



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

1021 E. Miramar Ave., Claremont, CA 91711
Wednesday, March 4, 2026 | 8:00 a.m.

1. CALL TO ORDER

President Ti called the Board of Directors meeting to order at 8:01 a.m.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
Erika Gomez, Chief Finance Officer
Karen Harberson, Compliance Specialist
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Joshua Olivares-Hernandez, Finance Analyst
Kevin Panzer, Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alvin Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Ed Hilden, Walnut Valley Water District; Bruce Knoles, San Gabriel Valley Municipal Water District; Thomas Monk, Walnut Valley Water District; Stephanie Moreno, San Gabriel Valley Water Quality Authority; Gabby Palomares, Rowland Water District; Jose Velasquez, West Valley Water District; Michael; 13107456518

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Jared Macias, Walnut Valley Water District; Myra Malner, Rowland Water District; Dave Michalko, Covina Valley Water Company; Dusty Moisio, Rowland Water District; James Ning, Walnut Valley Water District; Dinny Rasmussen, League of Women's Voters; Sherry Shaw, Walnut Valley Water District

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO SB 707 – Notification Due to Just Cause

All Directors attended the board meeting in person.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

Mr. Ryan Senneff provided public comment.

7. PRESENTATION

A. TVMWD TEAM ACHIEVEMENTS & MILESTONES

General Manager Litchfield reported that Three Valleys was awarded a \$10,000 ACWA JPIA Risk Control grant to support automation of its heat illness prevention program. The funding will enhance OSHA compliance and improve safety for operations staff during high-heat conditions.

8. REPORTS

A. SALARY SCHEDULE REVIEW EFFECTIVE JULY 1, 2026

Human Resources/Risk Manager Robles presented the proposed salary schedule effective July 1, 2026, reflecting a 3.24% increase to salary ranges based on the 2025 Consumer Price Index. The adjustment impacts salary ranges only and does not automatically change individual employee salaries. The estimated fiscal impact is \$107,944 to fiscal year 2026-27. This item will be brought back to the March 18, 2026 Board of Directors meeting for consideration of adoption.

B. FY 2026-27 BUDGET WORKSHOP

Chief Finance Officer Gomez presented MWD's rates and the associated financial impacts to Three Valleys. Untreated water rates are projected to increase from \$984/AF in 2026 to

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\$1,088/AF in 2027, while the treatment surcharge is expected to decrease from \$544/AF to \$382/AF due to MWD's shift from volumetric to fixed cost recovery. As a result, the treated rate is projected to remain relatively stable at approximately \$1,470/AF in 2027; however, this restructuring is expected to constrain TVMWD's revenue margin in the near term.

The Board also reviewed MWD pass-through charges and overall financial projections. The Readiness-to-Serve (RTS) charge, funded partially by the standby charge which is limited to \$29.41 per equivalent dwelling unit (EDU), is projected at \$44.11 per EDU for FY 2026/27, resulting in a shortfall that will be proportionally passed through to member agencies. Capacity charges are estimated at approximately \$2.0 million for 2027 based on 110.4 CFS. Operating revenues are projected at approximately \$1.7 million, while operating expenses are expected to increase from \$11.2 million to \$12.8 million due to election costs, planning studies, and organizational changes. Proposed CY 2027 TVMWD water rates include an untreated rate of \$1,088/AF, treatment surcharge of \$382/AF, treated rate of \$1,470/AF, and a \$40 surcharge, for a total rate of \$1,510/AF.

Tom Coleman, General Manager at Rowland Water District (RWD), stated that MWD's rate structure impacts the Miramar Treatment Plant and the retail agencies, and noted that RWD faces similar complexities when developing projects and competing with MWD. He reminded the Board that "there was an agreement entered into between Walnut and Three Valleys because Three Valleys challenged Walnut on how they were building capital projects and what funds they were using for those capital projects," and that "what was agreed to was that Three Valleys would just use property tax to pay for capital projects."

Sherry Shaw, General Manager at Walnut Valley Water District (WVWD), thanked Chief Finance Officer Gomez for collaborating with WVWD on the budget and noted that reserves reached minimum targets ahead of schedule due to an aggressive approach. Ms. Shaw also referenced the 2003 settlement agreement, stating that capital improvement projects should be covered by property taxes.

Legal Counsel Kennedy clarified that the 2003 settlement agreement resulted from litigation solely between WVWD and Three Valleys, and did not involve other member agencies. The agreement contains no provisions requiring capital improvement projects to be funded by property tax revenues, but instead outlined factors for evaluating project benefits and cost allocation. Counsel further noted that the agreement does not limit the Board's legal authority and cautioned against misinterpretations of its terms.

C. CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS SEAT C, 2027-29 TERM

The CSDA Board of Directors has called for nominations for Seat C for the 2027–2029 term. Nominations must be submitted by April 10, 2026 via Board resolution. The Board discussed the opportunity and expressed support for incumbent Nikki Winslow, with direction to prepare a letter of support on her behalf.

D. SAN GABRIEL VALLEY ECONOMIC PARTNERSHIP BOARD OF DIRECTORS VACANT SEAT

General Manager Litchfield reminded the Board of the vacant San Gabriel Valley Economic Partnership Board of Directors seat available to Three Valleys through its membership. The Board discussed potential representation and expressed support for Vice President Goytia to serve in the role. This item will be brought back to the March 18, 2026 Board of Directors meeting for formal consideration and appointment.

E. LEGISLATIVE UPDATE

Chief Administrative Officer Howie provided a legislative update, reporting that numerous bills have been introduced following the recent deadline, with active engagement on several key measures related to Golden Mussel mitigation, including legislation by Assemblymember Rubio and additional funding proposals. Other important items reported were Senate Bill 872 addressing Delta levee repairs with potential funding of up to \$150 million annually, as well as ongoing efforts to advance the Utility Worker ID program, support Pure Water Southern California, and advocate for Delta Conveyance Project initiatives. Recent outreach activities included participation in multiple legislative meetings, a highly attended Leadership Breakfast, and a successful Lobby Day at the State Capitol. President Ti, Vice President Goytia, Secretary/Treasurer Hanlon, General Manager Litchfield, and Chief Administrative Officer Howie met with all seven legislative offices to discuss regional water priorities.

F. PROJECTS UPDATE

Wheeler Meter Cabinet Replacement: Engineer Panzer presented a project to replace the aging Wheeler meter cabinet and upgrade adjacent landscaping and sidewalks to improve pedestrian access and communication reliability. The \$200,000 project is fully budgeted for FYE 2026, currently in the design phase, and anticipated for completion in FYE 2027.

Hydroelectric Generators Efficiency Study: The study evaluates operational procedures to maximize hydroelectric production and identify long-term capital improvements. The

\$65,000 study is budgeted for FYE 2026 and is currently under review through a technical memorandum, with completion expected this fiscal year.

Miramar Pipeline Inspection: This project is being conducted during the MWD shutdown to install insertion points for camera inspection of the 60-inch raw water influent line at the Miramar Treatment Plant, supporting monitoring and mitigation of golden mussel impacts. The \$75,000 project, supported by a \$170,000 budget, is currently under construction and scheduled for completion in FYE 2026.

Miramar South Carport Replacement: the existing wood carport will be replaced with an engineered aluminum structure to improve vehicle clearance and accommodate future solar installation, along with replacing a demolished patio cover. The \$300,000 project is partially funded through a \$150,000 FYE 2026 budget allocation, is currently in the bidding phase, and is expected to be completed in FYE 2026.

9. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus provided an update on Colorado River negotiations, stating that nearly three weeks have passed since the federal deadline for the seven basin states to reach an agreement, with no federal action taken to date. MWD continues to maintain its established positions while coordinating with in-basin agencies to prepare for potential outcomes, including worst-case scenarios that could impact Southern California's water supply. He will continue to monitor developments and provide updates as negotiations progress.

B. CHINO BASIN WATERMASTER

Director Kuhn had nothing to report.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn stated there was nothing new to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Hanlon stated there was nothing new to report.

E. SIX BASINS WATERMASTER

Director Hanlon stated there was nothing new to report.

F. ADDITIONAL BOARD MEMBER REPORTS

Director Roberto reminded the Board of the reception for the San Gabriel Valley Chapter of the Special Districts Association at Vita on March 11.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield provided an update on cybersecurity and operational activities. The District continues to receive intelligence briefings related to international conflicts and potential cyber threats, including participation in coordinated updates with agencies such as EPA, CISA, FBI, and industry partners. He also reported that the Miramar Plant annual two-week shutdown has commenced, with appreciation expressed to member agencies for their cooperation.

10. CLOSED SESSION

The Board convened into closed session at 9:47 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: DD64045-01-01, North of Rte. 210 Fwy., East of Padua Ave., Claremont, California
District Negotiator: Matthew Litchfield, General Manager
Negotiating Parties: State of California Department of Transportation
Under Negotiation: Purchase and Sale Agreement

C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS [Government Code Section 54956.8]

Property: 1021 E. Miramar Avenue, Well No. 3, Claremont, California
District Negotiator: Matthew Litchfield, General Manager
Negotiating Parties: Golden State Water Company
Under Negotiation: Price and Terms of Acquisition

The Board convened out of closed session and back into open session at 10:52 a.m. Legal Counsel Kennedy stated that no reportable action was taken on any of the listed items.

11. FUTURE AGENDA ITEMS

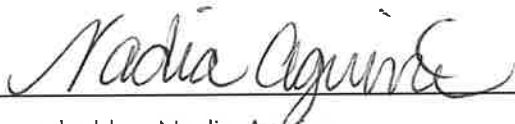
No future agenda items were requested.

12. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the Board of Directors meeting at 10:53 a.m. to the next regular board meeting scheduled for Wednesday, March 18, 2026.



Mike Ti
President, Board of Directors



Recorded by: Nadia Aguirre
Executive Board Secretary