



# THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, May 15, 2024 | 8:00 a.m.

## 1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

## 2. ROLL CALL

Roll call was taken with a quorum of the Board present.

### DIRECTORS PRESENT

Jody Roberto, President  
Mike Ti, Vice President  
Carlos Goytia, Secretary/Treasurer  
David De Jesus, Director  
Bob Kuhn, Director  
Danielle Soto, Director

### ABSENT

Jeff Hanlon, Director

### STAFF PRESENT

Matthew Litchfield, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Brittany Aguilar, Finance Manager  
Nadia Aguirre, Executive Assistant  
David Dransfeldt, Water Resources Intern  
Freeman Ensign, Operations Supervisor  
Karen Harberson, Compliance Specialist  
Kirk Howie, Chief Administrative Officer  
Steve Lang, Chief Operations Officer  
Brian Pen, Water Resources Analyst  
Robert Peng, I.T. Manager  
Marissa Turner, Admin. Communications Assistant  
Jose Velasquez, Chief Finance Officer

Virtual Attendees: John Bellah, Rowland Water District; Josh Byerrum, Walnut Valley Water District; Ed Chavez, Upper San Gabriel Valley Municipal Water District; Chelsea Haines, ACWA; Ed Hilden, Walnut Valley Water District; Ben Lewis, Golden State Water Company; Jared Macias, Walnut Valley Water District; Myra Malner, Rowland Water District; Meg McWade, City of La Verne; Dave Michalko, Valencia Heights Water Company; Thomas Monk, Walnut Valley Water District; Toby Moore, Golden State Water Company; Stephanie Moreno, Water Quality Authority; Henry Woo, Walnut Valley Water District; Dale Wert, City of Glendora; 3107456518

In person attendees: John Bellah, Rowland Water District; Chris Diggs, City of Pomona; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Dusty Moio, Rowland Water District; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

Director De Jesus attended the board meeting virtually due to just cause.

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PRESENTATION

A. MAKING WATER CONSERVATION A CALIFORNIA WAY OF LIFE BY CHELSEA HAINES  
FROM ASSOCIATION OF CALIFORNIA WATER AGENCIES

Ms. Haines, Regulatory Relations Manager at ACWA presented on the legislation and regulations pertaining to conservation as a California way of life. The State Water Board initiated the rule making in August 2023 and has until August 2024 to adopt regulation. A revised draft regulation is expected to be released by the end of May followed by a 15-day comment period. Likely in July 2024 they will hold a board hearing in order to consider adoption of the regulation, submit it to the Office of Administrative Law, and the regulation would go into effect January 2025. There are three main components to the regulation: Water Use Objective; Commercial, Industrial, and Institutional Performance Measures; and Reporting. The Urban Water Use Objective is a total water budget that is the sum of statewide efficiency standards for urban water use and local characteristics such as population, climate landscape measures. A significant change in the regulation is compliance deferred until 2025. Top advocacy priorities are data error of lam, timelines of outdoor lef, impact to trees, reporting burden. To be water use objective compliant agencies will need urgency to implement, larger budgets, increased

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manpower, data & analysis, outreach, customer handholding, and accurate reporting capabilities.

8. CONSENT CALENDAR

The Board considered consent calendar items 8.A – 8.J for the May 15, 2024 Board meeting that included: (8.A) Receive, Approve and File Minutes, April 3, 17, 22 (Special Workshop), 2024; (8.B) Receive, Approve, and File Financial Reports and Investment Update, April 2024; (8.C) Imported Water Sales, April 2024; (8.D) Miramar Operations Report, April 2024; (8.E) Approve Director Expense Reports, April 2024; (8.F) Approval of Modified Board Meeting Schedule; (8.G) Approve FY 2023/24 Encumbrance Carryforward; (8.H) Approve FY 2024/25 Annual Purchase Orders; (8.I) FY 2023/24 Third Quarter Reserve Schedule; (8.J) Adopt Resolution No. 24-05-989 Los Angeles County Water Plan

Moved: Director Kuhn	Second: Director Ti
Ayes: De Jesus, Goytia, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent: Hanlon	
Motion No. 24-05-5483 Approval of Consent Calendar Items 8.A – 8.J	
Motion passed 6-0-1	

9. ACTION AGENDA

A. MIRAMAR ADMINISTRATION AND OPERATIONS BUILDING UPGRADES DESIGN SERVICES CONTRACT AWARD

The contract award is for design services for upgrades to the Miramar building for a design contract of \$413,375. The board voted to award the contract to Miller Architectural Corporation and authorize the General Manager to execute the contract, subject to non-substantive changes.

Moved: Director Soto	Second: Director Goytia
Ayes: De Jesus, Goytia, Kuhn, Roberto, Soto, Ti	
Noes:	
Absent: Hanlon	
Motion No. 24-05-5484 Award contract to Miller Architectural Corporation	
Motion passed 6-0-1	

10. REPORTS

A. LEGISLATIVE UPDATE

Chief Administrative Officer Howie reported that he accompanied President Roberto and General Manager Litchfield to Sacramento a couple of weeks ago for the annual lobby day with various state legislators in the Assembly and Senate. SB 366, the California Water Plan bill was a main topic of discussion with the legislators. There will be three new legislators in the TVMWD service area in 2025. Senate district candidate Elizabeth Alders who is running for Senator Portantino's seat toured Three Valleys and is very engaged in water issues. She is currently a Councilmember for the Town of Crescenta Valley. Meetings and tours are being scheduled for other legislative candidates for open seats that are coming up this year. Two bills that are high on the priority list this month are SB 366 and SB 1330. Amendments have been made to SB 366 and the bill is currently in the Assembly Water Parks and Wildlife Committee. SB 1330 recently went through amendments by the committee chair. Senator Archuleta accepted the amendments to push the bill through appropriations. Rowland Water District and Walnut Valley Water District are sponsors of the bill.

## B. WATER SUPPLY UPDATE

Chief Water Resources Officer Lee reported the State Water Project increased the water allocation from 30% to 40%. Due to the amount of rain last year the percolation storage has decreased. Additional increases to the allocation may occur later in the year. There are enough supplies to meet the forecasted demands. MWD has initiated storage deliveries for conjunctive use and reverse cyclic storage. Three Valleys is coordinating deliveries in the Main San Gabriel Basin and the Chino Basin.

## 11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

General Manager Litchfield reported that he attended the ACWA conference last week with Director Kuhn, Director De Jesus, and Chief Operations Officer Lang. He will be on vacation next week and available for questions. Lastly, he wished President Roberto, Director Goytia, and Director De Jesus a happy birthday.

President Roberto thanked Mr. Howie and Ms. Foy for setting up the legislative visits in Sacramento.

Director De Jesus reported MWD has been relatively quiet after the budget proceedings. There were multiple signing ceremonies at the ACWA conference that he and Director Ti attended.

## 12. CLOSED SESSION

Legal Counsel Kennedy reported that none of the items listed in closed session require action from the board. The Board did not convene into closed session.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(D)(1)]

Name of Case: Asemota et al. v. City of Claremont et al. (Los Angeles County Superior Court Case No. 24STCV08598)

13. FUTURE AGENDA ITEMS

No future agenda items were requested.

14. ADJOURNMENT AND NEXT MEETING

President Roberto adjourned the meeting at 9:30 a.m. to the next regular board meeting scheduled for Wednesday, June 5, 2024.



Jody Roberto  
President, Board of Directors



Recorded by: Nadia Aguirre  
Executive Assistant