Manager is hereby authorized to take any and all actions necessary to carry out the intent of the Board as is stated herein and as otherwise required in order to comply with applicable law.

ADOPTED and PASSED at a meeting of the Three Valleys Municipal Water District's Board of Directors held via teleconference, on this 21ST day of April 2021 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Bob G. Kuhn
President

ATTEST:

Carlos Goytia
Secretary

SEAL:

MWD CAPACITY CHARGE SUMMARY EFFECTIVE JANUARY 2022

AGENCY	CFS BASIS	ANNUAL CHARGE	MONTHLY CHARGE	%
Boy Scouts	0.4	\$ 4,732.30	\$ 394.36	0.27%
Cal Poly	0.6	\$ 7,571.68	\$ 630.97	0.43%
Covina	0.0	\$ -	\$ -	0.00%
Covina Irrigating Company	16.3	\$ 198,756.68	\$ 16,563.06	11.40%
Glendora	6.4	\$ 78,556.21	\$ 6,546.35	4.51%
Joint Water Line (JWL)	29.3	\$ 357,762.02	\$ 29,813.50	20.52%
La Verne	13.8	\$ 167,949.39	\$ 13,995.78	9.63%
Mt. Sac	1.8	\$ 21,768.59	\$ 1,814.05	1.25%
Pomona	0.0	\$ -	\$ -	0.00%
Rowland Water District	12.4	\$ 151,433.66	\$ 12,619.47	8.69%
GSWC (Claremont)	16.5	\$ 201,170.15	\$ 16,764.18	11.54%
GSWC (San Dimas)	13.9	\$ 169,416.41	\$ 14,118.03	9.72%
Suburban	0.0	\$ -	\$ -	0.00%
Valencia Heights	0.0	\$ -	\$ -	0.00%
Walnut Valley Water District	31.5	\$ 384,262.91	\$ 32,021.91	22.04%
TOTAL	142.9	1,743,380	\$ 145,282	100.00%

Notes:

1. The MWD Capacity Charge is paid by each member agency based on TVMWD's allocation of the specific non-coincidental peak calculation over a three year period 2018, 2019, and 2020.
2. The MWD Capacity Charge basis of 142.9 cfs at \$12200 per cfs is assigned to TVMWD by MWD and is passed-through directly to the member agencies.

TVMWD FIXED CHARGES SUMMARY

EFFECTIVE JANUARY 2022

AGENCY	IMPORTED WATER USE			CONNECTED CAPACITY			EQUIVALENT SMALL METER			TOTAL \$
	(3yr Avg) (AF)	ANNUAL \$	%	(cfs)	ANNUAL \$	%	METERS	ANNUAL \$	%	
Boy Scouts	18.7	\$ 80.83	0.03%	1.5	\$ 1,005.30	0.37%	257.5	\$ 273.11	0.10%	\$ 1,359.23
Cal Poly	110.9	\$ 480.04	0.18%	2.0	\$ 1,340.40	0.49%	2,575.2	\$ 2,731.06	1.00%	\$ 4,551.50
Covina	20.9	\$ 90.50	0.03%	20.0	\$ 13,403.97	4.91%	5,150.0	\$ 5,461.58	2.00%	\$ 18,956.05
Covina Irrigating Company	7,559.7	\$ 32,732.71	11.99%	20.0	\$ 13,403.97	4.91%	0.0	\$ -	0.00%	\$ 46,136.69
Glendora	1,872.5	\$ 8,107.71	2.97%	40.0	\$ 26,807.95	9.82%	27,682.1	\$ 29,356.99	10.75%	\$ 64,272.64
Joint Water Line (JWL)	17,993.9	\$ 77,912.27	28.53%	121.0	\$ 81,094.04	29.69%	0.0	\$ -	0.00%	\$ 159,006.31
La Verne	5,426.3	\$ 23,495.33	8.60%	15.0	\$ 10,052.98	3.68%	20,887.5	\$ 22,151.32	8.11%	\$ 55,699.63
Mt. Sac	412.0	\$ 1,783.78	0.65%	5.0	\$ 3,350.99	1.23%	2,575.2	\$ 2,731.06	1.00%	\$ 7,865.83
Pomona	0.4	\$ 1.60	0.00%	20.0	\$ 13,403.97	4.91%	48,254.5	\$ 51,174.19	18.74%	\$ 64,579.76
Rowland Water District	3,761.4	\$ 16,286.40	5.96%	30.0	\$ 20,105.96	7.36%	23,933.0	\$ 25,381.09	9.29%	\$ 61,773.45
GSWC (Claremont)	5,947.0	\$ 25,749.83	9.43%	15.0	\$ 10,052.98	3.68%	27,611.0	\$ 29,281.63	10.72%	\$ 65,084.44
GSWC (San Dimas)	8,176.9	\$ 35,405.41	12.96%	35.0	\$ 23,456.95	8.59%	32,738.5	\$ 34,719.37	12.71%	\$ 93,581.73
Suburban	0.0	\$ -	0.00%	0.0	\$ -	0.00%	16,854.0	\$ 17,873.77	6.54%	\$ 17,873.77
Valencia Heights	0.0	\$ -	0.00%	4.0	\$ 2,680.79	0.98%	1,605.7	\$ 1,702.81	0.62%	\$ 4,383.60
Walnut Valley Water District	11,773.8	\$ 50,979.55	18.67%	79.0	\$ 52,945.69	19.39%	47,400.0	\$ 50,267.98	18.41%	\$ 154,193.23
TOTAL	63,074.2	\$ 273,106	100%	407.5	\$ 273,106	100%	257,524	\$ 273,106	100%	\$ 819,318


Notes:

1. The Imported Water Use Charge is based on average import water deliveries in the 2017/18, 2018/19 & 2019/20 fiscal years.
2. Connected Capacity for the Badillo-Grand Pipeline is according to WVWD's maintenance allocation: WVWD 60 cfs and Valencia Heights. 4 cfs.
3. Boy Scouts ESM Charge is calculated based on 0.1% of total ESMs; Cal Poly & Mt. SAC ESM Charges are calculated based on 1.0% of total ESMs
4. Covina, Glendora, and Valencia Heights ESM Charges are calculated based on 27%, 98%, and 67%, respectively, of their corresponding total ESMs. Percentages are based on agencies' service area within TVMWD.
5. Fire Service Meters are not included in the ESM calculations



Board of Directors Staff Report

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: April 21, 2021

Subject: **Resolution No. 21-04-892 Initiating Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Staff Recommendation:

Board approval of Resolution No. 21-04-892 Initiating Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge for the 2021/2022 tax year.

Discussion:

Attached is a proposed resolution to initiate procedures to fix, adjust, levy and collect a Water Standby Charge in the 2021/2022 tax year. The rate and methodology for the standby charge are described in the draft Engineer's Report prepared by Harris & Associates (Exhibit B), which is also available for review in TVMWD's office during business hours.

If the resolution is approved, the standby charge would be collected by Los Angeles County on property tax bills within TVMWD's service area. The charge is expected to generate \$4 million (plus \$64,000 for other charges which include the engineering report, county admin fees, public hearing notices and legal costs). The funds will be applied to the Metropolitan Water District's (MWD) Readiness-To-Serve (RTS) charge of \$5.9 million for fiscal year 2021/2022. The balance of the RTS charge will be collected by MWD on property tax bills from a separate standby charge imposed on parcels within TVMWD's service area. The TVMWD Board will hold a public meeting at its June 2, 2021 meeting, followed by consideration of a resolution to adopt the TVMWD Standby Charge at its public hearing scheduled for June 16, 2021.

TVMWD first adopted a standby charge in 1996. If approved again this year, it will retain the same methodology that was used in 1996. For the 2021/2022 tax year the proposed annual rate for a typical residential homeowner will be \$20.37 per equivalent dwelling unit.

The proposed schedule to implement the charge for the current year is as follows:

<u>Task</u>		<u>Date</u>
Harris & Associates to prepare a draft copy of the Engineer's Report and electronically submit to TVMWD		3/31/21
Harris & Associates to electronically submit the Engineer's Report to TVMWD for the Resolution of Intention Board Meeting		4/7/21
Resolution of Intention Board Meeting		4/21/21
TVMWD to publish Joint Public Meeting/Public Hearing Notice:	First notice Second notice Third notice	4/28/21 5/5/21 5/12/21
Public Meeting to consider Resolution to Adopt Standby Charge		6/2/21
TVMWD to publish Public Hearing Notice:	First notice Second notice	6/2/21 6/9/21
Harris & Associates to electronically submit the final Engineer's Report to TVMWD for the Public Hearing		6/9/21
Public Hearing to consider Resolution to Adopt Standby Charge		6/16/21
Submit assessments to Los Angeles County		8/10/21
Submit levy correction to Los Angeles County		8/31/21
Submit diskette and report with applied levy summary to TVMWD		9/30/21

Strategic Plan Objective(s):

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

3.3 – Be accountable and transparent with major decisions.

Attachment(s):

Exhibit A – Resolution No. 21-04-892 Initiating Procedures to Fix, Adjust, Levy, and Collect a Water Standby Charge

Exhibit B – Standby Charge Draft Engineer's Report

Meeting History:

Board of Director's Meeting – April 7, 2021, Information Item Only

NA/LC

RESOLUTION NO. 21-04-892
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THREE VALLEYS MUNICIPAL WATER DISTRICT
INITIATING PROCEDURES TO FIX, ADJUST, LEVY, AND COLLECT
A WATER STANDBY CHARGE

WHEREAS, the Three Valleys Municipal Water District (“the District”) is a municipal water district organized and operating pursuant to Water Code Section 71000 et seq.

WHEREAS, under the Uniform Standby Charges Procedures Act, Government Code Section 54984 et seq. (“the Act”), the District is authorized to fix before August 10 of any given year a water standby charge on land within its jurisdiction to which water service is made available for any purpose by the District, whether the water services are used or not.

WHEREAS, under the Act the Board may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use, availability of facilities to provide water service, the degree of availability or quantity of the use of the water to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the District, and may impose the charge on an area, frontage, or parcel basis, or a combination thereof.

WHEREAS, on July 10, 1996, the District’s Board of Directors adopted Resolution No. 7-96-361 which established a standby charge under the Act that was designed to fund the Readiness-to-Serve (“RTS”) charge imposed upon the District by the Metropolitan Water District of Southern California (“MWD”) and related administrative costs incurred by the District in connection therewith.

WHEREAS, Resolution No. 7-96-361 expressly provided that the District’s standby charge was based upon the report of a qualified engineer which fixed that amount of the standby charge for the 1996-97 fiscal year at \$5.92 per equivalent dwelling unit (“EDU”) and provided for the adjustment of that standby charge during subsequent fiscal years according to the actual amount by which the RTS charge increased, and subject to a maximum assessment amount of \$29.41 per EDU.

WHEREAS, Water Code Section 71639(b) authorizes the District to adjust the amount of its standby charge if the adjustment is made in the same manner as provided for taxes, fees, and charges in Government Code Section 53750(h)(2), which provides that a tax, fee, or charge is not deemed to be increased by an agency action that does either or both of the following: (A) adjusts the amount thereof in accordance with a schedule of adjustments adopted by the agency prior to November 6, 1996; or (B) implements or collects a previously approved tax, fee, or charge, so long as the rate is not increased beyond the level previously approved by the agency, and the methodology previously approved is not revised by the agency.

WHEREAS, Water Code Section 71639(c) further authorizes the District to adjust the amount of its standby charge if all of the following conditions are met: (1) the amount of the assessment does not exceed \$29.41 per EDU; (2) the revenue raised by the assessment, including its annual adjustments, is used exclusively to fund the RTS charge, or equivalent charge, imposed upon the District by MWD, and related administrative costs; and (3) the District adjusts its water rates to its retail agencies by an amount necessary to prevent surplus funding of the RTS charge imposed upon the District by MWD.

WHEREAS, Water Code Section 71639(c) further provides that in order for the District to fix a standby charge pursuant to the Act, the District's Board of Directors must adopt a resolution to initiate such proceedings, cause notice of intent to adopt the assessment to be published in accordance with Government Code Section 6066 prior to the date set for adoption thereof, and, at the time and place set forth in said notice, conduct a hearing on the assessment and hear and consider any and all objections thereto.

NOW, THEREFORE, BE IT RESOLVED that TVMWD's Board of Directors ("Board") does hereby adopt and order as follows:

1. The public interest and necessity requires the Board of Directors of the District to adopt this Resolution initiating proceedings to fix, levy, and collect standby charges pursuant to the Act to meet additional financial obligations imposed upon the District by MWD and all administrative costs related thereto.
2. The standby charge proposed to be adopted by the Board of Directors of the District is based upon the report of a qualified engineer, Harris & Associates, which is on file with the District, and available for review during regular business hours. The content of the Engineer's Report is incorporated herein in full by this reference, including, but not limited to, all statements and determinations specifically relating to each of the following:
 - a. A description of the charge and the method by which it is proposed to be imposed;
 - b. A compilation of the amount of the charge proposed for each parcel subject to the charge;
 - c. A statement of the methodology and rationale followed in determining the degree of benefit conferred by the service for which the proposed charge is made;
 - d. The District's legal ability to fix and adjust a standby charge, the amount of the proposed charge, and the properties affected thereby;
 - e. A description of the lands upon which the charge is proposed to be imposed; and
 - f. The amount of the proposed charge for each of the lands so described.
3. On June 2, 2021, at 8:00 a.m., at the District office located at 1021 East Miramar

Avenue, Claremont, California, the Board of Directors will hold a public meeting to consider a Resolution to Adopt Standby Charge, which public meeting shall be conducted in the manner set forth in the Act. At the public meeting, the District's Board of Directors may also consider whether to provide that if any charge so adopted becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, should constitute a lien on the affected property upon the filing of a certificate in the Office of the County Recorder, which lien may have the same force, effect, and priority as a judgment lien. At the public meeting, the District's Board of Directors will hear and consider all objections or protests to the proposed charges pursuant to the requirements of the Act.

4. On June 16, 2021, at 8:00 a.m., at the District office located at 1021 East Miramar Avenue, Claremont, California, the Board of Directors will hold a public hearing to adopt the District's Standby Charge, which hearing shall be conducted in the manner set forth in the Act. At the public hearing, the District's Board of Directors will vote to adopt the Standby Charge Resolution and will also consider whether to provide that if any charge so adopted becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, will constitute a lien on the affected property upon the filing of a certificate in the Office of the County Recorder, which lien may have the same force, effect, and priority as a judgment lien. At the hearing, the District's Board of Directors will hear and consider all objections or protests to the proposed charges pursuant to the requirements of the Act.
5. The District's General Manager is hereby authorized and directed to cause notice of the date, time, and place of the public hearing on the proposed charges to be duly published prior thereto as required by the Act and Water Code Section 71639(c).

ADOPTED and **PASSED** at a meeting of the Three Valleys Municipal Water District's Board of Directors held via teleconference, on this 21st day of April 2021 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Bob Kuhn, President

ATTEST:

Carlos Goytia, Secretary

SEAL:



THREE VALLEYS MUNICIPAL WATER DISTRICT WATER STANDBY CHARGE ASSESSMENT

2021/2022 ENGINEER'S ANNUAL LEVY REPORT

INTENT MEETING: APRIL 21, 2021

PUBLIC HEARING: JUNE 16, 2021

April 2021

PREPARED BY



Harris & Associates

22 Executive Park, Suite 200

Irvine, CA 92614

www.weareharris.com



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ENGINEER'S CERTIFICATION

AGENCY: THREE VALLEYS MUNICIPAL WATER DISTRICT
PROJECT: WATER STANDBY CHARGE ASSESSMENTS
TO: BOARD OF DIRECTORS of THREE VALLEYS MUNICIPAL WATER DISTRICT

ENGINEER'S REPORT

Pursuant to the provisions of Section 54984 et seq. of the Government Code of the State of California, being Chapter 12.4, "Uniform Standby Charge Procedures Act" (the "Act"), and in accordance with Resolution No. 7-96-361 of the Board of Directors (the "Board") of the Three Valleys Municipal Water District (the "District"), adopted on July 10, 1996 establishing a Water Standby Charge Assessment, I, Alison Bouley, P.E., duly authorized representative of Harris & Associates Inc., consultant to the District, submit this Engineer's Report for Fiscal Year 2021/2022 consisting of the following parts and exhibits:

Part I

A description of each parcel of property and the boundaries of the area proposed to be subject to the levy of the uniform standby charge assessment.

Part II

An estimate of the costs of water services to be financed from the proceeds of the uniform standby charge assessment.

Part III

A description of the uniform standby charge assessment including:

- A description of each lot or parcel of property proposed to be subject to the assessment.
- The amount of the assessment for each lot or parcel.
- The assessment methodology describing the basis of the assessment.
- A description specifying the requirements for written and oral protests and the protest thresholds necessary for requiring a vote on, or abandonment of, the proposed assessment.

DATED this ___ day of April 2021



Alison M. Bouley P.E., Assessment Engineer
R.C.E. No. C61383
Engineer of Work
County of Riverside
State of California

EXECUTIVE SUMMARY

A. Introduction

Harris & Associates submits this Report, consisting of (3) parts, for the Water Standby Charge Assessment adopted on July 10, 1996 by the Board of Directors of Three Valleys Municipal Water District in accordance with Resolution No. 7-96-361 under the Uniform Standby charges Procedures Act, Government Code Section 54984 et seq. ("the Act"). The Act gives the District the authority to fix in any given year a water standby charge on land within its jurisdiction to which water service is made available for any purpose by the District, whether the water services are used or not. The District established the standby charge in 1996 to fund the Readiness-to-Serve ("RTS") charge imposed upon the District by the Metropolitan Water District of Southern California and related administrative costs related to the standby charge. The report provides the information in the following parts:

Part I

Description of the Proposed Parcels and Assessment Boundaries.

Part II

The estimate of costs including the administration of the assessments and the Readiness-to-Serve charge imposed by the Metropolitan Water District of Southern California for the fiscal year 2021/2022.

Part III

The description of assessments includes the methodology developed to establish the basis of assessment for apportioning the cost of providing water services, and the facilities needed to provide water services.

PART I – DESCRIPTION OF THE PROPOSED PARCELS AND ASSESSMENT BOUNDARIES

The proposed uniform standby charge assessment is entitled:

THREE VALLEYS MUNICIPAL WATER DISTRICT WATER STANDBY CHARGE ASSESSMENT

The boundaries of the area proposed to be subject to the levy of the Water Standby Charge Assessment are contiguous with the boundaries of the District. The lines and dimensions of each lot or parcel within the District Boundaries are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this report was prepared and are incorporated herein by reference and made part of this Engineer's Report.

All future annexations to the District shall be included in the Water Standby Charge Assessment. In future years, if any new parcels are created as a result of the division or consolidation of land, re-computation of the assessments will be conducted and the new parcels will be included within the area of assessment.



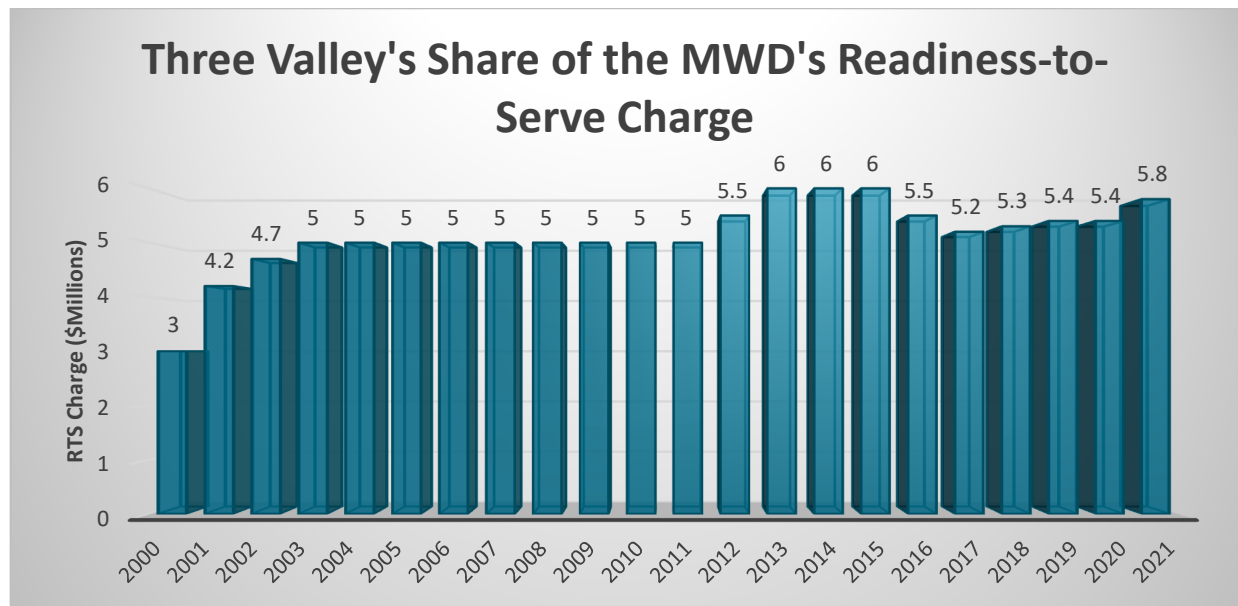
PART II – ESTIMATE OF COSTS

The Water Standby Charge Assessment revenue will be used for the purpose of meeting the Readiness-to-Serve (“RTS”) charge imposed by the Metropolitan Water District of Southern California (“MWD”), and for related administrative costs.

The following table lists the projections for the RTS Charge, Administration Cost and Estimated Maximum Total Assessment to be funded by the assessment.

	FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	FY 2021/2022
RTS Charge	\$5,541,364	\$6,022,555	\$6,371,116	\$6,074,192	\$5,537,230	\$5,233,954	\$5,274,931	\$5,363,969	\$5,494,518	\$5,872,377
Assessment Administration	\$49,832	\$50,332	\$51,056	\$51,675	\$52,057	\$52,709	\$53,383	\$52,074	\$51,635	\$64,024
Est. Maximum Assessment	\$5,379,146	\$5,374,162	\$5,375,222	\$5,441,758	\$5,445,359	\$5,443,845	\$5,425,678	\$5,431,833	\$5,450,397	\$5,884,427

The estimated RTS charge through the year 2002 was based on the schedule provided by MWD shown in the chart below. Years 2003 through 2011 were based on the projected RTS charge of \$5 million. The 2012 through 2021 RTS charges are based on the amount approved by the Southern California Metropolitan Water District Board for each year.



The amount budgeted to be generated by the assessment for FY 2021/2022 is \$4,075,681.34 as calculated in Section III.

Administration of the assessment is performed annually. This administration includes updating the annual assessment roll to ensure consistency with the assessment methodology detailed in this Engineer's Report. The administration also includes an analysis of the revenues and expenditures from the previous Fiscal Year and preparation of an annual report for submittal to the Board of Directors for approval of the proposed Fiscal Year's assessments and expenditures. The table below provides a comparison of the assessment between fiscal years.

	FY 2020/2021 ⁽¹⁾	FY 2021/2022	Difference ⁽²⁾	Percentage Difference
Parcels	135,607	137,837	2,230	1.64%
EDU's	186,373	200,083	13,710	7.36%
Rate/EDU	\$19.90	\$20.37	\$0.47	2.36%
Est. Revenue	\$3,708,519.36	\$4,075,681.34	\$367,161.98	9.90%

⁽¹⁾ Totals for FY 2020/2021 are based on the final applied levy by the Los Angeles County Auditor-Controller's Office.

⁽²⁾ Note: Difference between Revenue, EDUs and parcels resulted from audit of parcels and land use designations.



PART III – DESCRIPTION OF ASSESSMENTS

This section of the report describes the methodology developed to establish the basis of assessment for apportioning the cost of providing water services, and the facilities needed to provide water services, to each lot or parcel based upon the type of use or potential use of each property. The basis of assessment was developed by Berryman & Henigar based upon information provided by the District, standard and member agency design criteria, and the requirements of Section 54984.2 of the Uniform Standby Charge Procedures Act. The following sections review the requirements of the California Government Code and describe the recommended assessment methodology.

A. LEGAL REQUIREMENTS

Chapter 12.4 "Uniform Standby Charge Procedures Act" of the California Government Code states that any local agency that provides water services may, by resolution adopted after notice and hearing, determine and levy an assessment for water services pursuant to this chapter.

The California Government Code further requires that the agency establish a methodology, which is related to the benefit received from the water services for calculating the assessment to be levied on each parcel. Section 54984.2 provides that:

"...The governing body of the agency which fixes the charge may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use or availability of facilities to provide water, sewer, or water and sewer service, or the degree of availability or quantity of the use of the water, sewer, or water and sewer services to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the agency. The charge may be imposed on an area, frontage, or parcel basis, or a combination thereof."

All assessments described in this Report and approved by the Board are prepared in accordance with the Act and are in compliance with the provisions of the *California Constitution Article XIID* (enacted by the passage of Proposition 218 in November 1996).

Pursuant to the *California Constitution Article XIID Section 5*, certain assessments that were existing on July 1, 1997, the effective date of *Article XIID*, are exempt from the substantive and procedural requirements of *Article XIID Section 4* and property owner balloting for the assessments is not required until such time that the assessments are increased. Exempt are any assessments imposed

exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control.

In May of 2005, Senate Bill 376, was enacted to add Article 2.7 (commencing with Section 71639) to Chapter 2 of Part 5 of Division 20 of the Water Code, relating to water. This bill authorizes the agency to adopt the standby charge rate with a schedule of annual adjustments, and to adjust the standby charge rate in relation to the change of the MWD imposed RTS charge, subject to the maximum assessment amount of twenty-nine dollars and forty-one cents (\$29.41) per Equivalent Dwelling Unit (“EDU”).

B. ASSESSABLE PARCELS

The table below summarizes the number of parcels and the total acreage by land use type. This information is based on the records of the Assessor of the County of Los Angeles.

Land Use Category	Number of Parcels	Dwelling Units (DU’s)	Acres
Single-Family Residential (SFR)	109,515	109,515	N/A
Multi-Family Residential and Condominiums	17,344	42,220	N/A
Mobile Homes	89	7,055	N/A
Commercial	3,791	N/A	5,816.52
Churches	259	N/A	483.36
Industrial	2,080	N/A	5,505.35
Recreational Camping Facilities	2	N/A	8.13
Vacant Residential	3,766	N/A	9,902.53
Vacant Non-Residential	991	N/A	3,586.91
Exempt	0	N/A	0.00
Total	137,837		

The land use classifications are defined as follows:

Single-Family Residential - parcels designated as single-family residential per the Los Angeles County Assessor's Roll.

Multi-Family Residential (including Condominiums) - parcels designated as multi-family residential, which includes duplexes, apartments, condominiums or other dwelling units with common party walls, per the Los Angeles County Assessor's Roll.

Mobile Homes - parcels designated as mobile homes per the Los Angeles County Assessor's Roll.



Commercial (including Churches) - parcels designated as commercial, institutional or recreational per the Los Angeles County Assessor's Roll.

Industrial - parcels designated as industrial, utility or other miscellaneous uses, per the Los Angeles County Assessor's Roll.

Recreational Camping Facilities - parcels designated as camps per the Los Angeles County Assessor's Roll.

Vacant - parcels designated as vacant residential that have no dwelling units, or parcels designated as vacant commercial/industrial that have no commercial/industrial structures on them, per the Los Angeles County Assessor's Roll.

Exempt - Exempted from the assessment would be any parcel owned by a public agency or within the area of public streets and other public properties, utility easements, right-of-way, public schools, public parks, and common areas or un-developable parcels of land.

C. EQUIVALENT DWELLING UNITS

To determine the benefit to the individual parcels with their varying land uses, an equivalent dwelling unit system was established. Each parcel is assigned equivalent dwelling units (EDUs) in proportion to the estimated benefit the parcel receives from the availability of water services. The total number of EDUs is then divided into the annual revenue requirement to determine the cost per EDU. The assessment for each parcel is then determined by multiplying the number of EDUs for each parcel by the cost per EDU.

Since the assessment is based upon the use of the property and the potential water usage of the property, the assessment methodology has been developed based on land use. The assessment methodology developed determines the number of EDUs to be assigned to each parcel. In determining the number of EDUs assigned, three factors are considered: parcel size, land use (intent of development), and the water use design factor of the land use of the property.

Equivalent Dwelling Unit (EDU) factors have been established to indicate the estimated benefit received by each parcel within the District. This method of assessment has established the single- family residential parcel as the basic unit for calculation of the assessment and is defined as one EDU. All other parcels within the District are assigned a proportional EDU based on a formula that equates the properties specific development status (land use) and size to that of the single- family parcel.

The assignment of EDUs to each of the different land uses is as follows:



Single-Family Residential (SFR). The single-family parcel has been defined as being 1.0 EDU.

Multi-Family Residential. Multi-family or condominium parcels are converted to EDUs based on the number of dwelling units on each parcel. Due to population density and size of structure relative to the typical single-family residence, each dwelling unit defined as multi-family residential, including condominiums is **0.75 EDU**. Water availability benefit does not increase proportionately as the number of units increase on a multi-family parcel. By decreasing the equivalency as the number of units increase, a reasonable benefit assessment is achieved. Therefore, the equivalency is reduced to **0.5 EDU** per dwelling unit, for apartment buildings with 5 units or more. Parcels with 5 or more units are considered "high density" as opposed to the "medium density" of duplexes, triplexes and four-plexes, and the Los Angeles County Assessor's land use codes segregate these parcels out.

Mobile Homes. Mobile home parks, and mobile homes located within mobile home parks, are converted to EDUs based on the population density and size of structure relative to a single-family residence. Therefore, mobile home parks and mobile homes located in mobile home parks are assessed **0.5 EDU** per mobile home. No decrease is applied to this factor, as mobile homes are all separate dwellings with no common walls.

Studies have consistently shown that the average apartment unit impacts infrastructure approximately 75% as much as a single-family residence, and the average mobile home unit impacts infrastructure approximately 50%, (Sources: Institute of Transportation Engineers Informational Report Trip Generation, Fifth Edition, 1991; Metcalf and Eddy, Wastewater Engineering Treatment, Disposal, Reuse, Third Edition, 1991). Trip generation and wastewater usage are functions of population density. It is concluded that other infrastructure will be similarly impacted at a reduced level. The smaller average unit size of multiple residential and mobile homes and their reduced impact on water use result in a lesser benefit per unit to property.

Commercial/Industrial. Commercial and industrial parcels are converted to EDUs based on the lot size of each parcel of land. The number of equivalent dwelling units per acre for commercial/industrial property has been equated to the average single-family residential lot size of approximately 8,700 square feet, or 5 lots per acre. All properties that are developed for commercial/ industrial uses are therefore assigned **5.0 EDU's** per acre for the first five acres, with a minimum of 1 EDU per parcel. Based upon a review of large non-residential parcels within the District, as the parcel size increases above five acres, the development density on the parcel generally decreases due to requirements to provide on-site circulation, allow for the storage of materials or equipment, provide buffers to adjacent land uses and other factors associated with the types of development which require larger parcels. Therefore, after the first 5 acres, each additional acre will be charged as vacant land as further described below; 25% of 5.0 EDU's, or 1.25 EDU's per acre.



Additionally, a water use factor is applied to both the commercial and industrial parcels as follows, based on relative average water usage as compared to single-family residential developments:

- Commercial Water Use Factor = 1.4
- Industrial Water Use Factor = 1.1

Recreational Camping Facilities. Recreational camping facilities typically have large land areas comprised of mostly park-like open space and only a few buildings. Therefore, to more accurately assign EDUs to these parcels, a "theoretical area" will be calculated for each of them. The typical developed commercial parcel has 1/3 of its lot area covered by improvements. Using this standard, the "theoretical area" is computed by multiplying the improvement area of each camping parcel by 3. This "theoretical area" is then converted to acreage, and the Equivalent Dwelling Unit factor of 5 EDU per acre is applied.

Vacant. Vacant property receives a benefit from water services availability. Water availability allows the parcel to develop to its maximum use in the future. Based upon the opinions of professional appraisers who appraise current market property values for real estate in Southern California, the land value portion of a property typically ranges from 20 to 30 percent; in the Three Valleys Municipal Water District, the average is about 25 percent. Additionally, the utilization of vacant property is significantly less than improved property. Consequently, vacant property shall be assessed at the rate of 25% of improved property. Therefore, vacant single-family residential parcels are assessed 25% of a developed SFR parcel, or **0.25 EDU** per parcel, and vacant non-SFR parcels are assessed at the rate of 25% of the developed commercial/industrial properties, or **1.25 EDUs** per acre or any portion thereof, up to a maximum of 5 acres per parcel.



A summary of Equivalent Dwelling Units and Benefit Factors is shown on the following table:

EQUIVALENT DWELLING UNITS						
LAND USE	BASIC UNIT		EDU FACTOR		USE FACTOR	EDU RATES
Single-Family Res. (SFR)	1 DU	x	1	x	1	= 1.0 EDU/DU
Multi-Family Res. and Condominiums	1 DU	x	0.75	x	1	0.75 EDU/DU for the first 4 DU's
	1 DU	x	0.5	x	1	= 0.5 EDU/DU after the 4 th DU
Mobile Homes	1 DU	x	0.5	x	1	= 0.5 EDU/DU
Commercial	1 acre	x	5	x	1.4	= 7.0 EDU/acre for the first 5 acres (min. 1 EDU/parcel)
	1 acre	x	1.25	x	1.4	= 1.75 EDU/acre after the 5 th acre
Industrial	1 acre	x	5	x	1.1	= 5.5 EDU/acre for the first 5 acres (min. 1 EDU/parcel)
	1 acre	x	1.25	x	1.1	= 1.375 EDU/acre after the 5 th acre
Recreational Camping Facilities	1 acre*	x	5	x	1	= 5.0 EDU/acre
Vacant SFR	1 parcel	x	0.25	x	1	= 0.25 EDU/parcel
Vacant Non-SFR	1 acre	x	1.25	x	1	= 1.25 EDU/acre (min. .25 EDU/parcel; max of 5 acres/parcel)

D. ASSESSMENT RATES

The total number of Equivalent Dwelling Units (EDUs) has been calculated for the District based upon current land use data as shown on the latest assessor's roll for Los Angeles County and the methodology described above. The number of EDUs by land use type is shown in the table below:



Land-Use Type	Equivalent Dwelling Units
SFR	109,515.00
MFR and Condominium	27,216.75
Mobile Home Parks	3,527.50
Commercial	31,988.69
Churches	3,164.51
Industrial	22,703.30
Recreational Camping Facilities	0.86
Vacant SFR	941.50
Vacant Non-SFR	1,024.43
Total:	200,082.54

Based upon the budget of \$4,075,681.34 as shown in Section II of this report, the Assessment Rate for FY 2021/2022 per Equivalent Dwelling Unit (EDU) is **\$20.37/EDU**, as calculated below.

Total Equivalent Dwelling Units	Applied Assessment Rate/EDU	FY 2020/2021 Total Assessment Revenue
200,082.54	\$20.37	\$4,075,681.34

Note: Difference in Total Assessment and EDUs multiplied by the Rate is due to rounding.

The following table, Summary of Assessment Rates, provides the proposed Maximum Assessment and Applied Assessment Rates for the ten-year period beginning with FY 2012/2013. The Board may continue to levy the Assessment in future years (i.e. beyond FY 2021/2022) so long as MWD continues to impose the RTS charge upon the District. However, the maximum Assessment Rate per EDU shall never be greater than \$29.41, nor shall the total amount assessed be greater than the sum of the RTS charge and administrative costs.



SUMMARY OF MAXIMUM AND APPLIED ASSESSMENT RATES

Fiscal Year	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
Maximum Assessments Rate/EDU	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41
Applied Assessments Rate/EDU	\$20.46	\$23.22	\$25.02	\$23.09	\$20.16	\$18.51	\$18.79	\$19.23	\$19.90	\$20.37

E. AMOUNT OF ASSESSMENT

The amount of the proposed assessment for FY 2021/2022, based on EDUs as apportioned to each parcel shown on the latest roll of the Los Angeles County Assessor, is contained in the Assessment Roll on file in the office of the Secretary of the Three Valleys Municipal Water District. The description of each parcel is part of the records of the County Assessor and these records are, by reference, made a part of this Engineers Report.

F. ACCURACY OF DATA

The data utilized in developing the assessment rate calculations has been taken directly from the Los Angeles County Assessor's Roll.

Some parcels that are partially improved often will appear on the Assessor's roll as improved. These parcels that are brought to the attention of the District, and are found to be so classified after field review, will have their assessment revised per this report: for that portion of the property which is improved, the developed land use benefit formula will apply; for that portion of the property which is unimproved, the vacant land use benefit formula will apply.

Should a property owner find a discrepancy regarding a parcel, it is recommended that the owner notify the Three Valleys Municipal Water District by contacting the Secretary of the Three Valleys Municipal Water District. If warranted, the District will assist the owner in processing a correction with the County Assessor's Office. The District will be responsible for revisions to the Water Standby Charge Assessment for the property for the current Fiscal Year if the change in amount is greater than five percent (5%). If the change is less than or equal to five percent, then the adjustment for the following year will be made at the time that the annual assessments are determined for the next Fiscal Year, and no refund will be made for the previous year's assessment.



EXHIBIT A

SAMPLE CALCULATIONS FOR VARIOUS LAND USES

Land Use	Benefit Calculation (EDU) x (Use Factor)				EDUs	\$20.37/EDU
Single Family Res.	(1 DU x 1 EDU/DU)	x	1.0	=	1	\$20.37
Triplex	(3 DU x .75 EDU/DU)	x	1.0	=	2.25	\$45.83
10-Unit Apartment	[(4 DU x .75 EDU/DU) + (6 DU x .5EDU/DU)]	x	1.0	=	6	\$122.22
90-Unit Apartment	[(4 DU x .75 EDU/DU) + (86 DU x .5EDU/DU)]	x	1.0	=	46	\$937.02
Store ¼ acre parcel	(¼ acre x 5.0 EDU/acre)	x	1.4	=	1.75	\$35.65
Bank/Office Bldg. ½ acre parcel	(½ acre x 5.0 EDU/acre)	x	1.4	=	3.5	\$71.30
Office Building 2 acre parcel	(2 acre x 5.0 EDU/acre)	x	1.4	=	14	\$285.18
Service Station ½acre parcel	(½ acre x 5.0 EDU/acre)	x	1.4	=	2.33	\$47.52
Light Manufacturing ¼ acre parcel	(¼ acre x 5.0 EDU/acre)	x	1.1	=	1.38	\$28.01
Heavy Manufacturing 7 acre parcel	[(5 ac x 5.0 EDU/ac) + (2 ac x 1.25 EDU/ac)]	x	1.1	=	30.25	\$616.19
Recreational Camping Facility	[(2,500 sf x 3) ÷ 43,560 sf/ac] x 5.0 EDU/ac	x	1.0	=	0.86	\$17.54
Vacant SFR	(1 parcel x .25 EDU/parcel)	x	1.0	=	0.25	\$5.09
Vacant Non-SFR 1 acre parcel	(1 acre x 1.25 EDU/acre)	x	1.0	=	1.25	\$25.46
Vacant Non-SFR 5+ acre parcel	(5 acre x 1.25 EDU/acre)	x	1.0	=	6.25	\$127.31

Note: Total Assessment EDU may not calculate exactly due to rounding.



EXHIBIT B

ASSESSMENT ROLL FOR FY 2021/2022

Each Assessor Parcel Number and its assessment to be levied for FY 2021/2022 is shown on the Assessment Roll on file in the office of the Secretary of the Three Valleys Municipal Water District and is incorporated herein by reference. Reference is made to the Los Angeles County Assessor's office for further description of the parcels in the District.