



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD MEETING MINUTES

1021 E. Miramar Ave., Claremont, CA 91711
Wednesday, June 3, 2026 | 8:00 a.m.

1. CALL TO ORDER

President Ti called the Board of Directors meeting to order at 8:00 a.m.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
Jeff Hanlon, Secretary/Treasurer
David De Jesus, Director
Bob Kuhn, Director
Jody Roberto, Director

DIRECTORS ABSENT

Jorge Marquez, Director

STAFF PRESENT

Matthew Litchfield, General Manager
Steve Kennedy, Legal Counsel
Brittany Aguilar, Finance Manager
Nadia Aguirre, Executive Board Secretary
Freeman Ensign, Operations Supervisor
Erika Gomez, Chief Finance Officer
Karen Harberson, Compliance Analyst
Kirk Howie, Chief Administrative Officer
Steve Lang, Chief Operations Officer
Sylvie Lee, Chief Water Resources Officer
Joshua Olivares-Hernandez, Finance Analyst
Kevin Panzer, Principal Engineer
Brian Pen, Water Resources Analyst
Alvin Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Chavez, Upper San Gabriel Valley Municipal Water District; Alanna Diaz, Walnut Valley Water District; Kelly Gardner, Main San Gabriel Basin Watermaster; Ed Hilden, Walnut Valley Water District; Kara Hooks, Chandler Asset Management; Bruce Knoles, San Gabriel Valley Municipal Water District; Myra Malner, Rowland Water District; Dave Michalko, Covina Valley Water Company; Thomas Monk, Walnut Valley Water District; John Monsen, Sierra Club; Stephanie Moreno, Water Quality Authority; James Ning, Walnut Valley Water District; Michael Miller; Henry Woo, Walnut Valley Water District; 8183971926

In person attendees: Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Tony Lima, Rowland Water District; Justin Nakano, Watermaster; Dusty Mosio, Rowland Water District

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO SB 707 – Notification Due to Just Cause

All Directors attended the board meeting in person.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

John Monsen provided public comment.

7. PUBLIC MEETING REGARDING THE IMPOSITION OF A WATER STANDBY CHARGE FOR FY 2026-27

President Ti opened the public meeting at 8:06 a.m.

Finance Manager Aguilar introduced the draft resolution for the FY 2026–27 Water Standby Charge. The proposed standby charge remains at \$29.41 per Equivalent Dwelling Unit, as estimated in the Engineer’s Report. A public hearing and consideration of the resolution for adoption are scheduled for the June 17, 2026 Board of Directors meeting. No public testimony was received; the public meeting closed at 8:07 a.m.

8. PUBLIC HEARING – CONSIDER ADOPTION OF THE 2025 REGIONAL URBAN WATER MANAGEMENT PLAN

President Ti opened the public hearing at 8:08 a.m.

Water Resources Analyst Pen presented a summary of the 2025 Regional Urban Water Management Plan (RUWMP), explaining that the plan is required by the California Water Code and updated every five years. The RUWMP, developed in collaboration with six member agencies, evaluates water supplies, demands, population and land use projections, and water supply reliability through 2050. Each participating agency prepared an individual plan to address its specific service-area needs and planning requirements. The RUWMP concludes that MWD can meet 100% of projected imported water demands, and that the District’s groundwater storage capacity of approximately 55,000 acre-feet provides

additional reliability during drought conditions. No public testimony was received; the public hearing closed at 8:10 a.m.

The Board of Directors adopted Resolution No. 26-06-1026 adopting the 2025 Regional Urban Water Management Plan.

Moved: Director Roberto Second: Director De Jesus
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Ti
Noes:
Abstain:
Absent: Marquez
Motion No. 26-06-5565 Adopted Resolution No. 26-06-1026
Motion passed 6-0-0-1

9. PUBLIC HEARING – CONSIDER ADOPTION OF THE 2025 WATER SHORTAGE CONTINGENCY PLAN

President Ti opened the public hearing at 8:11 a.m.

Water Resources Analyst Pen presented a summary of the 2025 Water Shortage Contingency Plan (WSCP), explaining that the plan establishes six water shortage levels, ranging from 10% to greater than 50% water supply reductions, along with corresponding shortage response actions, demand management measures, and emergency response procedures. The WSCP update included only minor grammatical and editorial revisions by GEI Consultants, with no substantive changes.

Rowland Water District General Manager Tom Coleman acknowledged that Mr. Pen did a good job in leading the effort for the region. No other public testimony was received; the public hearing closed at 8:14 a.m.

The Board of Directors adopted Resolution No. 26-06-1027 adopting the 2025 Water Shortage Contingency Plan.

Moved: Director Roberto Second: Director Hanlon
Ayes: De Jesus, Goytia, Hanlon, Kuhn, Roberto, Ti
Noes:
Abstain:
Absent: Marquez
Motion No. 26-06-5566 Adopted Resolution No. 26-06-1027
Motion passed 6-0-0-1

10. REPORTS

A. REVIEW OF DISTRICT INVESTMENT ACTIVITIES BY CHANDLER ASSET MANAGEMENT

Kara Hooks from Chandler Asset Management presented Three Valleys quarterly investment portfolio review and economic update, reporting that the portfolio continues to meet its primary objectives of safety, liquidity, and yield while remaining in compliance with the California Government Code and the District's Investment Policy. The District's portfolio maintains an average credit quality of AA, an average modified duration of 2.52 years, and an average purchase yield of 4.06%, reflecting the current interest rate environment. Ms. Hooks reported that the portfolio increased by approximately \$9,000 during the reporting period and that investment allocations were adjusted through the purchase of additional U.S. Treasury securities to take advantage of higher market yields while maintaining liquidity. Overall, the portfolio remains well-diversified, continues to modestly outperform its benchmark since inception, and is positioned to support the District's investment objectives through changing market conditions.

B. INVESTMENT POLICY REVIEW

Ms. Hooks provided the annual review of Three Valleys' Investment Policy and recommended several updates to align the policy with recent California Government Code changes resulting from Senate Bills 858 and 595. The recommended revisions include enhanced diversification limits for commercial paper and medium-term notes, extension of the maximum maturity for commercial paper to 397 days, and updated investment authorizations through 2031. The proposed amendments are primarily regulatory in nature and are intended to maintain compliance with state law and reflect current investment best practices. Staff will bring this item back to the Board of Directors at its June 17, 2026 meeting for consideration of approval.

C. GENERAL MANAGER WORKPLAN FYE 2027

General Manager Litchfield presented the proposed FY 2026–27 Work Plan, which aligns with the District's Strategic Plan and focuses on infrastructure reliability, water quality, financial sustainability, operational efficiency, workforce development, and regional collaboration. Key initiatives include advancing capital improvement projects, implementing asset management and GIS improvements, enhancing cybersecurity and SCADA resiliency, pursuing grant funding, and continuing planning for golden mussel mitigation and groundwater recharge. The work plan also includes recruitment for several key positions, implementation of districtwide leadership coaching and professional development, and continued engagement with regional agencies on water supply, groundwater

management, and legislative initiatives. Mr. Litchfield explained that the work plan provides organizational direction while maintaining flexibility to address emerging priorities throughout the fiscal year and that staff will provide the Board with periodic progress updates. Staff will bring this item back to the Board of Directors at its June 17, 2026 meeting for consideration of approval.

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

A. METROPOLITAN WATER DISTRICT

Director De Jesus reported that MWD is reviewing its process for evaluating its four direct reports, which include the General Manager, General Counsel, General Auditor, and Ethics Officer. Director De Jesus also provided an update on ongoing Colorado River negotiations, noting that there have been no significant developments since his previous report and that discussions remain ongoing.

B. CHINO BASIN WATERMASTER

Director Kuhn had nothing new to report.

C. SAN GABRIEL BASIN WATER QUALITY AUTHORITY

Director Kuhn had nothing new to report.

D. MAIN SAN GABRIEL BASIN WATERMASTER

Director Hanlon had nothing new to report.

E. SIX BASINS WATERMASTER

Director Hanlon had nothing new to report.

F. ADDITIONAL BOARD MEMBER REPORTS

Director Hanlon announced that, effective at the conclusion of the Board meeting, he would step down from the Board of Directors to pursue a career opportunity that conflicts with his continued service to the District. He stated that it had been a privilege and honor to serve with the Board and noted that he would recuse himself from closed session.

Directors stated their appreciation for Director Hanlon and wished him well on his future endeavors.

G. GENERAL MANAGER'S COMMENTS

General Manager Litchfield had no additional comments.

12. CLOSED SESSION

The Board convened into closed session at 8:55 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. THREAT TO PUBLIC SERVICES, FACILITIES, OR CRITICAL INFRASTRUCTURE [Government Code Section 54957(a)]

Consultation with: Robert Peng, Information Technology Manager

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Matthew H. Litchfield, P.E., General Manager

D. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy, General Counsel
- Unrepresented Employee: Matthew H. Litchfield, P.E., General Manager

The Board reconvened into open session at 11:58 a.m. Legal Counsel Kennedy stated that Director Hanlon was not present to discuss items 12.C and 12.D. No reportable action was taken on any of the closed session items.

13. FUTURE AGENDA ITEMS

No future agenda items were requested.

14. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the Board of Directors meeting at 11:59 a.m. to the next regular Board meeting scheduled for Wednesday, June 17, 2026.



Mike Ti

President, Board of Directors



Recorded by: Nadia Aguirre
Executive Board Secretary