



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

December 7, 2022 – 8:00 a.m.

I. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Jeff Hanlon, Director
Carlos Goytia, Secretary
Mike Ti, Treasurer
David De Jesus, Director
Bob Kuhn, Director

DIRECTORS ABSENT

Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Nadia Aguirre, Executive Assistant
Liz Cohn, Senior Financial Analyst
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Rafael Hernandez, Shift Operator II
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Leonardo Larios, Shift Operator
Sylvie Lee, Chief Water Resources Officer
James Linthicum, Chief Finance Officer
Kevin Panzer, Engineer
Robert Peng, I.T. Manager
Viviana Robles, Human Resources/Risk Manager
Esther Romero, Accounting Technician
Ryan Sonnenberg, Operator IV
Marissa Turner, Admin./Communications Assistant

Virtual Attendees: Kevin Hayakawa, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Richard Lambros, Engineering Contractors' Association; Myra Malner, Rowland Water District; Richard Martinez; Dave Michalko, Valencia Heights Water Company; John Monsen, Sierra Club; Stephanie Moreno, San Gabriel Basin Water Quality Authority; Gabriela Sanchez, Rowland Water District; Jennifer Stark, City of Claremont; Marcella Zita; Madelyn Yang

In Person Attendee: Ling Ling Chang, Former Senator; Tom Coleman, Rowland Water District; Hugh Coxe; Chris Diggs, City of Pomona; Steven Felschundneff, Claremont Courier; Mayor Tim Hepburn, City of La Verne; Erik Hitchman, Walnut Valley Water District; Meshal Kashifatshita, La Verne; Tony Lima, Rowland Water District; Journey Lipscomb; Dusty Moisiso, Rowland Water District; Victor Preciado, City of Pomona; Isaac Rahmim; Marisol Ramirez; Mayor Tim Sandoval, City of Pomona; Sorrel Stielstra

3. FLAG SALUTE

The flag salute was led by President Roberto.

The agenda was reordered to Item 5 – Administer Oath of Office, prior to Item 4 - Approval of Agenda.

4. APPROVAL OF AGENDA

Upon motion and second, and no discussion, President Roberto called for a roll call vote to approve the agenda as amended.

Moved: Director Ti	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Ti	
Noes:	
Absent: Soto	
Motion No. 22-12-5410 Approval of Agenda	
Motion passed 6-0-1	

5. ADMINISTER OATH OF OFFICE

Director Hanlon was sworn in by City of La Verne Mayor Tim Hepburn. Director Hanlon thanked his supporters, friends and family.

Councilman Preciado provided words of support for Director Goytia prior to the oath of office.

Director Goytia was sworn in by City of Pomona Mayor Tim Sandoval. Director Goytia thanked his family and supporters.

President Roberto was sworn in by former Senator Ling Ling Chang. President Roberto thanked her family and colleagues for their support.

6. TVMWD TEAM ACHIEVEMENTS AND MILESTONES

Shift Operator II Rafael Hernandez was awarded his 5-year service pin.

Shift Operator IV Ryan Sonnenberg was recognized for obtaining his D5 Certification.

Chief Water Resources Officer Sylvie Lee was awarded her 1-year service pin.

A brief break was taken at 8:27 a.m. and the meeting resumed at 8:32 a.m.

7. PUBLIC COMMENT

Mary Ann Ruiz submitted public comment to be read on her behalf.

Joan Licari submitted public comment to be read on her behalf.

Colleen Coxe submitted public comment to be read on her behalf.

Journey Lipscomb provided public comment.

Hughe Coxe submitted public comment to be read on his behalf.

Pamela Nagler submitted public comment to be read on her behalf.

Sorrel Stielstra provided public comment.

Marcella Zita submitted public comment to be read on her behalf.

John Monsen provided public comment.

8. ACTION AGENDA

A. ADOPT RESOLUTION NO. 22-12-951 RE-AUTHORIZING REMOTE TELCONFERENCE MEETINGS PURSUANT TO THE PROVISIONS OF ASSEMBLY BILL 361

Upon motion and second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Kuhn	Second: Director Ti
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Ti	
Noes:	
Absent: Soto	
Motion No. 22-12-541 Adoption of Resolution No. 22-12-951	
Motion passed 6-0-1	

9. GENERAL MANAGER'S REPORT

A. OPEB TRUST – FUNDED STATUS

Chief Finance Officer Linthicum reviewed the OPEB Trust. OPEB Retiree benefits are paid through a combination of direct payments to ACWA/JPIA and reimbursement of premiums paid by retirees via Basic Benefits, LLC. An actuarial valuation is prepared every two years and the information is provided in the staff report. The funded status went down from 97% to 82%. However, no additional contributions are recommended at this time as the next actuarial valuation is expected to be more favorable.

B. PENSION TRUST – FUNDED STATUS

An actuarial valuation of the pension trust fund was performed to determine the current liability for future obligations. The average CalPERS funded status is 80%, but it will decrease prior to the next valuation. A contribution to the pension trust of \$300,000 is recommended as was originally planned in the FY 21/22 budget. This item will be brought back to the December 21, 2022 board meeting for consideration of approval.

C. REVIEW OF RESOLUTION PLACING A BAN ON IRRIGATION OF NON-FUNCTIONAL TURF

The State Water Resources Control Board adopted an emergency regulation banning the irrigation on non-functional turf with potable water in May 2022. MWD is asking its member agencies to adopt a similar resolution as they have, encouraging municipalities and land use planning entities to ban the irrigation of non-functional turf with potable water. A discussion was held amongst the board and member agency representatives and minor modifications were recommended. This item will be brought back to a future meeting for consideration of approval.

D. POLICY MANUAL UPDATE

At the third special board meeting workshop held on November 15, 2022, the discussion focused on revisions to the Policy Manual. The Policy Manual has been updated to reflect the Officer positions as shown in the redlined Policy Manual in the board packet. No discussion was held, and this item will be brought back to the December 21, 2022 board meeting for consideration of approval.

E. APPOINTMENT OF REPRESENTATIVE AND ALTERNATE TO SERVE ON THE SAN GABRIEL BASIN WATER QUALITY AUTHORITY BOARD OF DIRECTORS

The San Gabriel Basin Water Quality Authority Board of Directors requires the appointment of a representative and alternate to serve a 4-year term. President Roberto recommended Director Kuhn continue as the representative. Director Roberto stated she would like to be the alternate. No discussion was held, and this item will be brought back to the December 21, 2022 board meeting for consideration of adoption of the resolution.

F. SOUTHERN CALIFORNIA WATER COALITION BOARD MEETING AND LUNCHEON SPONSORSHIP

The SCWC will host a board meeting and luncheon on January 23, 2023 and has asked TVMWD to consider a sponsor of \$2,500. President Roberto stated her support for the sponsorship. Director Kuhn suggested this item be added to the consent calendar on the December 21, 2022 agenda.

G. MIRAMAR GENERATOR UPGRADE

Engineer Panzer reported on the Miramar Generator Upgrade project. This project is to enhance the reliability of the treatment plant by adding two new generator connection points to the existing backup generator and Well No. 2. The project was advertised on the newly implemented Planetbids platform. This resulted in two bids that were reviewed by staff. Hydrotech Electric was the low bid at almost \$88,000. The total project budget is \$269,530, and the anticipated completion date is August 2023. This item will be brought back to the December 21, 2022 board meeting for consideration of awarding the contract.

H. PROJECTS SUMMARY UPDATE

A review of current district projects was provided. The Miragrand Well pump and motor installation has been ongoing. Well startup is anticipated for late January 2023.

The Electrical Switch Gear Upgrade project will provide improved reliability to the treatment plant and construction will commence February 2024.

The Six Basins Groundwater Project is under construction by the Puente Basin Water Agency (PBWA). TVMWD will operate the Durward Well and Old Baldy Well on behalf of PBWA. TVMWD Staff is working closely with the Division of Drinking Water (DDW) to amend TVMWD's DDW operating permit to include these two wells.

The Miramar System Leak Detection project kicked off last week with Xylem. An application for a \$20,000 grant reimbursement was submitted to MWD last week.

10. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reported that TVMWD was awarded the Overall Outreach ACWA Award for 2022 at the ACWA Conference last week. He commended Chief Administrative Officer Howie for all the hard work he puts in for this type of recognition.

Legal Counsel Kennedy praised the Board, General Manager Litchfield, and Chief Administrative Officer Howie for their work on AB 2449, leading to recognition and ACWA award.

Director Goytia wished everyone safe and happy holidays. He thanked everyone that attended the oath of office today.

Director Ti reported on his attendance at the ACWA conference and conveying the message to legislators in Sacramento.

Director De Jesus apologized for not attending today's meeting in person and congratulated the elected board members.

Director Hanlon stated his excitement and hope in working with the TVMWD team.

President Roberto thanked former Senator Ling Ling Chang for attending today's board meeting to swear her in.

11. CLOSED SESSION

The Board convened into closed session at 10:05 a.m. to discuss the following item:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

- [Government Code Section 54956.9(d)(1)]
- Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

The Board reconvened out of closed session at 10:46 a.m. Legal counsel Kennedy stated no reportable action was taken.

12. FUTURE AGENDA ITEMS

No future agenda items were requested.

13. ADJOURNMENT AND NEXT MEETING

The board meeting adjourned at 10:46 a.m. to the next regular board meeting scheduled for Wednesday, December 21, 2022.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant