



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, September 17, 2025 | 8:00 a.m.

1. CALL TO ORDER

The Board meeting was called to order at 8:01 a.m. at the District office located at 1021 East Miramar Ave., Claremont, CA. The presiding officer was President Mike Ti.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
Freeman Ensign, Operations Supervisor
Erika Gomez, Chief Finance Officer
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Joshua Olivares-Hernandez, Finance Analyst
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alivn Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Chris Diggs, City of Pomona; Ed Hilden, Walnut Valley Water District; Tony Lima, Rowland Water District; Toby Moore, Golden State Water District; Thomas Monk, Walnut Valley Water District; Stephanie Moreno, Water Quality Authority; 18183971926

In person attendees: Michael Allawos, City of Glendora Mayor Pro Tem; John Bellah, Rowland Water District; Kelly Gardner, Main San Gabriel Basin Watermaster; Jared Macias, Walnut Valley Water District; Myra Malner, Rowland Water District; Dave Michalko, Covina Valley Water Company; Dusty Moisio, Rowland Water District; Dinny Rasmussen, League of Women's Voters; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO AB 2449

A. NOTIFICATION DUE TO JUST CAUSE

B. REQUEST DUE TO EMERGENCY CIRCUMSTANCES

There were no requests submitted by any Directors for remote participation due to Emergency Circumstances, and therefore no motion was needed for this item.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Ti opened public comment and there was none.

Director Kuhn introduced Michael Allawos, Mayor Pro Tem at the city of Glendora.

7. CONSENT CALENDAR

The Board considered consent calendar items 7.A – 7.J: (7.A) Receive, Approve, and File Minutes – June 4 and 18, 2025; (7.B) Ratify Financial Reports, June & July 2025; (7.C) Receive, Approve, and File Financial Reports and Investment Update, August 2025; (7.D) Imported Water Sales, August 2025; (7.E) Miramar Operations Report, August 2025; (7.F) Ratify Director Expense Reports, June & July 2025; (7.G) Approve Director Expense Reports, August 2025; (7.H) Approve Employee Health Care Cost CY 2026; (7.I) Approve Resolution No. 25-09-1015 Tax Sharing Exchange County Sanitation District No. 21, Annexation No. 21-776; (7.J) Approve Resolution No. 25-09-1016 Tax Sharing Exchange County Lighting Maintenance District 1687

Moved: Director Kuhn

Second: Director Goytia

Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti

Noes:

Abstain:

Absent:

Motion No. 25-09-5534 Approval of Consent Calendar Items 7.A – 7.J

Motion passed 7-0-0-0

8. ACTION AGENDA

A. 2025 ELECTION OF ACWA PRESIDENT, VICE PRESIDENT, AND REGION 8 BOARD

The Board of Directors approved casting a vote for Ernesto Avila for ACWA President and Carol Gonzales-Brady for Vice President. The Board of Directors approved casting a vote for the slate of nominees recommended by the Region 8 Board of Directors Nominating Committee.

Moved: Director Roberto	Second: Director Hanlon
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 25-09-5535 Cast a vote for the ACWA President, Vice President, and Region 8 recommended slate	
Motion passed 7-0-0-0	

9. REPORTS

A. METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE

Director De Jesus reported that MWD selected a candidate for General Manager who is currently undergoing final contract negotiations, with an expected announcement in mid-October. The new General Manager will work with the current General Manager until the end of the year to facilitate the transition. Regarding the Colorado River reallocation negotiations, all seven basin states are required to submit a letter of collaboration by Veterans Day, with the Federal Bureau of Reclamation seeking reduced water usage based on current allocations. The current agreement expires in late 2026, and there's potential for short-term extensions if progress is shown.

B. CAPITAL PROJECTS UPDATE

Engineer Panzer reported that the Electric Vehicle Charger Upgrades project, with a total cost of \$25,000, has been completed and includes a new software management system for future expansions.

The Miramar Sludge Mixing Efficiency Study has a design cost of \$80,000 and is nearing completion with a final report pending and anticipated by the end of fiscal year 2025.

The North Parking Structure Replacement has been completed. The cost was \$110,000 to replace the aging wood shade structure with an aluminum carport.

The Office Furniture Purchase project, budgeted at \$200,214, is approximately 90% complete and designed to meet ergonomic and technological needs of a modern workplace

The PM-21 Upgrades, with an estimated \$2.1 million cost, are under construction and scheduled for completion by the end of fiscal year 2026

Lastly, the Miramar Administration & Operations Building Upgrades Design, with an overall cost of \$6.2 million (Phase I: \$1.7 million), is progressing with Phase I bids due September 18, 2025, and full project completion targeted for fiscal year 2028.

C. LEGISLATIVE UPDATE

Chief Administrative Officer Howie reported that the legislative session has ended, and bills are on the Governor's desk for final decision. AB 259 failed to advance; it would have continued remote participation for elected officials that are not able to participate in board meetings due to Just Cause. SB 707, a bill competing with AB 259, has moved forward and is on the Governor's desk for signature. Other bills reviewed include SB 72, AB 149, AB 523, and the Dela Conveyance Project trailer bill.

General Manager Litchfield is working with the San Gabriel Valley Water Association agencies on a coordinated effort to develop a control plan for recharge activities for the golden mussel. The California Department of Fish and Wildlife has extended the mitigation plan review period from 45 to 180 days per new legislations signed into law. MWD staff will provide an update on the golden mussel to Three Valleys at the October 15, 2025 Board of Directors meeting.

Director Roberto reported that Senator Archuleta plans to attend a future board meeting and provide a briefing.

Staff is working to set up meetings with Assembly Members John Harabedian and Michelle Rodriguez in their district offices. Lobbyist Kristi Foy will provide an extensive briefing at the October 15, 2025 Board of Directors meeting.

D. CONSERVATION PROGRAMMING UPDATE

Chief Administrative Officer Howie reported that the MWD Member Agency Administered Program (MAAP) FY 2025-27 budget has allocated \$407,000 to Three Valleys over the two-year period. Member Agencies Walnut Valley Water District, Rowland Water District, City of Pomona, and City of Glendora are actively taking advantage of program funding. The Member Agency Conservation Coordinators Committee (MACC) will meet next month at TVMWD for the tri-annual MACC meeting.

E. EDUCATION AND OUTREACH UPDATE

Administrative Communications Assistant Turner reported that the 75th Anniversary Gala for TVMWD is scheduled for October 30, 2025. Fifty students from the University of La Verne REACH Group and City of Glendora have toured the Miramar Treatment plant in the last few months. The MWD State Water Project Inspection trip is scheduled for October 10-12; all fifteen seats have been allocated. The Diamond Valley Lake tour is being planned on March 12, 2026.

F. CSDA BOARD OF DIRECTORS VACANCY CALL FOR NOMINATIONS, SEAT C SOUTHERN NETWORK

The Board discussed the upcoming appointment to fill Seat C of the Southern Network for the 2024–2026 term. A Resolution of Support and Candidate Information Sheet must be submitted by October 22, 2025 for consideration. The CSDA Board of Directors will make its appointment recommendation on November 14, 2025, and the newly appointed member will assume office on November 15, 2025.

10. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

Director Roberto reported that the CSDA San Gabriel Valley chapter meeting was held last week with Supervisor Barger as the featured speaker. There was a great turnout with representatives from several agencies participating. The winter meeting will be at the Mosquito and Vector Control District in West Covina. More information will be provided once it becomes available.

Long-time district Lobbyist Mike Arnold passed away recently. Director Roberto remembered him as an amazing man and stated that this is a huge loss for the district.

General Manager Litchfield reminded the Board about the BizFed Water Resiliency Summit scheduled for Friday, where he will serve as a panelist on MWD's Pure Water Project. In addition, he and Chief Finance Officer Gomez met with MWD staff for an orientation process to their operations and reported the meeting to be highly productive.

11. CLOSED SESSION

The Board did not convene into closed session; therefore, the following items were not discussed:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: DD64045-01-01, North of Rte. 210 Fwy., East of Padua Ave., Claremont, California
District Negotiator: Matthew Litchfield, General Manager
Negotiating Parties: State of California Department of Transportation
Under Negotiation: Purchase and Sale Agreement

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: 1021 E. Miramar Avenue, Well No. 3, Claremont, California
District Negotiator: Matthew Litchfield, General Manager
Negotiating Parties: Golden State Water Company
Under Negotiation: Price and Terms of Acquisition

12. FUTURE AGENDA ITEMS

No future agenda items were requested.

13. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the meeting at 9:30 a.m. to the next regular board meeting scheduled for Wednesday, October 1, 2025.



Recorded by: Nadia Aguirre
Executive Board Secretary



Mike Ti
President, Board of Directors