



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, June 5, 2024 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Jody Roberto.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Jody Roberto, President
Mike Ti, Vice President
Carlos Goytia, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director

DIRECTORS ABSENT

Jeff Hanlon, Director
Danielle Soto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Assistant
Wade Burroughs, Shift Operator
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Rich Quintero, Instrument/Electrical Sys. Operator
John Suarez, Shift Operator
Marissa Turner, Admin. Communications Assist.
Jose Velasquez, Chief Finance Officer

Virtual Attendees: John Bellah, Rowland Water District; Josh Byerrum, Walnut Valley Water District; Ed Chavez, Upper San Gabriel Valley Municipal Water District; Alanna Diaz, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Kara Hooks, Chandler Asset Management; Ben Lewis, Golden State Water Co; Myra Malner, Rowland Water District; Meg McWade, City of La Verne; Dave Michalko, Valencia Heights Water Company; Henry Woo, Rowland Water District; 3107456518

In person attendees: Tom Coleman, Rowland Water District; Jeanette Flores; Dr. Martha Garcia, Mt. SAC; Kelly Gardner, Main San Gabriel Basin Watermaster; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Dusty Moasio, Rowland Water District; Dinny Rasmussen, League of Women Voters; Laura Santos, Mt. SAC; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Roberto led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Roberto opened public comment and there was none.

7. PRESENTATIONS

A. DR. MARTHA GARCIA, PRESIDENT/CEO OF MT. SAN ANTONIO COLLEGE

Dr. Garcia briefed the Board on programs and activities at Mt. SAC. The college offers a water treatment and operations program that introduces students to the water industry and prepares them for entry level positions. Dr. Garcia invited the Board to tour the Mt. SAC campus; a tour will be arranged. The U.S. Water Polo team is training on campus, and there are discussions for hosting 2028 Olympic matches. The school has received bonds to provide state-of-the-art facilities which are preparing the future workforce of the community.

Board Trustee Laura Santos thanked the Board for having her as a guest at today's board meeting and stated the Three Valleys campus is beautiful.

B. REVIEW OF DISTRICT INVESTMENT ACTIVITIES BY KARA HOOKS, REPRESENTATIVE OF CHANDLER ASSET MANAGEMENT

Ms. Kara Hooks, Portfolio Manager & Strategist at Chandler Asset Management reviewed the district's investment activities. The district's average maturity in the portfolio as of April 30, 2024, is 2.87 and the average modified duration is 2.53. The portfolio sector distribution is well diversified with increases mostly in the Supranational and Treasury

Securities. The total rate of return since inception is 1.61% versus the benchmark at 1.28%. The historical average purchase yield will slowly increase with every new purchase. We have sold or matured out of securities and purchase holdings that have higher yields associated with them. There is an increasing average purchase yield that is expected to continue to rise as the older securities mature out of the portfolio.

Director Kuhn requested that a Chandler representative attend a board meeting in September to discuss other investment options. Director De Jesus requested a 10-year investment color wheel trend.

C. TVMWD TEAM ACHIEVEMENTS & MILESTONES

Executive Assistant Nadia Aguirre was presented with her five-year anniversary pin. Electrical/Instrumentation Rich Quintero was presented with his five-year anniversary pin. Shift Operator Wade Burroughs was recognized for achieving his Treatment 4 and Distribution 4 certifications.

Shift Operator John Suarez was recognized for achieving his Treatment 4 certification.

Directors expressed their gratitude and appreciated how hard staff works.

8. PUBLIC MEETING FY 2024/25 WATER STANDBY CHARGE

President Roberto opened the public meeting at 8:50 a.m.

Finance Manager Aguilar presented the staff report for the imposition of the FY 24/25 water standby charge. The rate per equivalent dwelling unit is \$29.41. The final engineer's report which describes the rate and methodology as prepared by consultant Harris and Associates, and the resolution will be considered for approval at the June 19, 2024 board meeting. The required notices for the public meeting were published in the Inland Valley Daily Bulletin and the San Gabriel Valley Tribune on April 24, May 1, and May 8. No public comment was received for the public meeting.

The public meeting was closed at 8:52 a.m.

9. GENERAL MANAGER'S REPORT

A. INVESTMENT POLICY REVIEW

Chandler Asset Management performed their annual review of the Investment policy and provided changes to align with the California Government Code and industry best practices. Suggested changes are outlined in the staff report included in the board packet. This item will be brought to the June 19, 2024 board meeting for consideration of adoption via resolution.

B. REVIEW OF FY 2024/25 GENERAL MANAGER'S WORK PLAN

General Manager Litchfield reported that the Strategic Plan contains three strategic priorities which are reliable water supply, fiscal responsibility, and organizational culture. Each priority includes different objectives identified in the Strategic Plan. The strategic priorities are used to develop the annual General Manager's Work Plan. Several tasks identified in the work plan will be ongoing for numerous years and will be identified in future work plans. Directors will provide input to the General Manager on specific items prior to the June 19, 2024 board meeting.

10. ACTION AGENDA

A. BIZFED INSTITUTE WATER RESILIENCY FORUM SPONSORSHIP

BizFed Institute will hold the Water Resiliency Forum on June 26, 2024 at MWD. Three Valleys has been asked to consider a Grassroots level sponsorship of \$2,500. The sponsorship includes written logo placement on sponsor video logo, placement on promotional materials, and one free ticket.

Moved: Director Goytia	Second: Director De Jesus
Ayes: De Jesus, Goytia, Kuhn, Roberto, Ti	
Noes:	
Absent: Hanlon, Soto	
Motion No. 24-05-5485 Approval of \$2,500 Sponsorship	
Motion passed 5-0-2	

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus had nothing new to report.

B. CHINO BASIN WATERMASTER

Director Kuhn had nothing new to report.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn had nothing new to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Ti had nothing new to report.

E. SIX BASINS WATERMASTER

President Roberto had nothing new to report.

F. ADDITIONAL BOARD MEMBER REPORTS

Director Kuhn requested the engineer attend the June 19, 2024, board meeting to better understand and discuss the Engineer's report.

Director De Jesus reminded the Board that the Pure Water Southern California tour is scheduled for tomorrow and will meet at MWD's Weymouth Plant in La Verne.

Director Ti stated today is Rowland Water District's General Manager Tom Coleman's birthday. The Board wished him a happy birthday.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield reminded the Board of the Leadership Breakfast on June 27, 2024, at Cal Poly Pomona's Kellogg West. Three Valleys board meetings will be dark in July and August.

General Manager Litchfield welcomed Jeanette Flores from Charter Oak Unified School District to the board meeting.

12. CLOSED SESSION

The Board convened into closed session at 9:10 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Victor Asemota et al. v. City of Claremont, et al., Los Angeles County Superior Court Case No. 24STCV08598

The Board convened out of closed session and into open session at 10:05 a.m. Legal Counsel Kennedy stated no reportable action was taken on any of the listed items.

13. FUTURE AGENDA ITEMS

Director Kuhn requested to look further into the district's investment accounts after the summer break in September or October.

14. ADJOURNMENT

President Roberto adjourned the board meeting at 10:07 a.m. in memory of Ted Ebenkamp, former Walnut Valley Water District board member. The next regular board meeting is scheduled for Wednesday, June 19, 2024.



Jody Roberto
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Assistant