

MINUTES
REGULAR BOARD OF DIRECTORS MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
VIA TELECONFERENCE

Wednesday, February 2, 2022
8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. via teleconference. The presiding officer was President Jody Roberto.

2. FLAG SALUTE

The flag salute was led by President Roberto.

3. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Brian Bowcock, Vice President
Carlos Goytia, Secretary
Mike Ti, Treasurer
David De Jesus, Director
Bob Kuhn, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Assistant
Dominique Aguiar, Operations Supervisor
Liz Cohn, Senior Financial Analyst
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
James Linthicum, Chief Financial Officer
Kevin Panzer, Assistant Engineer
Robert Peng, I.T. Manager
Ben Peralta, Project Manager
Viviana Robles, Human Resources/Risk Manager
Esther Romero, Accounting Technician
Marissa Turner, Admin./Communications Assistant

Virtual Attendees: Ray Baca, Engineering Contractors' Association; Josh Byerrum, Walnut Valley Water District; Ed Chavez, Upper San Gabriel Valley Municipal Water District; Tom Coleman, Rowland Water District; Courtney Degener, Cadiz Inc.; Kevin Hayakawa, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Richard Lambros, Engineering Contractors' Association; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Szu Lu, Rowland Water District; Myra Malner, Rowland Water District; John Mendoza, resident; Dusty Moasio, Rowland Water District; Tom Monk, Walnut Valley Water District; Carolee Monroe, League of Women Voters; Stephanie Moreno, Water Quality Authority; John Poehler, Rowland Water District; Gabriela Sanchez, Rowland Water District; Jennifer Stark, City of Claremont; Lisa Tarpin, Southern California Group.

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4. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

5. PUBLIC COMMENT

President Roberto opened public comment and there was none.

6. GENERAL MANAGER'S REPORT

A. SOCIAL MEDIA POLICY – ELECTED OFFICIALS

The Social Media Policy will assist elected officials in making responsible decisions about their use of social media and other online engagement platforms. President Roberto requested to focus on consistent social media messaging and include employees. Director De Jesus asked to consider incorporating follow up to any violations that could potentially take place. General Manager Litchfield suggested a meeting between President Roberto, Director De Jesus and Human Resources/Risk Manager Robles to ensure all comments suggested today are included in the policy. This item will be brought back to a future board meeting for consideration of approval.

B. FY 2022-23 BUDGET REVIEW SCHEDULE

Chief Finance Officer Linthicum provided a tentative schedule of the FY 2022-23 budget process. Meeting dates are listed in the staff report and are subject to change. It is anticipated that MWD will adopt their two-year budget and two-year rates on April 12, 2022. TVMWD's budget will be adopted on April 20, 2022.

C. STRATEGIC PLAN FISCAL YEAR 2022-23

The Strategic Plan is derived from TVMWD's mission and vision statements. Some of the highlighted changes to the Strategic Plan are an updated industry outlook to reflect current water conditions, addition of three new objectives, and updated reserve goal amounts based on changing needs. TVMWD's four main goals remain the same and are listed on the staff report. The Strategic Plan will be brought back to a future board meeting for consideration of approval.

D. BIG DALTON SPREADING GROUNDS IMPROVEMENTS LETTER OF INTENT

General Manager Litchfield has been working with the Los Angeles County Flood Control District (LACFCD) and the City of Glendora on the Big Dalton Spreading Grounds Improvements and Multi-Use Facility and PM-26 Recharge Pipeline Projects in the City of Glendora. LACFCD received a \$2.2 million grant that will help fund the Big Dalton Spreading Grounds improvements. A letter of intent to memorialize the partnership among the agencies is needed to move forward with the project's planning and design. Director Soto requested this project be added to the TVMWD website to highlight project support. A formal agreement will be developed later this year for the Board's consideration. This item will be brought to a future board meeting for consideration of approval.

E. SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS – WATER DISTRICTS REPRESENTATIVE

Director Goytia requested this item to discuss potentially pursuing a full-time seat on the San Gabriel Valley Council of Governments (COG). TVMWD, Upper San Gabriel Valley Municipal Water District (USGVMWD) and San Gabriel Valley Municipal Water District (SGVMWD) share a full board seat on the COG. The total annual cost to participate is \$40,000 per year with TVMWD's cost being \$12,164 per year. A joint powers agency was originally formed to allow the districts to participate and share a seat. An annual rotation of delegate, alternate and dormant was established and for CY 2022 TVMWD is the delegate. Director Goytia stated there is a lack of communication between TVMWD, USGVMWD and SGVMWD during the dormant years. Potential alternatives are going to a two-year rotation as the delegate, for General Manager Litchfield to discuss other alternatives with the other agency General Managers and going directly to the COG for more information. Quarterly meetings are to be scheduled with USGVMWD and SGVMWD representatives and General Managers. President Roberto requested to appoint a member to the COG's Water & TAC committee.

Following the COG discussion, Director Soto requested an update on Bonanza Springs. General Manager Litchfield stated that in September 2021 the Bureau of Land Management (BLM) did not issue permits. There have been no monthly meetings with Aquilogic, Inc. and the BLM since October 2021 and no progress to report.

7. FUTURE AGENDA ITEMS

No future agenda items were requested.

8. ADJOURNMENT AND NEXT MEETING

The Board adjourned at 9:28 a.m. to the next regular meeting scheduled for Wednesday, February 16, 2022.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant