



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, September 20, 2023 – 8:00 a.m.

## 1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA, and via teleconference. The presiding officer was President Jody Roberto.

## 2. ROLL CALL

Roll call was taken with a quorum of the Board present.

### DIRECTORS PRESENT

Jody Roberto, President  
Mike Ti, Vice President  
Carlos Goytia, Secretary  
Bob Kuhn, Treasurer  
David De Jesus, Director  
Jeff Hanlon, Director

### DIRECTORS ABSENT

Danielle Soto, Director

### STAFF PRESENT

Matthew Litchfield, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Nadia Aguirre, Executive Assistant  
Liz Cohn, Finance Manager  
Freeman Ensign, Operations Supervisor  
Kirk Howie, Chief Administrative Officer  
Sylvie Lee, Chief Water Resource Officer  
Kevin Panzer, Engineer  
Brian Pen, Water Resources Analyst  
Robert Peng, I.T. Manager  
Viviana Robles, Human Resources & Risk Manager  
Marissa Turner, Admin./Communications Assistant  
Jose Velasquez, Chief Finance Officer

Virtual Attendees: Josh Byerrum, Walnut Valley Water District; Melissa Cansino, City of Pomona; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Tony Lima, Rowland Water District; Myra Malner, Rowland Water District; Meg McWade, City of La Verne; Dave Michalko, Valencia Heights Water Company; Thomas Monk, Walnut Water District; Stephanie Moreno, Water Quality Authority; Chisom Obegolu, City of Glendora; Richard; Wendy Saavedra, Assemblywoman Rubio's Office; Margie Wheeler, Metropolitan Water District of Southern California

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Erik Hitchman, Walnut Valley Water District; Jared Macias, Walnut Valley Water District; Yvette Martinez, Metropolitan Water District of Southern California; Jacquelyn Mercado, Metropolitan Water District of Southern California; Dusty Moasio, Rowland Water District; Chair Adan Ortega, Metropolitan Water District of Southern California

## 3. FLAG SALUTE

The flag salute was led by President Roberto.

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**4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449**

**A. NOTIFICATION DUE TO JUST CAUSE**

**B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES**

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

**5. AGENDA REORDER/ADDITIONS**

No reorder or additions to the agenda were requested.

**6. PUBLIC COMMENT**

President Roberto opened public comment and there was none.

Item 8 - Consent Calendar was approved prior to Chair Ortega's presentation.

**7. PRESENTATION**

MWD Board Chair Ortega invited General Manager Litchfield as a special guest to attend MWD's Executive Committee meeting on September 26, 2023. Chair Ortega discussed the Climate Adaptation Master Planning (CAMP) process that has been deployed. The goal of CAMP is to employ the scenario planning tool set by the 2020 Integrated Water Resources Plan to set triggers for climate adaptation investments as warranted by evolving conditions. The business model will be transformed to fund climate adaptation programs and projects and provide a 25-year framework that will transition water infrastructure to interconnect systems for resiliency throughout the region. Chair Ortega provided an overview of MWD's current goals and projects in the region. Chair Ortega invited the Board to attend the renaming event of the Pure Water Project in honor of Congresswoman Grace Napolitano on November 2, 2023.

**8. CONSENT CALENDAR**

The Board considered consent calendar items 8.A – 8.I for the September 20, 2023 Board meeting that included: (8.A) Receive, Approve and File Minutes, June 7, June 21, and July 31, 2023; (8.B) Ratify Financial Reports, June & July 2023; (8.C) Receive, Approve and File Financial Reports and Investment Update, August 2023; (8.D) Imported Water Sales, August 2023; (8.E) Miramar Operations Report, August 2023; (8.F) Ratify Director Expense Report, June & July 2023; (8.G) Approve Director Expense Reports, August 2023; (8.H) Approve Employee Health Care Costs CY 204; (8.I) Approval of Resolution No. 23-09-978 DWR Funding for Groundwater Reliability Project.

Upon motion, second, and no discussion, President Roberto called for a roll call vote.

Moved: Director Hanlon	Second: Director Goytia
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Ti	
Noes:	
Absent: Soto	
Motion No. 23-09-5457 Approval of Consent Calendar Items 8.A –8.I	
Motion passed 6-0-1	

**9. ACTION AGENDA**

**A. SPECIAL DISTRICT LAFCO REPRESENTATIVE ALTERNATE MEMBER BALLOT**

The Board deferred this item to the October 4, 2023 Board meeting.

**10. REPORTS**

**A. METROPOLITAN WATER DISTRICT UPDATE**

Director De Jesus had nothing further to report.

**B. LEGISLATIVE UPDATE**

The legislature is on recess as of September 14, 2023. The Governor has until October 14 to sign, veto, or allow bills to become law without his signature. Chief Administrative Officer Howie provided an update on several key bills that the district is tracking: AB 399 – oppose, AB 1572 – neutral, ACA 13 - support, SB 366 - support, SB 867 – support, and AB 389 – neutral. State Lobbyist Arnold & Associates will present a year-ending legislative update at the October 18, 2023 board meeting.

**C. CONSERVATION PROGRAMMING UPDATE**

Chief Administrative Officer Howie reported the Member Agency Administered Program funding of \$374,000 has been fully allocated to projects for the current two-year cycle. A Member Agency Conservation Coordinators (MACC) meeting is scheduled for October 24, 2023. Krista Guerrero from MWD will attend the MACC meeting to provide an update on rebates, turf, and AB 372.

**D. EDUCATION AND OUTREACH UPDATE**

Administrative/Communications Assistant Turner reminded the Board of the Leadership Breakfast on October 26, 2023 with guest speaker Nina Hawk from MWD. Ms. Hawk will provide an update on the Bay Delta. TVMWD facilities tours were provided to the University of La Verne, Senator Feinstein’s Office, and MWD – Weymouth Branch. Two MWD Inspection trips have been approved: the State Water Project tour April 19-20, 2024 and Pure Water Southern California on June 6, 2024.

## 11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reported TVMWD has been working with Caltrans to acquire a property on Padua Ave. An appraisal and draft sales agreement has been received from Caltrans. The appraisal is more than expected and the district will have their own appraisal performed.

## 12. CLOSED SESSION

The Board convened into closed session at 9:32 a.m. to discuss the following item:

### A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

The board convened out of closed session and back into open session at 9:57 a.m. Legal Counsel Kennedy stated no reportable action was taken on Item 12.A.


## 13. FUTURE AGENDA ITEMS

No future agenda items were requested.

## 14. ADJOURNMENT

President Roberto adjourned the meeting at 9:58 a.m. to the next regular meeting scheduled for Wednesday, October 4, 2023.

  
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Jody Roberto  
President, Board of Directors

  
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Recorded by: Nadia Aguirre  
Executive Assistant