



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, May 21, 2025 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Mike Ti.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Dominique Aguiar, Operations Supervisor
Brittany Aguilar, Interim Chief Finance Officer
Nadia Aguirre, Executive Board Secretary
David Dransfeldt, Water Resources Intern
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Kevin Panzer, Engineer
Robert Peng, I.T. Manager
Alivn Ramos, I.T. Analyst
Viviana Robles, Human Resources & Risk Manager
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Alanna Diaz, Walnut Valley Water District; Ed Hilden, Walnut Valley Water District; Robert Leamy, Rowland Water District; Thomas Monk, Walnut Valley Water District; Stephanie Moreno, Water Quality Authority; Dale Wert, City of Glendora; Henry Woo, Walnut Valley Water District

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Kelly Gardner, Main San Gabriel Basin Watermaster; Tony Lima, Rowland Water District; Jared Macias, Walnut Water District; Myra Malner, Rowland Water District; Dusty Moisio, Rowland Water District; Toby Moore, Golden State Water District; Kristie Sanchez, City of La Verne; Joe Vieyra, City of La Verne; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Ti opened public comment and there was none.

7. CONSENT CALENDAR

The Board considered consent calendar items 7.A – 7.L: (7.A) Receive, Approve, and File Minutes – April 2 and 16, 2025; (7.B) Receive, Approve, and File Financial Reports and Investment Update, April 2025; (7.C) Imported Water Sales, April 2025; (7.D) Miramar Operations Report, April 2025; (7.E) Approve Director Expense Reports, April 2025; (7.F) Approve Modified Board Meeting Schedule; (7.G) Approve FY 2025/26 Annual Purchase Orders; (7.H) Resolution No. 25-05-1007 Tax Sharing Exchange County Sanitation District No. 22, Annexation No. 22-448; (7.I) Resolution No. 25-05-1008 Tax Sharing Exchange County Lighting Maintenance District 1687, Annexation Tract 83534; (7.J) FY 2024/25 Third Quarter Reserve Schedule; (7.K) MWD Live Oak Conjunctive Use Program Agreement Termination; (7.L) Approve Salary Schedule Effective July 1, 2025

General Manager Litchfield reported that Item 7.L is an administrative item to the salary schedule, reflecting a 3.06% COLA increase approved by the Board of Directors on April 16, 2025.

Moved: Director Roberto Second: Director Marquez
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:
Motion No. 25-05-5523 Approval of Consent Calendar Items 7.A – 7.L
Motion passed 7-0-0-0

8. ACTION AGENDA

A. WATER USE EFFICIENCY DASHBOARD – PROFESSIONAL SERVICES AGREEMENT AWARD

The Board of Directors approved the Professional Services Agreement with Eagle Aerial Solutions for an amount not to exceed \$238,400. A U.S. Bureau of Reclamation grant in the amount of \$84,391 will be utilized for the project. Three Valleys portion is \$66,020 and the member agencies, cities of Glendora and La Verne, will contribute \$135,489, for a total project cost of \$285,900

Moved: Director Marquez Second: Director Roberto
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:
Motion No. 25-05-5524 Award Professional Services Agreement to Eagle Aerial Solutions
Motion passed 7-0-0-0

9. REPORTS

A. WATER SUPPLY UPDATE

Chief Water Resources officer Lee reported that the State Water Project Table A allocation increased to 50%. The update reflects hydrologic conditions as of April 1, 2025. Three Valleys started the cyclic program back up in April and has coordinated efforts with Main San Gabriel Basin Watermaster, Upper San Gabriel Valley Municipal Water District and MWD.

10. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

Director De Jesus reported that MWD has initiated the process to select a new General Manager by January 2026. A special committee will select a search firm.

President Ti wished Directors Goytia, De Jesus, Roberto and General Manager Litchfield a happy birthday.

General Manager Litchfield reported on a trailer bill from the Governor's office for the delta conveyance project to simplify the permitting process, confirm funding authorities, and streamline judicial reviews. MWD and several local agencies are working with the Governor's office on this bill. Two coalition letters in support of the bill are being drafted and a press release will be released tomorrow.

11. CLOSED SESSION

The Board convened into closed session at 8:26 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: DD64045-01-01, North of Rte. 210 Fwy., East of Padua Ave., Claremont, California
District Negotiator: Matthew Litchfield, General Manager
Negotiating Parties: State of California Department of Transportation
Under Negotiation: Purchase and Sale Agreement

The Board convened out of closed session and back into open session at 9:58 a.m. Legal Counsel Kennedy stated that no reportable action was taken on any of the items.

12. FUTURE AGENDA ITEMS

No future agenda items were requested.

13. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the meeting at 9:58 a.m. to the next regular board meeting scheduled for Wednesday, June 4, 2025.



Mike Ti
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Board Secretary