THREE VALLEYS MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING MINUTES

Wednesday, October 1, 2025 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:02 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Mike Ti.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT
Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Jorge Marquez, Director
Jody Roberto, Director

ABSENT
Bob Kuhn, Director

STAFF PRESENT
Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Dominique Aguiar, Operations Supervisor
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Specialist
Joshua Hernandez, Finance Analyst
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alivn Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Ed Hilden, Walnut Valley Water District; Bruce Knoles, San Gabriel Valley Municipal Water District; Bob Kuhn, Board Member; Tony Lima, Rowland Water District; Dave Michalko, Covina Valley Water Company; Thomas Monk, Walnut Valley Water District; 13107456518

In person attendees: John Bellah, Rowland Water District; Chris Diggs, City of Pomona; Jared Macias, Walnut Valley Water District; Mayra Malner, Walnut Valley Water District; Dusty Moisio, Rowland Water District; Dinny Rasmussen, League of Women's Voters

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Ti opened public comment and there was none.

7. ACTION AGENDA

A. AWARD MIRAMAR ADMINISTRATION AND OPERATIONS BUILDINGS ROOFING UPGRADES PROJECT

The Board of Directors awarded the Miramar Administration and Operations Buildings Roofing Upgrades contract to Southland Roofing, Inc. In the amount of $484,422.

Moved: Director Marquez	Second: Director Hanlon
Ayes: De Jesus, Goytia, Hanlon, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent: Kuhn	
Motion No. 25-10-5536 Awarding the Miramar Administration and Operations Building Roofing Upgrades Project Contract to Southland Roofing, Inc.	
Motion passed 6-0-0-1	

8. REPORTS

A. PROFESSIONAL SERVICES AGREEMENT FOR ON-CALL PIPELINE CONDITION AND INSPECTION SERVICES

Chief Water Resources Officer Lee reported on the on-call contracts program, which is designed to streamline the agency's procurement process by prequalifying consultants and contractors under master agreements for task order-based work. These contracts, typically issued for three years with potential one-year extensions up to five years, allow flexibility while ensuring quality and cost efficiency for projects such as pipeline inspections, structural assessments, and corrosion protection improvements. Four firms submitted proposals: Hazen and Sawyer, Pipeline Inspection and Condition Analysis Corp., Pure Technologies, and Insight Technologies. Two of the contracts are finalized and two are under legal review. Individual task orders are capped at $250,000 and all work is funded within the agency's capital project budget. This item will be brought back to the October 15, 2025 Board of Directors meeting for consideration of approval.

B. PROFESSIONALS SERVICE AGREEMENT AWARD FOR PROGRAMMABLE LOGIC CONTROLLERS AND RADIO UPGRADES

Chief Operations Officer Lang provided an informational update on cybersecurity upgrades for the District's SCADA system, specifically replacing end-of-life radios and programmable logic controllers. Following a recent cybersecurity assessment, the project was reprioritized to address identified vulnerabilities and ensure system security. The adjustment has no net budget impact, as funding was reallocated from three deferred lower-priority projects in the amount of $200,000, with a total project cost of $294,000. The work will be performed through a sole-source agreement with Prime Systems, the District's current system integrator. This item will be brought back to the October 15, 2025 Board of Directors meeting for consideration of approval.

9. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus reported that San Diego County Water Authority General Manager Dan Denham has been seated as the Water Authority's newest representative on the MWD Board of Directors. The contract for MWD's new General Manager is under review and an announcement made soon.

B. CHINO BASIN WATERMASTER

There was nothing to report on Chino Basin Watermaster.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Roberto had nothing to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Hanlon had nothing to report.

E. SIX BASINS WATERMASTER

Director Hanlon had nothing to report.

F. ADDITIONAL BOARD MEMBER REPORTS

Director Roberto congratulated General Manager Litchfield on doing a great job as a panelist for the BizFed Water Summit.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield reported that L.A. County Public Works issued a directive to suspend all groundwater recharge activities in the Main San Gabriel Basin following the detection of golden mussel larvae in Lake Silverwood, affecting Three Valleys' ongoing 35,000-acre-foot cyclic water delivery with MWD. In response, Three Valleys is collaborating with MWD, Watermaster, and the three municipal agencies to develop a control and mitigation plan, recognizing that eradication is not feasible and focusing instead on containment strategies such as desiccation at recharge sites. Coordination with L.A. County Public Works has improved, and a formal letter from Director Mark Pestrella outlines interagency communication protocols. MWD's Water Quality Manager, Paul Rochelle, will present an update on the issue at the October 15, 2025 board meeting. Staff is preparing a cybersecurity grant application to implement recommendations from the recent CISA assessment.

10. CLOSED SESSION

The Board convened into closed session at 8:55 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: DD64045-01-01, North of Rte. 210 Fwy., East of Padua Ave., Claremont, California
District Negotiator: Matthew Litchfield, General Manager

Negotiating Parties: State of California Department of Transportation
Under Negotiation: Purchase and Sale Agreement

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: 1021 E. Miramar Avenue, Well No. 3, Claremont, California
District Negotiator: Matthew Litchfield, General Manager
Negotiating Parties: Golden State Water Company
Under Negotiation: Price and Terms of Acquisition

D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code Section 54956.8)

Property: 2105 Oxford Avenue, Claremont, California
District Negotiator: Matthew H. Litchfield, General Manager
Negotiating Parties: Property Owner
Under Negotiation: Price and terms of payment

Director Marquez departed the meeting at 9:35 a.m.

The Board convened out of closed session and back into open session at 10:24 a.m. Legal Counsel Kennedy stated that no reportable action was taken on any of the items. Director Kuhn attended closed session remotely.

11. FUTURE AGENDA ITEMS

No future agenda items were requested.

12. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the meeting at 10:24 a.m. to the next regular board meeting scheduled for Wednesday, October 15, 2025.

Mike Ti
President, Board of Directors

Nadia Aguirre

Recorded by: Nadia Aguirre
Executive Board Secretary

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