



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, September 3, 2025 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:00 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Mike Ti.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
Freeman Ensign, Operations Supervisor
Erika Gomez, Chief Finance Officer
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Kevin Panzer, Principal Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alivn Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Ed Hilden, Walnut Valley Water District; Tony Lima, Rowland Water District; Dave Michalko, Covina Valley Water Company; Thomas Monk, Walnut Valley Water District; Toby Moore, Golden State Water Company; Henry Woo, Walnut Valley Water District; 13107456518

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Kelly Gardner, Main San Gabriel Basin Watermaster; Jose Martinez, Valley County Water District; Dusty Moisio, Rowland Water District; Lenet Pacheco, Valley County Water District; Dinny Rasmussen, League of Women's Voters; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Ti opened public comment and there was none.

7. PRESENTATIONS

A. OUTDOOR EDUCATION CENTER AND DEMONSTRATION GARDEN – JOSE MARTINEZ,
GENERAL MANAGER, VALLEY COUNTY WATER DISTRICT

Mr. Martinez presented the Valley County Water District (VCWD) Outdoor Education Center and Demonstration Garden that is located near the Lantee treatment facility in Baldwin Park. The project, which would include interactive features, an amphitheater, and educational displays, has received \$900,000 in county funding but faces a significant cost increase from the original estimate of \$1.2 million to \$4 million. VCWD is seeking additional funding through grants and potential partnerships with other water districts and organizations, including Metropolitan Water District, to complete the project.

Directors thanked Mr. Martinez for the presentation and noted they would like to explore ways to partner with the project.

B. WELCOME AND INTRODUCTION OF NEW CHIEF FINANCE OFFICER, ERIKA GOMEZ

General Manager Litchfield introduced new Chief Finance Officer Erika Gomez. Ms. Gomez brings strong public finance experience having previously worked at the city of San Jacinto and San Bernardino County. Ms. Gomez stated she is excited to be at TVMWD and to make an impact.

8. ACTION AGENDA

A. ADOPT RESOLUTION NO. 25-09-1011 TERMINATING THE JOINT POWERS AUTHORITY AGREEMENT AND DISSOLUTION OF THE SAN GABRIEL WATER DISTRICT JOINT POWERS AUTHORITY

Director Kuhn requested exploring the possibility of becoming a board member of the San Gabriel Valley Economic Partnership using the funds no longer allocated to the JPA.

The Board of Directors adopted Resolution No. 25-09-1011 approving the termination of the Joint Powers Authority Agreement and dissolution of the San Gabriel Water District Joint Powers Authority.

Moved: Director Roberto	Second: Director Kuhn
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-09-5530 Approval of Resolution No. 25-09-1011	
Motion passed 7-0-0-0	

B. ADOPT RESOLUTION NO. 25-09-1012 AMENDING THE CONFLICT OF INTEREST CODE APPROVED BY THE LOS ANGELES COUNTY BOARD OF SUPERVISORS

The Board of Directors adopted Resolution No. 25-09-1012 amending the Conflict of Interest Code approved by the Los Angeles County Board of Supervisors, effective immediately.

Moved: Director De Jesus	Second: Director Hanlon
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-09-5531 Approval of Resolution No. 25-09-1012	
Motion passed 7-0-0-0	

C. ADOPT RESOLUTION NO. 25-09-1013 AUTHORIZING AN UPDATE TO THE SIGNATORIES FOR LOCAL AGENCY INVESTMENT FUND

The Board of Directors adopted Resolution No. 25-09-1013 authorizing an update to the signatories for Local Agency Investment Fund.

additional projected healthcare cost of \$50,351, with a fiscal impact of \$350. To maintain IRS compliance, the deductible for the Anthem Consumer-Driven Health Plan will increase to \$1,700 for single coverage and \$3,400 for family coverage. Additionally, the vision plan will be enhanced by increasing the frame allowance from \$150 to \$170. The District will continue to cover the majority of benefit costs, with employees contributing up to 5% depending on the plan selected. All other premiums, including dental, vision, and EAP, will continue to be fully paid by the District. This item will be brought back to the September 17, 2025 Board of Directors meeting for consideration of approval.

C. WATER RESOURCES UPDATE

Chief Water Resources Officer Lee reported that the total imported water sales for fiscal year ending 2025 is approximately 50,779 acre-feet. An update was provided on water storage at the end of the fiscal year. In the Chino Basin, through the City of Pomona, there are 1,390 acre-feet in storage, and in the Six Basins 3,436 acre-feet in storage. In the Main Basin, most of the water is currently in the Metropolitan cyclic account; although payment has not yet been made, water will be moved out of this account as member agencies request to purchase it, transferring through Watermaster to the requesting member agency. Overall, there is approximately a total of 13,000 acre-feet of water in storage.

Ms. Lee provided an update on the Urban Water Management Plan, Water Use Efficiency Dashboard, LAFCO Boundary project, Six Basins Groundwater project, efficiency studies, and the Groundwater Reliability Improvement Program.

10. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus reported on the settlement agreement between MWD and the San Diego County Water Authority. Legal Counsel Kennedy confirmed the documents were signed, filed, and approved by the court. No liability for Three Valleys arose from the cases.

The search for the new MWD General Manager continues with interviews being held in September.

B. CHINO BASIN WATERMASTER

Director Kuhn reported the Chino Basin dispute continues and they are not near resolution at the moment.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn had nothing to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Hanlon had nothing to report.

E. SIX BASINS WATERMASTER

Director Hanlon had nothing to report.

F. ADDITIONAL BOARD MEMBER REPORTS

Director Roberto reminded the Board of the San Gabriel Valley CSDA chapter meeting will be held at the Altadena Library on September 10, 2025. Supervisor Barger is the keynote speaker for the event.

President Ti thanked staff for putting together the two summer tours to the Firestone Scout Reservation and Seven Oaks Dam.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield reported on efforts to address the invasive golden mussel in Northern California's Delta and its spread through the State Water Project system. The golden mussel was first detected in October 2024 and poses a significant threat to water infrastructure and quality, similar to the quagga mussel but with the added challenge of surviving in low-salinity water typical of the State Water Project. The California Fish and Game Commission took emergency action in December 2024 to add golden mussels to the restricted species list, but current law does not grant the Department of Water Resources the same authority to manage this species as it has for other invasive mussels. A state legislative trailer bill is moving through the Assembly and Senate to address this gap and allow water agencies to develop formal control and mitigation plans with legal protection. Los Angeles County Public Works has indicated that detection of golden mussels in Silverwood Lake could result in the shutdown of recharge operations in the Main San Gabriel Basin. In response, TVMWD, working with the Main San Gabriel Basin Watermaster, Upper District, and San Gabriel Valley Municipal Water District, has engaged Stetson Engineers and is collaborating with MWD's water quality staff to create a golden mussel control and mitigation plan. These efforts are ongoing and will remain a standing item for future board updates.

The MWD State Water Project Inspection Trip will be held October 10-12, 2025. Anyone interested in attending the trip should register through Marissa.

10165

The roof contract is out to bid and will be brought to the October board meeting for action. Due to construction, board meetings will be held at the City of Claremont during that time.

Lastly, the new office furniture has been installed at the district. The cost did not exceed the General Managers authority, and this item will not return to the board for ratification.

11. CLOSED SESSION

The Board convened into closed session at 9:29 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: DD64045-01-01, North of Rte. 210 Fwy., East of Padua Ave., Claremont, California

District Negotiator: Matthew Litchfield, General Manager

Negotiating Parties: State of California Department of Transportation

Under Negotiation: Purchase and Sale Agreement

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: 1021 E. Miramar Avenue, Well No. 3, Claremont, California

District Negotiator: Matthew Litchfield, General Manager

Negotiating Parties: Golden State Water Company

Under Negotiation: Price and Terms of Acquisition

The Board convened out of closed session and back into open session at 10:36 a.m. Legal Counsel Kennedy stated that no reportable action was taken on any of the items.

12. FUTURE AGENDA ITEMS

No future agenda items were requested.

13. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the meeting at 10:37 a.m. to the next regular board meeting scheduled for Wednesday, September 17, 2025.



Mike Ti
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Board Secretary