



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING AGENDA

1021 E. Miramar Avenue, Claremont, CA 91711  
June 15, 2022 – 8:00 AM

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region’s needs in a reliable and cost-effective manner.*

## SPECIAL NOTICE OF TELECONFERENCE ACCESSIBILITY

Pursuant to the provisions of Assembly Bill 361, which amended certain provisions of the Brown Act regarding teleconference meetings during periods of statewide emergencies, and as a precaution to our Board of Directors, District staff and general public as a result of the ongoing COVID-19 pandemic, Three Valleys MWD will hold this meeting of its Board of Directors both in-person at the above location and via teleconference. The public may participate in the meeting by physical attendance or by teleconference by clicking on the link below:

[https://tvmwd.zoom.us/webinar/register/WN\\_UI58VE3EQYKRaKy-E8Pjbg](https://tvmwd.zoom.us/webinar/register/WN_UI58VE3EQYKRaKy-E8Pjbg)  
(Dial-in instructions are provided after registering at the link above)

Any member of the public wishing to participate in public comment may do so in any of the following manners: (1) when prompted by the President during the public comment period, (2) by filling out the electronic speaker’s card at the following link <https://arcg.is/0z5GqO> prior to the close of public comment, (3) by sending an email to [PublicComment@tvmwd.com](mailto:PublicComment@tvmwd.com) prior to the close of public comment, or (4) for those attending the meeting in person, completing a speaker’s card and providing it to the Executive Assistant prior to the close of public comment.

- |   |         |
|---|---------|
| 1. CALL TO ORDER  | ROBERTO |
| 2. ROLL CALL  | AGUIRRE |
| Jody Roberto, President<br>Brian Bowcock, Vice President<br>Carlos Goytia, Secretary<br>Mike Ti, Treasurer<br>David De Jesus, Director<br>Bob Kuhn, Director<br>Danielle Soto, Director |         |
| 3. FLAG SALUTE  | ROBERTO |
| 4. AGENDA REORDER/ADDITIONS [Government Code Section 54954.2(b)(2)]   | ROBERTO |

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

5. PUBLIC COMMENT (*Government Code Section 54954.3*)

ROBERTO

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

6. PRESENTATIONS

A. JPIA REFUND CHECK

ROBLES

Mr. Randall Reed, Executive Committee Member of JPIA will present TVMWD a refund check for CY 2021.

B. TVMWD TEAM ACHIEVEMENTS & MILESTONES

ROBLES

C. CHANDLER ASSET MANAGEMENT

LINTHICUM

Mr. Jayson Schmitt, Co-Chief Investment Officer of Chandler Asset Management will provide the Board with an economic update and a review of TVMWD's investment portfolio.

7. CONSENT CALENDAR

ROBERTO

The Board will consider consent calendar items 7.A – 7.L listed below. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

A. RECEIVE, APPROVE AND FILE MINUTES, MAY 2022

- May 18, 2022 – Regular Board Meeting

B. RECEIVE, APPROVE AND FILE FINANCIAL REPORTS AND INVESTMENT UPDATE, MAY 2022

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

C. IMPORTED WATER SALES, MAY 2022

The Board will review the imported water sales report for May 2022.

D. MIRAMAR OPERATIONS REPORT, MAY 2022

The Board will review the Miramar Operations report for May 2022.

E. APPROVE DIRECTOR EXPENSE REPORTS, MAY 2022

The Board will consider approval of the May 2022 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

F. FY 2022-23 ANNUAL PURCHASE ORDER

The Board will consider approval of a revision to one annual purchase order for FY 2022-2023.

G. ADOPT RESOLUTION NO. 22-06-931 TAX SHARING EXCHANGE COUNTY LIGHTING MAINTENANCE DISTRICT 1687

Adoption of Resolution No. 22-06-931 signifies acceptance of the tax sharing exchange by the County Lighting Maintenance District 1687, Annexation of Project Tract 82836.

H. APPROVE MODIFIED BOARD MEETING SCHEDULE

The Board will consider approval of the cancellation of the July and August regularly scheduled board meetings for summer recess.

I. APPROVE SOCIAL MEDIA POLICY – ELECTED OFFICIALS

The Board will consider approving the Social Media Policy.

J. APPROVE ON-CALL PAY INCREASE

The Board will consider approval of the on-call pay rate increase.

K. APPROVE 2022 ANNUAL WATER SHORTAGE REPORT

The Board will consider approval of the 2022 Annual Water Shortage Report.

L. ADOPT RESOLUTION NO. 22-06-932 RE-AUTHORIZING REMOTE TELCONFERENCE MEETINGS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 361

The Board will consider adopting Resolution No. 22-06-932 re-authorizing remote teleconference meetings pursuant to AB 361.

**BOARD ACTION REQUIRED 7.A – 7.L**

Staff Recommendation: Approve as Presented

8. REPORTS

LITCHFIELD

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

A. INVESTMENT POLICY REVIEW

LINTHICUM

The Board will review the current Investment Policy.

- B. LEGISLATIVE UPDATE HOWIE  
The Board will be provided a current legislative status update.
- C. CONSERVATION UPDATE HOWIE  
The Board will be provided a current conservation status update.
- D. EDUCATION AND OUTREACH UPDATE TURNER  
The Board will be provided a current education and outreach status update.
- E. WATER SUPPLY UPDATE LEE  
The Board will be provided an oral update on the current water supply conditions.

- 9. PUBLIC HEARING FY 2022/23 STANDBY CHARGE ROBERTO  
The Board will convene a public hearing to hear testimony and receive comments prior to considering action to adopt the FY 2022/23 Standby Charge. TVMWD has fully complied with the noticing requirements for this Public Hearing.  
In accordance with Government Code 6061, this public hearing was noticed in newspaper(s) of general circulation, Inland Valley Daily Bulletin and San Gabriel Valley Tribune, on June 1 and 8, 2022.
  - a. Open public hearing
  - b. Staff report to the Board of Directors
  - c. Public comments and testimony
  - d. Close public hearing

- 10. ACTION AGENDA LITCHFIELD  
The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the agenda so that the Board may discuss and take action on the item if the Board is so inclined.

- A. APPROVAL OF RESOLUTION NO. 22-06-933 ADOPTING THE FY 2022-23 WATER STANDBY CHARGE LINTHICUM  
The Board will consider adopting Resolution No. 22-06-933 for FY 2022-23 standby charge.

**BOARD ACTION REQUIRED 10.A**

Staff Recommendation: Approve as Presented

- B. ADOPT SUNSHINE ORDINANCE NO. 22-06-23 KENNEDY  
The Board will consider adopting Sunshine Ordinance No. 22-06-23.

**BOARD ACTION REQUIRED 10.B**

Staff Recommendation: Approve as Presented

C. APPROVE GENERAL MANAGER FY 2022-23 WORK PLAN LITCHFIELD  
The Board will consider approval of the General Managers work plan for FY 2022-23.

**BOARD ACTION REQUIRED 10.C**

Staff Recommendation: Approve as Presented

D. CSDA BOARD OF DIRECTORS ELECTION BALLOT – TERM 2023-2025, SEAT B SOUTHERN NETWORK LITCHFIELD  
The Board will select a candidate for CSDA’s Board of Directors Seat B, Southern Network.

**BOARD ACTION REQUIRED 10.D**

Staff Recommendation: Approve as Presented

11. DIRECTORS’/GENERAL MANAGER’S ORAL REPORTS ROBERTO  
Directors may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD and on other areas of interest.

12. CLOSED SESSION ROBERTO

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
[Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004

(Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
[Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

13. FUTURE AGENDA ITEMS ROBERTO

14. ADJOURNMENT AND NEXT MEETING ROBERTO

Pending approval of the modified summer schedule, the Board will adjourn to a regular Board Meeting on September 7, 2022 at 8:00 AM.

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In compliance with the Americans with Disabilities Act Government Code Section 54954.2(a), if special assistance is needed to participate in this public meeting, please contact the Executive Assistant at (909) 621-5568 at least 24 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, materials related to an item on this agenda submitted after distribution of the agenda packet will be posted on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com).

Three Valleys MWD Board meeting packets and agendas are available for review at [www.threevalleys.com](http://www.threevalleys.com).

MINUTES  
REGULAR BOARD OF DIRECTORS MEETING  
THREE VALLEYS MUNICIPAL WATER DISTRICT

Wednesday, May 18, 2022  
8:00 a.m.

I. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President  
Brian Bowcock, Vice President  
Carlos Goytia, Secretary  
Mike Ti, Treasurer  
David De Jesus, Director  
Bob Kuhn, Director

DIRECTORS ABSENT

Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Nadia Aguirre, Executive Assistant  
Liz Cohn, Senior Financial Analyst  
Karen Harberson, Compliance Specialist  
Kirk Howie, Chief Administrative Officer  
Steve Lang, Chief Operations Officer  
Sylvie Lee, Chief Water Resource Officer  
James Linthicum, Chief Finance Officer  
Kevin Panzer, Assistant Engineer  
Robert Peng, I.T. Manager  
Ben Peralta, Project Manager  
Viviana Robles, Human Resources/Risk Manager  
Esther Romero, Accounting Technician  
Marissa Turner, Admin./Communications Assistant

Virtual Attendees: Andy Bullington, City of Covina; Tom Coleman, Rowland Water District; Kelly Gardner, Main San Gabriel Basin Watermaster; Kevin Hayakawa, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Erik Hitchman, Walnut Valley Water District; Jack Kunz, Assembly Member Freddie Rodriguez Office; Richard Lambros, Engineering Contractors' Association; Szu Lu, Rowland Water District; Myra Malner, Rowland Water District; Craig Miller, Western Municipal Water District; Dusty Moiso, Rowland Water District; Carolee Monroe, League of Women Voters; Bob Pence; Gabriela Sanchez, Rowland Water District; Sherry Shaw, Walnut Valley Water District; Hayley Smith; Jennifer Stark, City of Claremont; Jeremy Swan, City of Claremont; Sonya Zite, Western Municipal water District.

In person attendees: Corbin Baltes, Uncommon Good; Johanna Larios, Uncommon Good; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Nancy Mintie, Uncommon Good.

### 3. FLAG SALUTE

The flag salute was led by President Roberto.

### 4. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

### 5. PUBLIC COMMENT

Ms. Mintie commented on drought water restrictions.

### 6. PRESENTATION

Mr. Craig Miller, General Manager of Western Municipal Water District, reported on Solve the Water Crisis Coalition (Coalition). The Coalition will bring into focus the ongoing water supply crisis that is already impacting residents' quality of life, economic growth, community health, and the environment. Mr. Miller reviewed current state priorities to increase conservation, intensify environmental and regulatory mandates, shift water supply burden to local agencies, and demand affordability despite increasing cost. The Coalition's mission is an education campaign to elevate the water crisis, raise awareness among California policy makers and thought leaders, demand bold and immediate State action to secure California's future, and make water a top State agenda item. The Coalition is a growing membership with 60 interested members, 13 confirmed members, and several collaborators.

### 7. CONSENT CALENDAR

The Board considered consent calendar items 7.A – 7.F for the May 18, 2022 Board meeting that included: (7.A) Receive, Approve and File Minutes, April 6 and 20, 2022; (7.B) Receive, Approve and File Financial Reports and Investment Update, April 2022; (7.C) Imported Water Sales, April 2022; (7.D) Miramar Operations Report, April 2022; (7.E) Approve Director Expense Reports, April 2022; (7.F) FY 2021-22 Third Quarter Reserve Schedule.

Director Ti reported a change to his expense report after the board packet was initially posted on May 12, 2022. The board packet was reposted to the TVMWD website on May 17, 2022.

Upon motion and second and no further discussion, President Roberto called for a roll call vote.

Moved: Director Goytia	Second: Director Ti
Ayes: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Ti	
Noes:	
Absent: Soto	
Motion No. 22-05-5378 Approval of Consent Calendar Items 7.A – 7.F	
Motion passed 6-0-1	

**8. REPORTS****A. METROPOLITAN WATER DISTRICT UPDATE**

Director De Jesus provided an update on MWD's drought efforts and water supply. The MWD board has authorized the General Manager to enter into a multi-year labor agreement with Local Union 1902. Director De Jesus has been asked to attend the Southern California Leadership Council board meeting on behalf of Chairwoman Gray and will use the opportunity to promote the Coalition.

**B. LEGISLATIVE UPDATE**

Chief Administrative Officer Howie briefed the Board on current legislative activities. AB 2449 was heard in the assembly local government committee hearing two weeks ago and passed with a 7-1 vote. The next step is for AB 2449 to be heard on the assembly floor. The bill should make its way to the senate after some amendments are finalized. President Roberto, General Manager Litchfield, and Chief Administrative Officer Howie traveled to Sacramento to meet with Assemblymembers and Senators with talks focused on AB 2449 and the Coalition. Members were supportive of both items, and they were invited to tour TVMWD facilities when in the area. President Roberto thanked Chief Administrative Officer Howie for all his work in preparing for the Sacramento trip.

**C. WATER SUPPLY UPDATE**

Chief Water Resources Officer Lee provided an update on current water supply conditions. City of Claremont – Golden State Water Company and City of La Verne are working on adopting restrictions for their service areas that receive State Water Project (SWP), effective June 1, 2022. Enforcement regulations must be provided to MWD who must in turn provide to the Department of Water Resources. Other agencies taking SWP water are shifting to the Weymouth Treatment Plant on June 1, 2022. A drought ad was published in the Claremont Courier in partnership with City of La Verne and Golden State Water Company. Golden State Water Company will publish a follow up ad next week.

**9. ACTION AGENDA****A. RESOLUTION NO. 22-05-929 PERMITTING THE LOS ANGELES COUNTY REGISTRAR RECORDER-COUNTY CLERK TO RENDER ELECTION SERVICES FOR AN ELECTION OF TVMWD TO BE HELD NOVEMBER 8, 2022**

TVMWD has three (3) directors that will potentially be running for election on November 8, 2022: Carlos Goytia, Division 1; Brian Bowcock, Division 3; and Mary "Jody" Roberto, Division 5. The Roster of Officeholders and TVMWD service area map have been provided to the RRCC. Upon approval, Resolution No. 22-05-929 will be submitted to the RRCC.

Upon motion and second, and no further discussion, President Roberto called for a roll call vote.



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Jody Roberto  
*President, Board of Directors*

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Recorded by: Nadia Aguirre  
Executive Assistant

DRAFT



## **BOARD OF DIRECTORS STAFF REPORT**

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Change in Cash and Cash Equivalents Report**

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**Funds Budgeted:** \$

**Fiscal Impact:** \$

### **Staff Recommendation**

**No Action Necessary – Informational Item Only**

### **Discussion**

Attached for your review is the Change in Cash and Cash Equivalents Report for the period ending May 31, 2022.

### **Strategic Plan Objective(s)**

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD’s financial health

### **Attachment(s)**

Exhibit A – Change in Cash and Cash Equivalents Report

### **Meeting History**

None

NA/LC



## CHANGE IN CASH AND CASH EQUIVALENTS REPORT

May 1 through May 31, 2022

	<u>CASH</u>	<u>CASH EQUIVALENTS</u>
SUMMARY 5/31/2022		
Petty Cash	6,000.00	
Local Agency Investment Fund		67,192.08
California Asset Management Program(CAMP)		11,600.04
General Checking	1,700,000.00	
Sweep Account	5,043,569.07	
U.S. Bank	5,000.00	
	<u>6,754,569.07</u>	<u>78,792.12</u>
<b>TOTAL CASH IN BANKS &amp; ON HAND</b>	<b>\$ 6,754,569.07</b>	<b>\$ 78,792.12</b>
TOTAL CASH IN BANKS & ON HAND	05/31/22 \$ 6,754,569.07	\$ 78,792.12
TOTAL CASH IN BANKS & ON HAND	04/30/22 \$ 5,493,342.62	\$ 78,784.05
	<u>\$ 1,261,226.45</u>	<u>\$ 8.07</u>
<b>PERIOD INCREASE (DECREASE)</b>		
CHANGE IN CASH POSITION DUE TO:		
Water Sales/Charges Revenue	6,009,763.98	
Interest Revenue	562.19	
Subvention/RTS Standby Charge Revenue	671,806.80	
Hydroelectric Revenue	1,523.25	
Other Revenue	9,218.53	
Cadiz - Bonanza Springs Study		
Investment Xfer From Chandler Asset Mgt		
LAIF Quarterly Interest		
California Asset Mgmt Program Interest		8.07
Transfer from LAIF		
Transfer to LAIF		
INFLOWS	<u>6,692,874.75</u>	<u>8.07</u>
Expenditures	(5,390,540.16)	
Current Month Outstanding Payables	77,472.73	
Prior Month Cleared Payables	(116,755.47)	
Bank/FSA Svc Fees		
HRA Payment	(1,825.40)	
CalPers Unfunded Liability /1959 Survivor Ben		
PARS Pension Trust		
Investment Xfer to Chandler Asset Mgt		
Transfer from LAIF		
Transfer From CAMP		
OUTFLOWS	<u>(5,431,648.30)</u>	<u>-</u>
	<u>1,261,226.45</u>	<u>8.07</u>
<b>PERIOD INCREASE (DECREASE)</b>		
	\$ -	\$ (0.00)



**THREE VALLEYS MUNICIPAL WATER DISTRICT**  
**CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO**  
 May 31, 2022

ITEM	BOOK YIELD	BOOK VALUE	PAR VALUE	MARKET VALUE
<b>Chandler Asset Management</b>				
ABS - Asset Backed Securities	1.58%	194,980.71	195,000.00	190,242.90
Bonds - Agency	1.59%	809,605.56	807,000.00	787,885.32
Commercial Paper	0.00%	0.00	0.00	0.00
Money Market Fund	0.35%	23,259.70	23,259.70	23,259.70
Supranational	0.97%	59,786.45	60,000.00	55,541.52
US Corporate	2.77%	1,128,445.69	1,155,000.00	1,112,691.00
US Treasury	1.12%	3,598,363.10	3,575,000.00	3,461,696.24
	<b>1.51%</b>	<b>5,814,441.21</b>	<b>5,815,259.70</b>	<b>5,631,316.68</b>
Local Agency Invest Fund TVMWD	0.52%	67,192.08	67,192.08	67,192.08
California Asset Management Program	0.82%	11,600.04	11,600.04	11,600.04
<b>Reserve Fund</b>		<b>\$ 5,893,233.33</b>	<b>\$ 5,894,051.82</b>	<b>\$ 5,710,108.80</b>
<hr/>				
Checking (Citizens)	0.55%	1,700,000.00	1,700,000.00	1,700,000.00
Sweep Account (Citizens)	0.10%	5,043,569.07	5,043,569.07	5,043,569.07
Emergency Checking (U.S. Bank)	0.00%	5,000.00	5,000.00	5,000.00
Petty Cash Fund	0.00%	6,000.00	6,000.00	6,000.00
<b>Working Cash</b>		<b>\$ 6,754,569.07</b>	<b>\$ 6,754,569.07</b>	<b>\$ 6,754,569.07</b>
<hr/>				
<b>TOTAL PORTFOLIO</b>	<b>0.81%</b>	<b>\$ 12,647,802.40</b>	<b>\$ 12,648,620.89</b>	<b>\$ 12,464,677.87</b>

I certify that this report accurately reflects all investments of Three Valleys Municipal Water District and that all investments and this report are in conformity with Sections 53600 et seq of the California Government Code and the District's annual statement of investment policy (Resolution 21-05-895). The District's investment program herein shown provides sufficient cash flow and liquidity to meet all budgeted expenditures for the next six months.

\_\_\_\_\_  
 MATTHEW H. LITCHFIELD, General Manager/Assistant Treasurer

# Three Valleys Municipal Water District - Account #10065

## MONTHLY ACCOUNT STATEMENT

MAY 1, 2022 THROUGH MAY 31, 2022

### Chandler Team:

For questions about your account, please call (800) 317-4747,  
or contact [operations@chandlerasset.com](mailto:operations@chandlerasset.com)

### Custodian

US Bank  
Alex Bazan  
(503) 464-3685

**CHANDLER ASSET MANAGEMENT**  
chandlerasset.com

*Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Please see Important Disclosures.*

**PORTFOLIO CHARACTERISTICS**

Average Modified Duration	2.52
Average Coupon	1.63%
Average Purchase YTM	1.51%
Average Market YTM	2.63%
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.69 yrs
Average Life	2.62 yrs

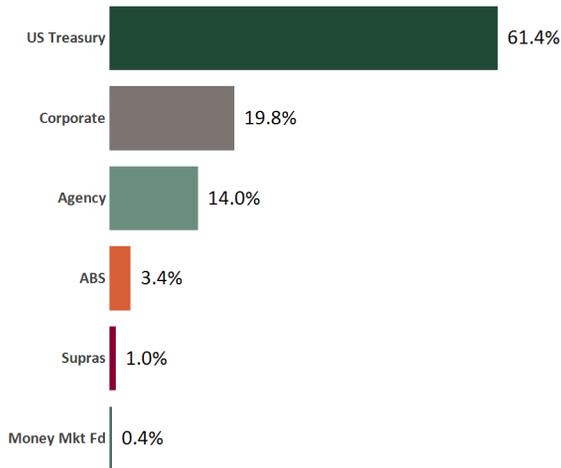
**ACCOUNT SUMMARY**

	Beg. Values as of 4/30/22	End Values as of 5/31/22
Market Value	5,600,057	5,631,317
Accrued Interest	20,035	20,208
<b>Total Market Value</b>	<b>5,620,092</b>	<b>5,651,525</b>
Income Earned	5,961	7,213
Cont/WD		-668
Par	5,807,331	5,815,260
Book Value	5,808,070	5,814,441
Cost Value	5,820,604	5,827,576

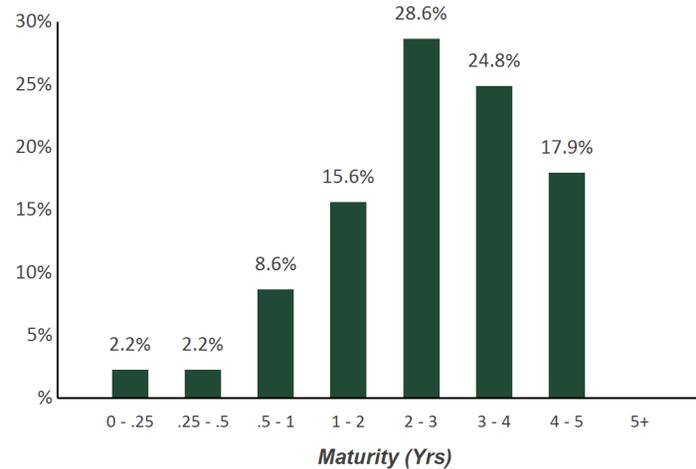
**TOP ISSUERS**

Government of United States	61.4%
Federal Home Loan Mortgage Corp	4.0%
Federal National Mortgage Assoc	3.7%
Federal Home Loan Bank	3.6%
Federal Farm Credit Bank	2.7%
Deere & Company	1.9%
Bank of America Corp	1.6%
Berkshire Hathaway	1.5%
<b>Total</b>	<b>80.4%</b>

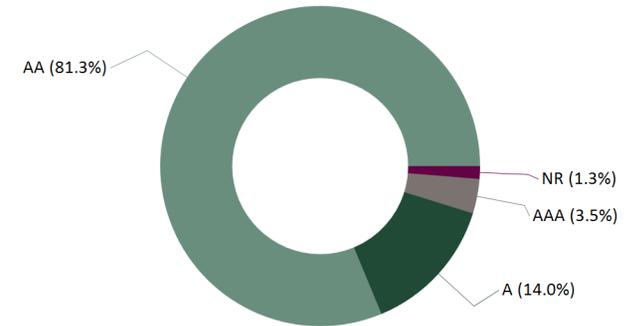
**SECTOR ALLOCATION**



**MATURITY DISTRIBUTION**



**CREDIT QUALITY (S&P)**



**PERFORMANCE REVIEW**

TOTAL RATE OF RETURN	1M	3M	YTD	1YR	Annualized				
					2YRS	3YRS	5YRS	10YRS	4/30/2009
Three Valleys Municipal Water District	0.57%	-1.88%	-3.14%	-3.91%	-1.74%	0.80%	1.30%	1.25%	1.65%
ICE BofA 1-5 Yr US Treasury & Agency Index	0.61%	-2.09%	-3.39%	-4.26%	-2.14%	0.45%	1.00%	0.95%	1.35%

# Statement of Compliance

As of May 31, 2022

## Three Valleys Municipal Water District

*Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.*

Category	Standard	Comment
Treasury Issues	No Limitation	<i>Complies</i>
Agency Issues	No Limitation	<i>Complies</i>
Municipal Securities/ Local Agency Bonds	Bonds issued by TVMWD; Issued by local agency within the state of California, including pooled investment accounts sponsored by the state of California, County Treasurers, or Joint Power Agencies	<i>Complies</i>
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% max per issuer	<i>Complies</i>
Banker's Acceptances	"A" rated or higher by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	<i>Complies</i>
Commercial Paper	"A-1" rated or equivalent by a NRSRO; "A" rated issuer or equivalent by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer must be organized and operating within the US, have AUM >\$500 mil	<i>Complies</i>
Corporate Medium Term Notes	"A" rated or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	<i>Complies</i>
Negotiable Certificates of Deposit	30% maximum; 5% max per issuer	<i>Complies</i>
Certificates of Deposits/Time Deposit	Collateralized/ FDIC insured	<i>Complies</i>
Money Market Mutual Funds	"AAA" rated by 2 NRSROs; 20% maximum; 10% per fund	<i>Complies</i>
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA" rated or higher by a NRSRO; 20% maximum; 5% max per issuer	<i>Complies</i>
Local Agency Investment Fund - LAIF	Max program limitation	<i>Complies</i>
Repurchase Agreements	102% Collateralized; 1year max maturity	<i>Complies</i>
Reverse Repurchase Agreements	20% maximum; 92 days max maturity	<i>Complies</i>
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	<i>Complies</i>
Max Per Issuer	5% of portfolio per issuer (except U.S. Government, Agencies/GSEs, Supranationals, Money Market Mutual Funds, LAIF, LGIP)	<i>Complies</i>
Maximum maturity	5 years	<i>Complies</i>



Reconciliation Summary

As of May 31, 2022

BOOK VALUE RECONCILIATION		
<b>BEGINNING BOOK VALUE</b>		<b>\$5,808,070.27</b>
<b>Acquisition</b>		
+ Security Purchases	\$119,047.65	
+ Money Market Fund Purchases	\$22,988.96	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
<b>Total Acquisitions</b>		<b>\$142,036.61</b>
<b>Dispositions</b>		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$119,391.91	
- MMF Withdrawals	\$668.49	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$15,000.00	
- Calls	\$0.00	
- Principal Paydowns	\$0.00	
<b>Total Dispositions</b>		<b>\$135,060.40</b>
<b>Amortization/Accretion</b>		
+/- Net Accretion	(\$605.27)	
		(\$605.27)
<b>Gain/Loss on Dispositions</b>		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
<b>ENDING BOOK VALUE</b>		<b>\$5,814,441.21</b>

CASH TRANSACTION SUMMARY		
<b>BEGINNING BALANCE</b>		<b>\$120,331.14</b>
<b>Acquisition</b>		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$7,986.53	
Dividend Received	\$2.43	
Principal on Maturities	\$15,000.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$0.00	
<b>Total Acquisitions</b>	<b>\$22,988.96</b>	
<b>Dispositions</b>		
Withdrawals	\$668.49	
Security Purchase	\$119,047.65	
Accrued Interest Paid	\$344.26	
<b>Total Dispositions</b>	<b>\$120,060.40</b>	
<b>ENDING BOOK VALUE</b>		<b>\$23,259.70</b>

# Holdings Report

As of May 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	15,000.00	06/22/2021 0.40%	14,998.87 14,999.28	96.97 3.18%	14,546.00 2.67	0.26% (453.28)	NR / AAA AAA	2.46 1.10
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	15,000.00	09/08/2021 0.34%	14,998.45 14,998.93	97.55 2.74%	14,631.95 0.83	0.26% (366.98)	Aaa / NR AAA	2.58 1.03
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	15,000.00	01/11/2022 1.11%	14,997.76 14,998.13	97.26 3.13%	14,589.26 2.75	0.26% (408.87)	NR / AAA AAA	2.82 1.36
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	15,000.00	02/02/2021 0.27%	14,997.22 14,998.39	97.99 2.72%	14,698.31 1.73	0.26% (300.08)	Aaa / NR AAA	2.96 0.82
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 6/20/2025	30,000.00	05/03/2022 3.45%	29,996.87 29,996.95	99.94 3.48%	29,982.03 57.00	0.53% (14.92)	NR / AAA AAA	3.06 1.80
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	15,000.00	11/16/2021 0.89%	14,996.84 14,997.34	96.10 3.20%	14,415.29 3.67	0.26% (582.05)	Aaa / NR AAA	3.65 1.70
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	15,000.00	07/13/2021 0.52%	14,998.66 14,998.98	95.16 3.53%	14,273.39 3.47	0.25% (725.59)	Aaa / NR AAA	3.79 1.63
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	15,000.00	11/09/2021 0.71%	14,999.68 14,999.73	95.88 3.71%	14,382.59 4.73	0.25% (617.14)	NR / AAA AAA	3.88 1.39
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	25,000.00	02/15/2022 1.89%	24,996.24 24,996.55	97.03 3.37%	24,256.33 20.89	0.43% (740.22)	Aaa / AAA NR	3.96 2.02
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	20,000.00	04/07/2022 2.95%	19,999.53 19,999.55	99.20 3.89%	19,839.96 26.04	0.35% (159.59)	Aaa / AAA NR	4.30 0.85
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	15,000.00	03/10/2022 2.34%	14,996.68 14,996.88	97.52 3.69%	14,627.79 15.47	0.26% (369.09)	Aaa / NR AAA	4.30 1.84
<b>Total ABS</b>		<b>195,000.00</b>	<b>1.58%</b>	<b>194,976.80</b> <b>194,980.71</b>	<b>3.36%</b>	<b>190,242.90</b> <b>139.25</b>	<b>3.37%</b> <b>(4,737.81)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>3.45</b> <b>1.46</b>

<b>AGENCY</b>									
3133EAYP7	FFCB Note 1.95% Due 7/19/2022	100,000.00	07/28/2017 1.92%	100,138.00 100,003.65	100.13 0.99%	100,126.50 715.00	1.78% 122.85	Aaa / AA+ AAA	0.13 0.13

Holdings Report

As of May 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3137EAEN5	FHLMC Note 2.75% Due 6/19/2023	100,000.00	09/27/2018 3.03%	98,785.00 99,730.23	100.66 2.11%	100,660.20 1,237.50	1.80% 929.97	Aaa / AA+ AAA	1.05 1.02
313383YJ4	FHLB Note 3.375% Due 9/8/2023	100,000.00	02/26/2019 2.57%	103,413.00 100,957.46	101.34 2.29%	101,343.30 778.13	1.81% 385.84	Aaa / AA+ NR	1.27 1.23
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	30,000.00	10/22/2020 0.26%	29,875.50 29,942.56	97.10 2.28%	29,130.36 4.69	0.52% (812.20)	Aaa / AA+ AAA	1.38 1.36
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	50,000.00	01/16/2019 2.74%	51,743.00 50,549.66	101.86 2.27%	50,929.70 782.64	0.92% 380.04	Aaa / AA+ AAA	1.56 1.49
3130A1XJ2	FHLB Note 2.875% Due 6/14/2024	100,000.00	06/18/2019 1.96%	104,323.00 101,765.26	100.60 2.57%	100,595.70 1,333.68	1.80% (1,169.56)	Aaa / AA+ NR	2.04 1.94
3137EAEP0	FHLMC Note 1.5% Due 2/12/2025	22,000.00	03/24/2020 0.95%	22,571.34 22,315.92	96.78 2.75%	21,290.54 99.92	0.38% (1,025.38)	Aaa / AA+ AAA	2.71 2.60
3135G03U5	FNMA Note 0.625% Due 4/22/2025	100,000.00	04/27/2020 0.67%	99,768.00 99,865.39	94.09 2.77%	94,086.20 67.71	1.67% (5,779.19)	Aaa / AA+ AAA	2.90 2.83
3137EAEU9	FHLMC Note 0.375% Due 7/21/2025	20,000.00	07/21/2020 0.48%	19,900.40 19,937.42	92.86 2.76%	18,572.92 27.08	0.33% (1,364.50)	Aaa / AA+ AAA	3.14 3.08
3135G05X7	FNMA Note 0.375% Due 8/25/2025	60,000.00	08/25/2020 0.47%	59,719.20 59,818.19	92.57 2.79%	55,542.90 60.00	0.98% (4,275.29)	Aaa / AA+ AAA	3.24 3.17
3137EAEX3	FHLMC Note 0.375% Due 9/23/2025	60,000.00	09/23/2020 0.44%	59,819.40 59,880.19	92.41 2.79%	55,443.00 42.50	0.98% (4,437.19)	Aaa / AA+ AAA	3.32 3.25
3135G06G3	FNMA Note 0.5% Due 11/7/2025	65,000.00	11/09/2020 0.57%	64,767.30 64,839.63	92.56 2.79%	60,164.00 21.67	1.06% (4,675.63)	Aaa / AA+ AAA	3.44 3.36
<b>Total Agency</b>		<b>807,000.00</b>	<b>1.59%</b>	<b>814,823.14</b> <b>809,605.56</b>	<b>2.33%</b>	<b>787,885.32</b> <b>5,170.52</b>	<b>14.03%</b> <b>(21,720.24)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>1.94</b> <b>1.89</b>
<b>CORPORATE</b>									
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 1/25/2023	70,000.00	06/01/2018 3.31%	68,014.10 69,721.15	100.19 2.30%	70,130.34 649.25	1.25% 409.19	A2 / A A	0.65 0.56
037833AK6	Apple Inc Note 2.4% Due 5/3/2023	70,000.00	11/29/2018 3.49%	66,895.50 69,354.11	100.10 2.29%	70,069.79 130.67	1.24% 715.68	Aaa / AA+ NR	0.92 0.91
69371RP59	Paccar Financial Corp Note 3.4% Due 8/9/2023	70,000.00	09/10/2018 3.37%	70,099.40 70,024.07	100.92 2.60%	70,647.08 740.44	1.26% 623.01	A1 / A+ NR	1.19 1.15

Holdings Report

As of May 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CORPORATE</b>									
24422EVN6	John Deere Capital Corp Note 0.45% Due 1/17/2024	25,000.00	03/01/2021 0.47%	24,982.25 24,989.93	96.44 2.70%	24,108.95 41.88	0.43% (880.98)	A2 / A A	1.63 1.60
023135BW5	Amazon.com Inc Note 0.45% Due 5/12/2024	25,000.00	05/10/2021 0.50%	24,963.50 24,976.32	95.83 2.66%	23,957.43 5.94	0.42% (1,018.89)	A1 / AA AA-	1.95 1.91
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 7/15/2024	5,000.00	06/29/2021 0.64%	4,997.45 4,998.20	95.40 2.88%	4,769.88 11.81	0.08% (228.32)	A2 / A+ NR	2.13 2.08
06051GHR3	Bank of America Corp Callable Note 1X 3/15/2024 3.458% Due 3/15/2025	55,000.00	05/19/2021 0.75%	59,143.15 57,629.23	99.95 3.17%	54,973.27 401.51	0.98% (2,655.96)	A2 / A- AA-	2.79 2.62
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 4/25/2025	85,000.00	04/21/2022 3.35%	85,000.00 85,000.00	100.13 3.30%	85,113.39 276.84	1.51% 113.39	A1 / A AA-	2.90 2.66
06051GJG5	Bank of America Corp Callable Note Cont 9/25/2024 0.981% Due 9/25/2025	35,000.00	03/16/2022 2.68%	33,246.85 33,349.01	93.82 3.17%	32,836.83 62.95	0.58% (512.18)	A2 / A- AA-	3.32 3.21
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 2/6/2026	90,000.00	Various 2.98%	86,597.25 86,688.29	95.49 3.27%	85,936.68 497.62	1.53% (751.61)	A1 / A AA-	3.69 3.50
46647PBK1	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 4/22/2026	90,000.00	03/22/2022 3.15%	86,833.80 86,980.42	95.07 3.59%	85,565.43 203.09	1.52% (1,414.99)	A2 / A- AA-	3.90 3.68
023135BX3	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	25,000.00	05/26/2021 0.97%	25,040.25 25,031.91	92.26 3.10%	23,065.80 13.19	0.41% (1,966.11)	A1 / AA AA-	3.95 3.82
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	90,000.00	Various 3.12%	83,257.50 83,420.43	92.13 3.29%	82,914.66 46.01	1.47% (505.77)	A3 / A+ A	3.96 3.81
89236TJK2	Toyota Motor Credit Corp Note 1.125% Due 6/18/2026	90,000.00	Various 2.25%	85,879.40 86,065.43	91.45 3.40%	82,303.38 458.44	1.46% (3,762.05)	A1 / A+ A+	4.05 3.88
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 9/17/2026	10,000.00	09/08/2021 1.09%	9,981.10 9,983.76	91.82 3.10%	9,181.99 21.58	0.16% (801.77)	Aa2 / AA AA	4.30 4.13
24422EVW6	John Deere Capital Corp Note 1.3% Due 10/13/2026	90,000.00	04/21/2022 3.31%	82,534.50 82,703.75	91.72 3.35%	82,547.10 156.00	1.46% (156.65)	A2 / A A	4.37 4.18

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>CORPORATE</b>									
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 1/15/2027	25,000.00	01/19/2022 1.99%	24,957.50 24,960.49	94.49 3.24%	23,621.25 171.98	0.42% (1,339.24)	A2 / A A	4.63 4.33
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 3/15/2027	90,000.00	Various 2.70%	88,360.10 88,394.31	96.02 3.20%	86,420.88 437.00	1.54% (1,973.43)	Aa2 / AA A+	4.79 4.46
09247XAN1	Blackrock Inc Note 3.2% Due 3/15/2027	85,000.00	04/25/2022 3.41%	84,219.70 84,235.02	99.51 3.31%	84,584.35 574.22	1.51% 349.33	Aa3 / AA- NR	4.79 4.38
023135CF1	Amazon.com Inc Callable Note Cont 03/13/2027 3.3% Due 4/13/2027	30,000.00	04/11/2022 3.35%	29,938.20 29,939.86	99.81 3.34%	29,942.52 132.00	0.53% 2.66	A1 / AA AA-	4.87 4.37
<b>Total Corporate</b>		<b>1,155,000.00</b>	<b>2.77%</b>	<b>1,124,941.50</b> <b>1,128,445.69</b>	<b>3.11%</b>	<b>1,112,691.00</b> <b>5,032.42</b>	<b>19.78%</b> <b>(15,754.69)</b>	<b>A1 / A+</b> <b>A+</b>	<b>3.31</b> <b>3.11</b>
<b>MONEY MARKET FUND</b>									
31846V203	First American Govt Obligation Fund Class Y	23,259.70	Various 0.35%	23,259.70 23,259.70	1.00 0.35%	23,259.70 0.00	0.41% 0.00	Aaa / AAA AAA	0.00 0.00
<b>Total Money Market Fund</b>		<b>23,259.70</b>	<b>0.35%</b>	<b>23,259.70</b> <b>23,259.70</b>	<b>0.35%</b>	<b>23,259.70</b> <b>0.00</b>	<b>0.41%</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>SUPRANATIONAL</b>									
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 4/20/2026	60,000.00	04/13/2021 0.97%	59,725.20 59,786.45	92.57 2.91%	55,541.52 59.79	0.98% (4,244.93)	Aaa / AAA AAA	3.89 3.77
<b>Total Supranational</b>		<b>60,000.00</b>	<b>0.97%</b>	<b>59,725.20</b> <b>59,786.45</b>	<b>2.91%</b>	<b>55,541.52</b> <b>59.79</b>	<b>0.98%</b> <b>(4,244.93)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>3.89</b> <b>3.77</b>
<b>US TREASURY</b>									
91282CAG6	US Treasury Note 0.125% Due 8/31/2022	125,000.00	06/23/2021 0.12%	125,014.65 125,003.08	99.75 1.13%	124,686.13 39.49	2.21% (316.95)	Aaa / AA+ AAA	0.25 0.25
91282CAX9	US Treasury Note 0.125% Due 11/30/2022	125,000.00	06/22/2021 0.16%	124,941.41 124,979.69	99.29 1.57%	124,106.50 0.43	2.20% (873.19)	Aaa / AA+ AAA	0.50 0.50
912828N30	US Treasury Note 2.125% Due 12/31/2022	70,000.00	01/31/2018 2.54%	68,676.56 69,842.96	100.24 1.70%	70,169.54 624.59	1.25% 326.58	Aaa / AA+ AAA	0.59 0.57

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
9128284D9	US Treasury Note 2.5% Due 3/31/2023	150,000.00	Various 1.69%	152,096.87 150,995.46	100.43 1.97%	150,650.40 635.25	2.68% (345.06)	Aaa / AA+ AAA	0.83 0.82
9128285K2	US Treasury Note 2.875% Due 10/31/2023	125,000.00	09/23/2021 0.29%	131,762.70 129,558.43	100.82 2.28%	126,020.50 312.50	2.24% (3,537.93)	Aaa / AA+ AAA	1.42 1.38
9128285P1	US Treasury Note 2.875% Due 11/30/2023	80,000.00	03/30/2021 0.26%	85,546.88 83,115.14	100.80 2.33%	80,643.76 6.28	1.43% (2,471.38)	Aaa / AA+ AAA	1.50 1.46
912828V80	US Treasury Note 2.25% Due 1/31/2024	150,000.00	03/24/2022 2.17%	150,222.66 150,200.30	99.72 2.42%	149,578.20 1,128.11	2.67% (622.10)	Aaa / AA+ AAA	1.67 1.62
91282CBR1	US Treasury Note 0.25% Due 3/15/2024	125,000.00	09/23/2021 0.39%	124,580.08 124,696.34	96.18 2.45%	120,219.75 66.24	2.13% (4,476.59)	Aaa / AA+ AAA	1.79 1.77
912828XT2	US Treasury Note 2% Due 5/31/2024	150,000.00	Various 1.37%	152,993.76 151,849.19	99.00 2.52%	148,500.00 8.19	2.63% (3,349.19)	Aaa / AA+ AAA	2.00 1.95
912828XX3	US Treasury Note 2% Due 6/30/2024	150,000.00	Various 1.68%	152,161.33 150,953.46	98.90 2.55%	148,347.60 1,259.67	2.65% (2,605.86)	Aaa / AA+ AAA	2.08 2.01
91282CCT6	US Treasury Note 0.375% Due 8/15/2024	125,000.00	08/25/2021 0.46%	124,687.50 124,767.86	95.29 2.58%	119,111.38 137.26	2.11% (5,656.48)	Aaa / AA+ AAA	2.21 2.17
9128282Y5	US Treasury Note 2.125% Due 9/30/2024	150,000.00	Various 1.66%	152,623.44 151,562.21	98.89 2.62%	148,341.75 539.96	2.63% (3,220.46)	Aaa / AA+ AAA	2.34 2.25
912828YV6	US Treasury Note 1.5% Due 11/30/2024	150,000.00	Various 1.02%	152,798.83 151,753.79	97.20 2.67%	145,792.95 6.15	2.58% (5,960.84)	Aaa / AA+ AAA	2.50 2.43
91282CDN8	US Treasury Note 1% Due 12/15/2024	100,000.00	12/22/2021 0.94%	100,167.97 100,143.27	95.94 2.66%	95,937.50 461.54	1.71% (4,205.77)	Aaa / AA+ AAA	2.55 2.47
912828Z52	US Treasury Note 1.375% Due 1/31/2025	150,000.00	Various 1.64%	148,960.94 148,940.91	96.64 2.69%	144,955.05 689.40	2.58% (3,985.86)	Aaa / AA+ AAA	2.67 2.58
912828ZF0	US Treasury Note 0.5% Due 3/31/2025	100,000.00	Various 0.59%	99,630.47 99,737.75	93.99 2.72%	93,992.20 84.70	1.66% (5,745.55)	Aaa / AA+ AAA	2.84 2.78
912828XB1	US Treasury Note 2.125% Due 5/15/2025	150,000.00	Various 1.16%	155,085.94 154,153.51	98.33 2.72%	147,492.15 147.25	2.61% (6,661.36)	Aaa / AA+ AAA	2.96 2.84
9128284Z0	US Treasury Note 2.75% Due 8/31/2025	150,000.00	Various 1.30%	158,617.19 156,827.59	99.98 2.76%	149,970.75 1,042.46	2.67% (6,856.84)	Aaa / AA+ AAA	3.25 3.07
9128285C0	US Treasury Note 3% Due 9/30/2025	150,000.00	Various 1.45%	158,929.68 157,482.98	100.76 2.76%	151,142.55 762.30	2.69% (6,340.43)	Aaa / AA+ AAA	3.34 3.14

# Holdings Report

As of May 31, 2022



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	100,000.00	Various 0.70%	98,518.75 98,884.85	91.97 2.80%	91,972.71 1.02	1.63% (6,912.14)	Aaa / AA+ AAA	3.50 3.43
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	85,000.00	Various 0.65%	83,906.44 84,177.51	91.79 2.80%	78,020.74 133.84	1.38% (6,156.77)	Aaa / AA+ AAA	3.59 3.51
91282CBH3	US Treasury Note 0.375% Due 1/31/2026	100,000.00	Various 0.78%	98,076.64 98,540.01	91.59 2.80%	91,589.80 125.34	1.62% (6,950.21)	Aaa / AA+ AAA	3.67 3.59
91282CBQ3	US Treasury Note 0.5% Due 2/28/2026	100,000.00	Various 0.82%	98,480.86 98,841.19	91.82 2.81%	91,816.40 126.35	1.63% (7,024.79)	Aaa / AA+ AAA	3.75 3.66
91282CBT7	US Treasury Note 0.75% Due 3/31/2026	100,000.00	Various 0.85%	99,523.24 99,628.51	92.56 2.81%	92,558.60 127.05	1.64% (7,069.91)	Aaa / AA+ AAA	3.84 3.73
91282CCF6	US Treasury Note 0.75% Due 5/31/2026	125,000.00	08/25/2021 0.80%	124,702.15 124,749.94	92.21 2.82%	115,268.50 2.56	2.04% (9,481.44)	Aaa / AA+ AAA	4.00 3.89
91282CCP4	US Treasury Note 0.625% Due 7/31/2026	125,000.00	08/25/2021 0.82%	123,813.48 123,997.39	91.39 2.83%	114,238.25 261.14	2.03% (9,759.14)	Aaa / AA+ AAA	4.17 4.05
9128282A7	US Treasury Note 1.5% Due 8/15/2026	125,000.00	09/16/2021 0.82%	129,057.62 128,476.02	94.73 2.84%	118,413.13 549.03	2.10% (10,062.89)	Aaa / AA+ AAA	4.21 4.02
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	150,000.00	Various 1.84%	145,220.70 145,449.76	92.97 2.83%	139,453.20 146.74	2.47% (5,996.56)	Aaa / AA+ AAA	4.42 4.25
91282CEF4	US Treasury Note 2.5% Due 3/31/2027	90,000.00	05/25/2022 2.73%	89,050.78 89,054.00	98.56 2.82%	88,706.25 381.15	1.58% (347.75)	Aaa / AA+ AAA	4.84 4.50
<b>Total US Treasury</b>		<b>3,575,000.00</b>	<b>1.12%</b>	<b>3,609,849.52</b> <b>3,598,363.10</b>	<b>2.52%</b>	<b>3,461,696.24</b> <b>9,805.99</b>	<b>61.43%</b> <b>(136,666.86)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>2.62</b> <b>2.52</b>
<b>TOTAL PORTFOLIO</b>		<b>5,815,259.70</b>	<b>1.51%</b>	<b>5,827,575.86</b> <b>5,814,441.21</b>	<b>2.63%</b>	<b>5,631,316.68</b> <b>20,207.97</b>	<b>100.00%</b> <b>(183,124.53)</b>	<b>Aa1 / AA</b> <b>AAA</b>	<b>2.69</b> <b>2.52</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>5,651,524.65</b>			

Transaction Ledger

As of May 31, 2022



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	05/02/2022	31846V203	2.43	First American Govt Obligation Fund Class Y	1.000	0.01%	2.43	0.00	2.43	0.00
Purchase	05/03/2022	31846V203	840.00	First American Govt Obligation Fund Class Y	1.000	0.01%	840.00	0.00	840.00	0.00
Purchase	05/07/2022	31846V203	162.50	First American Govt Obligation Fund Class Y	1.000	0.01%	162.50	0.00	162.50	0.00
Purchase	05/11/2022	36266FAC3	30,000.00	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 6/20/2025	99.990	3.45%	29,996.87	0.00	29,996.87	0.00
Purchase	05/12/2022	31846V203	181.25	First American Govt Obligation Fund Class Y	1.000	0.01%	181.25	0.00	181.25	0.00
Purchase	05/15/2022	31846V203	2,111.25	First American Govt Obligation Fund Class Y	1.000	0.01%	2,111.25	0.00	2,111.25	0.00
Purchase	05/16/2022	31846V203	39.17	First American Govt Obligation Fund Class Y	1.000	0.01%	39.17	0.00	39.17	0.00
Purchase	05/16/2022	31846V203	29.00	First American Govt Obligation Fund Class Y	1.000	0.01%	29.00	0.00	29.00	0.00
Purchase	05/16/2022	31846V203	6.50	First American Govt Obligation Fund Class Y	1.000	0.01%	6.50	0.00	6.50	0.00
Purchase	05/16/2022	31846V203	5.00	First American Govt Obligation Fund Class Y	1.000	0.01%	5.00	0.00	5.00	0.00
Purchase	05/16/2022	31846V203	8.88	First American Govt Obligation Fund Class Y	1.000	0.01%	8.88	0.00	8.88	0.00
Purchase	05/16/2022	31846V203	52.09	First American Govt Obligation Fund Class Y	1.000	0.01%	52.09	0.00	52.09	0.00
Purchase	05/16/2022	31846V203	3.25	First American Govt Obligation Fund Class Y	1.000	0.01%	3.25	0.00	3.25	0.00
Purchase	05/23/2022	31846V203	11.00	First American Govt Obligation Fund Class Y	1.000	0.01%	11.00	0.00	11.00	0.00
Purchase	05/25/2022	31846V203	13.75	First American Govt Obligation Fund Class Y	1.000	0.01%	13.75	0.00	13.75	0.00
Purchase	05/25/2022	31846V203	4.13	First American Govt Obligation Fund Class Y	1.000	0.01%	4.13	0.00	4.13	0.00

# Transaction Ledger

As of May 31, 2022



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	05/26/2022	91282CEF4	90,000.00	US Treasury Note 2.5% Due 3/31/2027	98.945	2.73%	89,050.78	344.26	89,395.04	0.00
Purchase	05/31/2022	31846V203	4,518.76	First American Govt Obligation Fund Class Y	1.000	0.35%	4,518.76	0.00	4,518.76	0.00
Purchase	05/31/2022	31846V203	15,000.00	First American Govt Obligation Fund Class Y	1.000	0.35%	15,000.00	0.00	15,000.00	0.00
<b>Subtotal</b>			<b>142,988.96</b>				<b>142,036.61</b>	<b>344.26</b>	<b>142,380.87</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>142,988.96</b>				<b>142,036.61</b>	<b>344.26</b>	<b>142,380.87</b>	<b>0.00</b>
<b>DISPOSITIONS</b>										
Sale	05/11/2022	31846V203	29,996.87	First American Govt Obligation Fund Class Y	1.000	0.01%	29,996.87	0.00	29,996.87	0.00
Sale	05/26/2022	31846V203	89,395.04	First American Govt Obligation Fund Class Y	1.000	0.01%	89,395.04	0.00	89,395.04	0.00
<b>Subtotal</b>			<b>119,391.91</b>				<b>119,391.91</b>	<b>0.00</b>	<b>119,391.91</b>	<b>0.00</b>
Paydown	05/16/2022	43815BAC4	0.00	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 5/15/2026	100.000		0.00	39.17	39.17	0.00
Paydown	05/16/2022	47787JAC2	0.00	John Deere Owner Trust 2022-A A3 2.32% Due 9/16/2026	100.000		0.00	29.00	29.00	0.00
Paydown	05/16/2022	47789QAC4	0.00	John Deere Owner Trust 2021-B A3 0.52% Due 3/16/2026	100.000		0.00	6.50	6.50	0.00
Paydown	05/16/2022	58769KAD6	0.00	Mercedes-Benz Auto Lease Trust 2021- B A3 0.4% Due 11/15/2024	100.000		0.00	5.00	5.00	0.00
Paydown	05/16/2022	89238FAD5	0.00	Toyota Auto Receivables OT 2022-B A3 2.93% Due 9/15/2026	100.000		0.00	52.09	52.09	0.00
Paydown	05/16/2022	89238JAC9	0.00	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 4/15/2026	100.000		0.00	8.88	8.88	0.00

Transaction Ledger

As of May 31, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Paydown	05/16/2022	89240BAC2	0.00	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 5/15/2025	100.000		0.00	3.25	3.25	0.00
Paydown	05/23/2022	43815GAC3	0.00	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 1/21/2026	100.000		0.00	11.00	11.00	0.00
Paydown	05/25/2022	05601XAC3	0.00	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 3/25/2025	100.000		0.00	13.75	13.75	0.00
Paydown	05/25/2022	09690AAC7	0.00	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	100.000		0.00	4.13	4.13	0.00
<b>Subtotal</b>			<b>0.00</b>				<b>0.00</b>	<b>172.77</b>	<b>172.77</b>	<b>0.00</b>
Maturity	05/31/2022	912828ZR4	15,000.00	US Treasury Note 0.125% Due 5/31/2022	100.000		15,000.00	0.00	15,000.00	0.00
<b>Subtotal</b>			<b>15,000.00</b>				<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>
Security Withdrawal	05/05/2022	31846V203	564.32	First American Govt Obligation Fund Class Y	1.000		564.32	0.00	564.32	0.00
Security Withdrawal	05/25/2022	31846V203	104.17	First American Govt Obligation Fund Class Y	1.000		104.17	0.00	104.17	0.00
<b>Subtotal</b>			<b>668.49</b>				<b>668.49</b>	<b>0.00</b>	<b>668.49</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>135,060.40</b>				<b>135,060.40</b>	<b>172.77</b>	<b>135,233.17</b>	<b>0.00</b>
<b>OTHER TRANSACTIONS</b>										
Interest	05/03/2022	037833AK6	70,000.00	Apple Inc Note 2.4% Due 5/3/2023	0.000		840.00	0.00	840.00	0.00
Interest	05/07/2022	3135G06G3	65,000.00	FNMA Note 0.5% Due 11/7/2025	0.000		162.50	0.00	162.50	0.00
Interest	05/12/2022	023135BW5	25,000.00	Amazon.com Inc Note 0.45% Due 5/12/2024	0.000		56.25	0.00	56.25	0.00
Interest	05/12/2022	023135BX3	25,000.00	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 5/12/2026	0.000		125.00	0.00	125.00	0.00

Transaction Ledger

As of May 31, 2022



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Interest	05/15/2022	912828XB1	150,000.00	US Treasury Note 2.125% Due 5/15/2025	0.000		1,593.75	0.00	1,593.75	0.00
Interest	05/15/2022	91324PEC2	90,000.00	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 5/15/2026	0.000		517.50	0.00	517.50	0.00
Interest	05/31/2022	9128285P1	80,000.00	US Treasury Note 2.875% Due 11/30/2023	0.000		1,150.00	0.00	1,150.00	0.00
Interest	05/31/2022	912828XT2	150,000.00	US Treasury Note 2% Due 5/31/2024	0.000		1,500.00	0.00	1,500.00	0.00
Interest	05/31/2022	912828YV6	150,000.00	US Treasury Note 1.5% Due 11/30/2024	0.000		1,125.00	0.00	1,125.00	0.00
Interest	05/31/2022	912828ZR4	15,000.00	US Treasury Note 0.125% Due 5/31/2022	0.000		9.38	0.00	9.38	0.00
Interest	05/31/2022	91282CAX9	125,000.00	US Treasury Note 0.125% Due 11/30/2022	0.000		78.13	0.00	78.13	0.00
Interest	05/31/2022	91282CAZ4	100,000.00	US Treasury Note 0.375% Due 11/30/2025	0.000		187.50	0.00	187.50	0.00
Interest	05/31/2022	91282CCF6	125,000.00	US Treasury Note 0.75% Due 5/31/2026	0.000		468.75	0.00	468.75	0.00
<b>Subtotal</b>			<b>1,170,000.00</b>				<b>7,813.76</b>	<b>0.00</b>	<b>7,813.76</b>	<b>0.00</b>
Dividend	05/02/2022	31846V203	120,331.14	First American Govt Obligation Fund Class Y	0.000		2.43	0.00	2.43	0.00
<b>Subtotal</b>			<b>120,331.14</b>				<b>2.43</b>	<b>0.00</b>	<b>2.43</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>1,290,331.14</b>				<b>7,816.19</b>	<b>0.00</b>	<b>7,816.19</b>	<b>0.00</b>

Income Earned

As of May 31, 2022

CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
<b>FIXED INCOME</b>						
023135BW5	Amazon.com Inc Note 0.45% Due 05/12/2024	05/10/2021 05/12/2021 25,000.00	24,975.29 0.00 0.00 24,976.32	52.81 56.25 5.94 9.38	1.03 0.00 1.03 10.41	10.41
023135BX3	Amazon.com Inc Callable Note Cont 4/12/2026 1% Due 05/12/2026	05/26/2021 05/28/2021 25,000.00	25,032.61 0.00 0.00 25,031.91	117.36 125.00 13.19 20.83	0.00 0.70 (0.70) 20.13	20.13
023135CF1	Amazon.com Inc Callable Note Cont 03/13/2027 3.3% Due 04/13/2027	04/11/2022 04/13/2022 30,000.00	29,938.81 0.00 0.00 29,939.86	49.50 0.00 132.00 82.50	1.05 0.00 1.05 83.55	83.55
037833AK6	Apple Inc Note 2.4% Due 05/03/2023	11/29/2018 11/30/2018 70,000.00	69,294.52 0.00 0.00 69,354.11	830.67 840.00 130.67 140.00	59.59 0.00 59.59 199.59	199.59
05601XAC3	BMW Vehicle Lease Trust 2022-1 A3 1.1% Due 03/25/2025	01/11/2022 01/19/2022 15,000.00	14,998.05 0.00 0.00 14,998.13	2.75 13.75 2.75 13.75	0.08 0.00 0.08 13.83	13.83
06051GHR3	Bank of America Corp Callable Note 1X 3/15/2024 3.458% Due 03/15/2025	05/19/2021 05/21/2021 55,000.00	57,754.05 0.00 0.00 57,629.23	243.02 0.00 401.51 158.49	0.00 124.82 (124.82) 33.67	33.67
06051GJG5	Bank of America Corp Callable Note Cont 9/25/2024 0.981% Due 09/25/2025	03/16/2022 03/18/2022 35,000.00	33,306.79 0.00 0.00 33,349.01	34.34 0.00 62.95 28.61	42.22 0.00 42.22 70.83	70.83
06406RBC0	Bank of NY Mellon Corp Callable Note Cont 3/25/2025 3.35% Due 04/25/2025	04/21/2022 04/26/2022 85,000.00	85,000.00 0.00 0.00 85,000.00	39.55 0.00 276.84 237.29	0.00 0.00 0.00 237.29	237.29
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.3% Due 03/15/2027	Various Various 90,000.00	88,365.82 0.00 0.00 88,394.31	264.50 0.00 437.00 172.50	28.49 0.00 28.49 200.99	200.99

**Income Earned**

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
09247XAN1	Blackrock Inc Note 3.2% Due 03/15/2027	04/25/2022 04/27/2022 85,000.00	84,221.45 0.00 0.00 84,235.02	347.56 0.00 574.22 226.66	13.57 0.00 13.57 240.23	240.23
09690AAC7	BMW Vehicle Lease Trust 2021-2 A3 0.33% Due 12/26/2024	09/08/2021 09/15/2021 15,000.00	14,998.88 0.00 0.00 14,998.93	0.83 4.13 0.83 4.13	0.05 0.00 0.05 4.18	4.18
24422EVN6	John Deere Capital Corp Note 0.45% Due 01/17/2024	03/01/2021 03/04/2021 25,000.00	24,989.41 0.00 0.00 24,989.93	32.50 0.00 41.88 9.38	0.52 0.00 0.52 9.90	9.90
24422EVW6	John Deere Capital Corp Note 1.3% Due 10/13/2026	04/21/2022 04/25/2022 90,000.00	82,561.95 0.00 0.00 82,703.75	58.50 0.00 156.00 97.50	141.80 0.00 141.80 239.30	239.30
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	06/18/2019 06/19/2019 100,000.00	101,838.82 0.00 0.00 101,765.26	1,094.10 0.00 1,333.68 239.58	0.00 73.56 (73.56) 166.02	166.02
313383YJ4	FHLB Note 3.375% Due 09/08/2023	02/26/2019 02/27/2019 100,000.00	101,021.42 0.00 0.00 100,957.46	496.88 0.00 778.13 281.25	0.00 63.96 (63.96) 217.29	217.29
3133EAYP7	FFCB Note 1.95% Due 07/19/2022	07/28/2017 07/31/2017 100,000.00	100,006.01 0.00 0.00 100,003.65	552.50 0.00 715.00 162.50	0.00 2.36 (2.36) 160.14	160.14
3133EDBU5	FFCB Note 3.5% Due 12/20/2023	01/16/2019 01/17/2019 50,000.00	50,579.71 0.00 0.00 50,549.66	636.81 0.00 782.64 145.83	0.00 30.05 (30.05) 115.78	115.78
3135G03U5	FNMA Note 0.625% Due 04/22/2025	04/27/2020 04/28/2020 100,000.00	99,861.44 0.00 0.00 99,865.39	15.63 0.00 67.71 52.08	3.95 0.00 3.95 56.03	56.03

Income Earned

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
3135G05X7	FNMA Note 0.375% Due 08/25/2025	08/25/2020 08/27/2020 60,000.00	59,813.42 0.00 0.00 59,818.19	41.25 0.00 60.00 18.75	4.77 0.00 4.77 23.52	23.52
3135G06G3	FNMA Note 0.5% Due 11/07/2025	11/09/2020 11/12/2020 65,000.00	64,835.67 0.00 0.00 64,839.63	157.08 162.50 21.67 27.09	3.96 0.00 3.96 31.05	31.05
3137EAEN5	FHLMC Note 2.75% Due 06/19/2023	09/27/2018 09/28/2018 100,000.00	99,708.40 0.00 0.00 99,730.23	1,008.33 0.00 1,237.50 229.17	21.83 0.00 21.83 251.00	251.00
3137EAEP0	FHLMC Note 1.5% Due 02/12/2025	03/24/2020 03/25/2020 22,000.00	22,325.84 0.00 0.00 22,315.92	72.42 0.00 99.92 27.50	0.00 9.92 (9.92) 17.58	17.58
3137EAEU9	FHLMC Note 0.375% Due 07/21/2025	07/21/2020 07/23/2020 20,000.00	19,935.73 0.00 0.00 19,937.42	20.83 0.00 27.08 6.25	1.69 0.00 1.69 7.94	7.94
3137EAEX3	FHLMC Note 0.375% Due 09/23/2025	09/23/2020 09/25/2020 60,000.00	59,877.12 0.00 0.00 59,880.19	23.75 0.00 42.50 18.75	3.07 0.00 3.07 21.82	21.82
3137EAEY1	FHLMC Note 0.125% Due 10/16/2023	10/22/2020 10/23/2020 30,000.00	29,939.01 0.00 0.00 29,942.56	1.56 0.00 4.69 3.13	3.55 0.00 3.55 6.68	6.68
36266FAC3	GM Financial Auto Lease Trust 2022-2 A3 3.42% Due 06/20/2025	05/03/2022 05/11/2022 30,000.00	0.00 29,996.87 0.00 29,996.95	0.00 0.00 57.00 57.00	0.08 0.00 0.08 57.08	57.08
43815BAC4	Honda Auto Receivables Trust 2022-1 A3 1.88% Due 05/15/2026	02/15/2022 02/23/2022 25,000.00	24,996.45 0.00 0.00 24,996.55	20.89 39.17 20.89 39.17	0.10 0.00 0.10 39.27	39.27

Income Earned

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
43815GAC3	Honda Auto Receivables Trust 2021-4 A3 0.88% Due 01/21/2026	11/16/2021 11/24/2021 15,000.00	14,997.26 0.00 0.00 14,997.34	3.67 11.00 3.67 11.00	0.08 0.00 0.08 11.08	11.08
4581X0DV7	Inter-American Dev Bank Note 0.875% Due 04/20/2026	04/13/2021 04/20/2021 60,000.00	59,781.79 0.00 0.00 59,786.45	16.04 0.00 59.79 43.75	4.66 0.00 4.66 48.41	48.41
46647PBK1	JP Morgan Chase & Co Callable Note Cont 4/22/2025 2.083% Due 04/22/2026	03/22/2022 03/24/2022 90,000.00	86,914.55 0.00 0.00 86,980.42	46.87 0.00 203.09 156.22	65.87 0.00 65.87 222.09	222.09
47787JAC2	John Deere Owner Trust 2022-A A3 2.32% Due 09/16/2026	03/10/2022 03/16/2022 15,000.00	14,996.80 0.00 0.00 14,996.88	15.47 29.00 15.47 29.00	0.08 0.00 0.08 29.08	29.08
47789QAC4	John Deere Owner Trust 2021-B A3 0.52% Due 03/16/2026	07/13/2021 07/21/2021 15,000.00	14,998.95 0.00 0.00 14,998.98	3.47 6.50 3.47 6.50	0.03 0.00 0.03 6.53	6.53
58769KAD6	Mercedes-Benz Auto Lease Trust 2021-B A3 0.4% Due 11/15/2024	06/22/2021 06/29/2021 15,000.00	14,999.24 0.00 0.00 14,999.28	2.67 5.00 2.67 5.00	0.04 0.00 0.04 5.04	5.04
69371RP59	Paccar Financial Corp Note 3.4% Due 08/09/2023	09/10/2018 09/12/2018 70,000.00	70,025.79 0.00 0.00 70,024.07	542.11 0.00 740.44 198.33	0.00 1.72 (1.72) 196.61	196.61
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	06/29/2021 07/12/2021 5,000.00	4,998.13 0.00 0.00 4,998.20	9.20 0.00 11.81 2.61	0.07 0.00 0.07 2.68	2.68
808513AT2	Charles Schwab Corp Callable Note Cont 12/25/2022 2.65% Due 01/25/2023	06/01/2018 06/05/2018 70,000.00	69,684.83 0.00 0.00 69,721.15	494.67 0.00 649.25 154.58	36.32 0.00 36.32 190.90	190.90

Income Earned

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
857477BR3	State Street Bank Callable Note Cont 2/6/2025 1.746% Due 02/06/2026	Various Various 90,000.00	86,612.01 0.00 0.00 86,688.29	366.66 0.00 497.62 130.96	76.28 0.00 76.28 207.24	207.24
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.95% Due 01/15/2027	01/19/2022 01/24/2022 25,000.00	24,959.77 0.00 0.00 24,960.49	131.35 0.00 171.98 40.63	0.72 0.00 0.72 41.35	41.35
89236TJK2	Toyota Motor Credit Corp Note 1.125% Due 06/18/2026	Various Various 90,000.00	85,982.91 0.00 0.00 86,065.43	374.06 0.00 458.44 84.38	82.52 0.00 82.52 166.90	166.90
89238FAD5	Toyota Auto Receivables OT 2022-B A3 2.93% Due 09/15/2026	04/07/2022 04/13/2022 20,000.00	19,999.54 0.00 0.00 19,999.55	29.30 52.09 26.04 48.83	0.01 0.00 0.01 48.84	48.84
89238JAC9	Toyota Auto Receivables Trust 2021-D A3 0.71% Due 04/15/2026	11/09/2021 11/15/2021 15,000.00	14,999.72 0.00 0.00 14,999.73	4.73 8.88 4.73 8.88	0.01 0.00 0.01 8.89	8.89
89240BAC2	Toyota Auto Receivables Owners 2021-A A3 0.26% Due 05/15/2025	02/02/2021 02/08/2021 15,000.00	14,998.32 0.00 0.00 14,998.39	1.73 3.25 1.73 3.25	0.07 0.00 0.07 3.32	3.32
9128282A7	US Treasury Note 1.5% Due 08/15/2026	09/16/2021 09/17/2021 125,000.00	128,546.17 0.00 0.00 128,476.02	388.47 0.00 549.03 160.56	0.00 70.15 (70.15) 90.41	90.41
9128282Y5	US Treasury Note 2.125% Due 09/30/2024	Various Various 150,000.00	151,619.05 0.00 0.00 151,562.21	269.98 0.00 539.96 269.98	0.00 56.84 (56.84) 213.14	213.14
9128284D9	US Treasury Note 2.5% Due 03/31/2023	Various Various 150,000.00	151,097.31 0.00 0.00 150,995.46	317.62 0.00 635.25 317.63	0.00 101.85 (101.85) 215.78	215.78

Income Earned

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
9128284Z0	US Treasury Note 2.75% Due 08/31/2025	Various Various 150,000.00	157,005.89 0.00 0.00 156,827.59	694.97 0.00 1,042.46 347.49	0.00 178.30 (178.30) 169.19	169.19
9128285C0	US Treasury Note 3% Due 09/30/2025	Various Various 150,000.00	157,673.59 0.00 0.00 157,482.98	381.15 0.00 762.30 381.15	0.00 190.61 (190.61) 190.54	190.54
9128285K2	US Treasury Note 2.875% Due 10/31/2023	09/23/2021 09/24/2021 125,000.00	129,831.76 0.00 0.00 129,558.43	9.77 0.00 312.50 302.73	0.00 273.33 (273.33) 29.40	29.40
9128285P1	US Treasury Note 2.875% Due 11/30/2023	03/30/2021 03/31/2021 80,000.00	83,291.68 0.00 0.00 83,115.14	960.44 1,150.00 6.28 195.84	0.00 176.54 (176.54) 19.30	19.30
912828N30	US Treasury Note 2.125% Due 12/31/2022	01/31/2018 01/31/2018 70,000.00	69,820.10 0.00 0.00 69,842.96	497.20 0.00 624.59 127.39	22.86 0.00 22.86 150.25	150.25
912828V80	US Treasury Note 2.25% Due 01/31/2024	03/24/2022 03/25/2022 150,000.00	150,210.49 0.00 0.00 150,200.30	839.09 0.00 1,128.11 289.02	0.00 10.19 (10.19) 278.83	278.83
912828XB1	US Treasury Note 2.125% Due 05/15/2025	Various Various 150,000.00	154,272.83 0.00 0.00 154,153.51	1,470.48 1,593.75 147.25 270.52	0.00 119.32 (119.32) 151.20	151.20
912828XT2	US Treasury Note 2% Due 05/31/2024	Various Various 150,000.00	151,927.73 0.00 0.00 151,849.19	1,252.74 1,500.00 8.19 255.45	0.00 78.54 (78.54) 176.91	176.91
912828XX3	US Treasury Note 2% Due 06/30/2024	Various Various 150,000.00	150,992.35 0.00 0.00 150,953.46	1,002.77 0.00 1,259.67 256.90	0.00 38.89 (38.89) 218.01	218.01

Income Earned

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
912828YV6	US Treasury Note 1.5% Due 11/30/2024	Various Various 150,000.00	151,813.34 0.00 0.00 151,753.79	939.56 1,125.00 6.15 191.59	22.34 81.89 (59.55) 132.04	132.04
912828Z52	US Treasury Note 1.375% Due 01/31/2025	Various Various 150,000.00	148,907.24 0.00 0.00 148,940.91	512.78 0.00 689.40 176.62	56.22 22.55 33.67 210.29	210.29
912828ZF0	US Treasury Note 0.5% Due 03/31/2025	Various Various 100,000.00	99,729.89 0.00 0.00 99,737.75	42.35 0.00 84.70 42.35	7.86 0.00 7.86 50.21	50.21
912828ZR4	US Treasury Note Due 05/31/2022	06/22/2021 06/23/2021 0.00	15,000.36 0.00 15,000.00 0.00	7.83 9.38 0.00 1.55	0.00 0.36 (0.36) 1.19	1.19
91282CAG6	US Treasury Note 0.125% Due 08/31/2022	06/23/2021 06/24/2021 125,000.00	125,004.13 0.00 0.00 125,003.08	26.32 0.00 39.49 13.17	0.00 1.05 (1.05) 12.12	12.12
91282CAX9	US Treasury Note 0.125% Due 11/30/2022	06/22/2021 06/23/2021 125,000.00	124,976.23 0.00 0.00 124,979.69	65.25 78.13 0.43 13.31	3.46 0.00 3.46 16.77	16.77
91282CAZ4	US Treasury Note 0.375% Due 11/30/2025	Various Various 100,000.00	98,857.80 0.00 0.00 98,884.85	156.60 187.50 1.02 31.92	27.08 0.03 27.05 58.97	58.97
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	Various Various 85,000.00	84,158.03 0.00 0.00 84,177.51	106.54 0.00 133.84 27.30	19.48 0.00 19.48 46.78	46.78
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	Various Various 100,000.00	98,506.23 0.00 0.00 98,540.01	93.23 0.00 125.34 32.11	33.78 0.00 33.78 65.89	65.89

Income Earned

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91282CBQ3	US Treasury Note 0.5% Due 02/28/2026	Various Various 100,000.00	98,814.94 0.00 0.00 98,841.19	84.24 0.00 126.35 42.11	26.25 0.00 26.25 68.36	68.36
91282CBR1	US Treasury Note 0.25% Due 03/15/2024	09/23/2021 09/24/2021 125,000.00	124,681.92 0.00 0.00 124,696.34	39.91 0.00 66.24 26.33	14.42 0.00 14.42 40.75	40.75
91282CBT7	US Treasury Note 0.75% Due 03/31/2026	Various Various 100,000.00	99,620.28 0.00 0.00 99,628.51	63.53 0.00 127.05 63.52	8.23 0.00 8.23 71.75	71.75
91282CCF6	US Treasury Note 0.75% Due 05/31/2026	08/25/2021 08/26/2021 125,000.00	124,744.63 0.00 0.00 124,749.94	391.48 468.75 2.56 79.83	5.31 0.00 5.31 85.14	85.14
91282CCP4	US Treasury Note 0.625% Due 07/31/2026	08/25/2021 08/26/2021 125,000.00	123,976.96 0.00 0.00 123,997.39	194.23 0.00 261.14 66.91	20.43 0.00 20.43 87.34	87.34
91282CCT6	US Treasury Note 0.375% Due 08/15/2024	08/25/2021 08/26/2021 125,000.00	124,758.93 0.00 0.00 124,767.86	97.12 0.00 137.26 40.14	8.93 0.00 8.93 49.07	49.07
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	Various Various 150,000.00	145,362.31 0.00 0.00 145,449.76	4.59 0.00 146.74 142.15	87.45 0.00 87.45 229.60	229.60
91282CDN8	US Treasury Note 1% Due 12/15/2024	12/22/2021 12/23/2021 100,000.00	100,148.05 0.00 0.00 100,143.27	376.37 0.00 461.54 85.17	0.00 4.78 (4.78) 80.39	80.39
91282CEF4	US Treasury Note 2.5% Due 03/31/2027	05/25/2022 05/26/2022 90,000.00	0.00 89,050.78 0.00 89,054.00	0.00 (344.26) 381.15 36.89	3.22 0.00 3.22 40.11	40.11

**Income Earned**

As of May 31, 2022



CUSIP	Security Description	Trade Date Settle Date Units	Book Value: Begin Book Value: Acq Book Value: Disp Book Value: End	Prior Accrued Inc. Received Ending Accrued Total Interest	Accr. Of Discount Amort. Of Premium Net Accret/Amort Income Earned	Total Income
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.15% Due 05/15/2026	Various Various 90,000.00	83,279.19 0.00 0.00 83,420.43	477.24 517.50 46.01 86.27	141.80 0.56 141.24 227.51	227.51
931142ERO	Wal-Mart Stores Callable Note Cont 08/17/2026 1.05% Due 09/17/2026	09/08/2021 09/17/2021 10,000.00	9,983.44 0.00 0.00 9,983.76	12.83 0.00 21.58 8.75	0.32 0.00 0.32 9.07	9.07
			<b>5,687,739.13</b>	<b>20,034.60</b>	<b>1,107.60</b>	
			<b>119,047.65</b>	<b>7,642.27</b>	<b>1,712.87</b>	
			<b>15,000.00</b>	<b>20,207.97</b>	<b>(605.27)</b>	
<b>Total Fixed Income</b>		<b>5,792,000.00</b>	<b>5,791,181.51</b>	<b>7,815.64</b>	<b>7,210.37</b>	<b>7,210.37</b>
<b>CASH &amp; EQUIVALENT</b>						
31846V203	First American Govt Obligation Fund Class Y	Various Various 23,259.70	120,331.14 22,988.96 120,060.40 23,259.70	0.00 2.43 0.00 2.43	0.00 0.00 0.00 2.43	2.43
			<b>120,331.14</b>	<b>0.00</b>	<b>0.00</b>	
			<b>22,988.96</b>	<b>2.43</b>	<b>0.00</b>	
			<b>120,060.40</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Cash &amp; Equivalent</b>		<b>23,259.70</b>	<b>23,259.70</b>	<b>2.43</b>	<b>2.43</b>	<b>2.43</b>
			<b>5,808,070.27</b>	<b>20,034.60</b>	<b>1,107.60</b>	
			<b>142,036.61</b>	<b>7,644.70</b>	<b>1,712.87</b>	
			<b>135,060.40</b>	<b>20,207.97</b>	<b>(605.27)</b>	
<b>TOTAL PORTFOLIO</b>		<b>5,815,259.70</b>	<b>5,814,441.21</b>	<b>7,818.07</b>	<b>7,212.80</b>	<b>7,212.80</b>

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**Custody:** Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

**Valuation:** Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

**Performance:** Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

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**Ratings:** Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

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Benchmark Index	Disclosure
ICE BofA 1-5 Yr US Treasury & Agency Index	The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.

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## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **YTD District Budget Status Report**

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Funds Budgeted: \$

Fiscal Impact: \$

### Staff Recommendation

**No Action Necessary – Informational Item Only**

### Discussion

Attached for your review is the YTD District Budget Status Report for the period ending May 31, 2022.

The **Property Taxes** line item exceeds budget by \$234K due to a higher amount of property taxes received than budgeted and additional revenue received for Redevelopment Property Taxes and Other Funds Property Sales Tax Distributions from LA County.

The **Grants and Other Revenue** line item reflects \$31,700 received to offset expenses for the Bonanza Springs Study. The expenses are reported under the **Planning & Resources** line item.

The final two payments due in FY 2021-22 for the **MWD RTS Charge** and **MWD Capacity Charge** were billed in April.

The **Capital Repair & Replacement** and **Capital Investment Program** line items are only 32% and 44% spent due to projects that will remain incomplete as of June 30, 2022. Approximately \$1.1 million of the budgeted funds will be carried over to FY 22-23.

### Strategic Plan Objective(s)

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

### Attachment(s)

Exhibit A – YTD District Budget Status Report

**Meeting History**

None

NA/LC

THREE VALLEYS MUNICIPAL WATER DISTRICT				
DISTRICT BUDGET - FISCAL YEAR 2021-2022				
Month Ending May 31, 2022				
	2021-2022 YTD Actual	Annual Budget All Funds	2021-2022 Percent of Budget	2021-2022 Balance Remaining
<b>REVENUES</b>				
<b>OPERATING REVENUES</b>				
Water Sales	65,765,707	62,771,483	104.8%	(2,994,224)
MWD RTS Standby Charge	3,956,240	4,076,264	97.1%	120,024
MWD Capacity Charge Assessment	1,490,923	1,636,205	91.1%	145,282
TVMWD Fixed Charges	714,211	754,617	94.6%	40,406
Hydroelectric Revenue	118,402	270,000	43.9%	151,598
<b>NON-OPERATING REVENUES</b>				
Property Taxes	2,596,737	2,362,573	109.9%	(234,164)
Interest Income	44,766	44,864	99.8%	98
Pumpback O&M Reimbursement	8,090	10,000	80.9%	1,910
Grants and Other Revenue	47,831	5,457	876.5%	(42,374)
<b>TOTAL REVENUES</b>	<b>74,742,907</b>	<b>71,931,463</b>	<b>103.9%</b>	<b>(2,811,444)</b>
<b>EXPENSES</b>				
<b>OPERATING EXPENSES</b>				
MWD Water Purchases	59,612,224	55,438,081	107.5%	(4,174,143)
MWD RTS Standby Charge	4,118,459	4,076,264	101.0%	(42,195)
Staff Compensation	4,418,344	4,726,314	93.5%	307,970
MWD Capacity Charge	1,636,205	1,636,205	100.0%	-
Operations and Maintenance	1,520,207	1,979,750	76.8%	459,543
Professional Services	496,981	636,718	78.1%	139,737
Directors Compensation	226,159	320,321	70.6%	94,162
Communication and Conservation Programs	118,572	167,000	71.0%	48,428
Planning & Resources	29,383	90,000	32.6%	60,617
Membership Dues and Fees	89,530	126,956	70.5%	37,426
Hydroelectric Facilities	68,748	100,000	68.7%	31,252
Board Elections	-	-	0.0%	-
<b>NON OPERATING EXPENSES</b>				
Pumpback O&M Expenses	28,577	10,000	285.8%	(18,577)
<b>RESERVE EXPENSES</b>				
Reserve Replenishment	-	390,000	0.0%	390,000
<b>CAPITAL INVESTMENT</b>				
Capital Repair & Replacement	216,177	675,377	32.0%	459,200
Capital Investment Program	1,615,626	3,671,544	44.0%	2,055,918
<b>TOTAL EXPENSES</b>	<b>74,195,192</b>	<b>74,044,530</b>	<b>100.2%</b>	<b>(150,662)</b>
<b>NET INCOME (LOSS) BEFORE TRANSFERS</b>		(2,113,067)		
TRANSFER FROM/(TO) CAPITAL RESERVES		1,796,427		
TRANSFER IN FROM BOARD ELECTION RESERVES				
TRANSFER IN FROM ENCUMBERED RESERVES		307,921		
<b>NET INCOME (LOSS) AFTER TRANSFERS</b>		<b>\$ (8,719)</b>		

**\*\*This budget is prepared on a modified cash-basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP).**



**BOARD OF DIRECTORS  
STAFF REPORT**

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Warrant List**

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Funds Budgeted: \$  Fiscal Impact: \$ 5,389,290.16

**Staff Recommendation**

**Receive and file the Warrant List for the period ending May 31, 2022, as presented.**

**Discussion**

The monthly warrant list is provided for your information.

General checks 51814 through 51872 totaling \$345,592.40 are listed on pages 1 to 2.

MWD March water invoice totaling \$4,755,447.70 is listed on page 2.

Wire transfers for taxing agencies, benefit payments and PERS totaling \$109,774.98 are listed on pages 2 to 3.

Total payroll checks 14744 through 14798 totaling \$178,475.08 are listed on page 3.

Umpqua Bank invoices details are listed on pages 4 to 6.

**Strategic Plan Objective(s)**

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD’s financial health

**Attachment(s)**

Exhibit A – Warrant List

**Meeting History**

None

NA/LC



THREE VALLEYS MUNICIPAL WATER DISTRICT  
Warrant List

Item 7.B - Exhibit A

May 2022

General Checks 51814 through 51872  
Payroll Wire Transfer 3289 through 3304  
Payroll Checks 14744 through 14798

Check Number	Vendor	Description	Paid Amount
51814	CLAREMONT PRINT & COPY	TVMWD BROCHURES	269.37
51815	DE LAGE LANDEN FIN SVCS, INC.	POSTAGE METER LEASING CHARGES 4/15/22 - 5/14/22	135.16
51816	DECHAINE, CYNTHIA	RETIREE HEALTH BENEFITS - MAY	146.48
51817	FAULK, GEORGE	RETIREE HEALTH BENEFITS - MAY	355.00
51818	HANSEN, RICHARD W.	RETIREE HEALTH BENEFITS - MAY	600.00
51819	HERNANDEZ, RAFAEL	WATERWISE PRO SUBSCRIPTION	49.99
51820	HIGHROAD INFORMATION TECH, LLC	IT SERVICES/MICROSOFT BACKUP/365 LICENSING - MAY/NETWORK SWITCH REPLACEMENTS	18,233.74
51821	KRIEZEL, BETTY	RETIREE HEALTH BENEFITS - MAY	148.10
51822	LAREZ, MARY PAT	RETIREE HEALTH BENEFITS - MAY	165.10
51823	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: MAY 1 PAYROLL	11,923.32
51824	PALM, JAMES	RETIREE HEALTH BENEFITS - MAY	170.10
51825	LARSON, JONATHAN	WATERWISE PRO SUBSCRIPTION	49.99
51826	SOUTHERN CALIFORNIA EDISON	MIRAMAR - MAR	2,775.70
51827	LARIOS, LEONARDO	AFLAC POLICY CANCELLATION REFUND	32.50
51828	MICHAEL J ARNOLD & ASSOC, INC.	LEGISLATIVE CONSULTANT MAY/APR EXPENSES	6,084.00
51829	MWH CONSTRUCTORS, INC.	MIRAGRAND WELL EQUIPPING CONSTRUCTION INSPECTION	10,695.00
51830	PACIFIC STAR CHEMICAL, LLC	SODIUM HYDROXIDE	11,263.50
51831	PEOPLES BANK OF ALABAMA	OIL & FILTER CHANGE/TIRE ROTATION/RADIATOR KIT/FRONT BRAKES FOR DISTRICT VEHICLE	685.04
51832	PEST OPTIONS INC.	MICE/RATS CONTROL	185.00
51833	ROBLES, VIVIANA	SHRM HR CERTIFICATION RENEWAL	100.00
51834	SAN ANTONIO WATER COMPANY	WATER AVAILABILITY CHARGE 2/28/22 - 4/30/22	4.00
51835	SOUTHERN CALIFORNIA EDISON	MIRAMAR/WILLIAMS/FULTON/PM-26/SCADA/PUMPBACK - FEB/MAR/APR	6,026.72
51836	CELL BUSINESS EQUIPMENT	PLOTTER LEASE - MAY	268.27
51837	SOUTHERN CALIFORNIA EDISON	SCADA - NOV/DEC/JAN/FEB/MAR/APR	112.91
51838	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	60,532.40
51839	UMPQUA BANK	UMPQUA BANK INVOICE DETAIL - LAST PAGE	6,237.00
51840	UNITED RENTALS NORTHWEST, INC.	PRESSURE WASHER RENTAL	511.85
51841	WEX BANK	FUEL 4/01/22 - 4/30/22	2,256.22
51842	BRUNICK, MCELHANEY & KENNEDY	LEGAL FEES - APR	30,350.00
51843	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE - MAY/APR FUEL SURCHARGE	3,025.26
51844	D & H WATER SYSTEMS INC.	TUBE ASSEMBLY	396.13
51845	JCI JONES CHEMICALS, INC.	CHLORINE	11,803.70
51846	LANG, STEVE	05/10/22 DDW MEETING EXPENSE	49.28
51847	LEE, SYLVIE	5/2-5/22 ACWA CONFERENCE EXPENSES	220.36



THREE VALLEYS MUNICIPAL WATER DISTRICT  
Warrant List

Item 7.B - Exhibit A

May 2022

General Checks 51814 through 51872  
Payroll Wire Transfer 3289 through 3304  
Payroll Checks 14744 through 14798

Check Number	Vendor	Description	Paid Amount
51848	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: MAY 15 PAYROLL	11,673.32
51849	SOCALGAS	FULTON SERVICE 4/07/22 - 5/06/22	14.30
51850	TRI COUNTY PUMP COMPANY	PUMPBACK BOOSTER #2 REHAB	18,139.61
51851	ACWA/JPIA	ACWA EMPLOYEE BENEFITS - JUNE 2022	45,725.99
51852	AFLAC	AFLAC SUPP. INS: MAY 2022 (EMPLOYEE REIMBURSED)	1,146.90
51853	CANON FINANCIAL SERVICES, INC.	COPY MACHINE LEASE - MAY	1,845.08
51854	CIVILTEC ENGINEERING INC.	MIRAGRAND WELL EQUIPPING DESIGN SERVICES - APR	3,832.50
51855	D & H WATER SYSTEMS INC.	CHLORINE ACTUATOR REPLACEMENT BATTERY	104.79
51856	GEI CONSULTANTS, INC.	USBR GRANT APPLICATIONS SERVICES	20,196.50
51857	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: BOARD-MAY 2022	3,846.75
51858	MAIN SAN GABRIEL BASIN WM	TVMWD USE OF WM 3D MODEL - STETSON ENGINEERS	9,456.00
51859	MWH CONSTRUCTORS, INC.	MIRAGRAND WELL EQUIPPING CONSTRUCTION INSPECTION	11,625.00
51860	PUBLIC WATER AGENCIES GROUP	EMERGENCY PREPAREDNESS MONTHLY ASSESSMENT	963.75
51861	R & B AUTOMATION, INC.	SPOOL-MACHINE FLANGE FACE AT WILLIAMS	2,574.55
51862	RELIANCE STANDARD LIFE INS CO.	GROUP LIFE INSURANCE: MAY 2022	1,366.60
51863	RELIANCE STANDARD LIFE INS.	ST/LT DISAB: MAY 2022	1,004.76
51864	SOUTH COAST A.Q.M.D.	CALIFORNIA AIR TOXICS HOT SPOTS PROGRAM FEE JUL 2021 - JUN 2022	143.88
51865	SYNCB/AMAZON	SURFACE PRO BATTERIES/COOLERS/PROTECTIVE COVERALLS/JANITORIAL & OFFICE SUPPLIES	2,145.52
51866	DENALI WATER SOLUTIONS, LLC	SLUDGE REMOVAL - MAR/APR	15,370.08
51867	IDEAL COMFORT CORP.	AIR CONDITIONING LEAKING FLARE CONNECTION REPAIR	1,170.00
51868	MC MASTER-CARR SUPPLY COMPANY	DOOR CLOSER/DRILLING SCREWS	320.48
51869	MWH CONSTRUCTORS, INC.	MIRAGRAND WELL EQUIPPING CONSTRUCTION INSPECTION	5,735.00
51870	ROBERT AVERY CARTER	DUPLICATE KEYS	19.85
51871	SOUTHERN CALIFORNIA EDISON	WILLIAMS - APR	1,250.00
51872	SWRCB-DWOCF	T2 CERTIFICATION RENEWAL	60.00
<b>TOTAL AMOUNT OF CHECKS LISTED</b>			<b>\$ 345,592.40</b>
12826	METROPOLITAN WATER DISTRICT	MARCH 2022 MWD WATER INVOICE	4,755,447.70
<b>TOTAL AMOUNT OF WIRE TRANSFERS</b>			<b>\$ 4,755,447.70</b>
3289	FEDERAL TAX PAYMENT	FED TAX: MAY 1 PAYROLL	18,586.67
3290	BASIC	HEALTH SAVINGS ACCT: MAY 1 PAYROLL	1,564.98
3291	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: MAY 1 PAYROLL	21,165.07
3292	STATE TAX PAYMENT	STATE TAX: MAY 1 PAYROLL	7,034.32
3293	LINCOLN FINANCIAL GROUP	401A DEFRD: MAY 1 PAYROLL	1,500.00
3294	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: MAY 1 PAYROLL	3,289.17



THREE VALLEYS MUNICIPAL WATER DISTRICT  
Warrant List

Item 7.B - Exhibit A

May 2022

General Checks 51814 through 51872  
Payroll Wire Transfer 3289 through 3304  
Payroll Checks 14744 through 14798

Check Number	Vendor	Description	Paid Amount
3295	FEDERAL TAX PAYMENT	FED TAX: MAY 15 PAYROLL	18,648.61
3296	BASIC	HEALTH SAVINGS ACCT: MAY 15 PAYROLL	1,564.98
3297	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: MAY 15 PAYROLL	21,185.28
3298	STATE TAX PAYMENT	STATE TAX: MAY 15 PAYROLL	7,028.10
3299	LINCOLN FINANCIAL GROUP	401A DEFERD: MAY 15 PAYROLL	1,750.00
3300	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: MAY 15 PAYROLL	3,289.17
3301	FEDERAL TAX PAYMENT	FED TAX: BOARD-MAY 2022	1,377.20
3302	BASIC	HEALTH SAVINGS ACCT: BOARD-MAY 2022	541.66
3303	STATE TAX PAYMENT	STATE TAX: BOARD-MAY 2022	314.77
3304	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: BOARD-MAY 2022	935.00
<b>TOTAL AMOUNT OF PAYROLL WIRE TRANSFERS LISTED</b>			<b>\$ 109,774.98</b>
<b>PAYROLL SUMMARY</b>			
Check# 14744 - 14798	<b>TOTAL AMOUNT OF PAYROLL CHECKS LISTED</b>		<b>\$ 178,475.08</b>
<b>TOTAL May 2022 CASH DISBURSEMENTS</b>			<b>\$ 5,389,290.16</b>



THREE VALLEYS MUNICIPAL WATER DISTRICT  
Warrant List  
May 2022  
Umpqua Bank E-Payables Invoice Detail Check 51838  
Umpqua Bank Credit Cards Invoice Detail Check 51839

Item 7.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
51838	AIRGAS SPECIALTY PRODUCTS	AMMONIA	3,136.10
51838	ALS GROUP USA, CORP	OUTSIDE LABORATORY TESTING - THM	1,075.00
51838	AT&T MOBILITY LLC	MOBILE WIRELESS SERVICE 4/3/22 - 5/2/22	247.68
51838	AZUSA LIGHT & WATER	ELECTRIC UTILITY 2/4/22 TO 3/10/22	21.33
51838	B & K ELECTRIC WHOLESALE	SCADA CONTROL EXPERT/DOUBLE PADLOCKS	4,884.07
51838	BASIC	FSA & HRA ADMINISTRATION FEES	125.00
51838	BURLINGTON SAFTY LAB OF CA,INC	GLOVES RETESTED	32.50
51838	CANON FINANCIAL SERVICES,INC.	COPY MACHINE LEASE - MAR/APR	3,690.16
51838	CHAMBER MKTG PARTNERS, INC.	TVMWD BANNER AD	795.00
51838	CHARTER COMMUNICATIONS	BROADBAND SERVICES - WILLIAMS/PLANT 2/FULTON 3/09/22 - 4/20/22	349.97
51838	CITY OF CLAREMONT	REFUSE PICKUP/STREET SWEEPING - MAR	173.94
51838	CLINICAL LABORATORY OF SB, INC	OUTSIDE LABORATORY TESTING - FEB	325.00
51838	DISTRIBUTOR OPERATIONS INC.	EOC UPS BATTERIES	83.14
51838	ENVIRONMENTAL RESOURCE ASSOC.	SALES TAX	111.72
51838	EUROFINS EATON ANALYTICAL, LLC	LAB TESTING - WTP/TOC	295.00
51838	FRONTIER	DSL FOR SCADA 3/10/22 - 4/9/22	95.98
51838	GOLDEN STATE WATER COMPANY	MIRAGRAND WELL WATER PURCHASE 2/15/22 - 3/15/22	150.53
51838	GRAINGER	PILOT LIGHT LENS/WALL MOUNT SLEEVE/FLOOR MOUNT SLEEVE/EXPANSION WEDGE ANCHOR	2,000.22
51838	HACH COMPANY	STABLCAL STD/BENCH PLUS/CHLORINE REAGENT SETS/BUFFER SOLUTIONS/SALT BRIDGE	4,106.08
51838	HARRINGTON IND PLASTICS, LLC	SENSOR ULTRASONIC LIQUID LEVEL LCD DISPLAY/VALVE BALL CHECK/SENSOR ULTRASONIC LIQUID	1,781.18
51838	HD SUPPLY FACILITIES MAINT LTD	COLORIMETER ASSEMBLY/CHLORINE REAGENT/AMMONIA/MONOCHLORAMINE/ACID SURFACTANT	2,045.57
51838	JOHNSON CNTRLS SECURITY SOLUTN	ACCESS CONTROL SECURITY SYSTEM INSTALL/SECURITY SERVICE FEE AT FULTON	8,002.28
51838	LANCE, SOLL & LUNGHARD LLP	2022 GOVERNMENT AUDIT INTERIM	7,400.00
51838	MC MASTER-CARR SUPPLY COMPANY	INLINE FUSE HOLDER/STEEL DRILL BITS/GROUNDING WIRE/BALL JOINT LINKAGE/ROD END/SCREWS	241.92
51838	MERCER, DUSTIN DBA MCC QUALITY	JANITORIAL SERVICE - MAR	1,250.00
51838	NTENSETEES	POLO SHIRTS AND HATS WITH LOGO	3,240.04
51838	OFFICE DEPOT	INK CARTRIDGES	1,491.03



THREE VALLEYS MUNICIPAL WATER DISTRICT  
Warrant List  
May 2022  
Umpqua Bank E-Payables Invoice Detail Check 51838  
Umpqua Bank Credit Cards Invoice Detail Check 51839

Item 7.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
51838	RIGHT OF WAY, INC.	MIRAGRAND WELL PROJECT SIGN	359.16
51838	SMITH-EMERY LABORATORIES	MIRAGRAND WELL FIELD INSPECTION/ANALYSIS/TESTING	2,455.00
51838	TELEPACIFIC COMMUNICATIONS	TELEPHONE/INTERNET SERVICES 3/16/22 - 4/15/22	2,139.95
51838	ULINE	STREET BROOMS	573.85
51838	UNDERGROUND SERVICE ALERT	DIGALERT TICKETS - APR	74.35
51838	UPS	GLOVES TESTING/KING INSTRUMENT SHIPPING CHARGES	61.88
51838	VERIZON WIRELESS	CELLULAR/IPAD/HARNESS FLEET SERVICES/MOBILE BROADBAND 3/26/22 - 4/25/22	963.70
51838	VIA PROMOTIONALS	JACKETS/LAPEL PINS/BIKE WATER BOTTLES	4,483.48
51838	VWR	PETRI DISH/BUFFER SOLUTIONS/BAGS/RAGS/AUTOCLAVE BAGS	1,665.00
51838	WESTERN WATER WORKS SUPPLY CO	FLANGES	605.59
<b>TOTAL AMOUNT OF UMPQUA BANK E-PAYABLES SERVICES INVOICE</b>			<b>\$ 60,532.40</b>



THREE VALLEYS MUNICIPAL WATER DISTRICT  
 Warrant List  
 May 2022  
 Umpqua Bank E-Payables Invoice Detail Check 51838  
 Umpqua Bank Credit Cards Invoice Detail Check 51839

Item 7.B - Exhibit A

Check Number	Vendor	Description	Paid Amount
51839	ACWA	6/24/22 REGION 9 - SOTO	90.00
51839	AMERICA'S TIRE COMPANY	TIRES FOR DISTRICT VEHICLE	929.94
51839	CALCPA	MEMBERSHIP DUES/CPA LICENSE EDUCATION - LINTHICUM	1,390.00
51839	CARDINAL PAINT AND POWDER	TOUCH-UP AEROSOL	96.58
51839	CSDA	5/4-5/22 SDLA MODULE VIRTUAL WORKSHOP - AGUIRRE / 6/19-21/22 GM LEADERSHIP SUMMIT - LANG	825.00
51839	GFOA	MEMBERSHIP DUES - LINTHICUM	160.00
51839	LOWE'S	AIR HOSE EXTENSION	59.24
51839	METRO EXPRESSLANES	REPLENISH FASTRAK TRANSPONDER ACCOUNT	40.00
51839	MISCELLANEOUS VENDORS	EVENTS REGISTRATIONS & EXPENSES - APR	1,141.80
51839	POMONA CHAMBER OF COMMERCE	5/4/22 KICK-OFF MULTI-CHAMBER MIXER - GOYTIA	25.00
51839	QUICK QUACK CAR WASH	DISTRICT VEHICLE CAR WASH MEMBERSHIP	31.99
51839	SCWC	4/22/22 QUARTERLY LUNCHEON - LEE/TI	200.00
51839	SCWUA	4/27/22 AGUIAR/BURROUGHS/ENSGN/HERNANDEZ/LANG/LARSON/QUINTERO/SUAREZ/SONNENBERG	335.25
51839	SGV WATER ASSOCIATION	5/19/22 QUARTERLY MEETING - DE JESUS/HOWIE/LEE/LITCHFIELD	120.00
51839	URBAN WATER INSTITUTE	8/24-26/22 WATER CONFERENCE - GOYTIA	575.00
51839	WATER EDUCATION LATINO LEADERS	6/10-11/22 SOUTHERN CAL CONFERENCE - SOTO	175.00
51839	ZOOM VIDEO COMMUNICATIONS INC.	CLOUD RECORDING	42.20
<b>TOTAL AMOUNT OF UMPQUA BANK CARD SERVICES INVOICE</b>			<b>\$ 6,237.00</b>



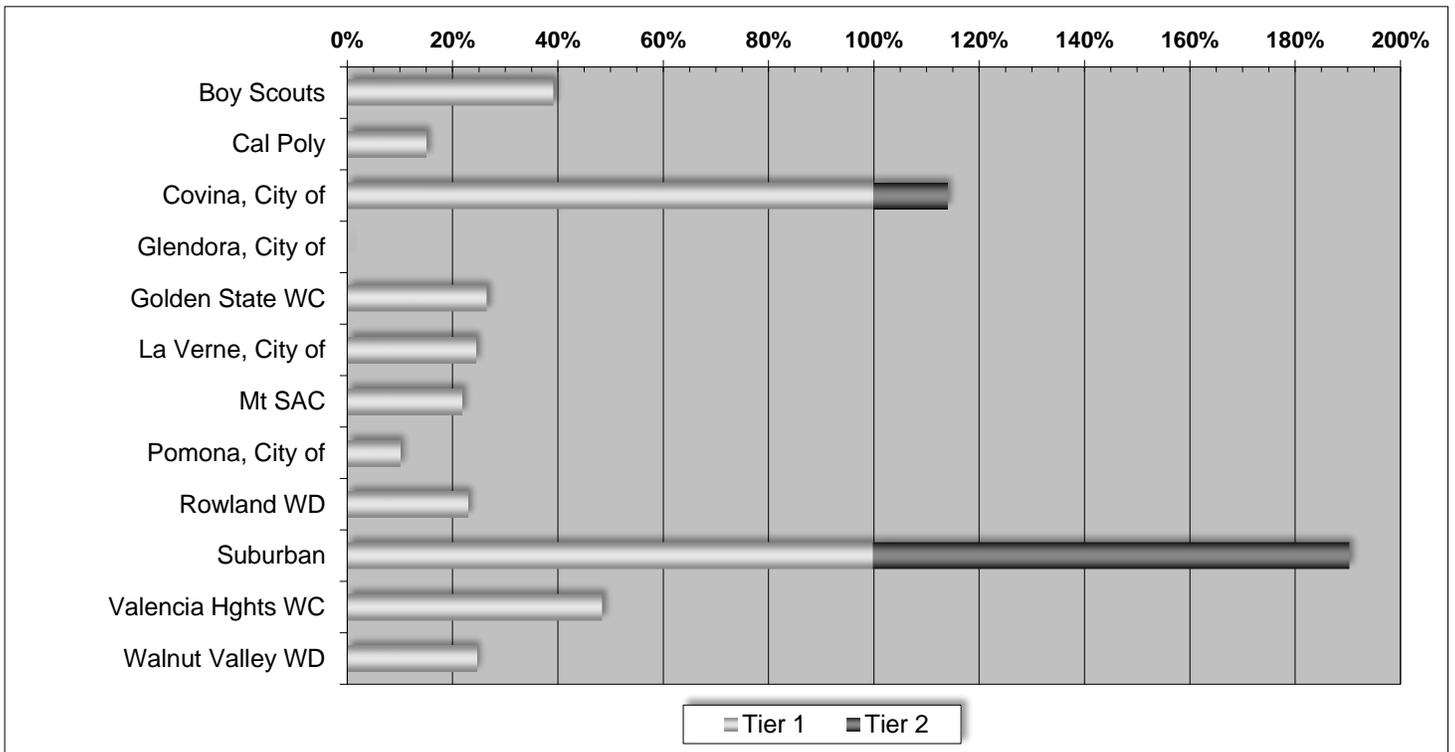
**Tier 1 Balance (in Acre-Feet)  
Calendar Year 2022  
(through May 2022)**

Agency	Tier 1 Allocation					Balance
		Weymouth	Miramar	CIC	Spreading	
Boy Scouts of America	36	13.9	0.0	0.0	0.0	21.7
Cal Poly Pomona	269	40.0	0.0	0.0	0.0	229.0
Covina, City of *	1,568	5.3	0.0	1,780.3	0.0	<b>-217.6</b>
Glendora, City of *	4,101	0.0	0.0	0.0	0.0	4,101.3
Golden State Water Company *	15,714	2,503.9	1,446.7	189.3	0.0	11,574.0
La Verne, City of	8,026	0.0	1,945.0	0.0	0.0	6,081.3
Mt San Antonio College	699	151.7	0.0	0.0	0.0	547.3
Pomona, City of *	7,052	551.4	155.5	0.0	0.0	6,345.3
Rowland Water District *	14,741	2,839.4	514.2	0.0	0.0	11,387.4
Suburban Water Systems *	1,961	1,062.7	0.0	2,668.8	0.0	<b>-1,770.4</b>
Three Valleys MWD	NA				0.0	NA
Valencia Heights Water Co *	464	3.5	0.0	220.9	0.0	239.6
Walnut Valley Water District *	26,057	5,647.0	715.6	0.0	0.0	19,694.1

\* Deliveries to JWV are assigned to Pomona, RWD, and WVWD.  
 Deliveries to BGL are assigned to Suburban, VHWC, GSWC and WVWD.  
 Deliveries to CIC are assigned to Covina, Glendora, GSWC, SWS, and VHWC.  
 Quantities apportioned to above agencies are preliminary based on available data.

**TVMWD Tier 1 Allowable = 80,688**  
**MWD Tier 1 Deliveries = 22,570**  
**TVMWD Tier 1 Balance = 58,118**

**Overage by Individual Agencies -1,988.0**





**Three Valleys Municipal Water District  
Miramar Operations Report**

**MAY 2022**

**Water Quality**

The treatment plant produced treated water that met or exceeded state and federal drinking water standards.

Water quality data for the month of May (unless otherwise noted)

	Location	Results	Limits	Water Quality Goals
Turbidity	Raw	<b>1.06</b> NTU	N/A	
Turbidity	Reservoir Effluent	<b>0.05</b> NTU	0.3	0.04-0.08 NTU
MIB	Lake Silverwood	<b>ND</b> ng/L	N/A	DWR results as of May 25, 2022
Geosmin	Lake Silverwood	<b>9</b> ng/L	N/A	DWR results as of May 25, 2022
Total Trihalomethanes	Distribution System	<b>31.30 - 33.20</b> µg/l	80	Ranges from 4 distribution locations (Mar 2022 results)
Haloacetic Acids	Distribution System	<b>1.60 - 3.30</b> µg/l	60	
Nitrate	Reservoir Effluent	<b>0.8</b> mg/L	10	<2.0 mg/L
Nitrite	Reservoir Effluent	<b>0.010</b> mg/L	1	<0.008 mg/L
Total Organic Carbon	RAA Ratio (Running Annual Average)	<b>1.30</b>	1.00	*RAA results should be greater than minimum limit to comply

Reportable violations made to SWRCB:

**NONE**

\*RAA - Running Annual Average

**Monthly Plant Production**

<b>Potable water produced from Miramar Plant</b>	<b>789.9</b> AF	<u>Capacity</u> 1844.6 AF	<u>Monthly %</u> 42.8%
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**Monthly Well Production**

	Days in service		Same month prior year	Days in service
Well #1	<b>21</b>	<b>18.1</b> AF	<b>0.0</b> AF	<b>0</b>
Well #2	<b>21</b>	<b>43.3</b> AF	<b>82.1</b> AF	<b>31</b>
Grand Ave Well	<b>3</b>	<b>5.3</b> AF	<b>87.4</b> AF	<b>31</b>
<b>Total Monthly Well Production</b>		<b>66.7</b> AF	<b>169.5</b> AF	

**Monthly Sales**

La Verne	<b>491.0</b> AF	57.3%
GSWC (Claremont)	<b>343.3</b> AF	40.1%
GSWC (San Dimas)	<b>4.8</b> AF	0.6%
PWR-JWL	<b>16.3</b> AF	1.9%
Pomona (Mills)	<b>0.0</b> AF	0.0%
TVMWD Admin	<b>1.2</b> AF	0.1%
<b>Total Potable Water Sold</b>	<b>856.6</b> AF	<b>100.0%</b>

Year To Date 2021-22

	Actual	Budget	% of Budget
Potable Water Sold from Miramar Plant (93.3%)	<b>14,447.3</b> AF	<b>14,458.9</b> AF	99.9%
Total Well Production (6.7%)	<b>1,042.7</b> AF	<b>2,383.4</b> AF	43.7%
<b>Total Potable Water Sold (Plant &amp; Wells)</b>	<b>15,490.0</b> AF	<b>16,842.3</b> AF	92.0%
Average monthly water sold	<b>1,408.2</b> AF		

Hydroelectric Generation (kwh) FY 2021-22

	Monthly kwh		YTD kwh		
	Actual	Budget	Actual	Budget	% of Budget
Miramar					
Hydro 1	<b>53,760</b>	<b>110,723</b>	<b>1,744,456</b>	<b>1,287,151</b>	135.5%
Hydro 2	<b>89</b>	<b>4,804</b>	<b>2,486</b>	<b>156,939</b>	1.6%
Hydro 3	<b>7,112</b>	<b>9,738</b>	<b>46,711</b>	<b>318,115</b>	14.7%
Williams	<b>0</b>	<b>74,356</b>	<b>908,960</b>	<b>751,820</b>	120.9%
Fulton	<b>3,080</b>	<b>30,940</b>	<b>224,600</b>	<b>359,679</b>	62.4%
	<b>64,041</b>	<b>230,561</b>	<b>2,927,213</b>	<b>2,873,704</b>	101.9%

Operations/Maintenance Review

Special Activities

- ▶ The BFP belt was removed for wear strip cleaning and inspections. Operations staff also added a new motor reverse option for the same belt for future maintenance.
- ▶ Operations staff completed the electrical wiring for the new Emerald connection cabinet.
- ▶ Relocation of the CFE SC200 has begun in preparation of a new structure to be delivered to house them and protect them from the elements.
- ▶ Pac Hydro completed the Miragrand tie-in and it has been flushed.
- ▶ Pond #3 received a deep and thorough cleaning.
- ▶ Operations staff began vault maintenance in the distribution system.

Outages/Repairs

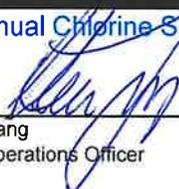
- ▶ None

Unbudgeted Activities

- ▶ None

Other

- ▶ Operations staff received their annual Chlorine Safety Training.

Submitted by:  \_\_\_\_\_  
 Steve Lang  
 Chief Operations Officer



# Name: Brian Bowcock, Division 3

## Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)		Compensation		
		From City	To City	Miles	Mileage \$	
5/2/2022	ACWA JPIA Conference	La Verne	Sacramento	40	\$23.40	\$200.00
Insurance for the District as I'm the voting delegate						
5/3/2022	ACWA JPIA Conference	La Verne	Sacramento	0	\$0.00	\$200.00
Insurance for the district as I'm the voting delegate						
5/4/2022	ACWA JPIA Conference	La Verne	Sacramento	0	\$0.00	\$200.00
Water conference with legislation issues with water in California						
5/5/2022	ACWA JPIA Conference	La Verne	Sacramento	0	\$0.00	\$200.00
Water issues in California						
5/6/2022	ACWA JPIA Conference	La Verne	Sacramento	40	\$23.40	\$200.00
Last day and wrap up of the Membership Committee as well as water issues						
5/10/2022	Claremont City Council	La Verne	Claremont	8	\$4.68	\$200.00
Our manager made a presentation on the upcoming water restrictions						
5/11/2022	SGV Water Master	La Verne	virtual	0	\$0.00	\$200.00
Regular monthly meeting to discuss water issues within the basin						
5/18/2022	TVMWD BOD meeting	La Verne	Claremont	10	\$5.85	\$200.00
Regular monthly meeting of the Board to discuss water restrictions as well as other issues within the district.						
5/19/2022	SGV Water Association	La Verne	Pomona	8	\$4.68	\$200.00
Speaker from Sacramento from the Governors team (water Resources)						
5/25/2022	Six Basins Watermaster	La Verne	Claremont	10	\$5.85	\$200.00
Regular monthly meeting to discuss issues within the basin and a workshop on the specific plan						

Approved

Brian Bowcock

Subtotal Meeting Compensation:	\$2,000.00
Mandatory Deferred Comp 7.5%	(\$150.00)
Subtotal Mileage Reimbursement	\$67.86
<b>Total</b>	<b>\$1,917.86</b>



Expenses Brian Bowcock

Meeting Date	Meeting name		
5/2/2022	ACWA JPIA Conference		
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses	
		\$252.36	\$0.00
Lodging Expenses (e.g. Hotel, Motel)		Miscellaneous Expenses	Total Expenses
\$1,031.42		\$0.00	\$1,283.78

Wednesday, May 25, 2022

**Total Reimbursement:** \$1,283.78

Name: Brian Bowcock, Division 3



Non-Compensated Meetings

Meeting Date	Meeting / Description	Meeting Location
5/10/2022	Claremont University Club	Virtual

Speakers on Ukraine and Russia issues. One speaker was in Ukraine where he spoke from.

5/10/2022	WQA Finance and Admin. Committees	Virtual
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Regular monthly meeting of the committees to discuss issues in Legislation and Assessment

5/11/2022	Active Claremont BOD meeting	Claremont
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Discuss upcoming speakers presentations and this month was the Claremont Police Chief

5/11/2022	WQA Public information and Legislation	Virtual
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Issues from Sacramento relating to water issues at WQA

5/14/2022	La Verne Wine Walk	La Verne
-----------	--------------------	----------

Worked all evening checking people in for the event. Representing the district

5/16/2022	La Verne City Council meeting	La Verne
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Council to discuss water restrictions and vote in the resolution

5/18/2022	WQA BOD meeting	Virtual
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Regular monthly meeting to discuss projects, Legislation, and Assessments within the district.

5/19/2022	ACWA Region 8 meeting	Virtual
-----------	-----------------------	---------

Committee to discuss the upcoming event and date for the event as well as speakers

Meeting Date	Meeting / Description	Meeting Location
5/24/2022	Active Claremont Speaker was the new Police Chief for Claremont	Virtual
5/24/2022	Claremont University Club Speakers discussion on "why Haiti matters to USA"	Virtual
5/26/2022	Leroy Haynes BOD meeting BOD meeting to discuss issues with the programs set down by the LA County	Claremont

Wednesday, May 25, 2022

Sheraton Grand Sacramento Hotel  
 1230 J Street  
 Sacramento, CA 95814  
 United States  
 Tel: 916-447-1700 Fax: 916-447-1701



FREDERICK BOWCOCK  
 [REDACTED]  
 LA VERNE, CA, 917502245  
 United States Of America  
 AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 1 Invoice Nbr : 1000218873  
 Guest Number : 2462735  
 Folio ID : A  
 Arrive Date : 02-MAY-22 09:08  
 Depart Date : 06-MAY-22 14:00  
 No. Of Guest : 1  
 Room Number : 1507  
 Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID :

Sheraton Sacra SACSI MAY-06-2022 08:19 DREBO123

Date	Reference	Description	Charges (USD)	Credits (USD)
02-MAY-22	66194	Public Market Bar	21.94	
02-MAY-22	RT1507	Room Chrg - Grp - Association	217.00	
02-MAY-22	RT1507	County Tax	0.65	
02-MAY-22	RT1507	City/Local Tax	8.68	
02-MAY-22	RT1507	Occupancy/Tourism	26.04	
03-MAY-22	RT1507	Room Chrg - Grp - Association	217.00	
03-MAY-22	RT1507	County Tax	0.65	
03-MAY-22	RT1507	City/Local Tax	8.68	
03-MAY-22	RT1507	Occupancy/Tourism	26.04	
04-MAY-22	RT1507	Room Chrg - Grp - Association	217.00	
04-MAY-22	RT1507	County Tax	0.65	
04-MAY-22	RT1507	City/Local Tax	8.68	
04-MAY-22	RT1507	Occupancy/Tourism	26.04	
05-MAY-22	RT1507	Room Chrg - Grp - Association	217.00	
05-MAY-22	RT1507	County Tax	0.65	
05-MAY-22	RT1507	City/Local Tax	8.68	
05-MAY-22	RT1507	Occupancy/Tourism	26.04	

Continued on the next page

Sheraton Grand Sacramento Hotel  
 1230 J Street  
 Sacramento, CA 95814  
 United States  
 Tel: 916-447-1700 Fax: 916-447-1701



FREDERICK BOWCOCK  
 [REDACTED]  
 LA VERNE, CA, 917502245  
 United States Of America  
 AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 2 Invoice Nbr : 1000218873  
 Guest Number : 2462735  
 Folio ID : A  
 Arrive Date : 02-MAY-22 09:08  
 Depart Date : 06-MAY-22 14:00  
 No. Of Guest : 1  
 Room Number : 1507  
 Marriott Bonvoy Number : [REDACTED]

Date	Reference	Description	Charges (USD)	Credits (USD)
06-MAY-22	VI	Visa [REDACTED]		-1031.42
		***For Authorization Purpose Only***		
	xxxxx [REDACTED]			
	Date	Time	Code	Authorized
	02-MAY-22	09:08	05222C	1128.40
	02-MAY-22	22:10:55	01542C	125.00
		** Total	1031.42	-1031.42
		*** Balance	-0.00	

I agreed to pay all room & incidental charges.

[Signature Box]

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

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Continued on the next page

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 1230 J Street  
 Sacramento, CA 95814  
 United States  
 Tel: 916-447-1700 Fax: 916-447-1701



FREDERICK BOWCOCK  
 [REDACTED]  
 LA VERNE, CA, 917502245  
 United States Of America  
 AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 3 Invoice Nbr : 1000218873  
 Guest Number : 2462735  
 Folio ID : A  
 Arrive Date : 02-MAY-22 09:08  
 Depart Date : 06-MAY-22 14:00  
 No. Of Guest : 1  
 Room Number : 1507  
 Marriott Bonvoy Number: [REDACTED]

EXPENSE SUMMARY REPORT

Currency: USD

Date	Rm Charge	Taxes	Telephone	Other	Total	Payment
05-02-2022	0.00	0.00	0.00	274.31	274.31	0.00
05-03-2022	0.00	0.00	0.00	252.37	252.37	0.00
05-04-2022	0.00	0.00	0.00	252.37	252.37	0.00
05-05-2022	0.00	0.00	0.00	252.37	252.37	0.00
05-06-2022	0.00	0.00	0.00	0.00	0.00	-1031.42
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1031.42</b>	<b>1031.42</b>	<b>-1031.42</b>

Bring the Sheraton sleep experience home with you. Visit [SheratonStore.com](http://SheratonStore.com).

& & & 407 & & &  
Sheraton Grand Sacramento  
PMB Lobby Lounge  
1230 J Street  
Sacramento Ca 95814  
(916) 447-1700

91247 131 Monica T

CHK 66194 TBL 15/1 GST 1  
2 May '22 11:44 AM

1 Soda	3.50 T1
1 Chicken Tacos	13.00 T1
Subtotal	\$16.50
Tax	\$1.44
<b>Total Due</b>	<b>\$17.94</b>

FOR ROOM CHARGES ONLY

GRATUITY: 4.00

TOTAL: 21.94

ROOM # 1507

PRINT NAME Brian Bowcock

SIGNATURE Brian Bowcock

How was everything?  
Let us know how your dining  
experience was by completing  
a brief survey  
<http://globaltivity.com/1247pub1>

# 1870 **ONT 07:20AM**  
Ontario

**SMF 08:45AM**  
Sacramento

Flight 2: Friday, 05/06/2022 Est. Travel Time: 1h 15m Wanna Get Away®

FLIGHT # 2005 **DEPARTS SMF 12:10PM**  
Sacramento



**ARRIVES ONT 01:25PM**  
Ontario

## Payment information

### Total cost

#### Air - 2PH4PC

Base Fare	\$	124.42
U.S. Transportation Tax	\$	9.33
U.S. 9/11 Security Fee	\$	11.20
U.S. Flight Segment Tax	\$	9.00
U.S. Passenger Facility Chg	\$	9.00
EarlyBird	\$	40.00
<b>Total</b>	<b>\$</b>	<b>202.95</b>

### Payment

Visa ending in [REDACTED]  
Date: March 1, 2022

**Payment Amount: \$105.95**

Travel Funds 2FY64E  
Date: March 1, 2022

**Payment Amount: \$57.00**

Visa ending in [REDACTED]  
Date: March 1, 2022

**Payment Amount: \$20.00**

Visa ending in [REDACTED]  
Date: March 1, 2022

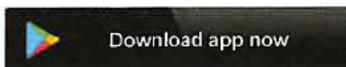
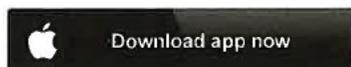
**Payment Amount: \$20.00**

Fare Rules: If you decide to make a change to your current itinerary it may result in a fare increase. In the case you're left with travel funds from this confirmation number, you're in luck! We're happy to let you use them towards a future flight for the individual named on the ticket, as long as the new travel is completed by the expiration date.

Your ticket number: 5261489622344

## Prepare for takeoff

Use our app to make changes to your trip, get a boarding pass, & more.



**24 hours before your departure:**

From: no-reply@lyftmail.com,  
To: [REDACTED]  
Subject: Your ride with Gilbert on May 2  
Date: Tue, May 3, 2022 9:14 am



MAY 2, 2022 AT 8:49 AM

# Thanks for riding with Gilbert!



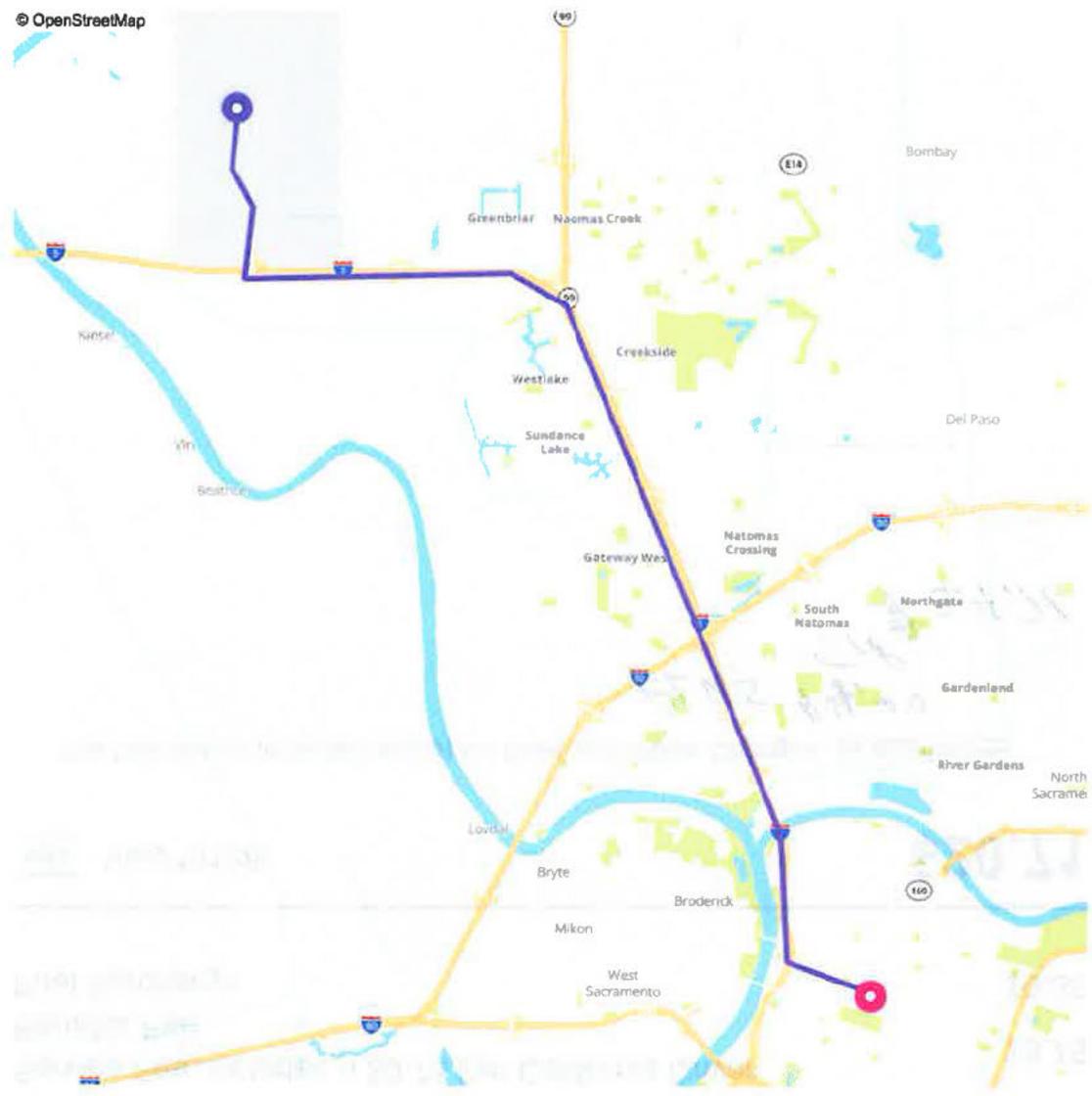
Lyft fare (11.61mi, 15m 52s)	\$16.41
Service Fee, includes a \$0.75 Lyft California Driver Benefits Fee	\$3.75
Fuel Surcharge	\$0.55

---

 Visa [REDACTED] **\$20.71**

The fare above includes any other Fees and Other Charges, as applicable.

*PLUS \$4.00  
TIP \$24.71*



- **Pickup 8:49 AM**  
6900 Airport Blvd, Sacramento, CA
- **Drop-off 9:04 AM**  
1230 J St Sacramento, CA

**FAVORITE DRIVER**

**From:** no-reply@lyftmail.com,  
**To:** [REDACTED]  
**Subject:** Your ride with Akbar on May 6  
**Date:** Sat, May 7, 2022 8:43 am

---



MAY 6, 2022 AT 8:27 AM

# Thanks for riding with Akbar!



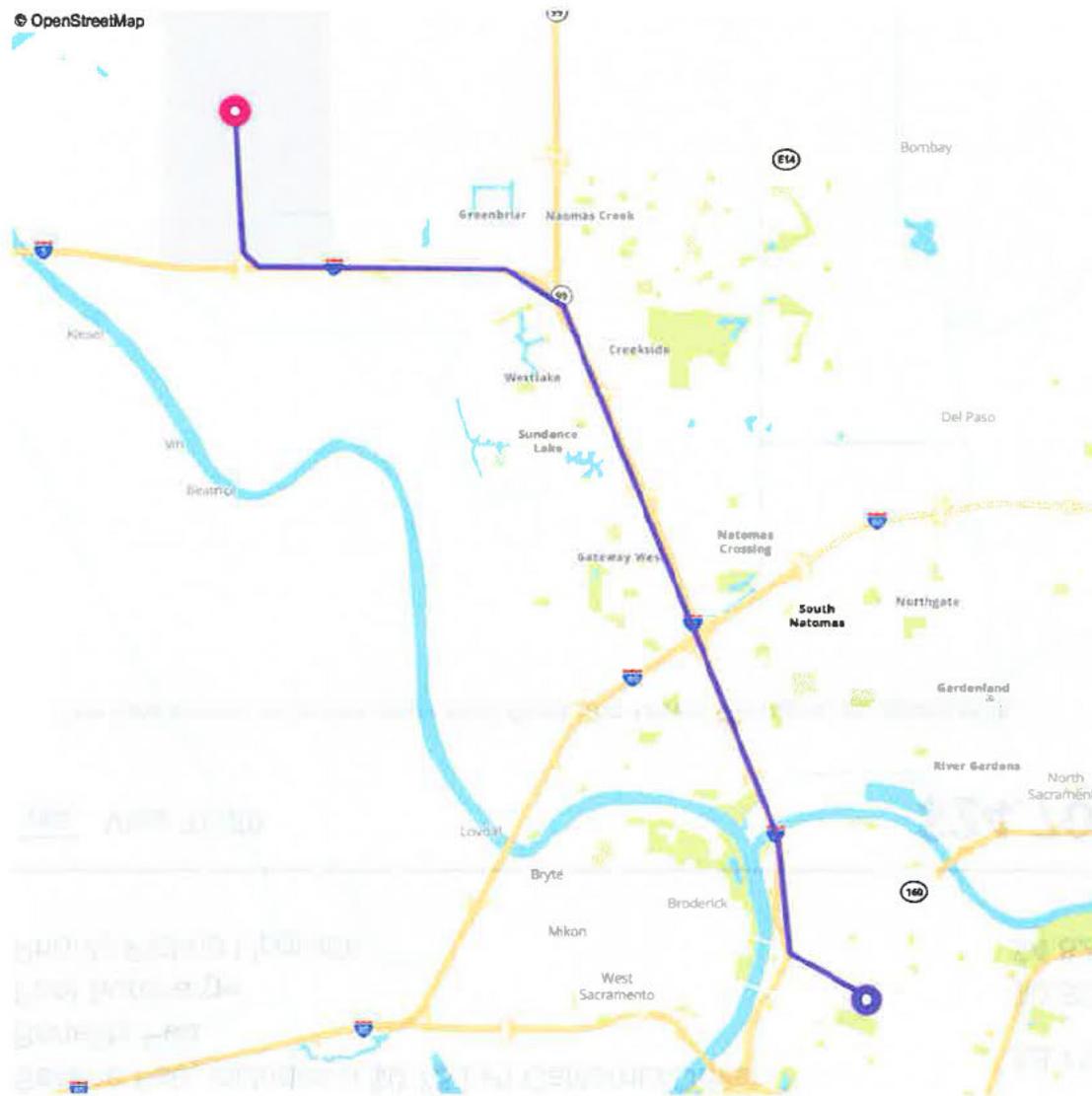
Lyft fare (11.20mi, 14m 17s)	\$15.58
Service Fee, includes a \$0.75 Lyft California Driver Benefits Fee	\$3.75
Fuel Surcharge	\$0.55
Priority Pickup Upgrade	\$4.82

---

 Visa [REDACTED]

**\$24.70**

The fare above includes any other Fees and Other Charges, as applicable.



- **Pickup 8:27 AM**  
1231 J St, Sacramento, CA
- **Drop-off 8:42 AM**  
6900 Airport Blvd, Sacramento, CA

**FAVORITE DRIVER**

# Name: David De Jesus, Division 2

Compensated Meetings



Item 7.E

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)			Compensation	
		From City	To City	Miles	Mileage \$	
5/2/2022	ACWA Conference meeting with Three Valleys Lobbyist in Sacramento	Walnut	Sacramento	0	\$0.00	\$200.00
Met with our lobbyist in Sacramento (during the ACWA Spring Conference) to discuss and review our sponsored bill and happened to join by the GM and staff on zoom.						
5/6/2022	Northern Caucus Group Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the caucus meeting with other directors and their staffs including MWD upper management to discuss current issues of concern to the district as a whole and member agencies.						
5/12/2022	Chino Basin Appropriative Pool Meeting	Walnut	Virtual	0	\$0.00	\$200.00
One final review of the budget was presented by staff. In addition, general discussion on the concerns sent by the some parties (to be deliberated in closed session)						
5/16/2022	Walnut Valley Water District Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the monthly board meeting and provide the group with updates from MWD. GM Litchfield provide the TVMWD report as usual.						
5/18/2022	TVMWD Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the meeting remotely took actions on items identified in the agenda and heard staff reports. In addition provided the board with information obtained while attending MWD meetings at various times of the meeting as appropriate.						
5/19/2022	Chino Basin Advisory Committee Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Heard a report on the dilemma facing all of the state project water dependent agencies and the options to assist those agencies with their water supply needs. In addition the group was provided with a DRW groundwater update given the latest water supply conditions. Lastly conditions on the spreading grounds were also provided with recommended maintenance projects identified.						
5/24/2022	Executive Committee Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the meeting representing Three Valleys as assigned and provided support to the issues. Additionally I was assigned to another EEO complaint the details of which are still unknown as of the time of this report but which must remain confidential.						
5/26/2022	Chino Basin Water Master Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Heard a final CFO update and report on the budget recommended by staff and the pools. The board took action to approve the budget as presented with one member (Ontario) voting NO. Other reports were provided including the departure of the Basins assigned judge effective June 1st.						
5/27/2022	Meeting with Brent Yamasaki (Operations Manager)	Walnut	Virtual	0	\$0.00	\$200.00
Several issues were discussed and updates obtained on the following issues: (1) Status of agency cost shift credits, (2) status on the discussions with Fish and Game on the use of CRA water in spreading grounds within the La County Area. (3) Progress on the both the East and West Branches of the State Water Project System upgrades as identified previously causing the areas to be solely State Water dependent.						
5/31/2022	Meeting with AGM Deven Upadhyay	Walnut	Virtual	0	\$0.00	\$200.00
The focus on this meeting was a continuation of the discussion left off with Brent Yamasaki on the "shifting of supplies" and the impacts to Three Valleys including the progress of obtaining additional water supplies through alternative programs that might be available including northern Cal transfers approved by the board in March.						

**Approved**

Subtotal Meeting Compensation:	\$2,000.00
Mandatory Defered Comp 7.5%	(\$150.00)
Subtotal Mileage Reimbursement	\$0.00
Total	\$1,850.00

---

David De Jesus

Thursday, June 2, 2022



Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/3/2022	Meeting with MWD GM Adel HageKhalil	Walnut	Sacramento	0	\$0.00	\$200.00
The meeting was held to discuss several meeting planned at the conference with various individuals representing a number a agencies. Speaking points to be emphasized during the meetings to ensure continuity of the message.						
5/4/2022	Meeting with Zone 7 staff and directors during the ACWA conference	Walnut	Sacramento	0	\$0.00	\$200.00
Meeting with Zone 7 directors to discuss state Water Project issues .						
5/5/2022	ACWA Spring Conference	Walnut	Sacramento	0	\$0.00	\$200.00
Final day of the conference was themed Hope and Opportunities. The morning provided networking with other attendees during the continental breakfast.						
5/9/2022	MWD Committee Meeting Day	Walnut	Virtual	0	\$0.00	\$200.00
Attended a number of meetings throughout the day addressing various issues in greater detail as found in the agenda. Oral report to be provided.						
5/10/2022	MWD Board Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended the meetings as noticed in the agenda and performed my assigned duties and tasks. Oral report on pertinent issues will be provided.						
5/11/2022	Colorado River Board Meeting	Walnut	Ontario	0	\$0.00	\$200.00
The new fiscal year budget was presented, reviewed, and subsequently approved by the board. In addition a year in review was provided outlining both accomplishments and planned activities for the coming year. Various agency reports on water supply status was also shared by representatives.						
5/13/2022	Board Chair meeting on the "delegation of Authority during her absence	Walnut	Virtual	0	\$0.00	\$200.00
While the Chair travels out of country with the GM. The General Manager authorized Deven Upadhyay with his authority to act in his presence. Confidential matters pending were also discussed.						
5/17/2022	Delta Stewardship Council Meeting	Walnut	Virtual	0	\$0.00	\$200.00
Attended both morning and afternoon sessions of the council meeting. The morning session addressed certain housekeeping matters including the process to elect a new chair. A presentation was provided and public comment heard regarding the issues concerning current water supply challenges and the need to not disregard the fish species that would be most impacted due to the lack of "cold water" releases. The afternoon session addressed the Delta EIR Review and subsequent recommendations by the council on the California Delta water fix is also slated for next month's meeting which is planned to be a face to face for board members.						
5/23/2022	Meeting with the Chairwoman Grey	Walnut	Virtual	0	\$0.00	\$200.00
Meeting with and called by the chair to debrief on the "delegation of authority" enacted during the Chairs absence. Matters of a confidential matter were discussed along with items agenized for the executive meeting						
5/25/2022	Meeting with Tomer Benito (MWD's Supervising Special Agent)	Walnut	Virtual	0	\$0.00	\$200.00
Several security updates were shared in confidence along with a growing concern of crime in the downtown union station area. Updates on additional security CIP projects were discussed along with next steps to ensure a safe "return to work" scenario for all employees. It was suggested that more regular discussions and updates be held. (it was noted that the last one was held back December 2021)						

<b>Approved</b>	Subtotal Meeting Compensation:	\$2,000.00
	Mandatory Deferred Comp 7.5%	(\$150.00)
	Subtotal Mileage Reimbursement	\$0.00
	<b>Total</b>	<b>\$1,850.00</b>

David De Jesus

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/2/2022	Spadra Basin Exec. Committee Meeting	Pomona	Virtual	0	\$0.00	\$200.00
Attended and participated in board deliberations and discussions.						
5/3/2022	Community Resources Pull Up Event	Pomona	Pomona	8	\$4.68	\$200.00
Sponsored Resource event by Mayor T.Sandoval -CM V.Preciado and Director C.Goytia. community outreach on water related issues.						
5/4/2022	Pomona C19 Action Committee	Pomona	Virtual	0	\$0.00	\$200.00
TVMWD representative for the basic needs action committee,attended and participated in committee actions and discussions with Mayor and community stakeholders.						
5/9/2022	Quarterly COG Representatives Meeting	Pomona	Virtual	0	\$0.00	\$200.00
Meet to discuss issues related to the San Gabriel Valley and discuss the current drought situation facing the region and state.						
5/10/2022	SGVCOG Water Policy Committee/TAC Committee	Pomona	Virtual	0	\$0.00	\$200.00
Attended and participated in board deliberations and discussions.						
5/14/2022	City of Pomona/Mayor Tim Sandoval	Pomona	Pomona	8	\$4.68	\$200.00
Met to discuss the mayors annual water challenge and to discuss drought messaging and city related matters.						
5/18/2022	TVMWD Board Meeting	Pomona	Claremont	32	\$18.72	\$200.00
Attended and participated in board deliberations and discussions						
5/20/2022	Senator Connie Leyva meeting	Pomona	Pomona	8	\$4.68	\$200.00
Met with Senator and District Director Manny Saucedo to discuss state water related issues and those pertinent to the Pomona Valley.						
5/24/2022	OCWD Webinar On Drought!	Pomona	Virtual	0	\$0.00	\$200.00
Attended webinar on state of the drought in southern california,and strategies going forward.						
5/31/2022	City of Pomona Meeting w/Councilmember Victor Preciado	Pomona	Pomona	8	\$4.68	\$200.00
Met with Councilmember to go discuss and finalize Community Resource Event on 6/7. Met with co-sponsors and stakeholders.						

<b>Approved:</b>	Subtotal Meeting Compensation:	\$2,000.00
	Mandatory Deferred Comp 7.5%	(\$150.00)
	Subtotal Mileage Reimbursement	\$37.44
	<b>Total</b>	<b>\$1,887.44</b>

\_\_\_\_\_  
Carlos Goytia  
Thursday, June 2, 2022



**Name: Bob Kuhn, Division 4**  
Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/1/2022	Travel to ACWA - Sacramento	Glendora	Sacramento	0	\$0.00	\$200.00
ACWAA & JPIA						
5/3/2022	ACWA Spring Conference	Glendora	Sacramento	0	\$0.00	\$200.00
Members get together to learn water issues statewide and local issues						
5/4/2022	ACWA Spring Conference	Glendora	Sacramento	0	\$0.00	\$200.00
Attended ACWA breakout sessions						
5/5/2022	ACWA Spring Conference	Glendora	Sacramento	0	\$0.00	\$200.00
Meeting with CBWM agencies and some outside to talk about water supply and how to deal with it. 5% allocation from state water. Trave; day						
5/10/2022	Glendora Rotary Meeting	Glendora	Glendora	0	\$0.00	\$200.00
I was a speaker at the Glendora Rotary meeting on California water issues in the San Gabriel Valley.						
5/12/2022	Glendora Chamber of Commerce	Glendora	Glendora	0	\$0.00	\$200.00
I was a speaker at the Glendora Chamber of Commerce meeting on California water issues in the San Gabriel Valley.						
5/18/2022	TVMWD Board Meeting	Glendora	Claremont	20	\$11.70	\$200.00
Business of the district - Update on a new committee for Managers regarding water supply						
5/24/2022	Chino Basin Watermaster Personnel Committee	Glendora	Rancho Cucamong	40	\$23.40	\$200.00
Attended a personnel committee meeting with the attorney and executive committee for the General Manager's review.						

**Approved**

\_\_\_\_\_  
Bob Kuhn

Subtotal Meeting Compensation:	\$1,600.00
Mandatory Deferred Comp 7.5	(\$120.00)
Subtotal Mileage Reimbursement	\$35.10
<b>Total</b>	<b>\$1,515.10</b>



## Expenses

Bob Kuhn

Meeting Date	Meeting name		
5/1/2022	Travel to ACWA - Sacramento		
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses	
		\$357.95	\$0.00
Lodging Expenses (e.g. Hotel, Motel)		Miscellaneous Expenses	Total Expenses
\$647.78		\$0.00	\$1,005.73

Meeting Date	Meeting name		
5/4/2022	ACWA Spring Conference		
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses	
		\$0.00	(\$50.21)
Lodging Expenses (e.g. Hotel, Motel)		Miscellaneous Expenses	Total Expenses
\$0.00		\$0.00	(\$50.21)

Tuesday, June 7, 2022

**Total Reimbursement:** **\$955.52**

## Note regarding Travel Expenses:

Director Kuhn drove to Sacramento for ACWA Conference. District policy limits mileage reimbursement up to the cost of airfare and ground transportation.

Normal mileage reimbursement would have been \$518.32. Based on costs by other directors that attended, airfare and expected ground transportation for Director Kuhn would have been as follows:

-Airfare	\$202.95
-Roundtrip transportation to/from Sacramento Airport and conference hotel	55.00
-Roundtrip transportation to/from Ontario Airport and home	100.00
<b>Total</b>	<b>\$357.95</b>

*1/2 TVMWD \$647.78*  
*1/2 SGBWRA \$647.78*

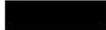
Sheraton Grand Sacramento Hotel  
 1230 J Street  
 Sacramento, CA 95814  
 United States  
 Tel: 916-447-1700 Fax: 916-447-1701



Bob Kuhn



United States Of America  
 AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 1 Invoice Nbr : 1000218493  
 Guest Number :   
 Folio ID : A  
 Arrive Date : 01-MAY-22 14:24  
 Depart Date : 05-MAY-22 09:51  
 No. Of Guest : 1  
 Room Number : 2616  
 Marriott Bonvoy Number :

Copy Invoice

Tax ID :  
 Sheraton Sacra SACSI MAY-27-2022 10:07 GCLAR529

Date	Reference	Description	Charges (USD)	Credits (USD)
01-MAY-22	RT2616	Room Chrg - Grp - Association	217.00	
01-MAY-22	RT2616	County Tax	0.65	
01-MAY-22	RT2616	City/Local Tax	8.68	
01-MAY-22	RT2616	Occupancy/Tourism	26.04	
01-MAY-22	RT2616	Self Parking	25.00	
01-MAY-22	RT2616	Upgrade	40.00	
01-MAY-22	RT2616	Occupancy Tax Upgrade	4.80	
01-MAY-22	RT2616	City/Local Tax Upgrade	1.60	
01-MAY-22	RT2616	County Tax Upgrade	0.12	
02-MAY-22	RT2616	Room Chrg - Grp - Association	217.00	
02-MAY-22	RT2616	County Tax	0.65	
02-MAY-22	RT2616	City/Local Tax	8.68	
02-MAY-22	RT2616	Occupancy/Tourism	26.04	
02-MAY-22	RT2616	Self Parking	25.00	
02-MAY-22	RT2616	Upgrade	40.00	
02-MAY-22	RT2616	Occupancy Tax Upgrade	4.80	
02-MAY-22	RT2616	City/Local Tax Upgrade	1.60	

Note: Upgraded room included additional lounge area used by TVMWD directors and staff for meeting with other agencies.

Continued on the next page

Sheraton Grand Sacramento Hotel  
 1230 J Street  
 Sacramento, CA 95814  
 United States  
 Tel: 916-447-1700 Fax: 916-447-1701



Bob Kuhn



United States Of America  
 AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 2 Invoice Nbr : 1000218493  
 Guest Number : [Redacted]  
 Folio ID : A  
 Arrive Date : 01-MAY-22 14:24  
 Depart Date : 05-MAY-22 09:51  
 No. Of Guest : 1  
 Room Number : 2616  
 Marriott Bonvoy Number :

Date	Reference	Description	Charges (USD)	Credits (USD)
02-MAY-22	RT2616	County Tax Upgrade	0.12	
03-MAY-22	RT2616	Room Chrg - Grp - Association	217.00	
03-MAY-22	RT2616	County Tax	0.65	
03-MAY-22	RT2616	City/Local Tax	8.68	
03-MAY-22	RT2616	Occupancy/Tourism	26.04	
03-MAY-22	RT2616	Self Parking	25.00	
03-MAY-22	RT2616	Upgrade	40.00	
03-MAY-22	RT2616	Occupancy Tax Upgrade	4.80	
03-MAY-22	RT2616	City/Local Tax Upgrade	1.60	
03-MAY-22	RT2616	County Tax Upgrade	0.12	
04-MAY-22	RT2616	Room Chrg - Grp - Association	217.00	
04-MAY-22	RT2616	County Tax	0.65	
04-MAY-22	RT2616	City/Local Tax	8.68	
04-MAY-22	RT2616	Occupancy/Tourism	26.04	
04-MAY-22	RT2616	Self Parking	25.00	
04-MAY-22	RT2616	Upgrade	40.00	
04-MAY-22	RT2616	Occupancy Tax Upgrade	4.80	
04-MAY-22	RT2616	City/Local Tax Upgrade	1.60	
04-MAY-22	RT2616	County Tax Upgrade	0.12	
05-MAY-22	MC	Mastercard [Redacted]		-1295.56

\*\*\*For Authorization Purpose Only\*\*\*

-1295.56

Sheraton Grand Sacramento Hotel  
1230 J Street  
Sacramento, CA 95814  
United States  
Tel: 916-447-1700 Fax: 916-447-1701



Bob Kuhn



United States Of America  
AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 3 Invoice Nbr : 1000218493  
Guest Number : [Redacted]  
Folio ID : A  
Arrive Date : 01-MAY-22 14:24  
Depart Date : 05-MAY-22 09:51  
No. Of Guest : 1  
Room Number : 2616  
Marriott Bonvoy Number :

Date	Time	Code	Authorized
01-MAY-22	14:21	00141P	1128.40
01-MAY-22	02:41:05	00221P	125.00
03-MAY-22	04:13:21	00474P	125.00

Approve EMV Receipt for MC [Redacted] Signature Captured  
TC:A22B58900AE8AC63  
IAD:1610A04001220000000000000000000000000FF TVR:0080008000  
AID:A0000000041010 Application Label:Mastercard

\*\* Total 1295.56 -1295.56  
\*\*\* Balance -0.00

I agreed to pay all room & incidental charges.



Sheraton Grand Sacramento Hotel  
 1230 J Street  
 Sacramento, CA 95814  
 United States  
 Tel: 916-447-1700 Fax: 916-447-1701



Bob Kuhn  
 [Redacted]  
 United States Of America .  
 AC3168 - ACWA 2022 SPRING CONFERENCE CW

Page Number : 4 Invoice Nbr : 1000218493  
 Guest Number : [Redacted]  
 Folio ID : A  
 Arrive Date : 01-MAY-22 14:24  
 Depart Date : 05-MAY-22 09:51  
 No. Of Guest : 1  
 Room Number : 2616  
 Marriott Bonvoy Number :

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com  
 Tell us about your stay. [www.sheraton.com/reviews](http://www.sheraton.com/reviews)

EXPENSE SUMMARY REPORT

Currency: USD

Date	Rm Charge	Taxes	Telephone	Other	Total	Payment
05-01-2022	0.00	0.00	0.00	323.89	323.89	0.00
05-02-2022	0.00	0.00	0.00	323.89	323.89	0.00
05-03-2022	0.00	0.00	0.00	323.89	323.89	0.00
05-04-2022	0.00	0.00	0.00	323.89	323.89	0.00
05-05-2022	0.00	0.00	0.00	0.00	0.00	-1295.56
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1295.56</b>	<b>1295.56</b>	<b>-1295.56</b>

Bring the Sheraton sleep experience home with you. Visit [SheratonStore.com](http://SheratonStore.com).

ACWA Conference 20.21.50901

20.35.56273

**Mulvaney's Meal**

5/04/22 @ 7:48 pm

	Total	TVMWD Costs	Kuhn
TVMWD EE/Director Meals	\$ 415.00	415.00	-
Judy Kuhn's Meal	\$ 38.00	-	38.00
SubTotal	\$ 453.00	\$ 415.00	\$ 38.00
HBID @ 1.50%	\$ 6.71	\$ 6.14	\$ 0.57
Tax @ 8.75%	\$ 48.15	\$ 44.11	\$ 4.04
SubTotal	\$ 507.86	\$ 465.25	\$ 42.61
Tip @ 20%	\$ 90.60	\$ 83.00	\$ 7.60
<b>Total</b>	<b>\$ 598.46</b>	<b>\$ 548.25</b>	<b>\$ 50.21</b>

Mulvaney's  
Itemized Receipt

Date: May04'22 09:45P

Card Type: Visa

Acct #: XXXXXXXXXXXX [REDACTED]

Card Entry: SWIPED

Trans Type: PURCHASE

Auth Code: 653698

Check: 1400

Table: 33/1

Server: 57 Devon M

Subtotal: 598.46

Customer COPY [REDACTED]

Tip \_\_\_\_\_

Total 598.46

Customer COPY [REDACTED]

Bob; Judy K Sylvie C  
Judy R BVA B  
Matt L David D  
Mylet

**MULVANEY'S**  
AT THE  
**B&L**

Mulvaney's B&L  
1215 19th Street  
Sacramento, CA 95811  
www.mulvaneyb1.com

57 Devon M

---

Tbl 33/1      Chk 1400      Gst  
May04'22 07:48PM

---

**Dine In**

QTY 1 Viking Chs/Charc	00
QTY 1 Smoke Salmon	00
QTY 1 *****	0.00
QTY 1 Swordfish	38.00
QTY 5 Halibut	190.00
QTY 1 Pappardelle	28.00
QTY 1 Zabuton	50.00
QTY 1 Crux NA IPA-Non-Alcoholic	6.00
QTY 1 Iced Tea	3.00
QTY 5 Coffee	20.00
QTY 3 Strawberry Pie	30.00
QTY 2 Ding Dong	20.00
QTY 2 ala mode	6.00
QTY 1 Sundae	10.00
20 %	
Open SC%	90.60
Subtotal	453.00
Gratuity	90.60
HBID	6.71
Tax	48.15
09:30PM Total	598.46
Fd Tax Coll	48.15

THANK YOU!!!  
An average of .95 of every  
guests dollar goes to supporting  
our facility, farmers and  
B&L family.



# Name: Jody Roberto, Division 5

Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/2/2022	Spadra Basin Executive Committee Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00

Carlos and I attended the meeting. Sherry and Viva gave presentation on GSP. The committee approved the Spadra Basin Groundwater Sustainability Plan.

5/3/2022	Association of California Water Agencies (ACWA) Conference	Diamond Bar	Sacramento	0	\$0.00	\$200.00
----------	--	-------------	------------	---	--------	----------

I attended the ACWA Conference with some of my board colleagues, Matt and Sylvie. We attended sessions, met with other water district representatives and heard speakers discuss water.

5/4/2022	Assembly Local Governance Committee Hearing on AB 2449	Diamond Bar	Sacramento	0	\$0.00	\$200.00
----------	--	-------------	------------	---	--------	----------

I spoke on behalf of our bill AB 2449 along with Assemblywoman Blanca Rubio during the Assembly Committee hearing. The bill passed out of committee 7-1 and will be heard next on the Assembly floor.

5/5/2022	ACWA Conference	Diamond Bar	Sacramento	0	\$0.00	\$200.00
----------	-----------------	-------------	------------	---	--------	----------

Last day of ACWA conference and travel day.

5/11/2022	Trip to Sacramento to meet with our legislative delegation	Diamond Bar	Sacramento	0	\$0.00	\$200.00
-----------	--	-------------	------------	---	--------	----------

Matt, Kirk and I had a full day of meetings with our Assembly and Senate representatives including Senator Susan Rubio, Assembly members Lisa Calderon and Freddie Rodriguez and legislative representatives from Senator Archuleta and Assemblywoman Blanca Rubio's office.

5/16/2022	Walnut Valley Water District Meeting	Diamond Bar	Virtual	0	\$0.00	\$200.00
-----------	--------------------------------------	-------------	---------	---	--------	----------

David, Mike, Matt and I attended the meeting. David provided MWD report and Matt gave TVMWD report.

5/18/2022	Three Valleys MWD meeting	Diamond Bar	Claremont	38	\$22.23	\$200.00
-----------	---------------------------	-------------	-----------	----	---------	----------

Regular board meeting for TVMWD. We received MWD update from David, Legislative report from Kirk and Water Supply update from Sylvie.

## Approved

Jody Roberto

Subtotal Meeting Compensation:	\$1,400.00
Mandatory Deferred Comp 7.5%	(\$105.00)
Subtotal Mileage Reimbursement	\$22.23
<b>Total</b>	<b>\$1,317.23</b>

Wednesday, June 1, 2022



## Expenses

Jody Roberto

Meeting Date	Meeting name		
5/3/2022	Association of California Water Agencies (ACWA) Conference		
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses	
\$28.60		\$15.42	
Lodging Expenses (e.g. Hotel, Motel)		Miscellaneous Expenses	Total Expenses
\$0.00		\$0.00	\$44.02

Meeting Date	Meeting name		
5/5/2022	ACWA Conference		
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses	
\$26.66		\$26.75	
Lodging Expenses (e.g. Hotel, Motel)		Miscellaneous Expenses	Total Expenses
\$0.00		\$0.00	\$53.41

Wednesday, June 1, 2022

**Total Reimbursement:****\$97.43**

Public House Downtown  
1132 16th street  
Sacramento, Ca 95814  
916-446-0888

Server: Sara DOB: 05/03/2022  
04:31 PM 05/03/2022  
Table 32/1 5/50034

SALE

VISA 5242899  
Card #XXXXXXXXXX  
Magnetic card present: ROBERTO MARY  
Card Entry Method: S

Approval: 03437D

Amount: \$11.42  
+ Tip: 4.00  
= Total: 15.42

I agree to pay the above  
total amount according to the  
card issuer agreement.

X May SR

THANK YOU!  
MAC REWARDS PHONE NUMBER

# \_\_\_\_\_

SIGN UP NOW AT  
MAC-REWARDS.COM  
Suggested Gratuity

=====

Public House Downtown  
1132 16th street  
Sacramento, Ca 95814  
916-446-0888

Server: Sara DOB: 05/03/2022  
Table 32/1 4:29 PM  
Guests: 1

#50034

Reprint #: 1

Seat 1

\*\*\*\*\*  
1/2 BLT 10.50  
Subtotal 10.50  
Tax 0.92  
Total 11.42

Subtotal 10.50  
Tax 0.92

Total 11.42

Balance Due 11.42

THANK YOU!  
MAC REWARDS PHONE NUMBER

# \_\_\_\_\_

SIGN UP NOW AT  
MAC-REWARDS.COM  
Suggested Gratuity

=====

18%= 1.89  
20%= 2.10  
22%= 2.31

10%= 1.89  
20%= 2.10  
22%= 2.31

3:43



< Inbox



**Lyft Receipts**  
To: Jody Roberto >

2:50 PM

### Your ride with Antonio on May 3



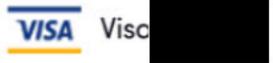
MAY 3, 2022 AT 2:22 PM

# Thanks for riding with Antonio!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (11.96mi, 19m 5s)	\$24.30
Service Fee, includes a \$0.75 Lyft	\$3.75
California Driver Benefits Fee	
Fuel Surcharge	\$0.55



**\$28.60**

The fare above includes any other Fees and Other Charges, as applicable.



12:55



< Inbox



## Your ride with Jennifer on May 5



MAY 5, 2022 AT 12:30 PM

# Thanks for riding with Jennifer!



100% of tips go to drivers. [Add a tip](#)

Lyft fare (11.35mi, 17m 51s)	\$22.36
Service Fee, includes a \$0.75 Lyft	\$3.75
California Driver Benefits Fee	
Fuel Surcharge	\$0.55



**\$26.66**

**We haven't charged you for this ride yet.**

The charge for this ride will be combined with any other rides you take on May 5, 2022. You'll receive a receipt combining all of your day's charges, whenever you take more than one ride in a single day.

**The fare above includes any other Fees and Other Charges, as applicable.**





Hyatt Regency Sacramento  
Vines  
1209 L Street  
Sacramento, CA 98514  
916-443-1234

1154844 Lisle

CHK 15602 TBL 14/1  
GST 2

5/5/2022 11:11 AM

1 Spinach Artichoke Flatbread	16.00
1 Assorted Tea	4.00
Food	\$20.00
*Tax	\$1.75
<b>Total Due</b>	<b>\$21.75</b>

Tip: 5.00

Total: 26.75

Room: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: Mary J Rose

Join World of Hyatt today  
and start earning points for  
stays, dining and more.  
Visit [worldofhyatt.com](http://worldofhyatt.com)  
\*Not point earning eligible  
#Not point redemption eligible

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/5/2022	UnTapped Leadership Class #8	Pomona	Virtual	0	\$0.00	\$200.00
This last virtual class focused on working on our capstone projects for the class, which will be a legislative workshop on local water issues.						
5/17/2022	Los Angeles County Fourth District Consolidated Oversight Board	Pomona	Virtual	0	\$0.00	\$200.00
I attended and participated the in Los Angeles County Fourth District Consolidated Oversight Board. Business included declaring Successor Agency-owned property located in Long Beach as "exempt surplus land".						
5/18/2022	UnTapped Leadership Program	Pomona	Sacramento	0	\$0.00	\$200.00
I went to Sacramento with my UnTapped Water Leadership Program under Water Education for Latino Leaders (WELL). I had a meeting with Assemblyman Freddie Rodriguez discussing water issues and putting together a workshop at the local level. ACWA and League of California Cities attended the graduation for the class.						
5/19/2022	UnTapped Leadership Class #9	Pomona	Sacramento	0	\$0.00	\$200.00
This day focused on a tour of the Delta by Micheal George, Delta Watermaster. The tour included several stops explaining the current challenges such salt water intrusion.						

<b>Approved</b>	Subtotal Meeting Compensation:	\$800.00
	Mandatory Defered Comp 7.5%	(\$60.00)
	Subtotal Mileage Reimbursement	\$0.00
	<b>Total</b>	<b>\$740.00</b>

\_\_\_\_\_  
Danielle Soto  
Monday, June 6, 2022

# Expenses

Danielle Soto



Meeting Date	Meeting name		
5/18/2022	UnTapped Leadership Program		
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses	
		\$26.00	\$0.00
Lodging Expenses (e.g. Hotel, Motel)		Miscellaneous Expenses	Total Expenses
		\$0.00	\$0.00
			\$26.00

Monday, June 6, 2022

**Total Reimbursement:** \$26.00

6/17/2015 2:18 PM

Adobe Acrobat D...

96 KB

4/19/2012 10:24 AM

Adobe Acrobat D...

587 KB

ONTARIO AIRPORT  
RECEIPT        A64  
OUT: 19.05.22 21:03  
AMOUNT:        USD 26.00  
CC-DATA:  
VISA  
XXXXXXXXXXXX [REDACTED]  
                XXXXX [REDACTED]  
AUTH. CODE        09695

**RECEIPT**

**ONTARIO**

**INTERNATIONAL AIRPORT**

**(909) 937-1240**

**DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM**

0561334

nservation Ed  
ns Meeting

III





# Name: Mike Ti, Division 7

Compensated Meetings

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/3/2022	Travel to Sacramento for ACWA's 2022 Spring Conference & Exhibition	West Covina	Sacramento	23	\$13.46	\$200.00
ACWA's 2022 Spring Conference & Exhibition - Traveled with Jody Roberto via Ontario Airport to Sacramento for ACWA Conference - visited exhibition hall, meet and greet with other conference attendees including directors and staff from RWD, USGVMWD, Valley Water, and other agencies.						
5/4/2022	ACWA's 2022 Spring Conference & Exhibition Day #1	West Covina	Sacramento	0	\$0.00	\$200.00
ACWA's 2022 Spring Conference & Exhibition - Attended "Water Law Update or Revolution?" a panel discussion on California water laws to address drought and climate change, including SWRCB's project to verify riparian and pre-1914 appropriative water rights; "Meeting California's Water Needs in a Changing Climate" a panel discussion on the State's proposals for investment in water infrastructure in the short term and into the future.						
5/5/2022	ACWA's 2022 Spring Conference & Exhibition Day #2	West Covina	Sacramento	23	\$13.46	\$200.00
ACWA's 2022 Spring Conference & Exhibition - attended "Innovation Forum - Excellence in Innovation: Water Agencies Driving California Into the Future" a discussion by four panelists on their groundbreaking and unique programs and projects that advance water management, wildfire preparedness, and operation optimization. Traveled back home.						
5/11/2022	Main San Gabriel Basin	West Covina	Virtual	0	\$0.00	\$200.00
Main San Gabriel Basin - Heard public hearing on Preliminary Determination of Operating Safe Yield for FY 2022-23; report on the status of key well, no SWP water for recharge this year, RDA is available to purchase replenishment supply when available, adoption of 150,000 acre-feet per year pumping, authorized the Letter of Intent for Regional Recycled Water Program; various committee reports.						
5/16/2022	Walnut Valley Water District Regular Board Meeting	West Covina	Virtual	0	\$0.00	\$200.00
Walnut Valley Water District Regular Board Meeting - heard reports from Engineering, Personnel, and Finance committees on the districts' cell phone usage policy and employee monthly allowance, review of the district's investment activities; David De Jesus provided updates on MWD which included the State audit, Matt Litchfield reported on water shortage in Claremont and La Verne but does not impact WVMWD because their water supply is shifted from Miramar to Weymouth.						
5/17/2022	Rowland Water District's Regular Board Meeting	West Covina	Rowland Heights	7	\$4.10	\$200.00
Rowland Water District's Regular Board Meeting - heard an overview of the district's budget that included the breakdown of each component of the rate, approval of monthly salary range for next fiscal year, update on California's water supply conditions, and outreach and education programs.						
5/18/2022	Three Valleys MWD Regular Board Meeting	West Covina	Claremont	48	\$28.08	\$200.00
Three Valleys MWD Regular Board Meeting - Heard presentation by WMWD's GM Craig Miller on "Solve the Water Crisis," a newly formed coalition of water agencies to bring water crisis awareness to the state legislature; public comment on the impact of the drought restriction on a local farm that provide produce to families in needs; David De Jesus gave an update on MWD which included the State audit; approved a resolution permitting the LA County Registrar to render election services for November 2022.						
5/24/2022	Orange County Water District - A Regional Update on Southern California Water Supplies	West Covina	Virtual	0	\$0.00	\$200.00
Orange County Water District - A Regional Update on Southern California Water Supplies - panel discussion by Demetri Polyzos of MWD and John Kennedy of OCWD; Upper Colorado River snow pack peaks early in the year which yielded below average runoffs and Lake Mead is hitting record low but MWD will not be impacted this year; the Northern Sierra snow pack also peaked early with record dry conditions for the first three months of this year which resulted in a 5% Table A allocation; Orange County Basin is projected to produce 400 TAF next fiscal year, manage the BPP to 75% with replenishment supplies from GWRS, SAR stormflow, SAR base flow, and import replenishment supplies.						

Meeting Date	Meeting / Description	Mileage (assumed as roundtrip unless noted)				Compensation
		From City	To City	Miles	Mileage \$	
5/25/2022	Six Basins Watermaster Board Meeting and Workshop	West Covina	Virtual	0	\$0.00	\$200.00
Six Basins Watermaster Board Meeting and Workshop- heard report on production status and supply conditions; workshop presentation and discussion on the San Antonio Spreading Grounds Improvement Project.						

**Approved**

\_\_\_\_\_  
Mike Ti

Thursday, June 2, 2022

Subtotal Meeting Compensation:	\$1,800.00
Mandatory Deferred Comp 7.5%	(\$135.00)
Subtotal Mileage Reimbursement	\$59.09
<b>Total</b>	<b>\$1,724.09</b>



## Expenses

Mike Ti

Meeting Date	Meeting name	
5/3/2022	Travel to Sacramento for ACWA's 2022 Spring Conference & Exhibition	
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses
\$0.00		\$24.12
Lodging Expenses (e.g. Hotel, Motel)	Miscellaneous Expenses	Total Expenses
\$0.00	\$0.00	\$24.12

Meeting Date	Meeting name	
5/5/2022	ACWA's 2022 Spring Conference & Exhibition Day #2	
Travel Expenses (e.g. Airline Ticket, Train Ticket, Parking)		Meal Expenses
\$39.00		\$26.84
Lodging Expenses (e.g. Hotel, Motel)	Miscellaneous Expenses	Total Expenses
\$0.00	\$0.00	\$65.84

Thursday, June 2, 2022

**Total Reimbursement:** **\$89.96**

Public House Downtown  
 1132 16th street  
 Sacramento, Ca 95814  
 916-446-0888

Server: Sara 05/03/2022  
 Table 32/2 4:29 PM  
 Guests: 1 #50040

Seat 2  
 \*\*\*\*\*  
 Reuben Sandwich 15.25  
 Diet Pepsi 3.25  
 Subtotal 18.50  
 Tax 1.62  
 Total 20.12

Subtotal 18.50  
 Tax 1.62  
**Total 20.12**

Balance Due 20.12

THANK YOU!  
 MAC REWARDS PHONE NUMBER  
 # \_\_\_\_\_

SIGN UP NOW AT  
 MAC-REWARDS.COM  
 Suggested Gratuity  
 =====  
 18%= 3.33  
 20%= 3.70  
 22%= 4.07

Public House Downtown  
 1132 16th street  
 Sacramento, Ca 95814  
 916-446-0888

Server: Sara DOB: 05/03/2022  
 04:31 PM 05/03/2022  
 Table 32/2 5/50040

SALE

VISA 5242900  
 Card #XXXXXXXXXXXX [REDACTED]  
 Magnetic card present: I MIKE  
 Card Entry Method: S

Approval: 03657C

Amount: \$20.12  
 + Tip: 4.00  
 = Total: 24.12

I agree to pay the above  
 total amount according to the  
 card issuer agreement.

X [Signature]

THANK YOU!  
 MAC REWARDS PHONE NUMBER  
 # \_\_\_\_\_

SIGN UP NOW AT  
 MAC-REWARDS.COM  
 Suggested Gratuity  
 =====  
 18%= 3.33  
 20%= 3.70  
 22%= 4.07

>Rest Copy-Please Sign<

Till Copy  
 Ontario International  
 Airport Authority

Receipt Number: H0652200200687  
 Transaction Date: 05/05/2022 15:48  
 Ticket-Nr.: 640095761

Transient Parker	\$ 39.00
<b>Total:</b>	<b>\$ 39.00</b>
Validations:	\$ 0.00
<b>Balance Due:</b>	<b>\$ 39.00</b>
Credit-Card	\$ 39.00
Change:	\$ 0.00



Hyatt Regency Sacramento  
 Vines  
 1209 L Street  
 Sacramento, CA 98514  
 916-443-1234  
 5/5/2022 11:56 AM

TABLE# 14  
 SERVER 1154844/Lisle  
 CHECK# 15606  
 TYPE PRE AUTH  
 ACCOUNT TYPE Visa  
 CARD NUMBER \*\*\*\*\*  
 DATE/TIME 05/05/2022 11:56  
 REC 142115  
 INV/CHK 15606  
 REFERENCE MU0995110423  
 SEQUENCE 000182  
 AUTH. 09558C  
 ENTRY METHOD CHIP  
 TOTAL \$22.84

TIP: 4.00  
 TOTAL: 26.84  
 APPROVED - THANK YOU  
 TI/MIKE  
 MODE Issuer  
 APP CHASE VISA  
 AID A0000000031010  
 TVR 0080008000  
 TSI E800  
 ARC 00  
 ARQC F11C2E43E7B2C581  
 IMPORTANT -- retain this copy  
 for your records.  
 CUSTOMER COPY

Signature: \_\_\_\_\_  
 I Agree to Pay the Above Total  
 According to Card Holder  
 Agreement



Hyatt Regency Sacramento  
 Vines  
 1209 L Street  
 Sacramento, CA 98514  
 916-443-1234

115484 Lisle

CHK 15606 TBL 14/2  
 5/5/2022 11:48 AM

1 The Burger	17.00
Beef Patty	
No Topping	
1 Diet Pepsi	4.00
Food	\$21.00
*Tax	\$1.84
<b>Total Due</b>	<b>\$22.84</b>

Tip: \_\_\_\_\_  
 Total: \_\_\_\_\_  
 Room: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Join World of Hyatt today  
 and start earning points for  
 stays, dining and more.  
 Visit [worldofhyatt.com](http://worldofhyatt.com)  
 \*Not point earning eligible  
 #Not point redemption eligible



## Board of Directors Staff Report

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **FY 2022/2023 Annual Purchase Order**

Funds Budgeted: \$  Fiscal Impact: \$ 185,000

### **Staff Recommendation:**

**Staff is recommending approval of a revised annual purchase order for FY 2022/2023 for chlorine from JCI Jones Chemicals.**

### **Background:**

In compliance with TVMWD's purchasing policy, general purchases exceeding \$75,000 and public projects exceeding \$200,000 are to be approved by the Board.

This item was approved by the Board in March at \$135,000; however, due to unprecedented cost increases of the material used to manufacture chlorine, the budget was increased to \$185,000 and approved in April.

### **Discussion:**

Today's requested action simply looks to increase the annual purchase order to match the budget.

Staff continues to inquire of other vendors to determine what the market is and if a better price can be obtained.

### **Strategic Plan Objective(s):**

3.3 – Be accountable and transparent with major decisions

### **Attachment(s):**

None

### **Meeting History:**

Board of Directors Meeting - April 20, 2022, Approved Item

NA/JL



**BOARD ACTION**

## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors

**From:** Matthew H. Litchfield, General Manager 

**Date:** June 15, 2022

**Subject:** **Adopt Resolution No. 22-06-931 Tax Sharing Exchange County Lighting Maintenance District (CLMD) 1687**

**Funds Budgeted:** \$

**Fiscal Impact:** \$

**Requested Action:**

Approve the following:

1. TVMWD Resolution No. 22-06-931 for CLMD Tax Sharing Resolution Annexation of Project Tract 82836; and
2. Direct staff to return the documents back to the CLMD with proper documentation.

**Alternative Action:**

The TVMWD Board may deny the request, upon which the CLMD will make this request to the County Board of Supervisors for a final determination.

**Discussion**

The applicants for projects have requested annexation of their respective properties to the CLMD to partially fund the operation and maintenance of new street lighting services to CLMD 1687. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected agencies prior to approval.

Listed below is a matrix and description for the pending tax sharing resolutions that require Board approval:

Tract No.	TVMWD Current Tax Share	Percent	Adjustments	TVMWD Net Share
82836	0.004343104	0.4343%	-0.000092765	0.004250339
The property consists of: Tax Rate Area 08347				

Upon execution and receipt of the documents, fully conformed copies will be provided back to TVMWD.

**Strategic Plan Objective(s)**

3.3 – Be accountable and transparent with major decisions

**Attachment(s)**

Exhibit A – Resolution No. 22-06-931

**Meeting History**

None

NA/ML

TVMWD RESOLUTION NO. 22-06-931

**JOINT RESOLUTION OF  
THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES,  
THE BOARD OF DIRECTORS OF THE COUNTY SANITATION DISTRICT NO. 21  
OF LOS ANGELES COUNTY, THE BOARD OF DIRECTORS OF THE ROWLAND  
WATER DISTRICT, AND THE BOARD OF DIRECTORS OF THE THREE VALLEYS  
MUNICIPAL WATER DISTRICT – ROWLAND AREA APPROVING AND ACCEPTING  
THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING  
FROM ANNEXATION OF TRACT 82836  
TO COUNTY LIGHTING MAINTENANCE DISTRICT 1687**

WHEREAS, pursuant to Section 99.01 of the California Revenue and Taxation Code, prior to the effective date of any jurisdictional change that will result in a special district providing one or more services to an area where those services have not previously been provided by any local agency, the special district and each local agency that receives an apportionment of property tax revenue from the area must negotiate an exchange of property tax increment generated in the area subject to the jurisdictional change and attributable to those local agencies; and

WHEREAS, the Board of Supervisors of the County of Los Angeles, acting on behalf of the County Lighting Maintenance District (CLMD) 1687, the County General Fund, the Los Angeles County Public Library, the Los Angeles County Road District 1, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, and the Los Angeles County Flood Control District; the Board of Directors of the County Sanitation District No. 21 of Los Angeles County; the Board of Directors of the Rowland Water District; and the Board of Directors of the Three Valleys Municipal Water District – Rowland Area have determined that the amount of property tax revenue to be exchanged between their respective agencies as a result of the annexation proposal identified as Tract 82836 to CLMD 1687 are as shown on the attached Property Tax Transfer Resolution Worksheet.

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NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues between the CLMD 1687, the County General Fund, the Los Angeles County Public Library, the Los Angeles County Road District 1, the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Flood Control Drainage Improvement Maintenance District, the Los Angeles County Flood Control District, the County Sanitation District No. 21 of Los Angeles County, the Rowland Water District, and the Three Valleys Municipal Water District – Rowland Area resulting from the annexation of Tract 82836 to CLMD 1687 is approved and accepted.

2. For fiscal years commencing on or after July 1, 2023, or the July 1 after the effective date of this jurisdictional change, whichever is later, the property tax revenue increment generated from the area within Tract 82836, Tax Rate Area 08347, shall be allocated to the affected agencies as indicated on the attached Property Tax Transfer Resolution Worksheet.

3. No transfer of property tax revenues other than those specified in Paragraph 2 shall be made as a result of the annexation of Tract 82836.

4. If at any time after the effective date of this resolution the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect, thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

PASSED, APPROVED, AND ADOPTED this 15TH day of June 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

THREE VALLEYS MUNICIPAL WATER DISTRICT - ROWLAND AREA

By \_\_\_\_\_  
Chairperson, Board of Directors  
Jody Roberto, President

ATTEST:

\_\_\_\_\_  
Carlos Goytia, Secretary

June 15, 2022  
\_\_\_\_\_  
Date

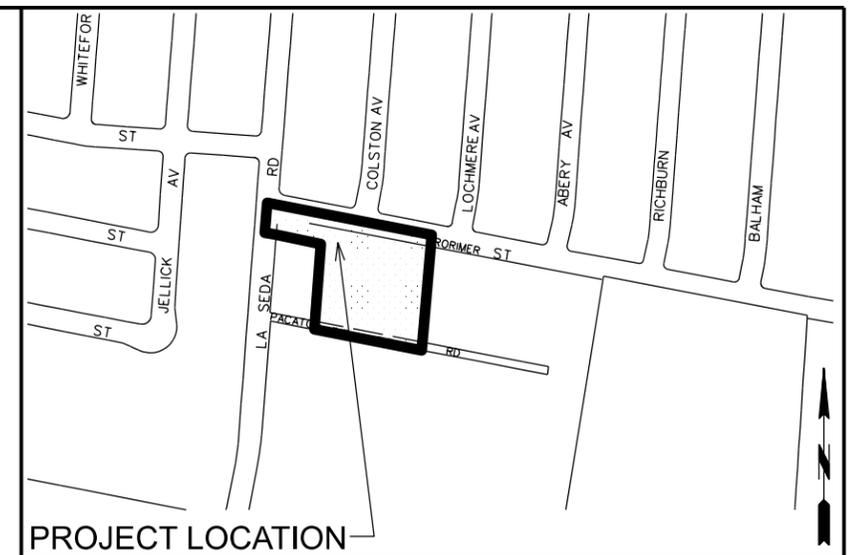
ANNEXATION TO: CO LIGHTING MAINT DIST NO 1687  
 ACCOUNT NUMBER: 019.40  
 TRA: 08347  
 EFFECTIVE DATE: 07/01/2022  
 ANNEXATION NUMBER: TR 82836 PROJECT NAME: TRACT 82836  
 DISTRICT SHARE: 0.021359188

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.343049390	34.3058 %	0.021359188	0.007327266	-0.007498088	0.335551302
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000120021	0.0120 %	0.021359188	0.000002563	0.000000000	0.000120021
003.01	L A COUNTY LIBRARY	0.024895548	2.4895 %	0.021359188	0.000531748	-0.000531748	0.024363800
005.05	ROAD DIST # 1	0.006144291	0.6144 %	0.021359188	0.000131237	-0.000131237	0.006013054
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.184563892	18.4563 %	0.021359188	0.003942134	-0.003942134	0.180621758
007.31	L A C FIRE-FFW	0.007877632	0.7877 %	0.021359188	0.000168259	0.000000000	0.007877632
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001876123	0.1876 %	0.021359188	0.000040072	-0.000040072	0.001836051
030.70	LA CO FLOOD CONTROL MAINT	0.010617415	1.0617 %	0.021359188	0.000226779	-0.000226779	0.010390636
066.80	CO SANIT DIST NO 21 OPERATING	0.013531334	1.3531 %	0.021359188	0.000289018	-0.000289018	0.013242316
300.70	ROWLAND WATER DISTRICT	0.005565421	0.5565 %	0.021359188	0.000118872	-0.000118872	0.005446549
365.15	THREE VY MWD ROWLAND AREA	0.004343104	0.4343 %	0.021359188	0.000092765	-0.000092765	0.004250339
400.00	EDUCATIONAL REV AUGMENTATION FD	0.068167130	6.8167 %	0.021359188	0.001455994	EXEMPT	0.068167130
400.01	EDUCATIONAL AUG FD IMPOUND	0.131877650	13.1877 %	0.021359188	0.002816799	EXEMPT	0.131877650
400.15	COUNTY SCHOOL SERVICES	0.001488634	0.1488 %	0.021359188	0.000031796	EXEMPT	0.001488634
400.21	CHILDREN'S INSTIL TUITION FUND	0.002954464	0.2954 %	0.021359188	0.000063104	EXEMPT	0.002954464
809.04	MT.SAN ANTONIO COMMUNITY COLLEGE	0.031886407	3.1886 %	0.021359188	0.000681067	EXEMPT	0.031886407
809.20	MT SAN ANTONIO CHILDRENS CTR FD	0.000307798	0.0307 %	0.021359188	0.000006574	EXEMPT	0.000307798
918.03	ROWLAND UNIFIED SCHOOL DISTRICT	0.152419449	15.2419 %	0.021359188	0.003255555	EXEMPT	0.152419449
918.06	CO.SCH.SERV.FD.-ROWLAND	0.007477510	0.7477 %	0.021359188	0.000159713	EXEMPT	0.007477510

ANNEXATION NUMBER: TR 82836      PROJECT NAME: TRACT 82836      TRA: 08347

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
918.07	DEV.CTR.HDCPD.MINOR-ROWLAND	0.000836787	0.0836 %	0.021359188	0.000017873	EXEMPT	0.000836787
***019.40	CO LIGHTING MAINT DIST NO 1687	0.000000000	0.0000 %	0.021359188	0.000000000	0.000000000	0.012870713
TOTAL:		1.000000000	100.0000 %		0.021359188	-0.012870713	1.000000000

TRACT 82836

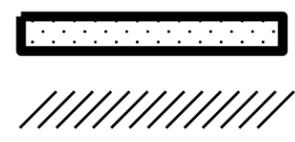


PROJECT LOCATION  
VICINITY MAP

T.G. page 697-A2

IRA  
08347

**LEGEND**



PROPOSED ANNEXATION AREA  
EXISTING LIGHTING MAINTENANCE DISTRICT 1687

PROPOSED ANNEXATION TO COUNTY LIGHTING  
MAINTENANCE DISTRICT 1687 AND COUNTY  
LIGHTING DISTRICT LLA-1 (UNINCORPORATED ZONE)

LOS ANGELES COUNTY PUBLIC WORKS TRAFFIC SAFETY AND MOBILITY DIVISION STREET LIGHTING SECTION		
<b>CLMD 1687 VALINDA AREA</b>		
Prepared By TD	Sheet 1 of 1	Sup. Dist 1
Recommended By <i>Tigist Desta</i>	Date 04/20/2022	
Approved By	Date	



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Modified Board Meeting Schedule**

---

Funds Budgeted: \$

Fiscal Impact: \$

### **Staff Recommendation**

The Board will consider approval of a modified board meeting schedule. It is proposed the Board:

1. **Cancel the following meetings: July 6, 2022; July 20, 2022; August 3, 2022; and August 17, 2022.**
2. **Direct staff to issue proper notice of meeting cancellations.**

### **Discussion**

In prior years, the Board has occasionally cancelled all meetings during the summer months of July and August. The following Board meetings are presently on the calendar:

- July 6, 2022
- July 20, 2022
- August 3, 2022
- August 17, 2022

The Board will be provided with an information packet of ongoing TVMWD activities for any month that a Board meeting is not held. At any time during the proposed summer schedule, a special meeting can be called to attend to any necessary business.

### **Strategic Plan Objective(s)**

3.3 Be accountable and transparent with major decisions.

**Attachment(s)**

None

**Meeting History**

None

NA/ML



**BOARD ACTION**

## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Social Media Policy – Elected Officials**

---

Funds Budgeted: \$

Fiscal Impact: \$

### **Staff Recommendation**

**Staff is recommending approval of the Social Media Policy for elected officials.**

### **Background**

On February 2, 2022, a draft of the Social Media Policy for elected officials was presented to the Board. After further input from Board Members, additional edits were made to the Social Media Policy by our legal counsel.

This policy will assist elected officials in making responsible decisions about their use of social media and other online engagement platforms.

### **Strategic Plan Objective(s)**

3.3 – Be accountable and transparent with major decisions

### **Attachment(s)**

Exhibit A – Social Media Policy - Elected Officials (clean version)

Exhibit B – Social Media Policy - Elected Officials (redline version)

### **Meeting History**

Board of Directors Meeting, February 2, 2022, Informational Item Only

Board of Directors Meeting, June 1, 2022, Informational Item Only

NA/VR

	<b>POLICY TITLE</b> <b>Social Media Policy- Elected Officials</b>	<b>APPROVAL DATE</b> <b>TBD</b>	Page 1 of 5
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### **SECTION 1: Purpose of policy**

Three Valleys Municipal Water District (“District”) understands that its elected officials, officers, and employees use social media sites and other online engagement platforms to share events in their lives, to communicate, and to discuss their opinions with others, including family, friends, and co-workers. However, the use of social media and other online engagement platforms may present certain risks and carries with it certain responsibilities.

To assist the District’s Board of Directors (“Board”) in making responsible decisions about their use of social media and other online engagement platforms, the District provides these guidelines and recommendations for appropriate use.

### **SECTION 2: Background**

The District does not create or provide support for individual social media accounts for Board members. Board members who maintain personal social and other digital media accounts should be aware that--similar to District email or any other written or recorded communication related to the official conduct of District business--digital communications, social media posts and messages by Board members regarding matters that are before the District for action or within District jurisdiction can be “official District business” subject to laws and policies regarding freedom of speech, records retention and production, and public transparency. Those laws and policies include, but are not necessarily limited to: the California and United States Constitution, the California Public Records Act, the Ralph M. Brown Act, and the District’s records retention regulations.

### **SECTION 3: Understanding Rights/Responsibilities Using Social Media Technology**

#### **Complying with the Ralph M. Brown Act**

One potential pitfall elected officials face in using social media is in ensuring compliance with the Ralph M. Brown Act (the “Act”). Elected members of a Board must be careful, through their use of social media, not to engage in “serial meetings” with other members of the Board. A serial meeting is covered by the Act. It involves communications by individual members of less-than-a-quorum group, which ultimately involves a majority of the body’s members. Outside a meeting, a majority of members of the Board may not use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate or take action on any item of business that is within the subject matter jurisdiction of the Board, whether or not the members of the Board reach a collective concurrence. This communication may involve several separate conversations between



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**Social Media Policy- Elected  
 Officials**

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**TBD**

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different members, or several separate conversations between members and a single person (e.g., attorney, agency staff member) for the purpose of discussing, deliberating, or taking any action on any item of business.

Conceivably, a prohibited serial meeting could take place through private messaging or even public messaging on social media.

The Act does not prevent Board members from engaging in separate conversations or communications on an internet-based social media platform to answer questions, to provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the Board, but this is provided that a majority of the members of the Board do not use the internet-based social media platform to discuss among themselves business of a specific nature that is within the Board's subject matter jurisdiction. "Discuss among themselves" here means communications made, posted, or shared on an internet-based social media platform between members of the Board, including comments or use of digital icons that express reactions to communications made by other members of the Board. This means that even a single "emoji" or "like" could constitute part of a discussion that falls within the scope of the Act.

As a member of the Board, there is one other item of importance to consider. Under recent law, you should **not respond directly** to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the Board that is made, posted, or shared by **any other member** of the Board. Doing so alone could result in a violation of the Act.

To avoid any violations of the Act, consistent with the update provided by AB 992, Board members are permitted to use a social media site to engage in conversations or communications on matters within the subject matter jurisdiction of the Board:

1. To answer questions;
2. To provide information to the public; and
3. To solicit information from the public.

However, a majority of Board members may not use social media to "discuss among themselves" official business. AB 992 broadly defines the meaning of "discuss among themselves" to include any "communications made, posted, or shared on an internet-based social media network between members of [the Board], including comments or use of digital icons that express reactions to communications made by other members of the [Board]." AB 992 prohibits a Board member from communicating directly with the social media of **any other member** on a subject within the jurisdiction of the Board.



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Board members must refrain from using the District's official social media sites or any form of electronic communication to respond to, blog, or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body without complying with the Act.

If there are questions about whether communications could potentially violate the Act, Board members should consult with the District's management and/or legal counsel.

### **Accuracy and Honesty**

Strive for accuracy in any blog or post. Include a link to your sources of information. If a Board member makes a mistake, correct the information, or retract it promptly. Never post any information or rumors that you know to be false about employees, other officials, or anyone.

Board members should be honest and accurate when posting information or news, especially when communicating during a crisis or emergency. Any mistakes, misstatements and/or factual errors must be corrected quickly upon discovery. When possible, news of District-wide importance should first be announced by the District's official social media sites. This information can then be shared by Board members, linking back to the original post or official District website, when possible. Unless the Board member has been designated to serve as a District spokesperson, a Board member should never represent themselves as a spokesperson for the entire Board or the District. Board members should be mindful of recognizing that accomplishments of the District or the Board are achieved by collective action of the entire body or organization.

### **Avoiding Commingling Social Media Accounts**

Board members should not use District email addresses to register on social networks, blogs, or other online tools utilized for personal use.

Board members participating in digital or social media communications shall maintain and clearly delineate between separate accounts for official and personal/campaign statements, taking precaution not to convey personal/campaign communications in a manner that suggests such communications represent the position of the District or the Board as a whole. To avoid ambiguity, all statements, headings, profile pictures, or biographies on personal or campaign accounts shall:



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1. Not be made in the name of the position to which the Board member was elected or appointed;
2. Clearly reflect that content on such accounts does not represent the official positions of the District or the Board; and
3. Not display the District logo or any other official District mark or title.

The District requires that Board members use only District accounts to send or receive electronic communications in connection with the conduct of District business. As a result, there is no expectation of privacy if personal accounts are used to conduct District business or District accounts are used to conduct personal business. If a Board member receives an electronic communication regarding District business on a personal account, he or she should copy that information to his or her official District account for transparency and ease of access for public records requests.

Digital records relating to public business are required to be in a manner capable of maintaining the record for the applicable retention period, including through the use of highlights, bins, or archives for temporary and disappearing stories, reels, posts, or otherwise.

### **Hosting Comments on Blog, Website, Facebook Page, or Other Social Media Platforms**

Another potential pitfall Board members face in using social media is by hosting a site or social media platform in your capacity as a government officer in which the public can post comments. Although the law in this area is murky and currently under development, some authority suggests that a Board member who hosts comments in his or her capacity as a government official and deletes, hides, or otherwise obscures any comment by a member of the public has thereby engaged in censorship in violation of the First Amendment. This is under the theory that the page hosting the comments constitutes a forum opened up by a government official, so that those who participate have constitutional rights to provide expression. Violation of the First Amendment can create liability, including liability for the plaintiff's attorneys' fees. Accordingly, if you host comments, you should make a clear distinction to those who visit your page or platform whether the page is yours in a strictly personal or other capacity or instead in your capacity as an elected official or member of the government. If the latter, Board members should avoid deleting comments or blocking individuals on official pages or sites they maintain. Social media content should be treated the same as any written document and retained in accordance with the District retention schedules or the minimum period required under applicable law, whichever is longest.



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 Officials**

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**TBD**

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### **Exercising Sound Discretion**

Use good and ethical judgment. To the extent your social media use impacts District employees, Board members should follow District policies and regulations as applicable, including but not limited to those that protect individual privacy rights, anti-discrimination and harassment policies, and the anti-workplace violence policy.

Board Members shall not post complaints or criticism of fellow Board members, District employees, or personnel (or anyone). Board members should avoid using statements, photographs, video, or audio that reasonably could be viewed as unlawful harassment or discrimination or other violation of the law such as unlawful threatening conduct. Examples of such conduct might include offensive posts that could contribute to a hostile work environment on the basis of race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or any other status protected by law. Examples of unlawful threatening conduct include posting material that would make a reasonable person afraid for one's safety or the safety of one's family.

Do not disclose information that may violate the rights of others. For example, do not disclose another individual's social security number, medical information, financial information, or other protected information in a manner that violates that person's rights.

If, as a Board member, you publish a blog or post online related to your work as an elected official, make it clear that you are not speaking on behalf of the District itself. It is best to include a disclaimer such as "The postings on this site are my own and do not necessarily reflect the views of the District."

### **For more information**

If you have questions or need further guidance, please contact the General Manager.



POLICY TITLE  
**Social Media Policy- Elected  
 Officials**

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**TBD**

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### **SECTION 1: Purpose of policy**

Three Valleys Municipal Water District (“District”) understands that its elected officials, officers, and employees use social media sites and other online engagement platforms to share events in their lives, to communicate, and to discuss their opinions with others, including family, friends, and co-workers. However, the use of social media and other online engagement platforms may present certain risks and carries with it certain responsibilities.

To assist ~~elected officials in particular~~ the District’s Board of Directors (“Board”) in making responsible decisions about their use of social media and other online engagement platforms, the District provides these guidelines and recommendations for appropriate use.

### **SECTION 2: Background**

~~In the rapidly expanding world of electronic communication, social media can mean many things. In general, social media encompasses the various activities that integrate technology, social interaction, and content creation. Through social media, individuals can create online content, can organize, edit, or comment on content, as well as combine and share content on their own website or on someone else’s. Social media uses many technologies and forms, including web feeds, blogs, wikis, photography and video sharing, web logs, journals, diaries, chat rooms, bulletin boards, affinity web sites, podcasts, social networking, fansites, mashups, and virtual worlds.~~

~~The District does not create or provide support for individual social media accounts for Board members. Board members who maintain personal social and other digital media accounts should be aware that--similar to District email or any other written or recorded communication related to the official conduct of District business--digital communications, social media posts and messages by Board members regarding matters that are before the District for action or within District jurisdiction can be “official District business” subject to laws and policies regarding freedom of speech, records retention and production, and public transparency. Those laws and policies include, but are not necessarily limited to: the California and United States Constitution, the California Public Records Act, the Ralph M. Brown Act, and the District’s records retention regulations.~~

### **SECTION 3: Application of policy**

~~Understand Your~~ **Understanding Rights and /Responsibilities in Using Social Media Technology**

~~Use good and ethical judgment. To the extent your social media use impacts District employees, you should follow District policies and regulations as applicable, including but~~



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~~not limited to those that protect individual privacy rights, anti-discrimination and harassment policies, and the anti-workplace violence policy.~~

~~Board Members shall not post complaints or criticism of District employees or personnel (or anyone), you should avoid using statements, photographs, video, or audio that reasonably could be viewed as unlawful harassment or discrimination or other violation of the law such as unlawful threatening conduct. Examples of such conduct might include offensive posts that could contribute to a hostile work environment on the basis of race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or any other status protected by law. Examples of unlawful threatening conduct include posting material that would make a reasonable person afraid for one's safety or the safety of one's family.~~

~~Strive for accuracy in any blog or post. Include a link to your sources of information. If you make a mistake, correct the information, or retract it promptly. Never post any information or rumors that you know to be false about employees, other officials, or anyone.~~

~~Do not disclose information that may violate the rights of others. For example, do not disclose another individual's social security number, medical information, financial information, or other protected information in a manner that violates that person's rights.~~

~~If you publish a blog or post online related to your work as an elected official, make it clear that you are not speaking on behalf of the District itself. It is best to include a disclaimer such as "The postings on this site are my own and do not necessarily reflect the views of the District."~~

~~If you want to keep your personal life separate from your professional or work life, use privacy settings to restrict personal information on public sites. Consider who you invite or accept to join your social network as those individuals will have access to your profile, photographs, etc.~~

~~Understand that even if you have a private setting, those you invite into your network can easily print, save, cut, paste, modify, or publish anything you post. Material can be archived on the Internet even after you remove it.~~

### **Using Social Media at Work**



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**TBD**

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~~You should not use District email addresses to register on social networks, blogs, or other online tools utilized for personal use.~~

### ~~Hosting Comments on Your Blog, Website, Facebook Page, or Other Social Media Platform~~

~~One potential pitfall elected officials face in using social media is by hosting a site or social media platform in your capacity as a government officer in which the public can post comments. Although the law in this area is murky and currently under development, some authority suggests that an elected official who hosts comments in their capacity as a government officer and deletes, hides, or otherwise obscures any comment by a member of the public has thereby engaged in censorship in violation of the First Amendment. This is under the theory that the page hosting the comments constitutes a forum opened up by a government actor, so that those who participate have constitutional rights to provide expression. Violation of the First Amendment can create liability, including liability for the plaintiff's attorneys' fees. Accordingly, if you host comments, you should make a clear distinction to those who visit your page or platform whether the page is yours in a strictly personal or other capacity or instead in your capacity as an elected official or member of the government. If the latter, you should consult legal counsel about creating a policy that allows you to limit comments in a manner consistent with applicable law. You should consult with the District's legal counsel before deleting or hiding comments.~~

### **Complying with the Ralph M. Brown Act**

~~One~~Another potential pitfall elected officials face in using social media is in ensuring compliance with the Ralph M. Brown Act (the "Act"). Elected members of a Board must be careful, through their use of social media, not to engage in "serial meetings" with other members of the Board. A serial meeting is covered by the Act. It involves communications by individual members of less-than-a-quorum group, which ultimately involves a majority of the body's members. Outside a meeting, a majority of members of ~~a legislative body~~the Board may not use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate or take action on any item of business that is within the subject matter jurisdiction of the ~~legislative body~~Board, whether or not the members of the ~~body~~Board reach a collective concurrence. This communication may involve several separate conversations between different members, or several separate conversations between members and a single person (e.g., attorney, agency staff member) for the purpose of discussing, deliberating, or taking any action on any item of business.

Conceivably, a prohibited serial meeting could take place through private messaging or even public messaging on social media.



POLICY TITLE  
**Social Media Policy- Elected  
 Officials**

APPROVAL DATE  
**TBD**

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The ~~Brown~~ Act does not prevent ~~you~~ Board members from engaging in separate conversations or communications on an internet-based social media platform to answer questions, to provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the Board, but this is provided that a majority of the members of the Board do not use the internet-based social media platform to discuss among themselves business of a specific nature that is within the Board's subject matter jurisdiction. "Discuss among themselves" here means communications made, posted, or shared on an internet-based social media platform between members of ~~a legislative body~~ the Board, including comments or use of digital icons that express reactions to communications made by other members of the ~~legislative body~~ Board. This means that even a single "emoji" or "like" could constitute part of a discussion that falls within the scope of the Act.

As ~~an elected~~ a member of the Board, there is one other item of ~~important~~ importance to consider. Under recent law, you should **not respond directly** to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the ~~legislative body~~ Board that is made, posted, or shared by **any other member** of the Board. Doing so alone could result in a ~~Brown Act~~ violation of the Act.

To avoid any violations of the Act, consistent with the update provided by AB 992, Board members are permitted to use a social media site to engage in conversations or communications on matters within the subject matter jurisdiction of the Board:

1. To answer questions;
2. To provide information to the public; and
3. To solicit information from the public.

However, a majority of Board members may not use social media to "discuss among themselves" official business. AB 992 broadly defines the meaning of "discuss among themselves" to include any "communications made, posted, or shared on an internet-based social media network between members of [the Board], including comments or use of digital icons that express reactions to communications made by other members of the [Board]." AB 992 prohibits a Board member from communicating directly with the social media of **any other member** on a subject within the jurisdiction of the Board.

Board members must refrain from using the District's official social media sites or any form of electronic communication to respond to, blog, or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body without complying with the Act.



POLICY TITLE  
**Social Media Policy- Elected  
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**TBD**

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If there are questions about whether communications could potentially violate the Act, you Board members should consult with the District's management and/or legal counsel.

### **Accuracy and Honesty**

Strive for accuracy in any blog or post. Include a link to your sources of information. If a Board member makes a mistake, correct the information, or retract it promptly. Never post any information or rumors that you know to be false about employees, other officials, or anyone.

Board members should be honest and accurate when posting information or news, especially when communicating during a crisis or emergency. Any mistakes, misstatements and/or factual errors must be corrected quickly upon discovery. When possible, news of District-wide importance should first be announced by the District's official social media sites. This information can then be shared by Board members, linking back to the original post or official District website, when possible. Unless the Board member has been designated to serve as a District spokesperson, a Board member should never represent themselves as a spokesperson for the entire Board or the District. Board members should be mindful of recognizing that accomplishments of the District or the Board are achieved by collective action of the entire body or organization.

### **Avoiding Commingling Social Media Accounts**

Board members should not use District email addresses to register on social networks, blogs, or other online tools utilized for personal use.

Board members participating in digital or social media communications shall maintain and clearly delineate between separate accounts for official and personal/campaign statements, taking precaution not to convey personal/campaign communications in a manner that suggests such communications represent the position of the District or the Board as a whole. To avoid ambiguity, all statements, headings, profile pictures, or biographies on personal or campaign accounts shall:

1. Not be made in the name of the position to which the Board member was elected or appointed;
2. Clearly reflect that content on such accounts does not represent the official positions of the District or the Board; and
3. Not display the District logo or any other official District mark or title.



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The District requires that Board members use only District accounts to send or receive electronic communications in connection with the conduct of District business. As a result, there is no expectation of privacy if personal accounts are used to conduct District business or District accounts are used to conduct personal business. If a Board member receives an electronic communication regarding District business on a personal account, he or she should copy that information to his or her official District account for transparency and ease of access for public records requests.

Digital records relating to public business are required to be in a manner capable of maintaining the record for the applicable retention period, including through the use of highlights, bins, or archives for temporary and disappearing stories, reels, posts, or otherwise.

### **Hosting Comments on Blog, Website, Facebook Page, or Other Social Media Platforms**

Another potential pitfall Board members face in using social media is by hosting a site or social media platform in your capacity as a government officer in which the public can post comments. Although the law in this area is murky and currently under development, some authority suggests that a Board member who hosts comments in his or her capacity as a government official and deletes, hides, or otherwise obscures any comment by a member of the public has thereby engaged in censorship in violation of the First Amendment. This is under the theory that the page hosting the comments constitutes a forum opened up by a government official, so that those who participate have constitutional rights to provide expression. Violation of the First Amendment can create liability, including liability for the plaintiff's attorneys' fees. Accordingly, if you host comments, you should make a clear distinction to those who visit your page or platform whether the page is yours in a strictly personal or other capacity or instead in your capacity as an elected official or member of the government. If the latter, Board members should avoid deleting comments or blocking individuals on official pages or sites they maintain. Social media content should be treated the same as any written document and retained in accordance with the District retention schedules or the minimum period required under applicable law, whichever is longest.

### **Exercising Sound Discretion**

Use good and ethical judgment. To the extent your social media use impacts District employees, Board members should follow District policies and regulations as applicable.



POLICY TITLE  
**Social Media Policy- Elected  
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**TBD**

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including but not limited to those that protect individual privacy rights, anti-discrimination and harassment policies, and the anti-workplace violence policy.

Board Members shall not post complaints or criticism of fellow Board members, District employees, or personnel (or anyone). Board members should avoid using statements, photographs, video, or audio that reasonably could be viewed as unlawful harassment or discrimination or other violation of the law such as unlawful threatening conduct. Examples of such conduct might include offensive posts that could contribute to a hostile work environment on the basis of race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or any other status protected by law. Examples of unlawful threatening conduct include posting material that would make a reasonable person afraid for one's safety or the safety of one's family.

Do not disclose information that may violate the rights of others. For example, do not disclose another individual's social security number, medical information, financial information, or other protected information in a manner that violates that person's rights.

If, as a Board member, you publish a blog or post online related to your work as an elected official, make it clear that you are not speaking on behalf of the District itself. It is best to include a disclaimer such as "The postings on this site are my own and do not necessarily reflect the views of the District."

### **For more information**

If you have questions or need further guidance, please contact the General Manager.



**BOARD ACTION**

## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **On-Call Pay Increase**

---

Funds Budgeted: \$  Fiscal Impact: \$ 7,600

### **Staff Recommendation**

Staff is recommending approval to increase the **On-Call Pay effective July 1, 2022.**

### **Background**

TVMWD is recommending the board to approve an increase to the On-Call Pay for the standby operators and lab operators. The last change that was made to the on-call pay was in 2019. The current standby operator's pay is \$35, and the lab operator's pay is \$90 per day (the holiday rate is double).

#### **On-Call Pay**

- Standby operators who serve as the on-call standby operator each evening will be paid \$35 per day (\$70 on holidays).
- Lab operators who serve as the on-call plant operator each evening will be paid \$90 per day (\$180 on holidays).
- In addition to receiving the on-call pay noted above, the on-call operators will be paid for the additional time spent responding to situations.
  - If responding by phone/tablet/laptop only, the on-call operator will be guaranteed at least 15 minutes of additional pay. All time over 15 minutes will be rounded up to the nearest 15 minute increment.
  - If responding in person, the on-call operator will be guaranteed at least two hours of additional pay. All time over two hours (portal to portal) will be rounded up to the nearest 15 minute increment.
  - Operators will be eligible for OT and shift differential pay as applicable for time spent responding.
- On-call pay is not considered special compensation and thus will not be included as a part of final compensation in calculating CalPERS pension.

### **Discussion**

Provided for review is our recommendation to increase the on-call pay by \$10 per day, effective July 1, 2022. The standby operator's pay will increase from \$35 to \$45, and the lab operator's pay will increase from \$90 to \$100 (the holiday rate is double). This increase will result in a \$7,600 increase in the budget. This increased amount was not included in the budget for FY2022-23.

The request to increase the on-call pay comes from an on-call comparison analysis based on the 2021 salary survey. The data shows that TVMWD is 27% (about \$25) below the market average. To ensure that going forward the on-call pay stays consistent with the market average, a review of the on-call pay will be reviewed with every triennial salary survey.

**Strategic Plan Objective(s)**

3.3 – Be accountable and transparent with major decisions

**Attachment(s)**

None

**Meeting History**

Board of Directors Meeting, June 1, 2022, Informational Item Only

NA/VR



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **2022 Annual Water Shortage Report**

---

Funds Budgeted: \$

Fiscal Impact: \$

### Staff Recommendation

It is recommended that the **Board of Directors approve the 2022 Annual Water Shortage Report.**

### Background

In 2018, the California Legislature enacted into law new requirements for urban water suppliers to increase drought resilience and to improve communication of water shortage response actions. Each urban water supplier is required to prepare an Annual Water Supply and Demand Assessment (Annual Assessment) and submit an Annual Water Shortage Assessment Report (Annual Shortage Report) to the California Department of Water Resources (DWR) on or before July 1, 2022, and every year thereafter.

### Discussion

DWR finalized the Annual Assessment guidance document in late April 2022. Since then, staff has coordinated with Metropolitan Water District of Southern California (Metropolitan) and TVMWD's member agencies in developing the imported water supply conditions as required by the Annual Assessment.

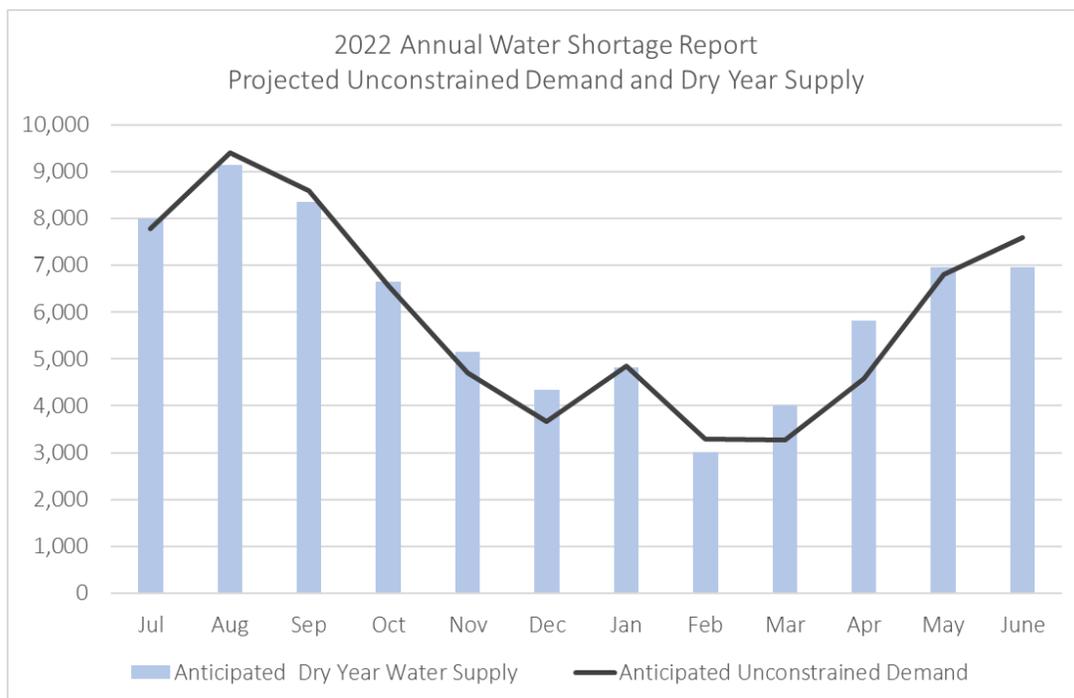
Each urban water supplier is required to conduct an Annual Assessment for the purpose of (i) evaluating its water supply reliability for the current year and one dry year and (ii) generating and submitting an Annual Shortage Report by July 1 every year starting July 1, 2022. The Annual Shortage Report will present the assessment results regarding any anticipated shortages and actions to DWR. The 2022 Annual Shortage Report was prepared using methodologies consistent with the DWR guidelines and TVMWD's 2020 Water Shortage Contingency Plan.

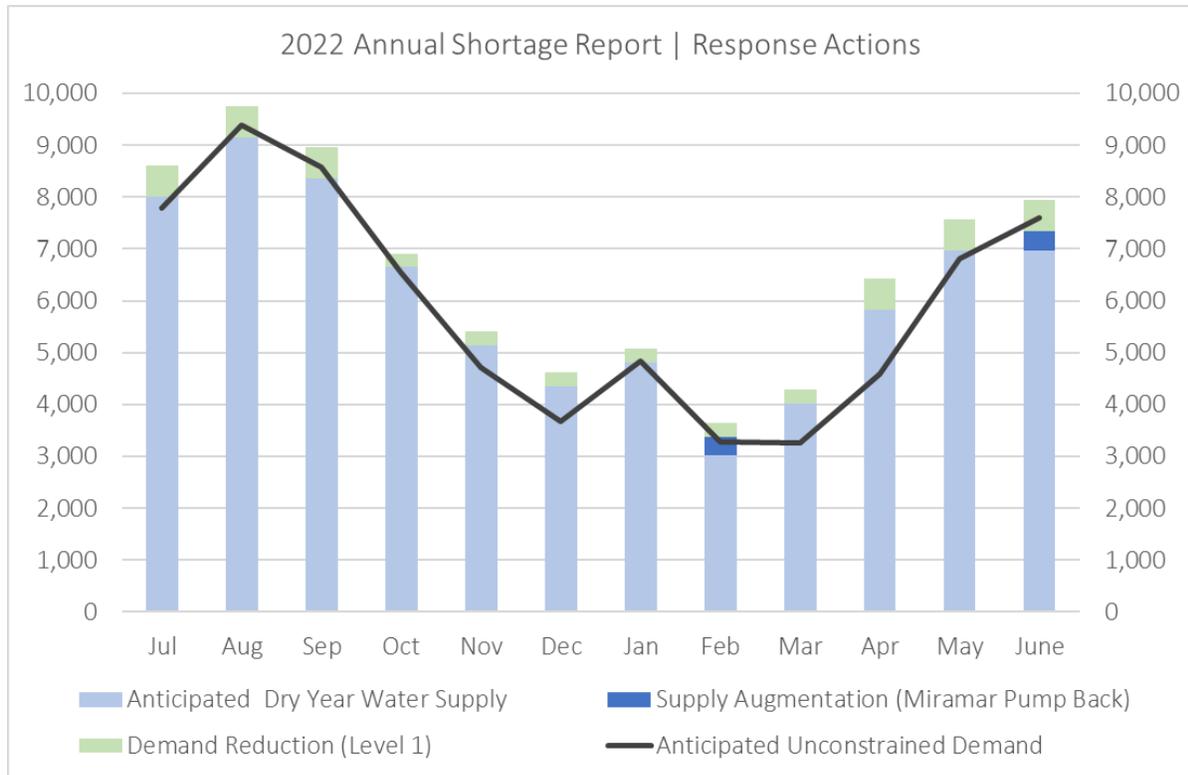
The Annual Shortage Report for TVMWD is included as **Exhibit A**, which includes Tables 1 through 5. **Exhibit B** summarizes the assumptions for the demand and supply projections. Highlights of the assumptions and results are provided below:

Table 2 of the Annual Shortage Report includes estimated hypothetical unconstrained demands, without any water use restrictions (or demand reduction actions) currently in place. Table 3 requires the Supplier to provide projected supplies for an assumed Dry Year. The main purpose of the hypothetical conditions is to theoretically predict next year's [FY 2022-23] shortages for the Annual Shortage Report.

- **Table 2:** Unconstrained demands was estimated using Fiscal Year 2013-14 actual demands. In review of historical data over the last 10 years, FY 2013-14 had the highest demands.
- **Table 3:** The imported water supplies was obtained from Metropolitan. Metropolitan used its 2020 Urban Water Management Plan (UWMP) for the dry year scenario, resulting in a 6% State Water Project (SWP) allocation and no constraints in the Colorado River supplies. Therefore, TVMWD's 2022 SWP allocation was used as available supplies for next year FY 2022-23; July – December 2022 resulted in SWP allocation of 7,600 acre-feet including the added supplies for public health and safety. January – June 2023 resulted in SWP allocation of 1,400 acre-feet which did not include any additional public health and safety allocation.
- **Table 4:** The assessment shows a predictive scenario of supply shortages in the SWP constrained areas intermittently between February – June 2023. The response actions to address the potential shortage conditions included the activation of the Miramar Pump Back operations to provide 350 – 700 acre-feet per month as needed. Response actions also included activation of Level I Water Shortage Conditions to reduce demands by 5,240 AF, as identified in TVMWD's 2020 UWMP.

The assessment results and response actions provided in Table 4 are consistent with the drought actions that TVMWD has initiated and working with the SWP constrained areas of the cities of Claremont (Golden State Water Company) and La Verne. The results are depicted graphically in the two charts below.





Preliminary report was submitted per the requirements on May 31<sup>st</sup>. The 2022 annual water shortage report is being brought to the TVMWD Board for consideration for approval and submittal to DWR before July 1, 2022.

**Strategic Plan Objective(s)**

- I.1 Secure water supplies that exceed the estimated annual demands
- I.3 Maintain diverse sources of water supplies and storage
- I.4 Maintain water infrastructure to assure 100% reliability

**Attachment(s)**

Exhibit A – 2022 Annual Water Shortage Report

Exhibit B – 2022 Annual Water Supply and Demand Assessment Notes and Assumptions

**Meeting History**

Board of Directors Meeting, June 01, 2022, Informational Item Only

NA/SL

**Table 1. Annual Assessment Information**

Annual Assessment Information (Required)	
<b>Year Covered By This Shortage Report</b>	
Start: July 1,	2022
End: June 30,	2023
<b>Supplier's Annual Assessment Planning Cycle</b>	
Start Month:	MONTH
End Month:	MONTH
<b>Data Reporting Interval Used:</b>	MONTHLY, Bi-MONTHLY, QUARTERLY, or ANNUALLY
<b>Volume Unit for Reported Supply and Demand:</b> <i>(Must use the same unit throughout)</i>	AF
<b>Water Supplier's Contact Information</b>	
Water Supplier's Name:	Three Valleys Municipal Water District
Contact Name:	Sylvie Lee
Contact Title:	Chief Water Resources Officer
Street Address:	1021 E Miramar Avenue
ZIP Code:	91711
Phone Number:	909-621-5568
Email Address:	slee@tvmwd.com
<b>Report Preparer's Contact Information</b> <i>(if different from above)</i>	
Preparer's Organization Name:	
Preparer's Contact Name:	
Phone Number:	
Email Address:	
<b>Supplier's Water Shortage Contingency Plan</b>	
<b>WSCP Title</b>	TVMWD 2020 Urban Water Management Plan
<b>WSCP Adoption Date</b>	6/16/2021
<b>Other Annual Assessment Related Activities (Optional)</b>	
<b>Activity</b>	<b>Timeline/ Outcomes / Links / Notes</b>
Annual Assessment/ Shortage Report Title:	Three Valleys MWD 2022 Water Supply and Demand Assessment
Annual Assessment / Shortage Report Approval Date:	6/15/2022
Other Annual Assessment Related Activities:	Optional
(Add rows as needed)	





	= Auto calculated
	= From prior tables
	= For manual input

Table 4(P): Potable Water Shortage Assessment <sup>1</sup>	Start Year: 2022					Volumetric Unit Used <sup>2</sup> :						AF	Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun <sup>3</sup>	
Anticipated Unconstrained Demand	7,783	9,391	8,581	6,548	4,715	3,673	4,845	3,289	3,264	4,590	6,808	7,592	71,077
Anticipated Total Water Supply	8,000	9,150	8,350	6,650	5,150	4,350	4,817	3,017	4,017	5,817	6,967	6,967	73,250
Surplus/Shortage w/o WSCP Action	217	-241	-231	102	435	677	-28	-273	753	1,227	159	-625	2,173
% Surplus/Shortage w/o WSCP Action	3%	-3%	-3%	2%	9%	18%	-1%	-8%	23%	27%	2%	-8%	3%
State Standard Shortage Level	0	1	1	0	0	0	1	1	0	0	0	1	0
Planned WSCP Actions													
Benefit from WSCP: Supply Augmentation								367				367	733
Benefit from WSCP: Demand Reduction	611	611	611	262	262	262	262	262	262	611	611	611	5,240
Revised Surplus/Shortage with WSCP	828	370	381	364	697	939	234	356	1,015	1,838	770	353	8,146
% Revised Surplus/Shortage with WSCP	11%	4%	4%	6%	15%	26%	5%	11%	31%	40%	11%	5%	11%

<sup>1</sup>Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

<sup>2</sup>Units of measure (AF, CCF, MG) must remain consistent.

<sup>3</sup>When optional monthly volumes aren't provided, verify Tables 2 and 3 use the same columns for data entry and are reflected properly in Table 4 and make sure to use those same columns to enter the benefits from Planned WSCP Actions. Please see directions on the shortage balancing exercise in the Table Instructions. If a shortage is projected, the supplier is highly recommended to perform a monthly analysis to more accurately identify the time of shortage.

	= Auto calculated
	= From prior tables
	= For manual input

Table 4(NP): Non-Potable Water Shortage Assessment <sup>1</sup>	Start Year: 2022					Volumetric Unit Used <sup>2</sup> :						AF	Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun <sup>3</sup>	
Anticipated Unconstrained Demand: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Anticipated Total Water Supply: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Surplus/Shortage w/o WSCP Action: Non-Potable	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
% Surplus/Shortage w/o WSCP Action: Non-Potable													
Planned WSCP Actions													
Benefit from WSCP: Supply Augmentation													0.0
Benefit from WSCP: Demand Reduction													0.0
Revised Surplus/Shortage with WSCP	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
% Revised Surplus/Shortage with WSCP													

<sup>1</sup>Assessments are based on best available data at time of submitting the report and actual volumes could be different due to many factors.

<sup>2</sup>Units of measure (AF, CCF, MG) must remain consistent.

<sup>3</sup>When optional monthly volumes aren't provided, verify Tables 2 and 3 use the same columns for data entry and are reflected properly in Table 4 and make sure to use those same columns to enter the benefits from Planned WSCP Actions. Please see directions on the shortage balancing exercise in the Table Instructions. If a shortage is projected, the supplier is highly recommended to perform a monthly analysis to more accurately identify the time of shortage.





**DWR Annual Water Supply and Demand Assessment Guidelines:**

[https://wuedata.water.ca.gov/public/public\\_resources/3517484366/AWSDA-Final-Guidance-4-2022.pdf](https://wuedata.water.ca.gov/public/public_resources/3517484366/AWSDA-Final-Guidance-4-2022.pdf)

As **Table 2** is for quantifying unconstrained demands, Suppliers will need to estimate the hypothetical unconstrained demand without any water use restrictions (or demand reduction actions) currently in place. The main purpose of Table 2 is to calculate next year's estimated demand for the purpose of predicting next year's shortages for the Annual Shortage Report. Table 2 as formatted can also be used by the Supplier to determine the Current Year's estimated demand from the July through June period preceding the July 1 submittal date of the Annual Shortage Report. The Current Year's demands will be based on known demands for months prior to the assessment and predicted up to and including June before the July 1 submittal date. The Current Year's data will provide the realistic foundation for projecting water supplies and demands into the Next Year starting in July where July 1st is the due date of the Annual Shortage Report. However, Suppliers will only be required to upload Next Year's projected data (July through June) into WUE data Portal.

CWC requires each urban water supplier to provide a description of the data used to characterize and quantify the water supplies in **Table 3**. For the current year, the Supplier is to evaluate the water supplies as determined from the current year's conditions. The water quantity needs to factor in such information as stored supplies, contracted supplies, projected supplies based on current and recent historical influencing factors. For the Dry Year, the water supplies should be adjusted for assumed dry-year conditions, which may affect availability of local surface and ground waters as well as imported supplies.

The assessment of water supplies and demands includes calculating potential shortages and determining potential water shortage response actions to meet their customers' needs and included in **Table 4**.

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## TVMWD 2022 Annual Report Preparation Notes and Assumptions

### Table 2 Assumptions

- Fiscal Year 2013-14 was used as the “unconstrained demand” since it was the highest in water use in the past 10 years. 71,077 AF total demand, with GWR of 3,116 AF.

### Table 3 Assumptions

- Golden State Water Company – Claremont and La Verne, each are ~10% of the total demands, totaling 20%. The demands for the two SWP dependent/constrained areas were assumed to be 20% of the total demands.
- Therefore, 80 percent of the demands was assumed to be met by CRA supplies and was calculated monthly as such.
- For the “dry year” 2022-23, Metropolitan stated to use no restrictions on Colorado River supplies.
- SWP supplies were limited to a 6 percent allocation based on their single dry year hydrology for 1977. Jul – Dec 2022 was assumed to have the same allocation that was received in 2022 for the human health and safety of 1,267 AF per month (7,600 AF for six months) and Jan – Jun at 1,400 AF.
- Groundwater was assumed to be operated for 1,000 AF

### Table 4 Assumptions

- The supply deficit had the following response actions:
    - Pumpback operation of the Miramar system to pump CRA water into the SWP constrained areas. At 6 cfs, 367 AF per month was included as needed during Jan – Jun 2023.
    - Conservation at Level 1 was used, using the demand reduction as stated in the 2020 UWMP Table 8-2.
-

**RESOLUTION NO. 22-06-932****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT RE-RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM, DECLARING THAT LOCAL EMERGENCY CONDITIONS PERSIST, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS AND ITS STANDING COMMITTEES FOR THE PERIOD JULY 9, 2022, TO JULY 19, 2022, PURSUANT TO BROWN ACT PROVISIONS**

**WHEREAS**, the Three Valleys Municipal Water District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

**WHEREAS**, all meetings of the District’s Board of Directors (the “Board”) and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950-54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

**WHEREAS**, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition for application of Government Code Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the State caused by conditions as described in Government Code Section 8558; and

**WHEREAS**, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and

**WHEREAS**, on March 4, 2020, Governor Gavin Newsom proclaimed a state of emergency to exist in California as a result of the threat of COVID-19, and such proclamation has not yet been lifted; and

**WHEREAS**, it is further required under Government Code Section 54953(e) that state or local officials have imposed or recommended measures to promote social distancing or that the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the Board previously adopted Resolution No. 22-06-930 on June 1, 2022, finding that the requisite conditions exist for the Board and its standing committees to conduct

remote teleconference meetings without compliance with Government Code Section 54953(b)(3); and

**WHEREAS**, as a condition of extending the use of the provisions set forth in Government Code Section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists within the District, and the Board has done so; and

**WHEREAS**, emergency conditions persist within the District, specifically COVID-19 and its Delta variant remain highly contagious and, therefore, a threat to the health, safety, and well-being of the District's employees, directors, vendors, contractors, customers, visitors, and residents; and

**WHEREAS**, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

**WHEREAS**, the Board does hereby find that a state of emergency continues to exist within the District's service area as a result of the continuing presence of COVID-19, which has caused, and will continue to cause, conditions of imminent risk to attendees of Board meetings, and has resulted in local, State, and federal social distancing orders and related guidance, and which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board desires to re-affirm that a local emergency exists and re-affirm the proclamation of state of emergency by the Governor of the State of California; and

**WHEREAS**, as a consequence of the local emergency persisting, the Board does hereby find that the Board and all standing committees thereof shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Government Code Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Government Code Section 54953; and

**WHEREAS**, the District will continue to provide proper notice to the public regarding all Board and standing committee meetings in accordance with Government Code Section 54953(e)(2) and shall continue to provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Affirmation that Local Emergency Persists.** The Board hereby considers the conditions of the state of emergency within the District and proclaims that a local emergency

persists throughout the District as a result of the continuing presence of COVID-19, which continues to cause conditions of imminent risk to attendees of the District’s Board and standing committee meetings, and which have resulted in local, State, and federal social distancing orders and guidance, and that continuing to conduct the District’s Board and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

**Section 3. Re-Ratification of Governor’s Proclamation of a State of Emergency.** The Board hereby re-ratifies the Governor of the State of California’s Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

**Section 4. Remote Teleconference Meetings.** The District’s General Manager, or his or her delegee, and the Board and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including but not limited to continuing to conduct open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act.

**Section 5. Effective Date of Resolution.** This Resolution shall take effect on July 9, 2022 and shall be effective until the earlier of (i) July 19, 2022 or (ii) such time as the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953.

**PASSED AND ADOPTED** by the Board of Directors of the Three Valleys Municipal Water District this 15<sup>th</sup> day of June 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

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Jody Roberto  
 President, Board of Directors

ATTEST:

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Carlos Goytia  
 Secretary, Board of Directors

SEAL:



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** Resolution No. 21-05-895 TVMWD's Investment Policy

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Funds Budgeted: \$

Fiscal Impact: \$

### **Staff Recommendation**

**No Action Necessary – Informational Item Only**

### **Background**

Board policy dictates that an annual review of TMVWD's investment policy take place. This stems from Government Code section 53646 requiring agencies to develop an investment policy and implement periodic changes that may occur in reporting requirements.

### **Discussion**

Attached for Board review is the most recently adopted (May 19,2021) TVMWD investment policy. Chandler Asset Management performed their annual review of our policy and noted there were no changes to the California Government Code this year related to the investment of public funds. Therefore, no updates were made to TVMWD's investment policy.

### **Strategic Plan Objective(s)**

3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health

3.3 – Be accountable and transparent with major decisions

### **Attachment(s)**

Exhibit A – Resolution No. 21-05-895 TVMWD's Investment Policy

### **Meeting History**

None

NA/JL

**RESOLUTION NO. 21-05-895**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THREE VALLEYS MUNICIPAL WATER DISTRICT  
ESTABLISHING AN INVESTMENT POLICY**

**1.0 POLICY**

WHEREAS; the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern; and

WHEREAS; the legislative body of a local agency may invest monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5922 and 53601 et seq.; and

WHEREAS; the General Manager of the Three Valleys Municipal Water District ("TVMWD") shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the Board of Directors at a public meeting;

NOW THEREFORE, it shall be the policy of TVMWD to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of TVMWD and conforming to all statutes governing the investment of TVMWD funds.

**2.0 SCOPE**

This investment policy applies to all financial assets of TVMWD except bond funds and funds held in trust for pension and OPEB liabilities. All funds are accounted for in the annual audit.

**3.0 PRUDENCE**

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of TVMWD, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of TVMWD. The standard of prudence to be used by investment officials shall be the "prudent investor" standard California Government Code 53600.3 and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

#### **4.0 OBJECTIVES**

When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objectives, in priority order, of the investment activities shall be:

1. **Safety:** Safety of principal is the foremost objective of the investment program. Investments of TVMWD shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

2. **Liquidity:** The investment portfolio will remain sufficiently liquid to enable TVMWD to meet all operating requirements which might be reasonably anticipated.

3. **Return on Investments:** The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

#### **5.0 DELEGATION OF AUTHORITY**

Authority to manage the investment program is derived from California Government Code 53607, et seq. By annually adopting this investment policy, responsibility for the investment program is hereby delegated by the Board to the General Manager who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, PSA repurchase agreements, wire transfer agreements, collateral/depository agreements and banking service contracts, as appropriate. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the General Manager. The General Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials. Under the provisions of California Government Code 53600.3, the General Manager is a trustee and a fiduciary subject to the prudent investor standard.

TVMWD may engage the services of one or more external investment managers to assist in the management of the TVMWD's investment portfolio in a manner consistent with the TVMWD's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Investment Policy. Such managers must be registered under the Investment Advisers Act of 1940.

**6.0 ETHICS AND CONFLICTS OF INTEREST**

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Employees and investment officials shall disclose to the General Manager any material interests in financial institutions with which they conduct business, and they shall further disclose any large personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking any personal investment transactions with the same individual with whom business is conducted on behalf of TVMWD.

**7.0 AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS**

The General Manager will maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.

For brokers/dealers of government securities and other investments, TVMWD shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.

Before engaging in investment transactions with a broker/dealer, the General Manager shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for TVMWD's account with that firm has reviewed TVMWD's Investment Policy and that the firm understands the policy and intends to present investment recommendations and transactions to TVMWD that are appropriate under the terms and conditions of the Investment Policy. An annual review of the financial condition and registrations of qualified bidders will be conducted by the General Manager. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which TVMWD invests.

All financial institutions and broker/dealers who desire to conduct investment transactions with TVMWD must supply the General Manager with the following: audited financial statements, proof of FINRA certification, trading resolution, proof of State of California registration, completed broker/dealer questionnaire, certification of having read the TVMWD's investment policy and depository contracts.

Selection of broker/dealers used by an external investment adviser retained by TVMWD will be at the sole discretion of the investment adviser. Where possible, transactions with broker/dealers shall be selected on a competitive basis and their bid or offering prices shall be recorded. If there is no other readily available competitive offering, best efforts will be made to document quotations for comparable or alternative securities. When purchasing new issue securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price.

## **8.0 AUTHORIZED AND SUITABLE INVESTMENTS**

TVMWD is empowered by California Government Code 53601 et seq. to invest in the following:

- a. Bonds issued by TVMWD.
- b. United States Treasury Bills, Notes and Bonds.
- c. Registered state warrants or treasury notes or bonds issued by the State of California.
- d. Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, other local agencies or Joint Powers Agencies.
- e. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by, or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- f. Bankers' acceptances otherwise known as bills of exchange or time drafts that are drawn on and accepted by a commercial bank. Purchases of bankers' acceptances may not exceed 180 days maturity or 40% of the TVMWD's money that may be invested pursuant to this policy. However, no more than 30% of TVMWD's moneys may be invested in the bankers' acceptances of any one commercial bank pursuant to this policy. They are issued by institutions which have short-term debt obligations rated "A-1" or higher, or the equivalent, by at least one NRSRO; or long-term debt obligations which are rated in the "A" category or higher, or the equivalent, by at least one NRSRO.
- g. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided by a NRSRO. Eligible commercial paper shall have a maximum maturity of 270 days or less. TVMWD shall invest no more than 25% of its money in eligible commercial paper. TVMWD may purchase no more than 5% of the outstanding commercial paper of any single issuer. The entity that issues the commercial paper shall meet all the following conditions in either paragraph 1 or 2:

1. The entity meets the following criteria:
    - a. Is organized and operating in the US as a general corporation.
    - b. Has total assets in excess of \$500,000,000
    - c. Has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by an NRSRO.
  2. The entity meets the following criteria:
    - a. Is organized within the US as a special purpose corporation, trust, or limited liability company.
    - b. Has program wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond.
    - c. Has commercial paper that is rated "A-1" or higher, or the equivalent, by an NRSRO.
- h. Negotiable certificates of deposit issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30% of TVMWD's money which may be invested pursuant to this policy.
- i. Repurchase/Reverse Repurchase Agreements of any securities authorized by Section 53601. Securities purchased under these agreements shall be no less than 102% of market value and are subject to the special limits in California Government Code 53601(i). Repurchase Agreements are subject to a Master Repurchase Agreement between TVMWD and the provider of the repurchase agreement. The Master Repurchase Agreement will be substantially in the form developed by the Securities Industry and Financial Markets Association (SIFMA). The total of all reverse repurchase agreement and securities lending agreements on investments owned by TVMWD may not exceed 20% of the base value of the portfolio.
- j. Medium term notes, defined as all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Notes eligible for investment under this subdivision shall be rated in the "A" category or better, or the equivalent, by a NRSRO. Purchases of medium-term notes shall not include other instruments authorized by this policy and may not exceed 30% of TVMWD's money which may be invested pursuant to this policy.
- k. Mutual funds and money market mutual funds that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940, provided that:

1. Mutual Funds that invest in the securities and obligations as authorized under California Government Code, Section 53601 (a) to (k) and (m) to (q) inclusive and that meet either of the following criteria:
    - a. Attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs; or
    - b. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government Code, Section 53601 and with assets under management in excess of \$500 million.
    - c. No more than 10% may be invested in the shares of any one mutual fund.
  2. Money Market Mutual Funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 and issued by diversified management companies and meet either of the following criteria:
    - a. Have attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs; or
    - b. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of \$500 million.
    - c. No more than 20% of the portfolio may be invested in Money Market Mutual Funds.
  3. No more than 20% of the portfolio may be Invested In these securities.
- I. Moneys held by a trustee or fiscal agent and pledged to the payment or security of bonds or other indebtedness, or obligations under a lease, installment sale, or other agreement of a local agency, or certificates of participation in those bonds, indebtedness, or lease installment sale, or other agreements, may be invested in accordance with the statutory provisions governing the issuance of those bonds, indebtedness, or lease installment sale, or other agreement, or to the extent not inconsistent therewith or if there are no specific statutory provisions, in accordance with the ordinance, resolution, indenture, or agreement of the local agency providing for the issuance.

- m. Notes, bonds, or other obligations that are at all times secured by a valid first priority security interest in securities of the types listed by California Government Code Section 53651 as eligible securities for the purpose of securing local agency deposits having a market value at least equal to that required by California Government Code Section 53652 for the purpose of securing local agency deposits. The securities serving as collateral shall be placed by delivery or book entry into the custody of a trust company or the trust department of a bank which is not affiliated with the issuer of the secured obligation, and the security interest shall be perfected in accordance with the requirements of the Uniform Commercial Code or federal regulations applicable to the types of securities in which the security interest is granted.
- n. Any mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond from issuers not defined in sections "b" and "e" of the authorized investment sections of this policy with a maximum of five years maturity. Securities eligible for investment under this subdivision shall be rated in a rating category of "AA" or higher, or the equivalent, by at least one NRSRO. Purchase of securities authorized by this subdivision may not exceed 20% of TVMWD's money that may be invested pursuant to this policy.
- o. Supranationals, provided that issues are US dollar denominated, senior unsecured, unsubordinated, obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank. Securities eligible under this subdivision will be rated in the "AA" category or higher, or the equivalent, by a NRSRO. No more than 30% of the total portfolio may be invested in these securities. No more than 10% of the portfolio may be invested in any single issuer, and the maximum maturity may not exceed five years.
- p. Any other investment security authorized under the provisions of California Government Code 5922 and 53601.

## **9.0 INVESTMENT POOLS / MUTUAL FUNDS**

TVMWD shall conduct a thorough investigation of any pool or mutual fund prior to making an investment, and on a continual basis thereafter. The General Manager shall develop a questionnaire which will answer the following general questions:

1. A description of eligible investment securities, and a written statement of investment policy and objectives.
2. A description of interest calculations and how it is distributed, and how gains and losses are treated.

3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
5. A schedule for receiving statements and portfolio listings.
6. Are reserves, retained earnings, etc. utilized by the pool/fund?
7. A fee schedule, and when and how is it assessed.
8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

#### **10.0 MAXIMUM MATURITIES**

Such investments shall be limited to securities that at the time of the investment have a term remaining to maturity of five years or less, or as provided above. To the extent possible, investments shall be matched with anticipated cash flow requirements and known future liabilities.

#### **11.0 PROHIBITED INVESTMENTS AND PRACTICES**

TVMWD shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, interest-only strips derived from mortgage pools, options and futures, or any investment that may result in a zero interest accrual if held to maturity. Under a provision sunsetting on January 1, 2026, securities backed by the U.S. Government that could result in a zero- or negative-interest accrual if held to maturity are permitted. Also prohibited is trading securities for the sole purpose of speculating on the future direction of interest rates, purchasing or selling securities on margin, securities lending or any form of borrowing or leverage, and the purchase of foreign currency denominated securities.

#### **12.0 REVIEW OF INVESTMENT PORTFOLIO**

The General Manager shall periodically, but no less than quarterly, review the portfolio to identify investments that do not comply with this investment policy and establish protocols for reporting major and critical incidences of noncompliance to TVMWD.

#### **13.0 MITIGATING CREDIT RISK IN THE PORTFOLIO**

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. TVMWD shall mitigate credit risk by adopting the following strategies:

- a. TVMWD may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity or yield of the portfolio in response to the market conditions or TVMWD's risk preferences; and.
- b. If securities owned by the TVMWD are downgraded to a level below the credit quality required by this Investment Policy, it shall be the TVMWD's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio. If a decision is made to retain

a downgraded security in the portfolio, its presence in the portfolio will be monitored and reported quarterly to the governing board.

- c. No more than 5% of the total portfolio may be invested in securities of any single issuers, except where the issuer is the US Government, its Agencies and GSEs, an authorized Supranational issuer, or where the security is a Money Market Mutual Fund, Local Agency Investment Fund (LAIF), or other Local Government Investment Pool, or where otherwise specified in this investment policy.

#### **14.0 COLLATERALIZATION**

All certificates of deposit must be collateralized by United States Treasury Obligations. Collateral must be held by a third-party trustee and valued on a monthly basis. The percentage of collateralizations on repurchase and reverse agreements will adhere to the amount required under California Government Code 53601(i)(2).

**Certificates of Deposit (CDs).** TVMWD shall require any commercial bank or savings and loan association to deposit eligible securities with an agency of a depository approved by the State Banking Department to secure any uninsured portion of a Non-Negotiable Certificate of Deposit. The value of eligible securities as defined pursuant to California Government Code, Section 53651, pledged against a Certificate of Deposit shall be equal to 150% of the face value of the CD if the securities are classified as mortgages and 110% of the face value of the CD for all other classes of security.

**Collateralization of Bank Deposits.** This is the process by which a bank or financial institution pledges securities, or other deposits for the purpose of securing repayment of deposited funds. TVMWD shall require any bank or financial institution to comply with the collateralization criteria defined in California Government Code, Section 53651.

**Repurchase Agreements.** TVMWD requires that Repurchase Agreements be collateralized only by securities authorized in accordance with California Government Code:

- The securities which collateralize the repurchase agreement shall be priced at Market Value, including any Accrued Interest plus a margin. The Market Value of the securities that underlie a repurchase agreement shall be valued at 102% or greater of the funds borrowed against those securities.
- Financial institutions shall mark the value of the collateral to market at least monthly and increase or decrease the collateral to satisfy the ratio requirement described above.
- TVMWD shall receive monthly statements of collateral.

#### **15.0 SAFEKEEPING AND CUSTODY**

All security transactions entered into by TVMWD shall be conducted on delivery-versus-

payment (DVP) basis. All securities purchased or acquired shall be held by a third-party custodian designated by the General Manager and evidenced by safekeeping receipts.

#### **16.0 DIVERSIFICATION**

TVMWD will diversify its investments by security type and institution. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer or a specific class of securities. No more than 5% of the total portfolio may be invested in securities of any single issuer, except where the issuer is the US Government, its Agencies and GSEs, an authorized Supranational issuer or where the security is a Money Market Mutual Fund, Local Agency Investment Fund (LAIF) or other Local Government Investment Pool, unless otherwise specified in this investment policy. Diversification strategies shall be reviewed and revised periodically. In establishing specific diversification strategies, the following general policies and constraints shall apply:

- a. Maturities selected shall provide for stability of income and liquidity.
- b. Disbursement and payroll dates shall be covered through maturities of investments, marketable United States Treasury bills or other cash equivalent instruments such as money market mutual funds.

#### **17.0 INTERNAL CONTROLS**

The General Manager shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

#### **18.0 REPORTING**

The General Manager shall submit to each member of the Board of Directors an investment report monthly, within 30 days after the end of the reporting period in accordance with California Government Code Section 53607. These reports will disclose, at minimum, the following information about the characteristics of the portfolio:

1. An asset listing showing par value, cost and independent third-party fair market value of each security as of the date of the report, the source of the valuation, type of investment, issuer, maturity date and interest rate.
2. Monthly transactions for the period.
3. A one-page summary report that shows:
  - a. Average maturity of the portfolio and modified duration of the portfolio;
  - b. Maturity distribution of the portfolio;

- c. Average portfolio credit quality; and,
  - d. Time-weighted total rate of return for the portfolio for the prior one month, three months, twelve months and since inception compared to TVMWD's market benchmark returns for the same periods;
4. A statement of compliance with investment policy, including a schedule of any transactions or holdings which do not comply with this policy or with the California Government Code, including a justification for their presence in the portfolio and a timetable for resolution.
  5. A statement that TVMWD has adequate funds to meet its cash flow requirements for the next six months.

A comprehensive annual report will be presented. This report will include comparisons of the portfolio's return to the benchmark return, suggest policies and improvements that might enhance the investment program, and will include an investment plan for the coming year.

#### **19.0 INVESTMENT POLICY ADOPTION**

The Investment Policy shall be adopted by resolution of TVMWD. Moreover, the Policy shall be reviewed on an annual basis, and modifications must be approved by the Board of Directors.

The General Manager shall establish written investment policy procedures for the operation of the investment program consistent with this policy. The procedures should include reference to: safekeeping, master repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the TVMWD.

#### **20.0 PERFORMANCE EVALUATION**

The investment portfolio shall be designed to attain a market-average rate of return throughout budgetary and economic cycles, taking into account TVMWD's risk constraints, the cash flow characteristics of the portfolio, state and local laws and ordinances or resolutions that restrict investments.

The General Manager shall monitor and evaluate the portfolio's performance relative to market benchmark, which will be included in the General Manager's quarterly report. The General Manager shall select an appropriate, readily available index to use as a market benchmark.

#### **21.0 REVIEW OF INVESTMENT PORTFOLIO**

The General Manager shall periodically, but no less than quarterly, review the portfolio to identify investments that do not comply with this investment policy and establish protocols for reporting major and critical incidences of noncompliance to the Board.

## 22.0 GLOSSARY

**Agencies.** Shorthand market terminology for any obligation issued by a government-sponsored entity (GSE), or a federally related institution. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

**FFCB.** The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

**FHLB.** The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

**FHLMC.** Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "Freddie Mac" issues discount notes, bonds and mortgage pass-through securities.

**FNMA.** Like FHLB and Freddie Mac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "Fannie Mae," issues discount notes, bonds and mortgage pass-through securities.

**GNMA.** The Government National Mortgage Association, known as "Ginnie Mae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

**PEFCO.** The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

**TVA.** The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio, and Mississippi River valleys. TVA currently issues discount notes and bonds.

**Asked.** The price at which a seller offers to sell a security.

**Asset Backed Securities.** Securities supported by pools of installment loans or leases or by pools of revolving lines of credit.

**Average Life.** In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

**Banker's Acceptance.** A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

**Benchmark.** A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

**Bid.** The price at which a buyer offers to buy a security.

**Broker.** A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

**Callable.** A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

**Certificate of Deposit (CD).** A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

**Collateral.** Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

**Collateralized Mortgage Obligations (CMO).** Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

**Commercial Paper.** The short-term unsecured debt of corporations.

**Cost Yield.** The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

**Coupon.** The rate of return at which interest is paid on a bond.

**Credit Risk.** The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

**Current Yield.** The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

**Dealer.** A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

**Debenture.** A bond secured only by the general credit of the issuer.

**Delivery vs. Payment (DVP).** A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

**Derivative.** Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate, or index.

- Discount.** The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as discount securities. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons, trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.
- Diversification.** Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.
- Duration.** The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).
- Federal Funds Rate.** The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.
- Federal Open Market Committee.** A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.
- Haircut.** The margin or difference between the actual market value of a security and the value assessed by the lending side of a transaction (i.e. a repo).
- Leverage.** Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.
- Liquidity.** The speed and ease with which an asset can be converted to cash.
- Make Whole Call.** A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."
- Margin.** The difference between the market value of a security and the loan a broker makes using that security as collateral.
- Market Risk.** The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.
- Market Value.** The price at which a security can be traded.
- Marking to Market.** The process of posting current market values for securities in a portfolio.
- Maturity.** The final date upon which the principal of a security becomes due and payable.
- Medium Term Notes.** Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts on either a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.
- Modified Duration.** The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

**Money Market.** The market in which short-term debt instruments (T-bills, discount notes, commercial paper, and banker's acceptances) are issued and traded.

**Mortgage Pass-Through Securities.** A securitized participation in the interest and principal cash flows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

**Municipal Securities.** Securities issued by state and local agencies to finance capital and operating expenses.

**Mutual Fund.** An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

**Nationally Recognized Statistical Rating Organization (NRSRO).** A credit rating agency that the Securities and Exchange Commission in the United States uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Moody's, S&P and Fitch.

**Premium.** The difference between the par value of a bond and the cost of the bond, when the cost is above par.

**Prepayment Speed.** A measure of how quickly principal is repaid to investors in mortgage securities

**Prepayment Window.** The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

**Primary Dealer.** A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out U.S. monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the U.S. Government securities market.

**Prudent Person (Prudent Investor) Rule.** A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

**Realized Yield.** The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

**Regional Dealer.** A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities and that is not a primary dealer.

**Repurchase Agreement.** Short-term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a reverse repurchase agreement.

**Safekeeping.** A service to bank customers whereby securities are held by the bank in the customer's name.

**Structured Note.** A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

**Total Rate of Return.** A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

**U.S. Treasury Obligations.** Securities issued by the U.S. Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

**Treasury Bills.** All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

**Treasury Notes.** All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

**Treasury Bonds.** All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

**Volatility.** The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

**Yield to Maturity.** The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

**ADOPTED** and **PASSED** at a meeting of the Three Valleys Municipal Water District's Board of Directors held via teleconference, on this 19<sup>th</sup> day of May 2021 by the following vote:

AYES: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Soto, Ti  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST:

  
\_\_\_\_\_  
Carlos Goytia, Secretary

  
\_\_\_\_\_  
Bob G. Kuhn, President

SEAL:




**INFORMATION**
**BOARD OF DIRECTORS  
STAFF REPORT**

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Legislative Update – June 2022**

 **Funds Budgeted:** \$

 **Fiscal Impact:** \$

**Staff Recommendation:**
**No Action Necessary - Informational Item Only**
**Discussion:**

Attached is the legislative calendar for the 2022 Legislative year. The State budget bill must pass by midnight tonight. The legislature is currently hearing bills that have successfully passed through their house of origin. Several deadlines are coming up before the final deadline to pass bills on August 31.

Also attached is the latest version of the legislative status report (LSR), provided by our Sacramento lobbyist, with the status of bills we are tracking.

TVMWD's legislative effort on teleconferencing, AB 2449 (Rubio), continues to move forward. The amended bill passed off the Assembly Floor on May 26 with a 65-4 vote! AB 2449 is now in the Senate waiting for committee assignment.

The heavy lifting lies ahead and staff will continue working with our lobbyist, legal counsel, the author's office, our coalition of supporters and the stakeholders in opposition to continue pushing this bill towards the finish line.

This morning we will also review the results of the June Primary Election for our local state and federal legislative offices.

**Strategic Plan Objective(s):**

3.3 – Be accountable and transparent with major decisions

3.5 – Maintain awareness of legislation that may affect TVMWD

**Attachment(s):**

Exhibit A – 2022 Legislative Calendar

Exhibit B – June Legislative Status Report (LSR)

**Meeting History:**

None

NA/KH

**Arnold and Associates, Inc.**

Legislative Advocates and Consultants

**2022 Legislative Calendar**

Jan. 1	Statutes take effect.
<b>Jan. 3</b>	<b><u>Legislature reconvenes.</u></b>
Jan. 10	Budget must be submitted by Governor.
Jan. 14	Last day for policy committees to hear and report to fiscal committee fiscal bills introduced in their house in the odd-numbered year.
Jan. 21	Last day for any committee to hear and report to the floor bills introduced in that house in the odd-numbered year.
<b>Jan. 21</b>	<b>Last day to submit bill requests to the Office of Legislative Counsel.</b>
Jan. 31	Last day for each house to pass bills introduced in that house in the odd-numbered year.
<b>Feb. 18</b>	<b>Last day for bills to be introduced.</b>
April 7	Spring Recess begins upon adjournment of session.
April 18	Legislature reconvenes from Spring Recess.
April 29	Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house.
May 6	Last day for policy committees to hear and report to the floor nonfiscal bills introduced in their house.
May 13	Last day for policy committees to meet prior to May 31 <sup>st</sup> .
May 20	Last day for fiscal committees to meet prior to May 31 <sup>st</sup> .
<b>May 27</b>	<b>Last day for each house to pass bills introduced in that house.</b>
June 15	Budget Bill must be passed by midnight.
June 30	Last day for a legislative measure to qualify for the Nov. 8 General Election.
July 1	Last day for policy committees to meet and report bills.
July 1	Summer Recess begins upon adjournment, provided Budget Bill has been passed.
Aug. 1	Legislature reconvenes from Summer Recess.
Aug. 12	Last day for fiscal committees to meet and report.
Aug 15 – Aug.31	Floor Session Only. No committee, other than conference and Rules committees, may meet for any purpose.
Aug. 25	Last day to amend bills on the Floor.
<b>Aug. 31</b>	<b><u>Last day for each house to pass bills.</u></b>
<b>Sept 30</b>	<b>Last day for Governor to sign or veto bills passed by Legislature on or before Sept. 1<sup>st</sup></b>

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 1127 11th Street, Suite 820, Sacramento, CA 95814

## Three Valleys Municipal Water District Legislative Status Report 6/1/2022

**AB 754****(Mathis R) Sustainable groundwater management: groundwater sustainability plan.****Current Text:** Amended: 4/15/2021 [html](#) [pdf](#)**Status:** 7/14/2021-Failed Deadline pursuant to Rule 61(a)(11). (Last location was N.R. & W. on 6/16/2021)(May be acted upon Jan 2022)**Location:** 7/14/2021-S. 2 YEAR

**Summary:** The Sustainable Groundwater Management Act authorizes the State Water Resources Control Board to designate a high- or medium-priority basin as a probationary basin if the basin is not entirely covered by an adopted groundwater sustainability plan or plans or a department-approved alternative by the applicable deadline. The act authorizes the board to adopt an interim plan for a probationary basin, as specified. This bill would authorize the department to extend the deadline for a high- or medium-priority basin not subject to critical conditions of overdraft to be managed under a groundwater sustainability plan or coordinated plans by up to 180 days after January 31, 2022, upon request of a local agency or groundwater sustainability agency in the basin for an extension of a specified period of time. The bill would require a request to be submitted by January 3, 2022, and to be responded to by the department by January 10, 2022.

**Position**

Watch

**AB 1195****(Garcia, Cristina D) Limited Eligibility and Appointment Program: lists.****Current Text:** Amended: 5/18/2022 [html](#) [pdf](#)**Status:** 5/25/2022-Re-referred to Com. on L., P.E. & R.**Location:** 5/25/2022-S. L., P.E. & R.

**Summary:** Current law specifically grants the Department of Human Resources the powers, duties, and authority necessary to operate the state civil service system in accordance with Article VII of the California Constitution, the Government Code, the merit principle, and applicable rules duly adopted by the State Personnel Board. Current law creates the Limited Examination and Appointment Program (LEAP), which the Department of Human Resources administers, to provide an alternative to the traditional civil service examination and appointment process to facilitate the hiring of persons with disabilities. Current law requires the Department of Human Resources, when an appointing power seeks to fill a vacant position by using an employment list, to provide the appointing power with a certified list of the names and addresses of all eligible candidates, as specified. Current law requires the department to provide a single certified list of eligible candidates if more than one employment list or LEAP referral list exists, and the department is required to combine the names and addresses of all eligible candidates. This bill would, notwithstanding those provisions, require the department to, upon request of the appointing power, provide the appointing power a LEAP referral list without combining that list with a parallel list and would authorize the appointing power to select and hire any individual from that a referral list to fill any vacancy.

**Position**

Watch

**AB 1642****(Salas D) California Environmental Quality Act: water system well and domestic well projects: exemption.****Current Text:** Amended: 3/24/2022 [html](#) [pdf](#)**Status:** 5/18/2022-Referred to Com. on E.Q.**Location:** 5/18/2022-S. E.Q.**Calendar:** 6/8/2022 9 a.m. - 1021 O Street, Room 1200 SENATE ENVIRONMENTAL QUALITY, ALLEN, Chair

**Summary:** Would, until January 1, 2028, exempt from The California Environmental Quality Act (CEQA) a well project, as defined, that meets specified conditions, including that the domestic well or the water system to which the well is connected has been designated by the State Water Resources Control Board as high risk or medium risk in the state board's drinking water needs assessment. The bill would require a lead agency, before determining that a well project is exempt from CEQA pursuant to these provisions, to contact the state board to determine whether claiming the exemption will affect the ability of the well project to receive federal financial assistance or federally capitalized financial assistance. The bill would require a lead agency that determines that a well project is exempt from CEQA pursuant to these provisions to file a notice of exemption with the Office of Planning and Research and the county clerk, as provided.

**Position**

Watch

**AB 1733****(Quirk D) State bodies: open meetings.****Current Text:** Introduced: 1/31/2022 [html](#) [pdf](#)**Status:** 4/20/2022-In committee: Hearing postponed by committee.

**Location:** 2/18/2022-A. G.O.

**Summary:** The Bagley-Keene Open Meeting Act, requires, with specified exceptions, that all meetings of a state body be open and public and all persons be permitted to attend any meeting of a state body. Current law requires a state body to provide notice of its meeting to any person who requests that notice in writing and to provide notice of the meeting of its internet website at least 10 days in advance of the meeting, as prescribed. Current law exempts from the 10-day notice requirement, special meetings and emergency meetings in accordance with specified provisions. Current law authorizes a state body to adjourn any regular, adjourned regular, special, or adjourned special meeting to a time and place specified in the order of adjournment, and authorizes a state body to similarly continue or recontinue any hearing being held, or noticed, or ordered to be held by a state body at any meeting. This bill would specify that a "meeting" under the act, includes a meeting held entirely by teleconference.

**Position**  
Watch

**AB 1757 (Haney D) Groundwater sustainability agency.**

**Current Text:** Amended: 5/10/2022 [html](#) [pdf](#)

**Status:** 5/19/2022-Read third time. Passed. Ordered to the Senate. (Ayes 72. Noes 0.) In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/19/2022-S. RLS.

**Summary:** The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources that are designated as basins subject to critical conditions of overdraft to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2020, and requires all other groundwater basins designated as high- or medium-priority basins to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2022, except as specified. The act authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin. Current law governs the formation of a groundwater sustainability agency. This bill would authorize a conservation district overlying a groundwater basin in this state to decide to become a groundwater sustainability agency for that basin and would make the law governing the formation of a groundwater sustainability agency applicable to that district.

**Position**  
Watch

**AB 1811 (Fong, Mike D) Delta Plan: multispecies conservation plan.**

**Current Text:** Amended: 5/19/2022 [html](#) [pdf](#)

**Status:** 5/26/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/26/2022-S. RLS.

**Summary:** The Sacramento-San Joaquin Delta Reform Act of 2009, establishes the Delta Stewardship Council, which is required to develop, adopt, and commence implementation of a comprehensive management plan for the Delta, known as the Delta Plan, by January 1, 2012. Current law requires the council to consider for inclusion in the Delta Plan the Bay Delta Conservation Plan (BDCP), a multispecies conservation plan, and requires the BDCP to meet certain requirements in order to be incorporated into the Delta Plan. This bill would replace references to "Bay Delta Conservation Plan" with "multispecies conservation plan" in various provisions and make conforming changes.

**Position**  
Watch

**AB 1845 (Calderon D) Metropolitan Water District of Southern California: alternative project delivery methods.**

**Current Text:** Amended: 4/4/2022 [html](#) [pdf](#)

**Status:** 5/26/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/26/2022-S. RLS.

**Summary:** Current law authorizes certain entities, including the Department of General Services, the Military Department, the Department of Corrections and Rehabilitation, and specified local agencies, to use the design-build procurement process, as prescribed, for specified public works. This bill would authorize the Metropolitan Water District of Southern California to use the design-build procurement process for certain regional recycled water projects or other water infrastructure projects. The bill would define "design-build" to mean a project delivery process in which both the design and construction of a project are procured from a single entity. The bill would require the district to use a specified design-build procedure to assign contracts for the design and construction of a project, as defined.

**Position**  
Watch

**[AB 1865](#) (Bennett D) Court fee waiver: water rights cases.****Current Text:** Amended: 3/16/2022 [html](#) [pdf](#)**Status:** 5/26/2022-In Senate. Read first time. To Com. on RLS. for assignment.**Location:** 5/26/2022-S. RLS.

**Summary:** Current law requires the court to grant a fee waiver to an applicant at any stage of the proceedings at both the appellate and trial court levels if the applicant meets specified standards of eligibility and application requirements, including a person who is receiving certain public benefits, such as Supplemental Security Income or Medi-Cal, or who has a monthly income of 125% or less of the current poverty guidelines, as specified. An initial fee waiver excuses the applicant from paying, among other fees and costs, fees for the first pleading and other court fees and costs as specified in rules adopted by the Judicial Council. This bill would require a court to initially grant permission to proceed without paying court fees and costs to a person who was joined or countersued in a case involving a water right held by the person.

**Position**

Watch

**[AB 1879](#) (Mathis R) California regional water quality control boards: unfounded or frivolous complaints.****Current Text:** Amended: 4/21/2022 [html](#) [pdf](#)**Status:** 5/26/2022-In Senate. Read first time. To Com. on RLS. for assignment.**Location:** 5/26/2022-S. RLS.

**Summary:** Current law authorizes the State Water Resources Control Board and the regional boards to hold hearings necessary for carrying out their duties, as specified. This bill would authorize a regional board to develop a plan or policy to address unfounded, as defined, or frivolous, as defined, complaints.

**Position**

Watch

**[AB 1931](#) (Rivas, Luz D) Community water systems: lead pipes.****Current Text:** Amended: 5/19/2022 [html](#) [pdf](#)**Status:** 5/27/2022-In Senate. Read first time. To Com. on RLS. for assignment.**Location:** 5/27/2022-S. RLS.

**Summary:** Would require a community water system to replace or remove all lead service lines, as defined, that the community water system owns, in its service area, in their entirety. The bill would require the community water system to undertake specified mitigation best practices, including providing written notice to the owner and residents of all buildings and units served by the line, as specified, before commencing the replacement, removal, or disturbance, as defined. The bill would require the community water system to replace or remove the entire service line, when replacing or removing a lead service line, within 30 days of the start of construction, unless the community water system does not own the entire service line, as specified. The bill would prohibit a person or community water system from performing a partial lead service line replacement. The bill would also require the community water system to conduct tap water tests before and after the replacement, removal, or disturbance. The bill would require the community water system to create an inventory of known and unknown lead service lines in use in its distribution system. The bill would also require the community water system to provide an inventory, timeline, and lead exposure prevention plan to the State Water Resources Control Board (state board) on or before June 1, 2023. The bill would require the community water system to update the plan, as specified.

**Position**

Watch

**[AB 1944](#) (Lee D) Local government: open and public meetings.****Current Text:** Amended: 5/25/2022 [html](#) [pdf](#)**Status:** 5/27/2022-In Senate. Read first time. To Com. on RLS. for assignment.**Location:** 5/27/2022-S. RLS.

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. This bill would require the agenda to identify any member of the legislative body that will participate in the meeting remotely.

**Position**

Watch

**AB 2016 (Bauer-Kahan D) State Water Resources Control Board: desalination plant: feasibility study.****Current Text:** Amended: 5/19/2022 [html](#) [pdf](#)**Status:** 5/27/2022-In Senate. Read first time. To Com. on RLS. for assignment.**Location:** 5/27/2022-S. RLS.**Summary:** Current law requires the Department of Water Resources, not later than July 1, 2004, to report to the Legislature on potential opportunities and impediments for using seawater and brackish water desalination, and to examine what role, if any, the state should play in furthering the use of desalination technology. Current law requires the department to convene a Water Desalination Task Force, composed of representatives from listed agencies and interest groups, to advise the department in carrying out these duties and in making recommendations to the Legislature. This bill would repeal those provisions.**Position**

Watch

**AB 2081 (Garcia, Eduardo D) Municipal water districts: water service: Indian lands.****Current Text:** Amended: 5/12/2022 [html](#) [pdf](#)**Status:** 5/12/2022-From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on GOV. & F.**Location:** 5/11/2022-S. GOV. & F.**Calendar:** 6/1/2022 9:30 a.m. - State Capitol, Room 112 SENATE GOVERNANCE AND FINANCE, CABALLERO, Chair**Summary:** The Municipal Water District Law of 1911 provides for the formation of municipal water districts and grants to those districts specified powers. Current law permits a district to acquire, control, distribute, store, spread, sink, treat, purify, recycle, recapture, and salvage any water for the beneficial use of the district, its inhabitants, or the owners of rights to water in the district. Current law, upon the request of certain Indian tribes and the satisfaction of certain conditions, requires a district to provide service of water at substantially the same terms applicable to the customers of the district to the Indian tribe's lands that are not within a district, as prescribed. Current law also authorizes a district, until January 1, 2023, under specified circumstances, to apply to the applicable local agency formation commission to provide this service of water to Indian lands, as defined, that are not within the district and requires the local agency formation commission to approve such an application. This bill, among other things, would extend the above provisions regarding the application to the applicable local agency formation commission to January 1, 2027.**Position**

Watch

**AB 2142 (Gabriel D) Income taxes: exclusion: turf replacement water conservation program.****Current Text:** Amended: 4/6/2022 [html](#) [pdf](#)**Status:** 5/26/2022-In Senate. Read first time. To Com. on RLS. for assignment.**Location:** 5/26/2022-S. RLS.**Summary:** Current law provides an exclusion from gross income for any amount received as a rebate or voucher from a local water or energy agency or supplier for the purchase or installation of a water conservation water closet, energy efficient clothes washers, and plumbing devices, as specified. This bill would, for taxable years beginning on or after January 1, 2022, and before January 1, 2027, under the Personal Income Tax Law and the Corporation Tax Law, provide an exclusion from gross income for any amount received as a rebate, voucher, or other financial incentive issued by a public water system, as defined, local government, or state agency for participation in a turf replacement water conservation program.**Position**

Support

**AB 2163 (Rubio, Blanca D) San Gabriel Basin Water Quality Authority Act.****Current Text:** Introduced: 2/15/2022 [html](#) [pdf](#)**Status:** 5/18/2022-Referred to Com. on E.Q.**Location:** 5/18/2022-S. E.Q.**Calendar:** 6/1/2022 9 a.m. - 1021 O Street, Room 1200 SENATE ENVIRONMENTAL QUALITY, WIECKOWSKI, Chair**Summary:** The San Gabriel Basin Water Quality Authority Act establishes the San Gabriel Basin Water Quality Authority and provides for its powers and duties. Current law repeals the act on July 1, 2030. Upon the act's repeal, existing law prescribes various requirements for the administration of the authority's debts and assets. This bill would extend the July 1, 2030, date of repeal of the act to July 1, 2050, thereby imposing a state-mandated local program by extending the period of time in which the authority and other local public entities are required to carry out various duties under the act.

**Position**  
Support

**AB 2201 (Bennett D) Groundwater sustainability agency: groundwater extraction permit: verification.**

**Current Text:** Amended: 4/27/2022 [html](#) [pdf](#)

**Status:** 5/24/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/24/2022-S. RLS.

**Summary:** The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources that are designated as basins subject to critical conditions of overdraft to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2020, and requires all other groundwater basins designated as high- or medium-priority basins to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2022, except as specified. Current law authorizes any local agency or combination of local agencies overlying a groundwater basin to decide to become a groundwater sustainability agency for that basin and imposes specified duties upon that agency or combination of agencies, as provided. Current law also authorizes the State Water Resources Control Board to designate a high- or medium-priority basin as a probationary basin under certain conditions for specified purposes. This bill would prohibit a local agency, as defined, from approving a permit for a new groundwater well or for an alteration to an existing well in a basin subject to the act and classified as medium- or high-priority until it obtains a written verification, from the groundwater sustainability agency that manages the basin or area of the basin where the well is proposed to be located, determining that certain factors are present.

**Position**  
Watch

**AB 2313 (Bloom D) Water: judges and adjudications.**

**Current Text:** Amended: 4/27/2022 [html](#) [pdf](#)

**Status:** 5/24/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/24/2022-S. RLS.

**Summary:** Current law authorizes the Judicial Council to conduct institutes and seminars for the purpose of orienting judges to new judicial assignments, keeping them informed concerning new developments in the law, and promoting uniformity in judicial procedure, as specified. This bill would require the Judicial Council, on or before January 1, 2025, to establish a program that provides training and education to judges in specified actions relating to water, as defined. The bill would provide that the program may be funded by an appropriation from the General Fund in the annual Budget Act or another statute, or by using existing funds for judicial training.

**Position**  
Watch

**AB 2387 (Garcia, Eduardo D) Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022.**

**Current Text:** Amended: 3/21/2022 [html](#) [pdf](#)

**Status:** 5/19/2022-In committee: Held under submission.

**Location:** 5/11/2022-A. APPR. SUSPENSE FILE

**Summary:** Would enact the Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$7,430,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, wildfire prevention, drought preparation, flood protection, extreme heat mitigation, and workforce development programs.

**Position**  
Watch High  
Importance

**AB 2449 (Rubio, Blanca D) Open meetings: local agencies: teleconferences.**

**Current Text:** Amended: 5/23/2022 [html](#) [pdf](#)

**Status:** 5/27/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/27/2022-S. RLS.

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative

body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined. This bill would revise and recast those teleconferencing provisions and, until January 1, 2028, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements that each teleconference location be identified in the notice and agenda and that each teleconference location be accessible to the public if at least a quorum of the members of the legislative body participates in person from a singular physical location clearly identified on the agenda that is open to the public and situated within the local agency's jurisdiction.

**Position**

Sponsor

**AB 2451 (Wood D) State Water Resources Control Board: drought planning.**

**Current Text:** Amended: 5/19/2022 [html](#) [pdf](#)

**Status:** 5/27/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/27/2022-S. RLS.

**Summary:** Would require the State Water Resources Control Board to establish a Drought Section within the Division of Water Rights, as specified. The bill would require the state board, in consultation with the Department of Fish and Wildlife, to adopt principles and guidelines for diversion and use of water in coastal watersheds, as specified, during times of water shortage for drought preparedness and climate resiliency. The bill would require that the principles and guidelines provide for the development of watershed-level contingency plans to support public trust uses, public health and safety, and the human right to water in times of water shortage, among other things. The bill also would require the state board, prior to adopting those principles and guidelines, to allow for public comment and hearing, as provided. The bill would require the state board to adopt those principles and guidelines no later than March 31, 2024.

**Position**

Watch

**AB 2647 (Levine D) Local government: open meetings.**

**Current Text:** Amended: 4/19/2022 [html](#) [pdf](#)

**Status:** 5/25/2022-Referred to Com. on GOV. & F.

**Location:** 5/25/2022-S. GOV. & F.

**Summary:** Current law makes agendas of public meetings and other writings distributed to the members of the governing board disclosable public records, with certain exceptions. Current law requires a local agency to make those writings distributed to the members of the governing board less than 72 hours before a meeting available for public inspection, as specified, at a public office or location that the agency designates. Current law also requires the local agency to list the address of the office or location on the agenda for all meetings of the legislative body of the agency. Current law authorizes a local agency to post the writings on the local agency's internet website in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting. This bill would instead require a local agency to make those writings distributed to the members of the governing board available for public inspection at a public office or location that the agency designates and list the address of the office or location on the agenda for all meetings of the legislative body of the agency unless the local agency meets certain requirements, including the local agency immediately posts the writings on the local agency's internet website in a position and manner that makes it clear that the writing relates to an agenda item for an upcoming meeting.

**Position**

Watch

**AB 2895 (Arambula D) Water: permits and licenses: temporary changes: water or water rights transfers.**

**Current Text:** Amended: 4/27/2022 [html](#) [pdf](#)

**Status:** 5/27/2022-In Senate. Read first time. To Com. on RLS. for assignment.

**Location:** 5/27/2022-S. RLS.

**Summary:** Under current law, the State Water Resources Control Board administers a water rights program pursuant to which the board grants permits and licenses to appropriate water. Current law authorizes a permittee or licensee to temporarily change the point of diversion, place of use, or purpose of use due to a transfer or exchange of water or water rights if the transfer would only involve the amount of water that would have been consumptively used or stored by the permittee or licensee in the absence of the proposed temporary change, would not injure any legal user of the water, and would not unreasonably affect fish, wildlife, or other instream beneficial uses. Current law prescribes the process for a permittee or licensee to petition the board for a temporary change due to a transfer or exchange of water rights and subsequent notice, decision, and hearing requirements by the board. Under that process, a petitioner is required to publish notice of a petition in a newspaper, as specified. Current law requires a petition to contain specified information and requires a petitioner to provide a copy of the petition to the Department of Fish and Wildlife, the board of supervisors of the county or counties in which the petitioner currently stores or uses the water subject to the petition, and the board of supervisors of the county or counties to which the water is proposed to be

transferred. This bill would revise and recast the provisions regulating temporary changes due to a transfer or exchange of water rights, including, among other revisions, specifying that those provisions apply to a person who proposes a temporary change for purposes of preserving or enhancing wetlands habitat, fish and wildlife resources, or recreation.

**Position**

Watch

**SB 37 (Cortese D) Contaminated Site Cleanup and Safety Act.**

**Current Text:** Amended: 9/3/2021 [html](#) [pdf](#)

**Status:** 9/10/2021-Failed Deadline pursuant to Rule 61(a)(15). (Last location was INACTIVE FILE on 9/8/2021)(May be acted upon Jan 2022)

**Location:** 9/10/2021-A. 2 YEAR

**Summary:** Current law requires designated local enforcement agencies to compile and submit to the Department of Resources Recycling and Recovery a list of all solid waste disposal facilities from which there is a known migration of hazardous waste, and requires the department to compile these lists into a statewide list. Current law requires these agencies to update the information as appropriate, but at least annually, and to submit the information to the Secretary for Environmental Protection. Under existing law, the Secretary for Environmental Protection is required to consolidate the information provided by these state agencies and distribute the information in a timely fashion to each city and county in which sites on the lists are located and to any other person upon request. This bill would enact the Contaminated Site Cleanup and Safety Act and would recodify the above-described provisions with certain revisions. The bill would repeal the requirement for the State Department of Health Care Services to compile a list of all public drinking water wells, as described above.

**Position**

Watch

**SB 45 (Portantino D) Short-lived climate pollutants: organic waste reduction goals: local jurisdiction assistance.**

**Current Text:** Amended: 1/3/2022 [html](#) [pdf](#)

**Status:** 5/5/2022-Referred to Com. on NAT. RES.

**Location:** 5/5/2022-A. NAT. RES.

**Calendar:** 6/6/2022 2:30 p.m. - State Capitol, Room 447 ASSEMBLY NATURAL RESOURCES, RIVAS, LUZ, Chair

**Summary:** Current law requires the Department of Resources Recycling and Recovery, in consultation with the State Air Resources Board, to adopt regulations to achieve the organic waste reduction goals established by the state board for 2020 and 2025, as provided. Current law requires the department, no later than July 1, 2020, and in consultation with the state board, to analyze the progress that the waste sector, state government, and local governments have made in achieving these organic waste reduction goals. This bill would require the department, in consultation with the state board, to provide assistance to local jurisdictions, including, but not limited to, any funding appropriated by the Legislature in the annual Budget Act, for purposes of assisting local agencies to comply with these provisions, including any regulations adopted by the department.

**Position**

Watch

**SB 114 (Committee on Budget and Fiscal Review) Employment: COVID-19: supplemental paid sick leave.**

**Current Text:** Chaptered: 2/9/2022 [html](#) [pdf](#)

**Status:** 2/9/2022-Approved by the Governor. Chaptered by Secretary of State. Chapter 4, Statutes of 2022.

**Location:** 2/9/2022-S. CHAPTERED

**Summary:** Would, beginning January 1, 2022, until September 30, 2022, provide for COVID-19 supplemental paid sick leave for covered employees who are unable to work or telework due to certain reasons related to COVID-19, including that the employee is attending a COVID-19 vaccine or vaccine booster appointment for themselves or a family member, or is experiencing symptoms, or caring for a family member experiencing symptoms, related to a COVID-19 vaccine or vaccine booster. The bill would entitle a covered employee to 40 hours of COVID-19 supplemental paid sick leave if that employee works full time or was scheduled to work, on average, at least 40 hours per week for the employer in the 2 weeks preceding the date the covered employee took COVID-19 supplemental paid sick leave. The bill would provide a different calculation for supplemental paid sick leave for a covered employee who is a firefighter subject to certain work schedule requirements and for a covered employee working fewer or variable hours, as specified.

**Position**

Watch

**SB 222 (Dodd D) Water Rate Assistance Program.**

**Current Text:** Amended: 8/30/2021 [html](#) [pdf](#)

**Status:** 9/10/2021-Failed Deadline pursuant to Rule 61(a)(15). (Last location was INACTIVE FILE on 9/3/2021)(May be acted upon Jan 2022)

**Location:** 9/10/2021-A. 2 YEAR

**Summary:** Would establish the Water Rate Assistance Fund in the State Treasury to help provide water affordability assistance, for both drinking water and wastewater services, to low-income ratepayers and ratepayers experiencing economic hardship in California. The bill would require the Department of Community Services and Development to develop and administer the Water Rate Assistance Program established by the bill.

**Position**

Watch

**SB 230**

**(Portantino D) State Water Resources Control Board: Constituents of Emerging Concern in Drinking Water Program.**

**Current Text:** Amended: 5/16/2022 [html](#) [pdf](#)

**Status:** 5/16/2022-From committee with author's amendments. Read second time and amended. Re-referred to Com. on E.S. & T.M.

**Location:** 5/5/2022-A. E.S. & T.M.

**Calendar:** 6/14/2022 1:30 p.m. - State Capitol, Room 444 ASSEMBLY ENVIRONMENTAL SAFETY AND TOXIC MATERIALS, QUIRK, Chair

**Summary:** The California Safe Drinking Water Act requires the State Water Resources Control Board to administer provisions relating to the regulation of drinking water to protect public health. This bill would require the state board to establish, maintain, and direct a dedicated program called the Constituents of Emerging Concern in Drinking Water Program for 5 years to assess the state of information and recommend areas for further study on, among other things, the occurrence of constituents of emerging concern (CEC) in drinking water sources and treated drinking water. The bill would require the state board to convene, by an unspecified date, the Science Advisory Panel for 3 years to review and provide recommendations to the state board on CECs for further action, among other duties. The bill would require the state board to provide a final report to the Legislature by June 1, 2026, on the work conducted by the panel.

**Position**

Support

**SB 559**

**(Hurtado D) Department of Water Resources: water conveyance systems: Water Conveyance Restoration Fund.**

**Current Text:** Amended: 8/30/2021 [html](#) [pdf](#)

**Status:** 9/10/2021-Failed Deadline pursuant to Rule 61(a)(15). (Last location was INACTIVE FILE on 9/8/2021)(May be acted upon Jan 2022)

**Location:** 9/10/2021-A. 2 YEAR

**Summary:** Would establish the Water Conveyance Restoration Fund in the State Treasury to be administered by the Department of Water Resources in consultation with the State Water Resources Control Board and the Department of Fish and Wildlife. The bill would require all moneys deposited in the fund to be expended, upon appropriation by the Legislature, in support of subsidence repair costs, including environmental planning, permitting, design, and construction and necessary road and bridge upgrades required to accommodate capacity improvements. The bill would require the Director of Water Resources to apportion money appropriated from the fund, subject to specified requirements, for the Friant-Kern Canal, Delta-Mendota Canal, San Luis Field Division of the California Aqueduct, and San Joaquin Division of the California Aqueduct.

**Position**

Support

**SB 890**

**(Nielsen R) Department of Water Resources: Water Storage and Conveyance Fund: water storage and conveyance.**

**Current Text:** Amended: 2/23/2022 [html](#) [pdf](#)

**Status:** 3/8/2022-March 8 set for first hearing. Failed passage in committee. (Ayes 3. Noes 6.)

**Location:** 2/9/2022-S. N.R. & W.

**Summary:** Would establish the Water Storage and Conveyance Fund in the State Treasury to be administered by the Department of Water Resources. The bill would require all moneys deposited in the fund to be expended, upon appropriation by the Legislature, in support of subsidence repair and reservoir storage costs, including environmental planning, permitting, design, and construction and all necessary road and bridge upgrades required to accommodate capacity improvements. The bill would require the department to expend from the fund, upon appropriation by the Legislature, specified monetary amounts to complete funding for the construction of the Sites Reservoir, and to restore the capacity of 4 specified water conveyance systems, as prescribed, with 2 of those 4 expenditures being in the form of a grant to the Friant Water Authority and to the San Luis and Delta-Mendota Water Authority. This bill would make these provisions inoperative on July 1, 2030, and would repeal it as of January 1, 2031.

**Position**

Watch

**SB 892 (Hurtado D) Cybersecurity preparedness: food and agriculture sector and water and wastewater systems sector.****Current Text:** Amended: 3/22/2022 [html](#) [pdf](#)**Status:** 5/25/2022-In Assembly. Read first time. Held at Desk.**Location:** 5/24/2022-A. DESK

**Summary:** Current law requires CalOES to establish the California Cybersecurity Integration Center (Cal-CSIC) with the primary mission of reducing the likelihood and severity of cyber incidents that could damage California's economy, its critical infrastructure, or public and private sector computer networks in the state. Current law requires Cal-CSIC to provide warnings of cyberattacks to government agencies and nongovernmental partners, coordinate information sharing among these entities, assess risks to critical infrastructure information networks, enable cross-sector coordination and sharing of best practices and security measures, and support certain cybersecurity assessments, audits, and accountability programs. Current law also requires Cal-CSIC to develop a statewide cybersecurity strategy to improve how cyber threats are identified, understood, and shared in order to reduce threats to California government, businesses, and consumers, and to strengthen cyber emergency preparedness and response and expand cybersecurity awareness and public education. This bill would require CalOES to develop, propose, and adopt optional reporting guidelines applicable to companies and cooperatives in the food and agriculture industry and entities in the water and wastewater systems industry if they identify a significant and verified cyber threat or active cyberattack

**Position**

Watch

**SB 938 (Hertzberg D) The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000: protest proceedings: procedural consolidation.****Current Text:** Amended: 4/4/2022 [html](#) [pdf](#)**Status:** 5/5/2022-Referred to Com. on L. GOV.**Location:** 5/5/2022-A. L. GOV.**Calendar:** 6/8/2022 1:30 p.m. - State Capitol, Room 127 ASSEMBLY LOCAL GOVERNMENT, AGUIAR-CURRY, Chair

**Summary:** The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the exclusive authority and procedure for the initiation, conduct, and completion of changes of organization and reorganization for cities and districts, except as specified. Under current law, in each county there is a local agency formation commission (commission) that oversees these changes of organization and reorganization. Current law authorizes a commission to dissolve an inactive district if specified conditions are satisfied. This bill would also authorize a commission to initiate a proposal for the dissolution of a district, as described, if the commission approves, adopts, or accepts a specified study that includes a finding, based on a preponderance of the evidence, that, among other things, the district has one or more documented chronic service provision deficiencies, the district spent public funds in an unlawful or reckless manner, or the district has shown willful neglect by failing to consistently adhere to the California Public Records Act.

**Position**

Watch

**SB 1100 (Cortese D) Open meetings: orderly conduct.****Current Text:** Amended: 4/21/2022 [html](#) [pdf](#)**Status:** 5/26/2022-June 8 set for first hearing canceled at the request of author.**Location:** 5/5/2022-A. L. GOV.

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. Current law requires every agenda for regular meetings of a local agency to provide an opportunity for members of the public to directly address the legislative body on any item of interest to the public, before or during the legislative body's consideration of the item, that is within the subject matter jurisdiction of the legislative body. Current law authorizes the legislative body to adopt reasonable regulations to ensure that the intent of the provisions relating to this public comment requirement is carried out, including, but not limited to, regulations limiting the total amount of time allocated for public testimony on particular issues and for each individual speaker. Current law authorizes the members of the legislative body conducting the meeting to order the meeting room cleared and continue in session, as prescribed, if a group or groups have willfully interrupted the orderly conduct of a meeting and order cannot be restored by the removal of individuals who are willfully interrupting the meeting. This bill would authorize the presiding member of the legislative body conducting a meeting to remove an individual for disrupting the meeting.

**Position**

Watch

**[SB 1122](#) (Allen D) San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy: territory.**  
**Current Text:** Amended: 3/7/2022 [html](#) [pdf](#)  
**Status:** 5/27/2022-Referrred to Com. on NAT. RES.  
**Location:** 5/27/2022-A. NAT. RES.  
**Summary:** Current law establishes the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy in the Natural Resources Agency and prescribes the functions and duties of the conservancy with regard to the protection, preservation, and enhancement of specified areas of the Counties of Los Angeles and Orange located along the San Gabriel River and the lower Los Angeles River and tributaries along those rivers. Current law, for purposes of those provisions, defines "territory" to mean the territory of the conservancy that consists of those portions of the Counties of Los Angeles and Orange located within the San Gabriel River and its tributaries, the lower Los Angeles River and its tributaries, and the San Gabriel Mountains, as described. This bill would additionally include the Dominguez Channel watershed, the coastal watersheds of Manhattan Beach to the Palos Verdes Peninsula, and Santa Catalina Island, as described, within that definition of territory, and would make various related changes to the boundaries of that territory.

**Position**

Watch

**[SB 1124](#) (Archuleta D) Public health goal: primary drinking water standard: manganese.**  
**Current Text:** Amended: 5/19/2022 [html](#) [pdf](#)  
**Status:** 5/26/2022-In Assembly. Read first time. Held at Desk.  
**Location:** 5/25/2022-A. DESK  
**Summary:** Current law requires the State Water Resources Control Board to adopt primary drinking water standards for contaminants in drinking water that are based upon specified criteria, as provided. Current law requires the Office of Environmental Health Hazard Assessment (OEHHA) to prepare and publish an assessment of the risks to public health posed by each contaminant for which the state board proposes a primary drinking water standard, as provided. Current law requires the risk assessment to contain an estimate of the level of the contaminant in drinking water that is not anticipated to cause or contribute to adverse health effects, or that does not pose any significant risk to public health, also known as the public health goal for the contaminant. Current law requires the state board to consider specified criteria when it adopts a primary drinking water standard, including the public health goal for the contaminant published by OEHHA. This bill would require, on or before July 1, 2025, OEHHA to prepare a public health goal for manganese, as provided. The bill would require the state board, after OEHHA publishes a public health goal for manganese, to adopt a primary drinking water standard for manganese and to establish monitoring requirements for manganese, as specified. The bill would require, on or before January 31, 2024, the state board to consider establishing a notification or response level for manganese that would remain in place until the state board adopts a primary drinking water standard for manganese.

**Position**

Watch

**[SB 1157](#) (Hertzberg D) Urban water use objectives: indoor residential water use.**  
**Current Text:** Introduced: 2/17/2022 [html](#) [pdf](#)  
**Status:** 5/5/2022-Referrred to Com. on W.,P., & W.  
**Location:** 5/5/2022-A. W.,P. & W.  
**Summary:** Current law requires the Department of Water Resources, in coordination with the State Water Resources Control Board, and including collaboration with and input from stakeholders, to conduct necessary studies and investigations and authorizes the department and the board to jointly recommend to the Legislature a standard for indoor residential water use. Current law, until January 1, 2025, establishes 55 gallons per capita daily as the standard for indoor residential water use. Existing law establishes, beginning January 1, 2025, the greater of 52.5 gallons per capita daily or a standard recommended by the department and the board as the standard for indoor residential water use, and beginning January 1, 2030, establishes the greater of 50 gallons per capita daily or a standard recommended by the department and the board as the standard for indoor residential water use. This bill would eliminate the option of using the greater of 52.5 gallons per capita daily and the greater of 50 gallons per capita daily, as applicable, or a standard recommended by the department and the board as the standard for indoor residential water use.

**Position**

Watch

**[SB 1166](#) (Grove R) Department of Water Resources: appropriations of water.**  
**Current Text:** Introduced: 2/17/2022 [html](#) [pdf](#)  
**Status:** 3/2/2022-Referrred to Com. on RLS.  
**Location:** 2/17/2022-S. RLS.  
**Summary:** Under current law, the Department of Water Resources is required to make and file with the State Water Resources Control Board applications for the appropriation of any water that, in the

department's judgment, is or may be required in the development and completion of all or part of a general or coordinated plan for the development, utilization, or conservation of the water resources of the state. Existing law gives those applications priority, as of the date of filing the application, over any subsequent application and generally exempts the applications from certain water rights diligence provisions. This bill would make nonsubstantive changes to these provisions.

**Position**

Watch

**SB 1188 (Laird D) Safe Drinking Water State Revolving Fund: financial assistance.**

**Current Text:** Amended: 3/15/2022 [html](#) [pdf](#)

**Status:** 5/26/2022-In Assembly. Read first time. Held at Desk.

**Location:** 5/25/2022-A. DESK

**Summary:** The Safe Drinking Water State Revolving Fund Law of 1997 establishes the continuously appropriated Safe Drinking Water State Revolving Fund to provide financial assistance for the design and construction of projects for public water systems that will enable those systems to meet safe drinking water standards. Current law authorizes the State Water Resources Control Board, to the extent permitted by federal law, to provide up to 100% grant funding, and principal forgiveness and 0% financing on loans, from the fund to a project for a water system that serves a severely disadvantaged community. Current law requires the interest rate for repayable financing provided from the fund to be 0% if the financing is for a public water system that serves a disadvantaged community with a financial hardship or if the financing is for a public water system that provides matching funds. This bill would delete those provisions relating to 0% financing and interest and would instead generally authorize the board, to the extent authorized by federal law, to provide reduced or 0% financing to further the purposes of the Safe Drinking Water State Revolving Fund Law of 1997.

**Position**

Watch

**SB 1205 (Allen D) Water rights: appropriation.**

**Current Text:** Amended: 4/27/2022 [html](#) [pdf](#)

**Status:** 5/26/2022-In Assembly. Read first time. Held at Desk.

**Location:** 5/25/2022-A. DESK

**Summary:** Would require the State Water Resources Control Board to develop and adopt regulations to provide greater specificity as to the methods and practices for determining water availability in the issuance and administration of water right permits and licenses, including consideration of the effects of climate change, as specified, upon watershed hydrology as part of the preparation of water availability analyses. The bill would require the board to consult with the Department of Water Resources, the Department of Fish and Wildlife, and qualified hydrologists and climate change scientists, among others, in preparing the regulations.

**Position**

Watch

**SB 1219 (Hurtado D) 21st century water laws and agencies: committee.**

**Current Text:** Amended: 4/6/2022 [html](#) [pdf](#)

**Status:** 5/26/2022-In Assembly. Read first time. Held at Desk.

**Location:** 5/25/2022-A. DESK

**Summary:** Would require the Secretary of the Natural Resources Agency and the Secretary for Environmental Protection to convene a committee to develop and submit, on or before December 31, 2024, to the Governor and to the Legislature a strategic vision, proposed statutes, and recommendations for a modern 21st century set of water laws and regulations and state and local water agencies for the state, as provided. The committee would consist of 5 specified heads of state agencies, 2 members appointed by the Senate Committee on Rules, and 2 members appointed by the Speaker of the Assembly. The bill would require the Governor or the committee to appoint a "blue ribbon" citizen commission or taskforce, a stakeholder advisory committee, and any other group that the Governor or the committee deems necessary or desirable to assist in carrying out these provisions. The bill would require all relevant state agencies, at the request of the committee, to make available staff and resources to assist in the preparation of the strategic vision and proposed statutes.

**Position**

Watch

**SB 1221 (Hurtado D) Wastewater operator certification program.**

**Current Text:** Introduced: 2/17/2022 [html](#) [pdf](#)

**Status:** 3/2/2022-Referred to Com. on RLS.

**Location:** 2/17/2022-S. RLS.

**Summary:** Current law requires the State Water Resources Control Board to issue a water treatment operator certificate and water distribution operator certificate by reciprocity to any person holding a valid, unexpired, comparable certification issued by another state, the United States, prescribed

territories or tribal governments, or a unit of any of these. Current law requires the board to classify types of wastewater treatment plants for the purpose of determining the levels of competence necessary to operate them. Current law requires a person who operates a nonexempt wastewater treatment plant to possess a valid, unexpired wastewater certificate, as defined. Current law requires the board to develop and specify in its regulations the training necessary to qualify a person for a wastewater certificate for each type and class of plant. Current law authorizes the board to accept experience in lieu of qualification training. This bill would make a nonsubstantive change in the provision regarding accepting experience in lieu of qualification training.

**Position**

Watch

**SB 1254 (Hertzberg D) Drinking water: administrator: managerial and other services.**

**Current Text:** Amended: 4/28/2022 [html](#) [pdf](#)

**Status:** 5/27/2022-Referred to Coms. on E.S. & T.M. and JUD.

**Location:** 5/27/2022-A. E.S. & T.M.

**Calendar:** 6/14/2022 1:30 p.m. - State Capitol, Room 444 ASSEMBLY ENVIRONMENTAL SAFETY AND TOXIC MATERIALS, QUIRK, Chair

**Summary:** The California Safe Drinking Water Act authorizes the state board to contract with, or provide a grant to, an administrator to provide administrative, technical, operational, legal, or managerial services, or any combination of those services, to a designated water system to assist with the provision of an adequate supply of affordable, safe drinking water. Current law prescribes the processes and procedures pursuant to which the state board may identify a designated water system in need of services, order a designated water system to accept services from an administrator, and work with the administrator of a designated water system to develop adequate technical, managerial, and financial capacity to deliver an adequate supply of affordable, safe drinking water so that administrator services are no longer necessary. This bill would, among other things, expand the definition of "designated water system" and limit the liability of an administrator when the state board appoints an administrator to a designated water system, as prescribed.

**Position**

Watch

**SB 1372 (Stern D) Sustainable Groundwater Management Act: groundwater sustainability plans: groundwater rights.**

**Current Text:** Amended: 3/16/2022 [html](#) [pdf](#)

**Status:** 5/5/2022-Referred to Com. on W.,P., & W.

**Location:** 5/5/2022-A. W.,P. & W.

**Calendar:** 6/14/2022 9 a.m. - State Capitol, Room 444 ASSEMBLY WATER, PARKS AND WILDLIFE, BAUER-KAHAN, Chair

**Summary:** The Sustainable Groundwater Management Act requires all groundwater basins designated as high- or medium-priority basins by the Department of Water Resources that are designated as basins subject to critical conditions of overdraft to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2020, and requires all other groundwater basins designated as high- or medium-priority basins to be managed under a groundwater sustainability plan or coordinated groundwater sustainability plans by January 31, 2022, except as specified. This bill would provide that the approval of a groundwater sustainability plan by the department shall not be construed to be a determination by or otherwise an opinion of the department that the allocation of groundwater pumping rights in the plan are consistent with groundwater rights law.

**Position**

Watch

**SB 1459 (Caballero D) State water policy.**

**Current Text:** Introduced: 2/18/2022 [html](#) [pdf](#)

**Status:** 3/9/2022-Referred to Com. on RLS.

**Location:** 2/18/2022-S. RLS.

**Summary:** The Porter-Cologne Water Quality Control Act requires the State Water Resources Control Board to formulate and adopt state policy for water quality control. This bill would make nonsubstantive changes to that provision.

**Position**

Watch

**SB 1476 (Bradford D) Water replenishment districts: contracts.**

**Current Text:** Amended: 5/9/2022 [html](#) [pdf](#)

**Status:** 5/27/2022-Referred to Com. on L. GOV.

**Location:** 5/27/2022-A. L. GOV.

**Summary:** The Water Replenishment District Act provides for the formation of water replenishment

## Item 8.B - Exhibit B

districts with prescribed powers for the purposes of replenishing the groundwater supplies within the district. The act requires a district to advertise for bids before making any contract totaling \$25,000 or more within any 12-month period and, when work is to be done, to give notice calling for bids by publication, as prescribed. The act requires contracts and other documents executed by a district that require or authorize the district to expend \$10,000 or more to be authorized by the board of directors and signed by the president and the secretary, except as specified. This bill would revise and recast the provisions establishing the competitive bidding and related public notice procedures for water replenishment districts, including, among other revisions, only until January 1, 2028, deleting the requirement that a district advertise for bids before making any contract totaling \$25,000 or more within any 12-month period, and instead requiring a district expenditure for the erection, construction, alteration, repair, or improvement of a public structure or building of \$25,000 or more be let by contract by formal bidding procedure.

### Position

Watch

**Total Measures: 44**

**Total Tracking Forms: 44**



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Conservation Programming Update**

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Funds Budgeted: \$

Fiscal Impact: \$

### **Staff Recommendation:**

**No Action Necessary – Informational Only**

### **Discussion:**

Conservation and water use efficiency continue to remain significant areas of concern during the ongoing record drought in California and in the midst of State Water Project supply constraints.

TVMWD continues to encourage conservation programming among its member agencies, especially in promoting funding availability through MWD's Member Agency Administered Program (MAAP). To recap from the last quarterly update in March 2022, a significant portion of the \$374,000 funding allocated to TVMWD for the current two-year cycle (July 2020 to June 2022) was successfully committed to projects/programs submitted by our member agencies. While some approved projects did not make it off the ground due to various circumstances, most were completed and others are still going strong and will carry over to the new two-year funding cycle commencing July 2022. Attached is a one-page project funding summary to date. The new amount reserved in the upcoming cycle from MWD will also be \$374,000.

Of the new \$374,000 allocation available to TVMWD and its member agencies, \$93,500 (or 25%) may be utilized for what is considered "non-documented" water savings projects and programs that are not specifically tied to actual, calculable water savings as with device-based programs. This typically goes towards educational learning workshops and residential surveys that are intended to drive new water saving habits and practices among the customer participants. It should be noted that up to 100% of the total funding can be utilized for projects in designated disadvantaged community (DAC) areas – a feature that has been historically woven into several of the approved projects.

Brand new this upcoming cycle is a Emergency Water Conservation Program that will allow member agencies in the State Water Project Dependent areas, as defined by MWD, to use the MAAP allocation for projects for enforcement activities that will assist the member agency in

complying with the water restrictions set forth in MWD's Emergency Water Conservation Program (adopted by the MWD board on April 26, 2022).

What about turf? The Turf Replacement Program and residential/commercial device rebates are part of the separate MWD Regional Program and do not draw from the MAAP funds. Member agencies can promote the Regional Program to their residential and commercial customers who in turn can access rebates through SoCalWaterSmart and BeWaterWise at:

<https://socalwatersmart.com/en/residential/>

<https://www.bewaterwise.com/>

Attached is a three-page listing of the various residential incentives available under both the MWD Regional Program and the MAAP.

Finally, attached are a couple of drought brochures that we have developed in-house for outreach distribution.

**Strategic Plan Objective(s):**

1.3 – Maintain diverse sources of water supplies and storage

3.3 – Be accountable and transparent with major decisions

**Attachment(s):**

Exhibit A – MWD/TVMWD Funding Allocation Summary

Exhibit B – MWD Residential Regional/MAAP Incentive List

Exhibit C – Drought Brochures (2)

**Meeting History:**

None

KRH

# Item 8.C - Exhibit A

Rev. 06/01/22

**THREE VALLEYS MWD  
MWD FUNDING ALLOCATION REQUESTS  
FY 2020-22**

<b>Total Allocation</b>	<b>\$ 374,000.00</b>	<b>100%</b>	<b>DOC-WS &amp; DAC Allocation</b>	<b>\$ 280,500.00</b>
<b>Funds Committed</b>	<b>\$ 316,811.57</b>	<b>85%</b>	<b>Non-Doc Allocation</b>	<b>\$ 93,500.00</b>
<b>Balance</b>	<b>\$ 57,188.43</b>	<b>15%</b>	<b>DOC-WS &amp; DAC Committed</b>	<b>\$ 241,500.00</b>
			<b>Non-Doc Committed</b>	<b>\$ 75,311.57</b>
			<b>Balance</b>	<b>\$ 57,188.43</b>

	Agency	Program	Doc/Non-Doc	MWD Project #	Amount	Expensed	Remaining
1	Walnut Valley WD	WVWD Res. Irrigation Survey Program Postcards	Non-Doc	MET 210	\$ 850.00	\$ 817.75	\$ 32.25
2	Walnut Valley WD	WVWD Firescaping Webinars	Non-Doc	MET 158	\$ 3,450.00	\$ 2,750.00	\$ 700.00
3	Walnut Valley WD	WVWD Edible Gardening for Beginners Workshop	Non-Doc	MET 236	\$ 1,250.00	\$ 1,250.00	\$ -
4	Walnut Valley WD	WVWD Residential Leak Detection Workshops	Non-Doc	MET 240	\$ 2,500.00	\$ 2,500.00	\$ -
5	Walnut Valley WD	WVWD "On Demand" Remote Learning Workshops	Non-Doc	MET 241	\$ 1,750.00	\$ 1,750.00	\$ -
6	Rowland WD	RWD "On Demand" Remote Learning Workshops	Non-Doc	MET 255	\$ 5,000.00	\$ 5,000.00	\$ -
7	Walnut Valley WD	WVWD Greywater Education Workshops	Non-Doc	MET 265	\$ 750.00	\$ 750.00	\$ -
8	Walnut Valley WD	WVWD Multiple Device Installation Project - Baker Homes - DAC Community	Non-Doc-DAC	MET 277	\$ 21,000.00	\$ -	\$ 21,000.00
9	Walnut Valley WD	WVWD Toilet Sensor Device Installation - Walnut Park Apartments - DAC Community	Non-Doc-DAC	MET 278	\$ 22,000.00	\$ -	\$ 22,000.00
10	Walnut Valley WD	WVWD Toilet Sensor Device Installation - California Villages - DAC Community	Non-Doc-DAC	MET 279	\$ 37,000.00	\$ -	\$ 37,000.00
11	Walnut Valley WD	WVWD Virtual Survey Program - WaterWise Consulting	Non-Doc	MET 271	\$ 20,000.00	\$ 10,142.46	\$ 9,857.54
12	Walnut Valley WD	WVWD Virtual Survey Program (DAC) - WaterWise Consulting	Non-Doc-DAC	MET 272	\$ 18,500.00	\$ 6,037.98	\$ 12,462.02
13	City of Pomona	Pomona Remote Learning Workshops (GMC)	Non-Doc	MET 280	\$ 1,250.00	\$ 1,250.00	\$ -
14	City of Pomona	Pomona Remote Learning Workshop (GMC)	Non-Doc	MET 281	\$ 500.00	\$ 500.00	\$ -
15	Walnut Valley WD	WVWD "On Demand" Remote Learning Workshops	Non-Doc	MET 282	\$ 500.00	\$ 500.00	\$ -
16	Walnut Valley WD	Walnut Valley WD CII Urinal Rebate Program	Non-Doc	MET 289	\$ 800.00	\$ 800.00	\$ -
17	Rowland WD	RWD "On Demand" Remote Learning Workshops	Non-Doc	MET 288	\$ 7,750.00	\$ 7,750.00	\$ -
18	Walnut Valley WD	Walnut Valley WD AMI Meter Customer Portal	Doc-WS	MET 294	\$ 39,425.00	\$ -	\$ 39,425.00
19	Walnut Valley WD	Walnut Valley WD CII Water Audit Program	Non-Doc	MET 293	\$ 17,500.00	\$ -	\$ 17,500.00
20	Walnut Valley WD	WVWD Educational Learning Workshops	Non-Doc	MET 303	\$ 14,400.00	\$ 14,900.00	\$ (500.00)
21	Walnut Valley WD	WVWD RES Educational Leak Detection	Non-Doc	MET 308	\$ 1,518.48	\$ 1,518.48	\$ -
22	Walnut Valley WD	WVWD CII Educational Leak Detection	Non-Doc	MET 307	\$ 718.09	\$ 718.09	\$ -
23	Walnut Valley WD	WVWD RES Educational Learning Workshops	Non-Doc	MET 309	\$ 400.00	\$ -	\$ 400.00
24	Walnut Valley WD	WVWD RES Educational Learning Workshops	Non-Doc	MET 310	\$ 500.00	\$ 500.00	\$ -
25	City of Pomona	Pomona Remote Learning Workshops (GMC)	Non-Doc	MET 311	\$ 625.00	\$ 625.00	\$ -
26	Rowland WD	RWD RES Leak Detection Sensors for DAC	Non-Doc DAC	MET 313	\$ 16,000.00	\$ 15,645.35	\$ 354.65
27	City of Pomona	Pomona Irrigation Tune-Up Program	Non-Doc	MET 325	\$ 5,000.00	\$ -	\$ 5,000.00
28	Walnut Valley WD	WVWD RES Educational Learning Workshops	Non-Doc	MET 333	\$ 800.00	\$ 750.00	\$ 50.00
29	Walnut Valley WD	WVWD RES Firescaping Workshop	Non-Doc	MET 338	\$ 900.00	\$ 900.00	\$ -
30	Walnut Valley WD	WVWD RES Succulent Planting Workshops	Non-Doc	MET 337	\$ 4,500.00	\$ 2,232.92	\$ 2,267.08
31	Walnut Valley WD	WVWD Irrigation Retrofits - Baker Homes - DAC Community	Non-Doc-DAC	MET 355	\$ 21,000.00	\$ 21,000.00	\$ -
32	Walnut Valley WD	WVWD CII "Tap n' Go" Faucet Replacement Project DBHS	Doc-Pub.Agency	MET 363	\$ 26,000.00	\$ -	\$ 26,000.00
33	City of Pomona	Pomona Parks Watering Stations	Non-Doc-DAC	MET 365	\$ 160,000.00	\$ -	\$ 160,000.00

<b>DOC-WS:</b>	<b>Documented Water Savings</b>	<b>Totals</b>	<b>\$ 316,811.57</b>	<b>\$ 100,588.03</b>	<b>\$ 216,223.54</b>
<b>Non-Doc:</b>	<b>Non-Documented Water Savings</b>				
<b>DAC:</b>	<b>Disadvantaged Community</b>				

**Residential Incentive List** (Page 1 of 3)

<b>Regional Residential Program</b>		<b>Metropolitan Incentive*</b>
1	<b>High Efficiency Clothes Washer (HECW)</b> <i>(Must be CEE tier one or better)</i>	\$85
2	<b>Premium High-Efficiency Toilet (PHET) 4 liter</b> <i>(single-family)</i>	\$40
3	<b>Rotating Nozzles</b> <i>(For Pop-up Spray Heads - Minimum 15 per application)</i>	\$2
<b>Weather Based Irrigation Controller (WBIC)</b>		
4	WBIC – <i>Less than one irrigated acre</i>	\$80
5	WBIC – <i>One irrigated acre or larger--Eligible WBIC can have a maximum of 11 inactive stations per controller</i>	\$35 per station
<b>Soil Moisture Sensor System (SMSS)</b>		
6	SMSS – <i>Less than one irrigated acre</i>	\$80
7	SMSS – <i>One irrigated acre or larger-- Eligible SMSS can have a maximum of 11 inactive stations per controller</i>	\$35 per station
8	<b>Hose Bib Irrigation Controller</b>	\$35 each
9	<b>Rain Barrel</b> <i>(max 2 per home)</i>	\$35 per barrel
10	<b>Cistern</b> <i>(200-500 gallons)</i>	\$250
11	<b>Cistern</b> <i>(501-999 gallons)</i>	\$300
12	<b>Cistern</b> <i>(1000+ gallons)</i>	\$350
13	<b>Turf Replacement</b> <i>(max 5,000 square feet)</i>	\$2 per sq./ft.
14	<b>Flow Monitoring Device Pilot</b> – <i>Meter attached device (flume)</i>	\$100
15	<b>Flow Monitoring Device Pilot</b> – <i>all other devices</i>	\$100
<b>Additional Regional Programs</b>		
16	<b>Pre-1994 Premium High-Efficiency Toilet (PHET) 4 liter</b> -- <i>replacing 1.6 gpf toilets or greater. For this program multi-family units with 2 or more units are eligible</i>	\$250

**Residential Incentive List** (Page 2 of 3)

<b>Other Incentives</b> Eligible in MWD-Funded/Member Agency Administered Incentive Program		<b>Metropolitan Incentive*</b>
17	<p><b>Customized with Documented Water Savings Projects</b>  <i>Projects that result in water savings through customized site improvements. Metropolitan funding is limited to \$195 per acre-foot of estimated water savings based on project life and up to one-half of the eligible project costs.</i></p>	\$195 per acre-foot
18	<p><b>Customized with Non-Documented Water Savings Projects</b></p> <ul style="list-style-type: none"> <li>• <i>For agencies with an annual allocation greater than \$50,000, up to 25 percent of their allocation may be used towards projects that provide value to the region but the water savings may be difficult to measure.</i></li> <li>• <i>For agencies with an annual allocation less than \$50,000, agency may choose to use its entire allocation towards projects that provide value to the region but the water savings may be difficult to measure.</i></li> </ul>	Up to amount approved by Metropolitan for project
19	<p><b>Disadvantaged Communities - Customized with Non-Documented Water Savings Projects</b>  <i>Agencies may use the entire allocation for projects in disadvantaged communities. These projects must provide value to the disadvantaged community, but the water savings do not have to be quantifiable.</i></p>	Up to amount approved by Metropolitan for project
20	<p><b>Large Landscape Surveys (minimum 1 acre)</b></p> <ul style="list-style-type: none"> <li>• <i>Member Agency’s landscape survey program shall contain the following elements for each survey site: 1) Irrigation system evaluation; 2) Development of a water budget and irrigation schedule; and 3) Survey report provided on-site to the recipient or consumer.</i></li> <li>• <i>Incentives are limited to the full cost of the survey; no restriction on application for additional landscape device rebates.</i></li> </ul>	\$200 per acre
21	<p><b>Flow Monitoring Device Pilot Program</b></p> <ul style="list-style-type: none"> <li>• <i>Member Agency may administer a Flow Monitoring Device Program as long as said program does not resemble a rebate program. Device manufacturer instant rebate programs are not allowed in the MAA Program.</i></li> <li>• <i>If Member Agency chooses to administer a MAA Flow Monitoring Device Program, Agency is encouraged to provide information to Metropolitan regarding reduction or increase, if applicable, in water use based on comparison of pre-installation water consumption and post-installation consumption.</i></li> </ul>	\$100- per device

**Residential Incentive List** (Page 3 of 3)

<b>Other Incentives</b> Eligible in MWD-Funded/Member Agency Administered Incentive Program		<b>Metropolitan Incentive*</b>
22	<p><b>Emergency Water Conservation Program Projects</b></p> <p><i>Agencies in the State Water Dependent areas as defined by Metropolitan may use the entire allocation for projects for enforcement activities that will assist the member agency in complying with the water restrictions set forth in Metropolitan’s Emergency Water Conservation Program.</i></p>	Up to amount approved by Metropolitan for project
<p><b>* Incentives are subject to the following:</b></p> <ul style="list-style-type: none"> <li>● <b>Effective July 1, 2022, unless stated otherwise above</b></li> <li>● <b>Paid on a first come, first served basis</b></li> <li>● <b>Subject to available funding</b></li> <li>● <b>Limited to the cost of the device when applicable</b></li> <li>● <b>Must be a Metropolitan-approved device</b></li> </ul>		

# California Water Shortage

Pomona, Walnut and East San Gabriel Valleys

REDUCE  
WATER  
USE BY  
**30%**

## Western United States in severe drought

- Save water now ... provide water for future generations
- Use water wisely by changing:
  - lawns to Mediterranean gardens
  - sprinklers to drip irrigation
- Cities of Claremont and La Verne are in emergency conservation status with watering limited to one day per week

For additional water-saving rebates, landscape classes, water-wise garden inspiration and other tips on how to lower your water use visit:

**BEWATERWISE.COM**

📞 909.621.5568

🌐 threevalleys.com

🏠 1021 E Miramar Ave | Claremont | Ca 91711



# WATER SHORTAGE

*California*

Preserve water for now and  
our future generations



## CHANGE LAWN TO GARDENS

Replace non-functional grass area with California-friendly gardens



## REDUCE WATERING TIME

Reduce irrigation time per station to eight (8) minutes or less



## REPLACE SPRINKLER WITH DRIP IRRIGATION

Replace with high efficiency nozzles or drip irrigation throughout your garden



[www.threevalleys.com](http://www.threevalleys.com)

For additional water-saving rebates, landscape classes, water-wise garden inspiration and other tips on how to lower your water use visit [bewaterwise.com](http://bewaterwise.com)



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Education and Outreach Update**

---

Funds Budgeted: \$

Fiscal Impact: \$

### **Staff Recommendation**

**No Action Necessary – Informational Item Only**

### **Background**

The Board will be provided a current education and outreach status update.

### **Discussion**

TVMWD continues to promote educational outreach to our member agencies and communities through our tri-annual leadership breakfast meetings. This upcoming meeting is scheduled for June 23<sup>rd</sup> at 7:30 a.m. The new venue Mt. Meadows Golf Course has proven to be cost saving and provides an enhanced menu selection compared to our previous venue.

Aside from the leadership breakfast meetings, TVMWD has resumed on site educational tours of the Miramar Treatment Plant. Recently we hosted the *University of La Verne Reach 2022 Program Group* consisting of over 60 participants. Due to summer recess, school educational tours will resume late fall. We are also working with MWD on a timeline for the return of the tri-annual inspection trips and the Solar Cup program.

### **Strategic Plan Objective(s)**

3.3 – Be accountable and transparent with major decisions

### **Attachment(s)**

Exhibit A – Leadership Breakfast Flyer

### **Meeting History**

None  
NA/MT

**Admission Fee:**  
\$30.00 due at time of  
reservation  
(checks only)

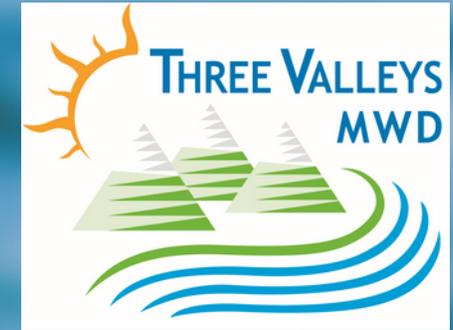
Please note, no payments  
will be accepted at the door  
& no refunds or credits will  
be issued to absentees

**Event Date:**  
Thursday June 23, 2022

**Time:**  
7:30 - 9:00 a.m.

**\*\*\*New Location\*\*\***

**Mountain Meadows Golf  
Course**  
1875 Fairplex Dr.  
Pomona, CA 91768



## June 2022 Leadership Breakfast



### Contact us

Three Valleys Municipal Water  
District  
1021 E. Miramar Ave.  
Claremont, CA 91711  
909-621-568  
<https://www.threevalleys.com>

Three Valleys Municipal  
Water District's mission is to  
supplement and enhance  
local water supplies to meet  
our region's needs in a  
reliable and cost-effective  
manner.



Mr. Garcia joined the U.S. Department of Homeland Security's Cybersecurity and Infrastructure Security Agency in May 2021. He serves as the Cybersecurity State Coordinator to California. Before joining CISA, Mario was the Deputy Commander/Acting Commander of the California Cybersecurity Integration Center. Mario is a Chief Warrant Officer Four Senior Information Systems Technician in the California Army National Guard. He has over 37 years of military experience, has a Master of Science degree in Computer Information Systems, and is a Certified Information Systems Security Professional.



Mr. Mitchem has 17 years experience in his position.

Scott ensures all CISA programs and services are delivered to stakeholders, private sector owners and operators. He oversees and manages programs to support regional planning and readiness, serves as the leader and manager for assigned PSAs and provides administrative and technical supervision to support the accomplishment of the voluntary activities conducted to address cyber and physical risks. He is a retired Air Force Special Agent, holds a Bachelor of Science in Occupational Education and a Masters in Business Administration.

We look forward to seeing you at this years captivating and informative presentation "Securing Your Business".

Please RSVP to this event by June 09, 2022 at 909-621-5568 or by email at [mturner@tvmwd.com](mailto:mturner@tvmwd.com)



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **Approval of Resolution No. 22-06-933 Adopting the FY 2022-23 Water Standby Charge**

---

Funds Budgeted: \$

Fiscal Impact: \$

### Staff Recommendation

1. **Conduct a public hearing to consider and approve the imposition of a water standby charge for fiscal year 2022-23; and,**
2. **Following the public hearing, approve Resolution No. 22-06-933 to Adopt the Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge for FY 2022-23; and,**
3. **Authorize the General Manager to take any and all actions necessary to carry out the intent of the Board of Directors to cause the standby charge hereby adopted to be collected at the same time, and in the same manner, as the levying of property taxes by the County of Los Angeles and/or as is otherwise available under the Act and applicable law.**

### Discussion

TVMWD is to convene a public hearing to consider adoption of a water standby charge. The process began on April 20, 2022, when the District adopted Resolution No. 22-04-926 Initiating Proceedings to Fix, Adjust, Levy and Collect a Water Standby Charge.

The District held a public meeting on the imposition of a water standby charge on June 1, 2022. A Joint Notice of the Public Meeting and Public Hearing was published in a newspaper(s) of general circulation pursuant to Government Code Section 6063, the *Inland Valley Daily Bulletin* and the *San Gabriel Valley Tribune* on April 27, May 4, and 11, 2022.

A public notice regarding the public hearing to adopt a water standby charge was published in a newspaper(s) of general circulation, *Inland Valley Daily Bulletin* and *San Gabriel Valley Tribune*, pursuant to Government Code Section 6066 on June 1 and 8, 2022. Copies of the notices are available for review and copy at the District Office.

Attached is the proposed resolution to be considered. The rate and methodology for the standby charge of \$24.18 per EDU are described in the Engineer's Report, which is "Attachment A" of the resolution.

**Strategic Plan Objective(s)**

3.3 – Be accountable and transparent with major decisions

**Attachment(s)**

Exhibit A – Resolution No. 22-06-933 Adopting Procedures to Fix, Adjust, Levy, and Collect a Water Standby Charge

**Meeting History**

Board of Director's Meeting – March 2, 2022, Information Item Only

Board of Director's Meeting – April 6, 2022, Information Item Only

Board of Director's Meeting – April 20, 2022, FY 2022-23 Budget Adoption and Board Approval of Resolution No. 22-04-926 Initiating Procedures to Fix, Adjust, Levy and Collect a Water Standby Charge

Board of Director's Meeting – June 1, 2022, Public Meeting Regarding the Imposition of a Water Standby Charge for FY 2022-23.

NA/JL

**RESOLUTION NO. 22-06-933**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT  
ADOPTING PROCEDURES TO FIX, ADJUST, LEVY, AND COLLECT  
A WATER STANDBY CHARGE**

**WHEREAS**, the Three Valleys Municipal Water District (“the District”) is a municipal water district organized and operating pursuant to Water Code Section 71000 et seq.

**WHEREAS**, under the Uniform Standby Charges Procedures Act, Government Code Section 54984 et seq. (“the Act”), the District is authorized to fix before August 10 of any given year a water standby charge on land within its jurisdiction to which water service is made available for any purpose by the District, whether the water services are actually used or not.

**WHEREAS**, under the Act the Board may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use, availability of facilities to provide water service, the degree of availability or quantity of the use of the water to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the District, and may impose the charge on an area, frontage, or parcel basis, or a combination thereof.

**WHEREAS**, on July 10, 1996, the District’s Board of Directors adopted Resolution No. 7-96-361 which established a standby charge under the Act that was designed to fund the Readiness-to-Serve (“RTS”) charge imposed upon the District by the Metropolitan Water District of Southern California (“MWD”) and related administrative costs incurred by the District in connection therewith.

**WHEREAS**, Resolution No. 7-96-361 expressly provided that the District’s standby charge was based upon the report of a qualified engineer which fixed that amount of the standby charge for the 1996-97 fiscal year at \$5.92 per equivalent dwelling unit (“EDU”) and provided for the adjustment of that standby charge during subsequent fiscal years according to the actual amount by which the RTS charge increased, and subject to a maximum assessment amount of \$29.41 per EDU.

**WHEREAS**, Water Code Section 71639(b) authorizes the District to adjust the amount of its standby charge if the adjustment is made in the same manner as provided for taxes, fees, and charges in Government Code Section 53750(h)(2), which provides that a tax, fee, or charge is not deemed to be increased by an agency action that does either or both of the following: (A) adjusts the amount thereof in accordance with a schedule of adjustments adopted by the agency prior to November 6, 1996; or (B) implements or collects a previously approved tax, fee, or charge, so long as the rate is not increased beyond the level previously approved by the agency, and the methodology previously approved is not revised by the agency.

**WHEREAS**, Water Code Section 71639(c) further authorizes the District to adjust the amount of its standby charge if all of the following conditions are met: (1) the amount

## Item 10.A - Exhibit A

of the assessment does not exceed \$29.41 per EDU; (2) the revenue raised by the assessment, including its annual adjustments, is used exclusively to fund the RTS charge, or equivalent charge, imposed upon the District by MWD, and related administrative costs; and (3) The District adjusts its water rates to its retail agencies by an amount necessary to prevent surplus funding of the RTS charge imposed upon the District by MWD.

**WHEREAS**, Water Code Section 71639(c) further provides that in order for the District to fix a standby charge pursuant to the Act, the District's Board of Directors must adopt a resolution to initiate such proceedings, cause notice of intent to adopt the assessment to be published in accordance with Government Code Section 6066 prior to the date set for adoption thereof, and, at the time and place set forth in said notice, conduct a hearing on the assessment and hear and consider any and all objections thereto.

**WHEREAS**, on April 20, 2022, the District's Board of Directors adopted Resolution No. 22-04-926 initiating proceedings to fix, adjust, levy, and collect a water standby charge in accordance with Water Code Section 71639 and scheduling of a public meeting on June 1, 2022, and a public hearing on June 15, 2022.

**WHEREAS**, beginning on April 27, 2022, the District published a joint notice of the public meeting and the public hearing by placing a display advertisement of at least 1/8 page in a newspaper of general circulation within the District at least three times and five days apart.

**WHEREAS**, on June 1, 2022, at 8:00 a.m., at the District offices located at 1021 East Miramar Avenue, Claremont, California, the Board of Directors of the District held a public meeting regarding the imposition of the charge.

**WHEREAS**, beginning on or about June 1, 2022, the District published a Notice of Public Hearing and Intent to Adopt a Water Standby Charge in a newspaper of general circulation within the District once a week for two successive weeks pursuant to Water Code Section 71639(c) and Government Code Section 6066.

**WHEREAS**, on June 15, 2022, at 8:00 a.m., at the District offices located at 1021 East Miramar Avenue, Claremont, California, the Board of Directors of the District held a public hearing to hear and consider any and all objections or protests regarding the imposition of the charge, which hearing was duly conducted in the manner set forth in the Act.

**NOW, THEREFORE**, the Board of Directors of the District does hereby find, resolve, determine, and order as follows:

1. The public interest and necessity requires the Board of Directors of the District to adopt this Resolution hereby fixing, adjusting, levying, and collecting standby charges pursuant to The Act and Water Code Section 71639 in order to meet the RTS financial obligations imposed upon the District by MWD and all administrative costs related thereto.

2. The written protests received by the District's Board of Directors which were not withdrawn at the time of its determination represented less than fifteen percent (15%) of the parcels subject to the charges set forth herein.

## Item 10.A - Exhibit A

3. The standby charge hereby levied by the Board of Directors of the District is based upon the report of a qualified engineer, Harris & Associates, which is attached hereto as Attachment A (“the Engineer’s Report”). The content and findings of the Engineer’s Report are hereby adopted in full by the Board of Directors of the District and are incorporated herein in full by this reference, including, but not limited to, any and all statements and determinations specifically relating to each of the following:

- a. A description of the charge and the method by which it is to be imposed;
- b. A compilation of the amount of the charge for each parcel subject to the charge;
- c. A statement of the methodology and rationale followed in determining the degree of benefit conferred by the service for which the charge is made;
- d. The District’s legal ability to fix and adjust a standby charge, the amount of the charge, and the properties affected thereby;
- e. A description of the lands upon which the charge is to be imposed; and
- f. The amount of the charge for each of the lands so described.

4. All adjustments in the amount of the standby charge set forth in the attached Engineer’s Report are in compliance with the requirements of Water Code Section 71639(b) since the adjustments are made in the same manner as provided for taxes, fees, and charges in Government Code Section 53750(h)(2), which provides that a tax, fee, or charge is not deemed to be increased by an agency action that does either or both of the following: (A) adjusts the amount thereof in accordance with a schedule of adjustments adopted by the agency prior to November 6, 1996; or (B) implements or collects a previously approved tax, fee, or charge, so long as the rate is not increased beyond the level previously approved by the agency, and the methodology previously approved is not revised by the agency.

5. Additionally, all adjustments in the amount of the standby charge set forth in the attached Engineer’s Report are in compliance with the requirements of Water Code Section 71639(c) since (a) the amount of the assessment does not exceed \$29.41 per EDU, (b) the revenue raised by the assessment, including its annual adjustments, is used exclusively to fund the RTS charge, or equivalent charge, imposed upon the District by MWD, and related administrative costs, and (c) the water rates adopted by the District and levied upon its retail agencies have been calculated so as to prevent any surplus funding of the RTS charge imposed upon the District by MWD.

## Item 10.A - Exhibit A

6. The District's General Manager is hereby authorized to take any and all actions necessary to carry out the intent of the District's Board of Directors as is stated herein, and to cause the standby charge hereby adopted to be collected at the same time, and in the same manner, as the levying of property taxes by the County of Los Angeles and/or as is otherwise available under the Act and applicable law.

7. If any charge hereby adopted becomes delinquent, the amount of the delinquency, together with any interest and penalties thereon, shall constitute a lien on the affected property upon the filing of a certificate in the Office of the Los Angeles County Recorder, which lien shall have the same force, effect, and priority as a judgment lien.

**ADOPTED** and **PASSED** at a meeting of the Three Valleys Municipal Water District's Board of Directors on this 15th day of June 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Jody Roberto, President

ATTEST:

---

Carlos Goytia, Secretary

SEAL:



# THREE VALLEYS MUNICIPAL WATER DISTRICT WATER STANDBY CHARGE ASSESSMENT

2022/2023 ENGINEER'S ANNUAL LEVY REPORT

INTENT MEETING: APRIL 20, 2022

PUBLIC HEARING: JUNE 15, 2022

**April 2022**

PREPARED BY



**Harris & Associates**

22 Executive Park, Suite 200

Irvine, CA 92614

[www.weareharris.com](http://www.weareharris.com)

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# ENGINEER'S CERTIFICATION

**AGENCY:** THREE VALLEYS MUNICIPAL WATER DISTRICT  
**PROJECT:** WATER STANDBY CHARGE ASSESSMENTS  
**TO:** BOARD OF DIRECTORS of THREE VALLEYS MUNICIPAL WATER DISTRICT

## ENGINEER'S REPORT

Pursuant to the provisions of Section 54984 et seq. of the Government Code of the State of California, being Chapter 12.4, "Uniform Standby Charge Procedures Act" (the "Act"), and in accordance with Resolution No. 7-96-361 of the Board of Directors (the "Board") of the Three Valleys Municipal Water District (the "District"), adopted on July 10, 1996 establishing a Water Standby Charge Assessment, I, Alison Bouley, P.E., duly authorized representative of Harris & Associates Inc., consultant to the District, submit this Engineer's Report for Fiscal Year 2022/2023 consisting of the following parts and exhibits:

### Part I

A description of each parcel of property and the boundaries of the area proposed to be subject to the levy of the uniform standby charge assessment.

### Part II

An estimate of the costs of water services to be financed from the proceeds of the uniform standby charge assessment.

### Part III

A description of the uniform standby charge assessment including:

- A description of each lot or parcel of property proposed to be subject to the assessment.
- The amount of the assessment for each lot or parcel.
- The assessment methodology describing the basis of the assessment.
- A description specifying the requirements for written and oral protests and the protest thresholds necessary for requiring a vote on, or abandonment of, the proposed assessment.

DATED this 6<sup>th</sup> day of June 2022





Alison M. Bouley P.E., Assessment Engineer  
R.C.E. No. C61383  
Engineer of Work  
County of Riverside  
State of California

# EXECUTIVE SUMMARY

## A. Introduction

Harris & Associates submits this Report, consisting of (3) parts, for the Water Standby Charge Assessment adopted on July 10, 1996 by the Board of Directors of Three Valleys Municipal Water District in accordance with Resolution No. 7-96-361 under the Uniform Standby charges Procedures Act, Government Code Section 54984 et seq. ("the Act"). The Act gives the District the authority to fix in any given year a water standby charge on land within its jurisdiction to which water service is made available for any purpose by the District, whether the water services are used or not. The District established the standby charge in 1996 to fund the Readiness-to-Serve ("RTS") charge imposed upon the District by the Metropolitan Water District of Southern California and related administrative costs related to the standby charge. The report provides the information in the following parts:

### Part I

Description of the Proposed Parcels and Assessment Boundaries.

### Part II

The estimate of costs including the administration of the assessments and the Readiness-to-Serve charge imposed by the Metropolitan Water District of Southern California for the fiscal year 2022/2023.

### Part III

The description of assessments includes the methodology developed to establish the basis of assessment for apportioning the cost of providing water services, and the facilities needed to provide water services.

## **PART I – DESCRIPTION OF THE PROPOSED PARCELS AND ASSESSMENT BOUNDARIES**

The proposed uniform standby charge assessment is entitled:

### **THREE VALLEYS MUNICIPAL WATER DISTRICT WATER STANDBY CHARGE ASSESSMENT**

The boundaries of the area proposed to be subject to the levy of the Water Standby Charge Assessment are contiguous with the boundaries of the District. The lines and dimensions of each lot or parcel within the District Boundaries are those lines and dimensions shown on the maps of the Assessor of the County of Los Angeles for the year when this report was prepared and are incorporated herein by reference and made part of this Engineer's Report.

All future annexations to the District shall be included in the Water Standby Charge Assessment. In future years, if any new parcels are created as a result of the division or consolidation of land, re-computation of the assessments will be conducted and the new parcels will be included within the area of assessment.

## PART II – ESTIMATE OF COSTS

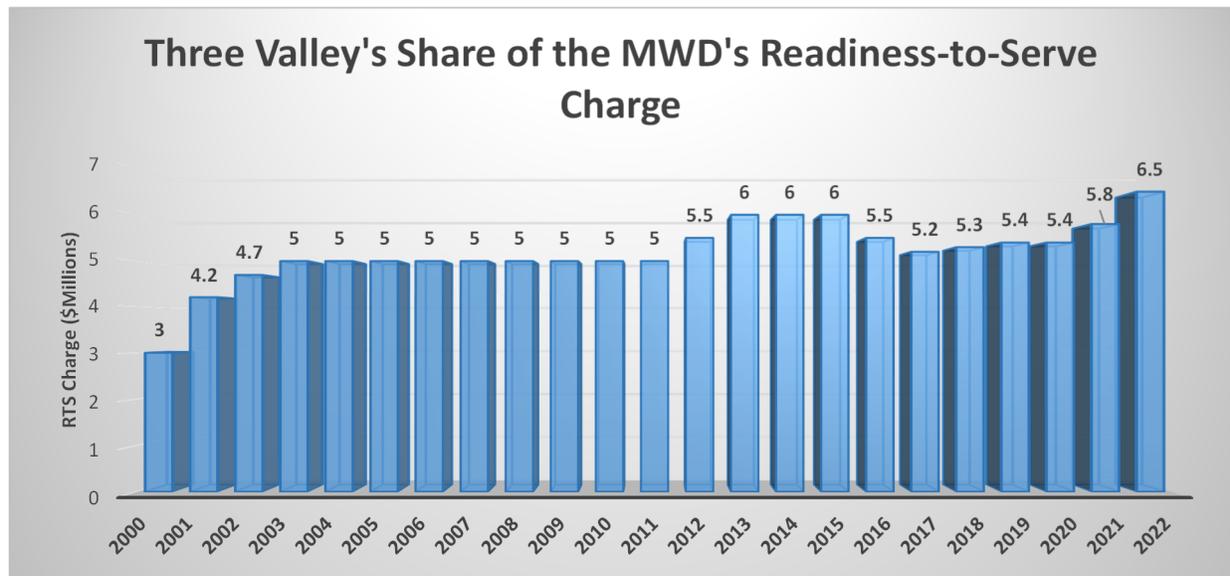
The Water Standby Charge Assessment revenue will be used for the purpose of meeting the Readiness-to-Serve (“RTS”) charge imposed by the Metropolitan Water District of Southern California (“MWD”), and for related administrative costs.

The following table lists the projections for the RTS Charge, Administration Cost for the Administration of the Assessment program and the Estimated Maximum Total Assessment that would be collected if the maximum assessment rate of \$29.41 is used.

	FY 2012/2013	FY 2013/2014	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020
RTS Charge	\$5,541,364	\$6,022,555	\$6,371,116	\$6,074,192	\$5,537,230	\$5,233,954	\$5,274,931	\$5,363,969
Assessment Administration	\$49,832	\$50,332	\$51,056	\$51,675	\$52,057	\$52,709	\$53,383	\$52,074
Est. Maximum Assessment	\$5,379,146	\$5,374,162	\$5,375,222	\$5,441,758	\$5,445,359	\$5,443,845	\$5,425,678	\$5,431,833

	FY 2020/2021	FY 2021/2022	FY 2022/2023
RTS Charge	\$5,494,518	\$5,872,377	\$6,589,633
Assessment Administration	\$51,635	\$64,024	\$71,259
Est. Maximum Assessment	\$5,450,397	\$5,867,266	\$5,840,120

The estimated RTS charge through the year 2002 was based on the schedule provided by MWD shown in the chart below. Years 2003 through 2011 were based on the projected RTS charge of \$5 million. The 2012 through 2022 RTS charges are based on the amount approved by the Southern California Metropolitan Water District Board for each year.



The Metropolitan Water District (MWD) RTS charge will be \$6,589,633. With the anticipated MWD collections anticipated to be \$1,860,137, the Three Valleys MWD requirement should be \$4,800,755. The assessment rate will be adopted to generate Three Valleys MWD requirement. The amount budgeted to be generated by the assessment for FY 2022/2023 is \$4,801,656.44 as calculated in Section III.

Administration of the assessment is performed annually. This administration includes updating the annual assessment roll to ensure consistency with the assessment methodology detailed in this Engineer's Report. The administration also includes an analysis of the revenues and expenditures from the previous Fiscal Year and preparation of an annual report for submittal to the Board of Directors for approval of the proposed Fiscal Year's assessments and expenditures. The table below provides a comparison of the assessment between fiscal years.

	FY 2021/2022 <sup>(1)</sup>	FY 2022/2023	Difference <sup>(2)</sup>	Percentage Difference
Parcels	136,367	136,306	-61	-0.04%
EDU's	198,835	198,576	-259	-0.13%
Rate/EDU	\$20.43	\$24.18	\$3.75	18.36%
Est. Revenue	\$4,062,181.07	\$4,801,656.44	\$739,475.37	18.20%

(1) Totals for FY 2021/2022 are based on the final applied levy by the Los Angeles County Auditor-Controller's Office.

(2) Note: Difference between Revenue, EDUs and parcels resulted from audit of parcels and land use designations.



## PART III – DESCRIPTION OF ASSESSMENTS

This section of the report describes the methodology developed to establish the basis of assessment for apportioning the cost of providing water services, and the facilities needed to provide water services, to each lot or parcel based upon the type of use or potential use of each property. The basis of assessment was developed by Berryman & Henigar based upon information provided by the District, standard and member agency design criteria, and the requirements of Section 54984.2 of the Uniform Standby Charge Procedures Act. The following sections review the requirements of the California Government Code and describe the recommended assessment methodology.

### A. LEGAL REQUIREMENTS

Chapter 12.4 "Uniform Standby Charge Procedures Act" of the California Government Code states that any local agency that provides water services may, by resolution adopted after notice and hearing, determine and levy an assessment for water services pursuant to this chapter.

The California Government Code further requires that the agency establish a methodology, which is related to the benefit received from the water services for calculating the assessment to be levied on each parcel. Section 54984.2 provides that:

"...The governing body of the agency which fixes the charge may establish schedules varying the charge according to land uses, benefit derived or to be derived from the use or availability of facilities to provide water, sewer, or water and sewer service, or the degree of availability or quantity of the use of the water, sewer, or water and sewer services to the affected lands, and may restrict the assessment to one or more improvement districts or zones of benefit established within the jurisdiction of the agency. The charge may be imposed on an area, frontage, or parcel basis, or a combination thereof."

All assessments described in this Report and approved by the Board are prepared in accordance with the Act and are in compliance with the provisions of the *California Constitution Article XIID* (enacted by the passage of Proposition 218 in November 1996).

Pursuant to the *California Constitution Article XIID Section 5*, certain assessments that were existing on July 1, 1997, the effective date of *Article XIID*, are exempt from the substantive and procedural requirements of *Article XIID Section 4* and property owner balloting for the assessments is not

required until such time that the assessments are increased. Exempt are any assessments imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems, or vector control.

In May of 2005, Senate Bill 376, was enacted to add Article 2.7 (commencing with Section 71639) to Chapter 2 of Part 5 of Division 20 of the Water Code, relating to water. This bill authorizes the agency to adopt the standby charge rate with a schedule of annual adjustments, and to adjust the standby charge rate in relation to the change of the MWD imposed RTS charge, subject to the maximum assessment amount of twenty-nine dollars and forty-one cents (\$29.41) per Equivalent Dwelling Unit (“EDU”).

### **B. ASSESSABLE PARCELS**

The table below summarizes the number of parcels and the total acreage by land use type. This information is based on the records of the Assessor of the County of Los Angeles.

<b>Land Use Category</b>	<b>Number of Parcels</b>	<b>Dwelling Units (DU's)</b>	<b>Acres</b>
Single-Family Residential (SFR)	108,808	108,808	N/A
Multi-Family Residential and Condominiums	18,215	43,911	N/A
Mobile Homes	96	8,599	N/A
Commercial	3,778	N/A	5,639.36
Churches	256	N/A	480.52
Industrial	2,065	N/A	5,481.92
Recreational Camping Facilities	2	N/A	8.13
Vacant Residential	2,190	N/A	7,199.95
Vacant Non-Residential	896	N/A	1,544.69
Exempt	0	N/A	0.00
<b>Total</b>	<b>136,306</b>		

The land use classifications are defined as follows:

**Single-Family Residential** - parcels designated as single-family residential per the Los Angeles County Assessor's Roll.



**Multi-Family Residential (including Condominiums)** - parcels designated as multi-family residential, which includes duplexes, apartments, condominiums or other dwelling units with common party walls, per the Los Angeles County Assessor's Roll.

**Mobile Homes** - parcels designated as mobile homes per the Los Angeles County Assessor's Roll.

**Commercial (including Churches)** - parcels designated as commercial, institutional or recreational per the Los Angeles County Assessor's Roll.

**Industrial** - parcels designated as industrial, utility or other miscellaneous uses, per the Los Angeles County Assessor's Roll.

**Recreational Camping Facilities** - parcels designated as camps per the Los Angeles County Assessor's Roll.

**Vacant** - parcels designated as vacant residential that have no dwelling units, or parcels designated as vacant commercial/industrial that have no commercial/industrial structures on them, per the Los Angeles County Assessor's Roll.

**Exempt** - Exempted from the assessment would be any parcel owned by a public agency or within the area of public streets and other public properties, utility easements, right-of-way, public schools, public parks, and common areas or un-developable parcels of land.

### **C. EQUIVALENT DWELLING UNITS**

To determine the benefit to the individual parcels with their varying land uses, an equivalent dwelling unit system was established. Each parcel is assigned equivalent dwelling units (EDUs) in proportion to the estimated benefit the parcel receives from the availability of water services. The total number of EDUs is then divided into the annual revenue requirement to determine the cost per EDU. The assessment for each parcel is then determined by multiplying the number of EDUs for each parcel by the cost per EDU.

Since the assessment is based upon the use of the property and the potential water usage of the property, the assessment methodology has been developed based on land use. The assessment methodology developed determines the number of EDUs to be assigned to each parcel. In determining the number of EDUs assigned, three factors are considered: parcel size, land use (intent of development), and the water use design factor of the land use of the property.

Equivalent Dwelling Unit (EDU) factors have been established to indicate the estimated benefit received by each parcel within the District. This method of assessment has established the single- family



residential parcel as the basic unit for calculation of the assessment and is defined as one EDU. All other parcels within the District are assigned a proportional EDU based on a formula that equates the property's specific development status (land use) and size to that of the single-family parcel.

The assignment of EDUs to each of the different land uses is as follows:

**Single-Family Residential (SFR).** The single-family parcel has been defined as being 1.0 EDU.

**Multi-Family Residential.** Multi-family or condominium parcels are converted to EDUs based on the number of dwelling units on each parcel. Due to population density and size of structure relative to the typical single-family residence, each dwelling unit defined as multi-family residential, including condominiums is **0.75 EDU**. Water availability benefit does not increase proportionately as the number of units increase on a multi-family parcel. By decreasing the equivalency as the number of units increase, a reasonable benefit assessment is achieved. Therefore, the equivalency is reduced to **0.5 EDU** per dwelling unit, on the 5<sup>th</sup> unit or above for apartment buildings with 5 units or more. Parcels with 5 or more units are considered "high density" as opposed to the "medium density" of duplexes, triplexes and four-plexes, and the Los Angeles County Assessor's land use codes segregate these parcels out.

**Mobile Homes.** Mobile home parks, and mobile homes located within mobile home parks, are converted to EDUs based on the population density and size of structure relative to a single-family residence. Therefore, mobile home parks and mobile homes located in mobile home parks are assessed **0.5 EDU** per mobile home. No decrease is applied to this factor, as mobile homes are all separate dwellings with no common walls.

Studies have consistently shown that the average apartment unit impacts infrastructure approximately 75% as much as a single-family residence, and the average mobile home unit impacts infrastructure approximately 50%, (Sources: Institute of Transportation Engineers Informational Report Trip Generation, Fifth Edition, 1991; Metcalf and Eddy, Wastewater Engineering Treatment, Disposal, Reuse, Third Edition, 1991). Trip generation and wastewater usage are functions of population density. It is concluded that other infrastructure will be similarly impacted at a reduced level. The smaller average unit size of multiple residential and mobile homes and their reduced impact on water use result in a lesser benefit per unit to property.

**Commercial/Industrial.** Commercial and industrial parcels are converted to EDUs based on the lot size of each parcel of land. The number of equivalent dwelling units per acre for commercial/industrial property has been equated to the average single-family residential lot size of approximately 8,700 square feet, or 5 lots per acre. All properties that are developed for commercial/ industrial uses are therefore assigned **5.0 EDU's** per acre for the first five acres, with a minimum of 1 EDU per parcel.



Based upon a review of large non-residential parcels within the District, as the parcel size increases above five acres, the development density on the parcel generally decreases due to requirements to provide on-site circulation, allow for the storage of materials or equipment, provide buffers to adjacent land uses and other factors associated with the types of development which require larger parcels. Therefore, after the first 5 acres, each additional acre will be charged as vacant land as further described below; 25% of 5.0 EDU's, or 1.25 EDU's per acre.

Additionally, a water use factor is applied to both the commercial and industrial parcels as follows, based on relative average water usage as compared to single-family residential developments:

- Commercial Water Use Factor = 1.4
- Industrial Water Use Factor = 1.1

**Recreational Camping Facilities.** Recreational camping facilities typically have large land areas comprised of mostly park-like open space and only a few buildings. Therefore, to more accurately assign EDUs to these parcels, a "theoretical area" will be calculated for each of them. The typical developed commercial parcel has 1/3 of its lot area covered by improvements. Using this standard, the "theoretical area" is computed by multiplying the improvement area of each camping parcel by 3. This "theoretical area" is then converted to acreage, and the Equivalent Dwelling Unit factor of 5 EDU per acre is applied.

**Vacant.** Vacant property receives a benefit from water services availability. Water availability allows the parcel to develop to its maximum use in the future. Based upon the opinions of professional appraisers who appraise current market property values for real estate in Southern California, the land value portion of a property typically ranges from 20 to 30 percent; in the Three Valleys Municipal Water District, the average is about 25 percent. Additionally, the utilization of vacant property is significantly less than improved property. Consequently, vacant property shall be assessed at the rate of 25% of improved property. Therefore, vacant single-family residential parcels are assessed 25% of a developed SFR parcel, or **0.25 EDU** per parcel, and vacant non-SFR parcels are assessed at the rate of 25% of the developed commercial/industrial properties, or **1.25 EDUs** per acre or any portion thereof, up to a maximum of 5 acres per parcel.

A summary of Equivalent Dwelling Units and Benefit Factors is shown on the following table:

EQUIVALENT DWELLING UNITS						
LAND USE	BASIC UNIT		EDU FACTOR		USE FACTOR	EDU RATES
Single-Family Res. (SFR)	1 DU	x	1	x	1	= 1.0 EDU/DU
Multi-Family Res. and Condominiums	1 DU	x	0.75	x	1	0.75 EDU/DU for the first 4 DU's
	1 DU	x	0.5	x	1	= 0.5 EDU/DU after the 4 <sup>th</sup> DU
Mobile Homes	1 DU	x	0.5	x	1	= 0.5 EDU/DU
Commercial	1 acre	x	5	x	1.4	= 7.0 EDU/acre for the first 5 acres (min. 1 EDU/parcel)
	1 acre	x	1.25	x	1.4	= 1.75 EDU/acre after the 5th acre
Industrial	1 acre	x	5	x	1.1	= 5.5 EDU/acre for the first 5 acres (min. 1 EDU/parcel)
	1 acre	x	1.25	x	1.1	= 1.375 EDU/acre after the 5th acre
Recreational Camping Facilities	1 acre*	x	5	x	1	= 5.0 EDU/acre
Vacant SFR	1 parcel	x	0.25	x	1	= 0.25 EDU/parcel
Vacant Non-SFR	1 acre	x	1.25	x	1	= 1.25 EDU/acre (min. 0.25 EDU/parcel; max of 5 acres/parcel)

#### D. ASSESSMENT RATES

The total number of Equivalent Dwelling Units (EDUs) has been calculated for the District based upon current land use data as shown on the latest assessor's roll for Los Angeles County and the methodology described above. The number of EDUs by land use type is shown in the table below:

Land-Use Type	Equivalent Dwelling Units
SFR	108,692.00
MFR and Condominium	28,213.25
Mobile Home Parks	4,435.50
Commercial	30,117.67
Churches	3,113.10
Industrial	22,452.41
Recreational Camping Facilities	0.86
Vacant SFR	570.75
Vacant Non-SFR	980.44
<b>Total:</b>	<b>198,575.98</b>

Based upon the budget of \$4,801,656.44 as shown in Section II of this report, the Assessment Rate for FY 2022/2023 per Equivalent Dwelling Unit (EDU) is **\$24.18/EDU**, as calculated below.

FY 2022/2023 Total Assessment Revenue	Total Equivalent Dwelling Units	Applied Assessment Rate/EDU
\$4,801,656.44	198,575.98	\$24.18

Note: Difference in Total Assessment and EDUs multiplied by the Rate is due to rounding.

The following table, Summary of Assessment Rates, provides the proposed Maximum Assessment and Applied Assessment Rates for the ten-year period beginning with FY 2012/2013. The Board may continue to levy the Assessment in future years (i.e. beyond FY 2022/2023) so long as MWD continues to impose the RTS charge upon the District. However, the maximum Assessment Rate per EDU shall never be greater than \$29.41, nor shall the total amount assessed be greater than the sum of the RTS charge and administrative costs.



## SUMMARY OF MAXIMUM AND APPLIED ASSESSMENT RATES

Fiscal Year	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Maximum Assessments Rate/EDU	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41	\$29.41
Applied Assessments Rate/EDU	\$20.46	\$23.22	\$25.02	\$23.09	\$20.16	\$18.51	\$18.79	\$19.23

Fiscal Year	2020/2021	2021/2022	2022/2023
Maximum Assessments Rate/EDU	\$29.41	\$29.41	\$29.41
Applied Assessments Rate/EDU	\$19.90	\$20.43	\$24.18

### E. AMOUNT OF ASSESSMENT

The amount of the proposed assessment for FY 2022/2023, based on EDUs as apportioned to each parcel shown on the latest roll of the Los Angeles County Assessor, is contained in the Assessment Roll on file in the office of the Secretary of the Three Valleys Municipal Water District. The description of each parcel is part of the records of the County Assessor and these records are, by reference, made a part of this Engineers Report.

### F. ACCURACY OF DATA

The data utilized in developing the assessment rate calculations has been taken directly from the Los Angeles County Assessor's Roll.

Some parcels that are partially improved often will appear on the Assessor's roll as improved. These parcels that are brought to the attention of the District, and are found to be so classified after field review, will have their assessment revised per this report: for that portion of the property which is improved, the developed land use benefit formula will apply; for that portion of the property which is unimproved, the vacant land use benefit formula will apply.

Should a property owner find a discrepancy regarding a parcel, it is recommended that the owner notify the Three Valleys Municipal Water District by contacting the Secretary of the Three Valleys Municipal Water District. If warranted, the District will assist the owner in processing a correction with the County Assessor's Office. The District will be responsible for revisions to the Water Standby Charge Assessment for the property for the current Fiscal Year if the change in amount is greater than five



percent (5%). If the change is less than or equal to five percent, then the adjustment for the following year will be made at the time that the annual assessments are determined for the next Fiscal Year, and no refund will be made for the previous year's assessment.



# EXHIBIT A

## SAMPLE CALCULATIONS FOR VARIOUS LAND USES

Land Use	Benefit Calculation (EDU)	x	(Use Factor)	=	Total EDUs	Assessment \$24.18/EDU
Single Family Res.	(1 DU x 1 EDU/DU)	x	1	=	1	\$24.18
Triplex	(3 DU x 0.75 EDU/DU)	x	1	=	2.25	\$54.41
10-Unit Apartment	[(4 DU x 0.75 EDU/DU) + (6 DU x 0.5EDU/DU)]	x	1	=	6	\$145.08
90-Unit Apartment	[(4 DU x 0.75 EDU/DU) + (86 DU x 0.5EDU/DU)]	x	1	=	46	\$1,112.28
Store ¼ acre parcel	(¼ acre x 5.0 EDU/acre)	x	1.4	=	1.75	\$42.32
Bank/Office Bldg. ½ acre parcel	(½ acre x 5.0 EDU/acre)	x	1.4	=	3.5	\$84.63
Office Building 2 acre parcel	(2 acre x 5.0 EDU/acre)	x	1.4	=	14	\$338.52
Service Station ½ acre parcel	(½ acre x 5.0 EDU/acre)	x	1.4	=	2.33	\$56.41
Light Manufacturing ¼ acre parcel	(¼ acre x 5.0 EDU/acre)	x	1.1	=	1.38	\$33.25
Heavy Manufacturing 7 acre parcel	[(5 ac x 5.0 EDU/ac) + (2 ac x 1.25 EDU/ac)]	x	1.1	=	30.25	\$731.45
Recreational Camping Facility	[(2,500 sf x 3) ÷ 43,560 sf/ac] x 5.0 EDU/ac	x	1	=	0.86	\$20.82
Vacant SFR	(1 parcel x 0.25 EDU/parcel)	x	1	=	0.25	\$6.05
Vacant Non-SFR 1 acre parcel	(1 acre x 1.25 EDU/acre)	x	1	=	1.25	\$30.23
Vacant Non-SFR 5+ acre parcel	(5 acre x 1.25 EDU/acre)	x	1	=	6.25	\$151.13

Note: Total Assessment EDU may not calculate exactly due to rounding.



## **EXHIBIT B**

### **ASSESSMENT ROLL FOR FY 2022/2023**

Each Assessor Parcel Number and its assessment to be levied for FY 2022/2023 is shown on the Assessment Roll on file in the office of the Secretary of the Three Valleys Municipal Water District and is incorporated herein by reference. Reference is made to the Los Angeles County Assessor's office for further description of the parcels in the District.

**ORDINANCE NO. 22-06-23**

**AN ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE THREE VALLEYS MUNICIPAL WATER DISTRICT  
CONCERNING THE CONDUCT OF ITS PUBLIC MEETINGS**

**WHEREAS**, the Board of Directors of the Three Valleys Municipal Water District finds as follows:

A. The Three Valleys Municipal Water District (“the District”) is a municipal water district organized and operating pursuant to California Water Code Section 71000 et seq.

B. The District is governed by an elected Board of Directors (“the Board”) whose meetings are subject to the requirements of the Ralph M. Brown Act, California Government Code Section 54950 et seq. (“the Brown Act”).

C. On March 7, 2001, the Board adopted Ordinance No. 3-01-8 in order to clarify and supplement the Brown Act and to ensure that the Board’s deliberations and the District’s operations are open to the public to the full extent permitted by law.

D. On May 7, 2001, the Board adopted Ordinance No. 5-01-9 which amended Ordinance No. 3-01-8 to impose further requirements upon itself which allow greater access to the meetings of the Board than prescribed in the Brown Act.

E. On February 22, 2002, the Board adopted Ordinance No. 02-02-11 which further amended Ordinance No. 3-01-8 with respect to the date, time, and place of the Board’s regular meetings.

F. On June 25, 2003, the Board adopted Ordinance No. 6-03-12 which further amended Ordinance No. 3-01-8 with respect to closed session agenda descriptions and the date,

time, and place of the Board's regular meetings.

G. On May 19, 2004, the Board adopted Ordinance No. 05-04-13 which further amended Ordinance No. 3-01-8 with respect to the date, time, and place of the Board's regular meetings, and consolidated all of the amendments to Ordinance No. 3-01-8 into a single comprehensive document.

H. On January 18, 2012, the Board adopted Ordinance No. 12-01-19 which amended Ordinance No. 05-04-13 with respect to the dates of the Board's regular meetings and the posting of its agendas.

I. On April 17, 2013, the Board adopted Ordinance No. 13-04-20 which amended Ordinance No. 12-01-19 with respect to the closed session descriptions attached hereto as Exhibit A so as to maintain compliance with statutory amendments to the Brown Act.

J. On February 17, 2021, the Board adopted Ordinance No. 21-02-22 which amended Ordinance No. 13-04-20 to modify Section 2.3.5 hereof to expand the availability of background material to the public beyond the requirements of Government Code Section 54957.5.

K. The purpose of this Ordinance is to further modify Section 2.3.5 hereof to incorporate the requirements of Senate Bill 274, which became effective January 1, 2022, and to ensure that the Board's deliberations are performed in a manner that reflect a dedication to the highest standards of integrity and accountability so as to continue to earn the trust and confidence of the parties served by the District.

THEREFORE, THE BOARD OF DIRECTORS of the Three Valleys Municipal Water District does hereby adopt and ordain as follows:

Section 1. **COMPLIANCE WITH STATUTORY REQUIREMENTS.**

All meetings of the Board and all committees thereof shall be conducted in compliance with all applicable requirements of the Brown Act.

Section 2. **ADDITIONAL REQUIREMENTS.**

2.1. **Regular Meetings.** Pursuant to Government Code Section 54954(a), all regular meetings of the Board shall be held at 8:00 a.m. on the first and third Wednesdays of each month at the District offices located at 1021 East Miramar Avenue, Claremont, California, unless otherwise provided in the agenda that is prepared and posted therefor in accordance with Section 2.3 hereof.

2.2. **Special Meetings.** Special meetings of the Board may be called from time to time and will be conducted in accordance with Government Code Section 54956. The Board shall not add any non-agendized item to the agenda of a special meeting. Further, no agenda for a special meeting shall provide an opportunity for the Board to consider the possible addition of any non-agendized item to the agenda.

2.3. **Agendas.**

2.3.1. **Descriptions.** The agenda for all Board meetings and all committee meetings that are open to the public shall contain a brief, general description of each item of business to be transacted or discussed during the meeting and shall avoid the use of undefined abbreviations or acronyms not in common usage and terms whose meaning is not known to the general public. The agendas may refer to explanatory documents, including but not limited to

correspondence or reports, within the written material prepared and/or forwarded by District staff to the Board concerning the subject matter of any agenda item. The description of an agenda item is adequate if it is sufficiently clear and specific to alert a person whose interests are affected by the item that he or she may have reason to attend the meeting or seek more information about the item.

2.3.2. Additions. The Board shall not discuss or take action on any item not appearing on the posted agenda for the meeting unless otherwise authorized by the Brown Act. All findings and/or determinations required by Government Code Section 54954.2(b) shall be expressly made by the Board and duly reflected in the minutes of the meeting.

2.3.3. Public Comment. The agenda for all meetings of the Board shall include an item for Public Comment so as to provide an express opportunity for members of the public to directly address the Board in accordance with the requirements of Government Code Section 54954.3(a) prior to the Board's consideration of the merits of any item placed on the agenda. In the event that a motion is made to reorder the agenda, or add an item to the agenda, or otherwise take any Board action prior to the Public Comment portion of the agenda, the President of the Board shall ask any members of the public in attendance at the meeting whether they wish to comment on the motion that is pending before the Board. During the Board's consideration of items discussed after the Public Comment portion of the agenda, the President of the Board should exercise best efforts to recognize any member of the public who wishes to speak on that issue prior to any action thereon that is taken by the Board. While testimony and input received from the public during Board meetings is a valuable part of the Board's decision-making process, the Board President is nevertheless authorized pursuant to Government Code Section

54954.3(b) to limit public testimony to three (3) minutes for each individual speaker.

2.3.4. Posting. The agendas of all Board meetings and all committee meetings which are open to the public shall be posted in the following locations: (1) an exterior bulletin board located outside the District headquarters that is accessible twenty-four (24) hours a day; (2) on-line at the District's website known as [www.threevalleys.com](http://www.threevalleys.com); and (3) an interior bulletin board located in the lobby of the District headquarters.

2.3.5. Background Material. Staff material, consisting of agendas, staff reports, and other material prepared and forwarded by staff which provide background information and recommendations, regarding agenda items, when distributed to all or to a majority of the members of the Board in connection with a matter which is subject to discussion or consideration in open session at a public meeting, shall be made readily available to the public on the District's website and upon request. If a member of the public requests that a copy of such material be delivered by e-mail, District staff shall e-mail a copy of, or website link to, the documents as requested unless District staff determines that delivery by e-mail or by other electronic means is technologically infeasible, in which case District staff must send the documents by mail in accordance with the mailing requirements of the Brown Act.

## 2.4. Closed Sessions.

2.4.1. Agenda Descriptions. Substantial compliance with the permissive provisions of Government Code Section 54954.5, as generally reflected in Exhibit A attached hereto and incorporated herein by this reference, is mandatory under this Ordinance with respect to the description of any closed session items on any Board meeting agenda. For closed

sessions held pursuant to Government Code Section 54957, the agenda will use the description in Exhibit A that best describes the purpose of the closed session. When the purpose of the closed session is to conduct a hearing on specific complaints or charges brought against an employee of the District, the agenda description shall read "PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, employee given 24-hour notice."

2.4.2. Advance Announcement. Prior to holding any closed session, the Board shall state in open session the item or items to be discussed in the closed session. The statement may take the form of a reference to the item or items as they are listed by number or letter on the agenda, and must include any and all matters otherwise required to be disclosed under the Brown Act. For closed sessions held pursuant to Government Code Section 54956.9(d)(3), the Board must announce the existing facts and circumstances which authorize the holding of the closed session or specifically state that it believes that facts and circumstances that might result in litigation against the District are not yet known to a potential plaintiff or plaintiffs. In the closed session, the Board shall consider only those matters covered in its statement. Nothing in this section shall require or authorize the release of information which is exempt from disclosure under state or federal law.

2.4.3. Public Reports on Closed Session Actions. The Board shall publicly report any action taken in closed session, and the vote or abstention of every member present thereon, in the manner and to the extent required by Government Code Section 54957.1.

2.5. **Ad Hoc Committees.** In order to be exempt from the notice, agenda, and public participation requirements of the Brown Act, all ad hoc committees of the Board shall substantially comply with the following guidelines: (1) The committee shall be comprised of less

than a quorum of the Board; (2) The committee's life should be restricted to a relatively short period of time; (3) The committee's purpose should be limited to a single and specific task; (4) The committee shall not be given any independent discretionary authority to make ultimate decisions on behalf of the Board with respect to the final resolution of the task; (5) The committee's charge should not be automatically renewed upon completion of its particular assignment or expiration of its fixed term; (6) The committee's meeting schedule should not be on a regular basis or established by formal action of the Board; and (7) Public notice of the formation of the committee shall be given in a timely manner.

Section 3. **REVIEW OF ORDINANCE ON ANNUAL BASIS.**

Each year, the Board may review this Ordinance to determine its effectiveness and the necessity for its continued operation. As such time, the District's General Manager shall report to the Board on the operation of this Ordinance, and make any recommendations deemed appropriate, including proposals to amend the Ordinance. Upon conclusion of its review, the Board may take any action it deems appropriate concerning this Ordinance. Nothing herein shall preclude the Board from taking action on the Ordinance at times other than upon conclusion of the annual review. The Board's failure to conduct the annual review shall result in the continued operation of this Ordinance for another year or until otherwise modified by the Board.

Section 4. **SEVERABILITY.**

If any provision of this Ordinance, or the application thereof to any person or circumstance, is held to be invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

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Section 5. **EFFECTIVE DATE.**

The provisions of this Ordinance shall supersede all prior inconsistent ordinances and shall take effect immediately upon adoption.

Adopted this 15<sup>th</sup> day of June, 2022.

ROLL CALL:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Jody Roberto  
President, Board of Directors

ATTEST:

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Carlos Goytia  
Secretary, Board of Directors

**EXHIBIT A**

Under Government Code Section 54954.5, the following language has been provided by the State Legislature as sample language which will meet the mandate of the Brown Act for properly identifying closed session items on the Board's agenda:

# LICENSE/PERMIT DETERMINATION (Government Code Section 54956.7)

Applicant(s): (Specify number of applicants)

# CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: (Specify street address; parcel number if no street address; or other unique reference of parcel under negotiation)

District Negotiator: (Specify names of negotiators attending closed session) (If the specified negotiator is to be absent, an agent or designee may participate provided the name of the agent or designee is announced publicly prior to the closed session.)

Negotiating parties: [Specify name of party (not agent)]

Under negotiation: (Specify whether instruction to negotiator will concern price, terms of payment, or both)

# CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of case: (Specify by reference to claimant's name, name of parties, case or claim numbers)

or

Case name unspecified: (Specify whether disclosure would jeopardize service of process or existing settlement negotiations)

# CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2):  
(Specify number of potential cases)

# CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (Specify  
number of potential cases)

# LIABILITY CLAIMS (Government Code Section 54956.95)

Claimant: (Specify name unless unspecified pursuant to Section 54961)

Agency claimed against: (Specify name)

# THREAT TO PUBLIC SERVICES OR FACILITIES (Government Code Section 54957)

Consultation with: (Specify name of law enforcement agency and title of officer, or name  
of applicable District representative and title)

# PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957)

Title: (Specify description of position to be filled)

# PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: (Specify position title of employee being reviewed)

# PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section  
54957)

(No additional information is required in connection with a closed session to consider  
discipline, dismissal, or release.)

# CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

District designated representatives: (Specify names of designated representatives  
attending the closed session) (If circumstances necessitate the absence of a specified

representative, an agent or designee may participate in place of the absent representative so long as the name of the agent or designee is announced at an open session held prior to the closed session.)

Employee organization: (Specify name of organization representing employee or employees in question)

or

Unrepresented employee: (Specify position title of unrepresented employee who is the subject of negotiations)

# CASE REVIEW/PLANNING (Government Code Section 54957.8)

(No additional information is required in connection with a closed session to consider case review or planning.)



## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **General Manager's FY 2022-23 Work Plan**

---

Funds Budgeted: \$

Fiscal Impact: \$

### **Staff Recommendation**

The Board will consider approval of the **General Manager's FY 2022-23 Work Plan**.

### **Background**

Each year, the General Manager and Executive Staff prepare the General Manager Work Plan ("Work Plan") that lays out the specific projects or initiatives to meet the overall goals in support of the TVMWD mission outlined in the Annual Strategic Plan.

### **Discussion**

The FY 2022-23 Work Plan outlines specific projects, initiatives and activities that are measurable with specific performance objectives. A copy of the proposed Work Plan is attached as **Exhibit A**. All the activities outlined in the Work Plan are designed to further the mission of TVMWD and each activity listed is referenced back to each specific strategic goal outlined in the FY 2022/23 Strategic Plan.

### **Strategic Plan Objective(s)**

3.3 – Be accountable and transparent with major decisions

3.4 – Communicate what TVMWD's role is in the delivery of water

### **Attachment(s)**

Exhibit A – General Manager's Work Plan, Fiscal Year 2022-23

**Meeting History**

Board of Directors Meeting, June 01, 2022, Informational Item Only

NA/ML



THREE VALLEYS MUNICIPAL WATER DISTRICT  
 GENERAL MANAGER'S WORK PLAN  
*FISCAL YEAR 2022-23*

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

PLANNED ACTIVITIES

	Activity	Success Measure	District Strategic Objectives
1.	<u>TVMWD Miragrand Avenue Well</u> Complete construction activities, amend DDW permit and place into service.	<ul style="list-style-type: none"> <li>• DDW permit amendment issued to operate</li> <li>• Landscape improvements completed</li> <li>• Equipping and placing well into service in CY 2022</li> </ul>	1.1, 1.3, 1.4, 1.5 2.1
2.	<u>TVMWD Padua Avenue Well/Pump Station Property</u> Pursue purchase of a portion of property owned by Caltrans near Baseline and Padua for a future well and/or pump station.	<ul style="list-style-type: none"> <li>• Execute Decertification Agreement with Caltrans</li> <li>• Negotiate a purchase agreement with Caltrans</li> </ul>	1.1, 1.3, 1.4, 1.5, 2.1
3.	<u>TVMWD Emergency Electrical Upgrade</u> Construction of new electrical facilities to allow a portable generator to connect to Miramar Water Treatment Plant.	<ul style="list-style-type: none"> <li>• Complete RFP and publicly bid</li> <li>• Construct new facilities</li> <li>• Test system to be prepared for emergency electrical shutdowns</li> </ul>	1.4, 1.5
4.	<u>Maximize Energy Production from Hydrogeneration Units</u> Maximize run times for all three hydro stations to maximize revenue.	<ul style="list-style-type: none"> <li>• Meet or exceed budgeted goals for power production</li> </ul>	2.1, 2.7
5.	<u>PM-26 Service Connection Modifications</u> Install new 18" pipeline to deliver water to the Big Dalton Spreading Grounds with flows of up to 20 cfs.	<ul style="list-style-type: none"> <li>• Execute Letter of Intent followed by memorandum of agreement to fund and construct between TVMWD, Glendora and LA County Flood Control District</li> <li>• Complete design of the 18" pipeline and appurtenances</li> <li>• Publicly bid and construct project</li> </ul>	1.3, 2.5

## PLANNED ACTIVITIES

	Activity	Success Measure	District Strategic Objectives
6.	<u>Groundwater Reliability Partnership</u> City of Glendora Well Nos. 3 and 4 replacement and well head treatment in the Main San Gabriel Basin to benefit multiple TVMWD Member Agencies.	<ul style="list-style-type: none"> <li>• Execute Letter Partnership Agreement with Glendora, Walnut Valley WD and Rowland WD and other interested Member Agencies to collaboratively conduct a feasibility study, design, and CEQA</li> <li>• Review existing studies and prepare an updated feasibility study to determine a go or no-go decision</li> <li>• Execute future agreements as necessary to push project forward</li> <li>• Pursue external funding sources</li> </ul>	1.5, 2.5, 3.3, 3.4, 4.4
7.	<u>Maximize Water Sales Through Miramar</u> Maximizing water production in treatment plant decreases unit cost of water. Includes maximizing well production year-round.	<ul style="list-style-type: none"> <li>• Meet or exceed budgeted goals for water sales</li> <li>• Maintaining strong working relationships with Member Agencies</li> <li>• Execute OSCOP agreement amendments with MWD to respond to low SWP supplies to ensure TVMWD's financial integrity</li> </ul>	2.1, 2.2, 2.3
8.	<u>Miramar Building and Site Improvements</u> Continue to improve office space efficiency for staff as well as replacement of covered parking structure and other facility improvements.	<ul style="list-style-type: none"> <li>• Explore cost-effective options to replace or repair covered parking due to structural deficiencies</li> <li>• Provide covered sunscreen structures for critical infrastructure</li> <li>• Install additional security at remote sites</li> <li>• Begin planning for Miramar Admin Building roof replacement</li> <li>• Upgrade office lighting for energy efficiency</li> </ul>	1.4, 2.6, 2.7
9.	<u>Financial/Human Resources Software Replacement Planning</u> Tyler Technologies has provided an end date to their support of our EDEN financial software. Identify and select a replacement software.	<ul style="list-style-type: none"> <li>• Vendor selection and contract negotiations should be completed by July of 2022</li> <li>• Implementation goal of March of 2023</li> </ul>	4.1

## PLANNED ACTIVITIES

Activity	Success Measure	District Strategic Objectives
10. <u>Job Continuity Guidelines</u> Work with administrative staff to finalize and maintain job continuity guidelines for each individual job classification.	<ul style="list-style-type: none"> <li>• Managers will work with staff to complete handbooks</li> <li>• HR/Risk Manager will provide refresher presentation to staff</li> </ul>	4.2, 4.6
11. <u>Emergency Response</u> Continue to work with PWAG and conduct internal tabletop exercise and one “surprise” drill (Date TBD). Implement additional NIMS/SEMS training and develop ICS form library and EOC supplies.	<ul style="list-style-type: none"> <li>• EOC hands-on drill with a up to two (2) drills per year</li> <li>• Train staff on specific roles in ICS</li> <li>• SEMS/NIMS/ICS training completed March 2022</li> <li>• Utilize training and tools for staff development and implementation of ICS procedures</li> </ul>	1.4, 1.5, 2.6 3.5
12. <u>Geographical Information Systems (GIS) Implementation</u> Develop and institute GIS District wide to improve workflow efficiencies and improve asset management capabilities.	<ul style="list-style-type: none"> <li>• Work with consultant to complete ESRI-based GIS applications to improve efficiency of operations</li> </ul>	1.4, 4.3
13. <u>Information Technology Master Plan</u> Develop planning documentation to ensure the efficient and effective use of technology to support TVMWD’s strategic goals and deliver value to its stakeholders.	<ul style="list-style-type: none"> <li>• Support Financial software conversion project</li> <li>• Replace and modernize phone system to enable a hybrid work environment</li> <li>• Replace and upgrade data center Uninterruptible Power Supply (UPS) to enhance resiliency</li> <li>• Maintain a consistent hardware refresh cycle by replacing end-of-life hardware</li> <li>• Continue developing the Geographic Information System to improve business processes and accessibility to information</li> <li>• Prioritize and implement cyber security initiatives to enhance the TVMWD’s cyber security posture and mitigate ongoing cyber threats</li> </ul>	4.1, 4.3

## PLANNED ACTIVITIES

	Activity	Success Measure	District Strategic Objectives
14.	<u>TVMWD Sponsored Legislation</u> Pursue legislation that modifies Brown Act teleconferencing rules and improves access to public meetings by the public.	<ul style="list-style-type: none"> <li>• Assembly Bill 2449 (AB 2449) successfully signed into law by the Governor by September 2022</li> </ul>	3.4, 3.5
15.	<u>Water Supply Portfolio Development</u> Develop strategies for augmenting water supply portfolio and storage through partnerships.	<ul style="list-style-type: none"> <li>• Pursue regional project concepts that benefits multiple agencies overlying the various groundwater basins</li> <li>• Develop Water Resources Master Plan that creates a road map to provide water supply reliability across the region</li> <li>• Develop partnership agreements</li> <li>• Collaborate with MWD on regional solution and funding mechanisms</li> <li>• Pursue funding opportunities to help offset local costs</li> </ul>	1.3, 1.5 2.4
16.	<u>MWD Regional Recycled Water Project (“Carson Project”)</u> Pursue potential capacity in the Carson Project for recharge in the Main San Gabriel Basin.	<ul style="list-style-type: none"> <li>• Execute non-binding LOI among MWD, USGVMWD, and MSGBWM with a potential range of capacity of take of advanced treated water</li> <li>• Pursue agreement with PBWA for capacity in Carson Project</li> </ul>	1.1, 1.3, 1.5 2.4 3.4 3.5
17.	<u>MWD Rate Refinement</u> Actively participate in the Rate Refinement Process ensuring the future financial stability of MWD.	<ul style="list-style-type: none"> <li>• Participate in all workshops and committee meetings</li> <li>• Advocate for rate changes that align with rate refinement principles developed in 2021 by the MWD Member Agencies Advocate for MWD operating budget cost cutting measures</li> </ul>	2.4, 3.4
18.	<u>Increase Water Storage Capabilities</u> Pursue opportunities to store additional SWP water in local groundwater basins.	<ul style="list-style-type: none"> <li>• Pursue Storage Agreement in Chino Basin</li> <li>• Store additional water in the Main San Gabriel Groundwater Basin when water supplies and district finances are sufficient</li> <li>• Pursue additional sources of replenishment water in 6 Basins Groundwater Basin due to additional TVMWD well extractions</li> </ul>	1.1, 1.3, 1.5, 2.4, 2.5

**PLANNED ACTIVITIES**

	Activity	Success Measure	District Strategic Objectives
19.	<u>TVMWD Water Conservation Support Programs</u> Continue to promote all water conservation programs on behalf of our Member Agencies.	<ul style="list-style-type: none"> <li>• Promote MWD funding for programs and rebates</li> <li>• Support Member Agency Conservation Coordinators' (MACC) group and provide current industry topics for the benefit of the member agencies</li> <li>• Provide outreach in support of conservation initiatives and current drought</li> <li>• Participate in new CET group for the benefit of our member agency cities</li> </ul>	1.3
20.	<u>Develop and Maintain Infrastructure to Provide Reliability</u> Collaborate with member agencies to address infrastructure needs	<ul style="list-style-type: none"> <li>• Develop Miramar Pumpback upgrades to provide 100 percent reliability to State Water Project constrained areas to address both supply interruptions and planned long term system shutdown.</li> <li>• Collaborate with member agencies and Metropolitan to identify infrastructure limitations and seek avenues to achieve long term reliability</li> </ul>	1.3, 1.4, 1.5, 2.4



**BOARD ACTION**

## BOARD OF DIRECTORS STAFF REPORT

**To:** TVMWD Board of Directors  
**From:** Matthew H. Litchfield, General Manager   
**Date:** June 15, 2022  
**Subject:** **CSDA Board of Directors Election Ballot – Term 2023-2025, Seat B Southern Network**

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**Funds Budgeted:** \$  **Fiscal Impact:** \$

### Recommendation

The Board will select one (1) nominee for the CSDA Board of Directors Seat B Southern Network.

### Discussion

TVMWD received an electronic ballot to elect one nominee for CSDA’s Board of Directors, Seat B Southern Network for the term 2023-2025. Each Regular Member (district) in good standing is entitled to vote for one person to represent its Network in Seat B. The candidates are as follows:

- Don Bartz (incumbent), Phelan Pinon Hills Community Services District
- Ken Eldter, Fallbrook Public Utility District
- Beverli Marshall, Valley Sanitary District

Voting must be completed by July 8, 2022 at 5:00 p.m.

### Strategic Plan Objective(s)

3.3 Be accountable and transparent with major decisions.

### Attachment(s)

Exhibit A – Candidate Information Sheets and Statements

### Meeting History

None

NA/ML



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2022 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

**Name:** Don Bartz

**District/Company:** Phelan Pinon Hills Community Services District

**Title:** General Manager

**Elected/Appointed/Staff:** Staff

**Length of Service with District:** 14 years

- 1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I currently hold the CSDM designation through CSDA and I was appointed to my position on the CSDA Board in 2020. I attend most CSDA conferences and events.

- 2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

ACWA, AWWA, CPRA, CalRural Water

Institute for Local Government

- 3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

LAFCo, ASBCSD (local chapter of CSDA) High Desert Mountain Water Association

- 4. List civic organization involvement:**

I serve as a commissioner on the Hesperia Planning Commission

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 31, 2022 will not be included with the ballot.**

# DON BARTZ

GENERAL MANAGER



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## CANDIDATE STATEMENT

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It is an honor to be considered for election to CSDA's Seat B - Southern Network to continue my service as a member of the Board of Directors. I have been active with CSDA for over 20 years during my time as General Manager for three different Southern Network agencies. I hold the Certified Special District Manager designation through CSDA and I understand just how valuable membership in CSDA is for special districts. Special districts often do not have a voice with our legislators and CSDA advocates for us. Most recently, when special districts were completely overlooked in regard to state and federal COVID-19 funds, CSDA worked with our legislators to provide COVID-19 funding for special districts.

I have been the General Manager of the Phelan Pinon Hills Community Services District ("District") since it formed 14 years ago. Our District has utilized CSDA's education and legislative programs to educate both District directors and staff in order to establish sound governance and best practices for our authorized services. I have served on CSDA's Professional Development and Membership Committees and recommend all special districts join CSDA to strengthen our coalition and bring recognition to our unique districts.

Because my District provides water, parks and recreation, solid waste, and street lighting services, I will bring a variety of experience and understanding of the needs of special districts in our region. As a regular attendee of CSDA conferences and workshops, I am willing to attend meetings and conferences. As a regular panelist on CSDA's, "So You Want to be a General Manager," workshop, I understand the role CSDA plays in helping general managers manage special districts and how CSDA is essential in training the next generation of managerial staff.

I currently serve as CSDA's representative for the Institute of Local Government and I also serve as an appointed planning commissioner for the City of Hesperia. I understand the land use and other hurdles special districts face when developing projects. I will utilize my legislative relationships for the benefit of CSDA members to advocate for special districts and to ensure we have a voice in the legislature and are considered for funding and grants. I would be honored to receive your agency's vote.

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## CONTACT INFORMATION

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 760-868-1212 x306

 [dbartz@pphcsd.org](mailto:dbartz@pphcsd.org)

 4176 Warbler Road • Phelan, CA 92371



May 23, 2022

General Manager Matthew Litchfield  
Three Valleys Municipal Water District  
1021 E Miramar Ave  
Claremont, CA 91711-2052

RECEIVED

MAY 31 2022

THREE VALLEYS MWD

**RE: CSDA's Seat B – Southern Network Election**

Dear General Manager Litchfield,

It is an honor to be considered for election to CSDA's Seat B - Southern Network to continue my service as a member of the Board of Directors. I have been active with CSDA for over 20 years during my time as General Manager for three different Southern Network agencies. I hold the Certified Special District Manager designation through CSDA and I understand just how valuable membership in CSDA is for special districts. Special districts often do not have a voice with our legislators and CSDA advocates for us. Most recently, when special districts were completely overlooked in regard to state and federal COVID-19 funds, CSDA worked with our legislators to provide COVID-19 funding for special districts.

I have been the General Manager of the Phelan Pinon Hills Community Services District ("District") since it formed 14 years ago. Our District has utilized CSDA's education and legislative programs to educate both District directors and staff in order to establish sound governance and best practices for our authorized services. I have served on CSDA's Professional Development and Membership Committees and recommend all special districts join CSDA to strengthen our coalition and bring recognition to our unique districts.

Because my District provides water, parks and recreation, solid waste, and street lighting services, I will bring a variety of experience and understanding of the needs of special districts in our region. As a regular attendee of CSDA conferences and workshops, I am willing to attend meetings and conferences. As a regular panelist on CSDA's, "So You Want to be a General Manager," workshop, I understand the role CSDA plays in helping general managers manage special districts and how CSDA is essential in training the next generation of managerial staff.

I currently serve as CSDA's representative for the Institute of Local Government and I also serve as an appointed planning commissioner for the City of Hesperia. I understand the land use and other hurdles special districts face when developing projects. I will utilize my legislative relationships for the benefit of CSDA members to advocate for special districts and to ensure we have a voice in the legislature and are considered for funding and grants. I would be honored to receive your vote.

Sincerely,

Don Bartz, General Manager





**California Special  
Districts Association**  
*Districts Stronger Together*

**2022 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ken Endter

District/Company: Fallbrook Public Utility District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 4 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Workshops and events

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

ACWA workshops and events

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

San Diego County Emergency Preparedness, Supervisor District #14

**\*\*Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 31, 2022 will not be included with the ballot.**



**California Special  
Districts Association**  
*Districts Stronger Together*

## 2022 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Beverli A. Marshall

District/Company: Valley Sanitary District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 2.5 years

1. **Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

I am currently on the Professional Development and Membership Services committees. I have served on various committees over the past 10 years.

2. **Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

I am a member of CSMFO, CASA, CWEA, CalPELRA, and Cal-ICMA. I am also a member of NACWA, AWWA, ICMA, WEF, and WateReuse.

3. **List local government involvement (such as LAFCo, Association of Governments, etc.):**

I serve on the Advisory Board of the UCSB Professional & Continuing Education Women in Leadership Executive Program and am Chairman for the Water Sector Management Committee for the Desert Region Apprenticeship Program.

4. **List civic organization involvement:**

I am President of Indio Sunrise Rotary club, Parliamentarian of the Woman's Club of Indio, a member of the Daughters of the American Revolution, and my application is being processed for the Mayflower Society.

**\*\*Candidate Statement –** Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 31, 2022 will not be included with the ballot.**

# Beverli A. Marshall

General Manager  
Valley Sanitary District

Candidate - Southern Network (Seat B)



## ABOUT ME

I have worked in public agencies for over 20 years and, for the past 13 years, served in management positions at special districts. I am an outspoken advocate for the critical work that districts do for their communities every day.

### EDUCATION



Doctoral Candidate - 2022  
Business Administration

MPA - 1996  
Public Administration

Bachelor of Arts - 1994  
Sociology

### CSDA

Professional Development, Legislative, Elections & Bylaws, Fiscal, and Membership Services committees

### Mt. View Sanitary District

Board Member

### CSRMA

Board Member

### Indio Sunrise Rotary Club

Board President

### Woman's Club of Indio

Board Parliamentarian

### BOARD EXPERIENCE



### AWWA

Workforce Strategies Committee

### CWEA

DEI Task Force

### CSMFO

Budget Award Review

### VOLUNTEER



### SDLF

Certified Special District Manager

### SDLF

Special District Governance

### ICMA

Credentialed Manager

### CERTIFICATION



### VOTE



If elected, I will serve the Southern Network ethically, responsibly, and enthusiastically. Remember - ballots will be sent out electronically before June 2 and are due July 8.

**Vote for Beverli A. Marshall - Southern Network (Seat B)**