



## THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING AGENDA

1021 E. Miramar Avenue, Claremont, CA 91711  
December 17, 2025 – 8:00 AM

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

### NOTICE OF VIDEOCONFERENCE/TELECONFERENCE ACCESSIBILITY

Three Valleys MWD will hold this meeting of its Board of Directors on the date and time, and at the location set forth above. The public may participate in the meeting by physical attendance at the meeting or by videoconference or teleconference utilizing the following links:

**Link to join webinar:** <https://tvmwd.zoom.us/j/88044894089>

OR

**Dial in:** (669) 900-9128, Webinar ID: 880 4489 4089

Any member of the public wishing to participate in public comment may do so in any of the following manners: (1) by using the "Raise Hand" feature on the Zoom platform and when prompted by the Board President during the public comment period, (2) by filling out the electronic speaker's card at the following link <https://arcg.is/0z5GqO> prior to the close of public comment, (3) by sending an email to [PublicComment@tvmwd.com](mailto:PublicComment@tvmwd.com) prior to the close of public comment, or (4) those attending the meeting in person may complete a speaker's card and provide it to the Executive Board Secretary prior to the close of public comment.

#### 1. CALL TO ORDER

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#### 2. ROLL CALL

AGUIRRE

Mike Ti, President

Carlos Goytia, Vice President

Jeff Hanlon, Secretary/Treasurer

David De Jesus, Director

Bob Kuhn, Director

Jorge Marquez, Director

Jody Roberto, Director

#### 3. FLAG SALUTE

TI

**4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449** [Government Code Section 54953(f)]

TI

**4.A NOTIFICATION DUE TO JUST CAUSE**

**4.B REQUEST DUE TO EMERGENCY CIRCUMSTANCES**

**BOARD ACTION REQUIRED ITEM 4.B**

Staff Recommendation: None

**5. AGENDA REORDER/ADDITIONS** [Government Code Section 54954.2(b)(2)]

TI

Additions to the agenda may be considered when two-thirds of the board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the board members are present, all must affirm the action to add an item to the agenda. The Board shall call for public comment prior to voting to add any item to the agenda after posting.

**6. PUBLIC COMMENT** (Government Code Section 54954.3)

TI

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Board Secretary.

We request that remarks be limited to three minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

**7. TVMWD TEAM ACHIEVEMENTS AND MILESTONES**

LITCHFIELD

**8. CONSENT CALENDAR**

TI

The Board will consider consent calendar items 8.A – 8.F. Consent calendar items are routine in nature and approved by a single motion. Any member of the Board may request to pull a specific item from the consent calendar for further discussion.

**8.A RECEIVE, APPROVE, AND FILE BOARD MEETING MINUTES**

- November 5, 2025 – Regular Board Meeting
- November 19, 2025 – Regular Board Meeting

**8.B RECEIVE, APPROVE, AND FILE FINANCIAL REPORTS AND INVESTMENT UPDATE, NOVEMBER 2025**

- Change in Cash and Cash Equivalents Report
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Report
- Warrant List

**8.C IMPORTED WATER SALES, NOVEMBER 2025**

The Board will review the imported water sales report for November 2025.

**8.D MIRAMAR OPERATIONS REPORT, NOVEMBER 2025**

The Board will review the Miramar Operations report for November 2025.

**8.E APPROVE DIRECTOR EXPENSE REPORTS, NOVEMBER 2025**

The Board will consider approval of the November 2025 Director expense reports that include disclosure of per diem requests for meeting attendance and itemization of any expenses incurred by TVMWD.

**8.F ADOPT RESOLUTION NO. 25-12-1019 HONORING DEVEN UPADHYAY UPON HIS RETIREMENT AS GENERAL MANAGER OF METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA**

**BOARD ACTION REQUIRED ITEM 8.A – 8.F**

Staff Recommendation: Approve as Presented

**9. ACTION AGENDA**

The following items on the Action Agenda call for discussion and action by the Board. All items are placed on the agenda so that the Board may discuss and take action on the item if the Board is so inclined.

**9.A CY 2026 BOARD OFFICERS**

The Board will discuss and possibly appoint its CY 2026 Board Officers.

**BOARD ACTION REQUIRED ITEM 9.A**

Staff Recommendation: None

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9.B

CY 2026 BOARD REPRESENTATIVE APPOINTMENTS

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The Board will discuss and possibly appoint its CY 2026 Board Representatives.

**BOARD ACTION REQUIRED ITEM 9.B**

Staff Recommendation: None

9.C

RESERVE SCHEDULE FOR FISCAL YEAR ENDED JUNE 30, 2025

GOMEZ

The Board will receive and file the FY 24/25 Reserve Schedule and approve the reserve allocations in accordance with the reserve policy.

**BOARD ACTION REQUIRED ITEM 9.C**

Staff Recommendation: Approve as Presented

9.D

APPROVE RETIREE HEALTH BENEFITS POLICY CHANGES

ROBLES

The Board will consider approving updates to the Retiree Health Benefits Policy to increase the monthly benefit for future retirees.

**BOARD ACTION REQUIRED ITEM 9.D**

Staff Recommendation: Approve as Presented

9.E

APPROVE SALARY SCHEDULE ADJUSTMENTS

ROBLES

The Board will consider approving the salary schedule adjustment based on the December 2024 total compensation survey.

**BOARD ACTION REQUIRED ITEM 9.E**

Staff Recommendation: Approve as Presented

10.

REPORTS

LITCHFIELD

The Executive Leadership Team will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.

10.A

REVIEW PROPOSED ORGANIZATIONAL RESTRUCTURING

ROBLES

10.B

RECEIVE AND FILE AUDIT AND ANNUAL COMPREHENSIVE FINANCE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2025

GOMEZ

10.C

METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE

DE JESUS

10.D

WATER SUPPLY UPDATE

LEE

10.E LEGISLATIVE UPDATE

HOWIE

10.F CONSERVATION PROGRAMMING UPDATE

HOWIE

10.G EDUCATION AND OUTREACH UPDATE

TURNER

11. DIRECTORS'/GENERAL MANAGER'S ORAL REPORTS

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Directors may report on activities for meetings to which they are assigned to serve as the representative or alternate of TVMWD and on other areas of interest.

12. CLOSED SESSION

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12.A CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
[Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al.,  
San Bernardino County Superior Court Case No. RCV RS 51010

12.B CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code  
Section 54956.8]

Property: DD64045-01-01, North of Rte. 210 Fwy., East of Padua Ave.,  
Claremont, California

District Negotiator: Matthew Litchfield, General Manager

Negotiating Parties: State of California Department of Transportation

Under Negotiation: Purchase and Sale Agreement

12.C CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code  
Section 54956.8]

Property: 1021 E. Miramar Avenue, Well No. 3, Claremont, California

District Negotiator: Matthew Litchfield, General Manager

Negotiating Parties: Golden State Water Company

Under Negotiation: Price and Terms of Acquisition

12.D CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government Code  
Section 54956.8)

Property: 2105 Oxford Avenue, Claremont, California

District Negotiator: Matthew H. Litchfield, General Manager

Negotiating Parties: Salla Poornachandra Rao Srinraj and Divya Erra Hareram

Under Negotiation: Price and terms of payment

**12.E CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
**[Government Code Section 54956.9(d)(1)]**

Name of Case: San Diego County Water Authority v. Metropolitan Water District of Southern California, et al., San Francisco County Superior Court Case No. CPF-14-514004 (Consolidated with Case Nos. CPF-16-515282 and CPF-18-516389)

**13. FUTURE AGENDA ITEMS**

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**14. ADJOURNMENT AND NEXT MEETING**

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The Board will adjourn to a regular Board of Directors meeting on January 7, 2026 at 8:00 AM.

In compliance with the Americans with Disabilities Act Government Code Section 54954.2(a), if special assistance is needed to participate in this public meeting, please contact the Executive Board Secretary at (909) 621-5568 at least 24 hours prior to the meeting.

Pursuant to Government Code Section 54957.5, materials related to an item on this agenda submitted after distribution of the agenda packet will be posted on the TVMWD website at.

Three Valleys MWD Board meeting packets and agendas are available for review at [www.threevalleys.com](http://www.threevalleys.com)