



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

September 7, 2022 – 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Brian Bowcock, Vice President
Carlos Goytia, Secretary
Mike Ti, Treasurer
David De Jesus, Director
Bob Kuhn, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
James Linthicum, Chief Finance Officer
Kevin Panzer, Assistant Engineer
Robert Peng, I.T. Manager
Viviana Robles, Human Resources/Risk Manager
Marissa Turner, Admin./Communications Assistant

Virtual Attendees: Ed Chavez, Water Quality Authority; Kelly Gardner, Main San Gabriel Basin Watermaster; Rick Hansen, Cal Poly Pomona; Kevin Hayakawa, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Richard Lambros, Engineering Contractors' Association; Ben Lewis, Golden State Water Company; Szu Lu, Rowland Water District; Myra Malner, Rowland Water District; Michael Melinte, City of Covina; John Mendoza; Dave Michalko, Valencia Heights Water Company; Carolee Monroe, League of Women Voters; Stephanie Moreno, Water Quality Authority; Gabriela Sanchez, Rowland Water District; Marci Stanage, Rebuild SoCal Partnership; Jennifer Stark, City of Claremont

In Person Attendee: Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Dusty Moisiso, Rowland Water District

3. FLAG SALUTE

The flag salute was led by President Roberto.

4. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

5. PUBLIC COMMENT

Marci Stange of the Rebuild SoCal Partnership provided public comment.

Richard Lambros from the Southern California Group provided public comment.

6. PRESENTATION

A. TVMWD TEAM ACHIEVEMENTS & MILESTONES

General Manager Litchfield recognized the following employees for their one-year anniversary at TVMWD: (1) Human Resources/Risk Manager Viviana Robles; (2) Engineer Kevin Panzer; and (3) Administrative/Communications Assistant Marissa Turner.

7. ACTION AGENDA

A. ADOPT RESOLUTION NO. 22-09-936 RE-AUTHORIZING REMOTE TELCONFERENCE MEETINGS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 361

A brief update was provided on AB 2449. The bill is currently on the Governor's desk and awaiting signature in the next couple of weeks.

Upon motion and second, President Roberto called for a roll call vote.

Moved: Director De Jesus	Second: Director Goytia
Ayes: Bowcock, De Jesus, Goytia, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent:	
Motion No. 22-09-5391 Adoption of Resolution No. 22-09-936	
Motion passed 7-0	

8. GENERAL MANAGER'S REPORT

A. GOVERNMENT FINANCE OFFICERS ASSOCIATION AWARD

This is the 15th consecutive year TVMWD has been awarded the Government Finance Officers Association Award for Excellence in Financial Reporting. Chief Finance Officer Linthicum thanked Liz Cohn and Esther Romero for their efforts and hard work.

B. JPIA REFUND CHECK

The Board discussed the potential for providing the JPIA refund of \$17,210 to eligible staff as a one-time discretionary bonus to recognize their efforts to control liability, property and workers' compensation insurance costs. Upon motion by Director Kuhn and second by Director De Jesus to provide a one-time discretionary bonus to staff, Legal Counsel Kennedy stated this item is not for motion on today's agenda. This item will be brought back to a future board meeting for consideration of approval via resolution. Vice President Bowcock

recommended research on alternative methods of disbursement where employees are not taxed.

C. EMPLOYEE HEALTH CARE COSTS CY 2023

Human Resources/Risk Manager Robles reviewed changes to the employee's health care costs. A summary of 2023 rate changes is provided in the staff report. The premium renewal will generate a \$25,000 calendar year savings to the district. Director Kuhn requested information on long term care and how inflation impacts the rates. This item will be brought back to a future board meeting for consideration of approval.

D. CONFLICT OF INTEREST CODE AMENDMENT

TVMWD received the biennial review certification notice from the Los Angeles County Board of Supervisors (BOS). After review, it was determined the Engineer position should be added to the Conflict of Interest Code. Documents have been submitted to the BOS for review and upon approval, a resolution will be brought forth to the TVMWD Board for adoption.

E. GEOGRAPHIC INFORMATION SYSTEM UPDATE

Information Technology Manager Peng provided a Geographic Information System (GIS) update. Upon execution of a professional services agreement with Miller Spatial Services in September 2021, project objectives were established and followed throughout the GIS project. The scope of work has been completed and the project remains open as there are project hours remaining from the field data verification task. Project hours have been reallocated for additional training, support, and GIS development.

F. RESOLUTION TO ADOPT THE 2017 UPDATED GREATER LOS ANGELES COUNTY REGION INTEGRATED REGIONAL WATER MANAGEMENT PLAN

Chief Water Resources Officer Lee provided information on the Integrated Regional Water Management (IRWM) Grant Program. The program will provide funding for projects and programs that support integrated water management. In order to be eligible for the program, TVMWD must adopt a resolution to apply for funding and adopt the IRWM plan. Director Ti requested a summary of the plan for review at the next board meeting. This item will be brought back to a future board meeting for consideration of approval.

G. WATER RESOURCES UPDATE

Engineer Panzer provided an update on current district projects. In regard to the Miragrand Well project, the motor was delivered to the factory for testing this week and an on-site delivery date will be provided soon. On-site construction activities have progressed, and the anticipated completion date is November 2022. The Emergency Generator Upgrade project will open for construction bid solicitation in October with an anticipated completion date of February 2023. Next, the Electrical Switch Gear Upgrade project will retrofit existing equipment providing a savings in cost and downtime while increasing reliability. Anticipated completion of this project is February 2024. The Big Dalton Spreading Grounds project was to be an extension of PM-26 in Glendora. The project did not provide significant benefit to the City of Glendora and participation with L.A. County Public Works was declined. The Six

Basins Groundwater project is in partnership with Puente Basin Water Agency. Walnut Valley Water District is procuring the permit and construction. Engineer Panzer reviewed projects planned which include: Miramar System Leak Detection, and Glendora Irwindale Wells Reliability project.

Chief Water Resources Officer Lee reported on projects in planning: Miramar Pumpback Upgrades, reconfiguring the Water Resources Master Plan, and taking the lead on applying for the DWR Urban Community Drought Relief Grant Program with Walnut Valley Water District.

9. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reported MWD has eliminated the Solar Cup program; another water related program for students will be created.

Director Kuhn reported a new judge has been assigned to the CBWM case.

10. CLOSED SESSION

The Board convened into closed session at 9:23 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)
- One potential case

The Board convened out of closed session and into open session at 10:46 a.m. Legal Counsel Kennedy stated direction was given to staff and the General Manager; no reportable action was taken.

11. FUTURE AGENDA ITEMS

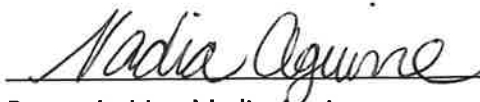
No future agenda items were requested.

12. ADJOURNMENT AND NEXT MEETING

The board meeting adjourned at 10:47 a.m. to the next regular board meeting scheduled for Wednesday, September 21, 2022.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant