



THREE VALLEYS MUNICIPAL WATER DISTRICT REGULAR BOARD OF DIRECTORS MEETING MINUTES

1021 E. Miramar Ave., Claremont, CA 91711

Wednesday, June 17, 2026 | 8:00 a.m.

1. CALL TO ORDER

President Ti called the Board of Directors meeting to order at 8:00 a.m.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director
Division III, Vacant

STAFF PRESENT

Steve Kennedy, Legal Counsel
Matthew Litchfield, General Manager
Dominique Aguiar, Operations Supervisor
Erika Gomez, Chief Finance Officer
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Analyst
Kirk Howie, Chief Administrative Officer
Joshua Olivares-Hernandez, Finance Analyst
Kevin Panzer, Principal Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alivn Ramos, I.T. Analyst
Viviana Robles, HR & Risk Manager
Marissa Turner, Admin. Communications Asst.

Virtual Attendees: Russell Ackerman, City of Glendora; Ed Chavez, Upper San Gabriel Valley Municipal Water District; Ed Hilden, Walnut Valley Water District; Bruce Knoles, San Gabriel Valley Municipal Water District; Dave Michalko, Covina Irrigating Water Company; Michael Miller; Toby Moore, Golden State Water Company; Stephanie Moreno, Water Quality Authority; Sherry Shaw, Walnut Valley Water District; Chris Thomas, Harris & Associates; Sonya Williams, Harris & Associates; Henry Woo, Walnut Valley Water District; 13107456518

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Myra Malner, Rowland Water District; Dusty Moisio, Rowland Water District; Dinny Rasmussen, League of Women's Voters

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO SB 707 - Notification Due to Just Cause

All Directors attended the board meeting in person.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Ti opened public comment; there was none.

7. CONSENT CALENDAR

The Board of Directors approved consent calendar items 7.A – 7.F:

7.A - Receive, Approve, and File Board Meeting Minutes

o May 20, 2026 – Regular Board Meeting

7.B - Receive, Approve, and File Financial Reports and Investment Update, May 2026

7.C - Imported Water Sales, May 2026

7.D - Miramar Operations Report, May 2026

7.E - Approve Director Expense Reports, May 2026

7.F - Approve Resolution No. 26-06-1028 Investment Policy

Moved: Director Kuhn Second: Director Roberto

Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti

Noes:

Abstain:

Absent:

Motion No. 26-06-5567 Approval of Consent Calendar Items 7.A – 7.F

Motion passed 6-0-0-0

8. PUBLIC HEARING – CONSIDER ADOPTION OF THE FY 2026-27 WATER STANDBY CHARGE

President Ti opened the public hearing at 8:04 a.m.

Finance Manager Aguilar reported that the public hearing is the final step in the process for adopting the FY 2026–27 water standby charge. The standby charge will remain unchanged at \$29.41 per Equivalent Dwelling Unit. A representative from Harris & Associates was available to answer any questions regarding the Engineer’s Report. Being that no public testimony was received, President Ti closed the public hearing at 8:06 a.m.

The Board of Directors adopted Resolution No. 26-06-1029 approving the FY 2026-27 water standby charge.

Moved: Director Roberto	Second: Director Marquez
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 26-06-5568 Adopted Resolution No. 26-06-1029	
Motion passed 6-0-0-0	

9. ACTION AGENDA

A. CONSIDER APPROVAL OF GENERAL MANAGER WORKPLAN FYE 2027

The Board of Directors approved the General Manager Workplan FYE 2027.

Moved: Director Marquez	Second: Director Goytia
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti	
Noes:	
Abstain:	
Absent:	
Motion No. 26-06-5569 Approval of General Manager Workplan FYE 2027	
Motion passed 6-0-0-0	

B. CSDA BOARD OF DIRECTORS ELECTION BALLOT; SEAT C – SOUTHERN NETWORK, TERM 2027-29

The Board of Directors approved submitting a vote for Nikki Winslow for CSDA Board of Directors, Seat C.

Moved: Director Roberto Second: Director De Jesus
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:
Motion No. 26-06-5570 submit vote for Nikki Winslow
Motion passed 6-0-0-0

C. AUTHORIZATION TO PURCHASE IMMUTABLE BACKUP STORAGE AND SOFTWARE

IT Manager Peng reported that the immutable backup storage and software project is one of five initiatives funded through a \$250,000 cybersecurity grant awarded to the District in 2025 with no local cost share. The project includes the purchase of two backup storage appliances—one for the Information Technology (IT) network and one for the Operational Technology (OT) network that supports the District's SCADA system, as well as backup software, Microsoft 365 backup services for emails, user accounts, OneDrive, and SharePoint data, and support and maintenance services. The IT and OT environments will remain physically and logically segregated in accordance with cybersecurity best practices. Deployment and configuration will be completed in-house by staff, with no professional services required. A Request for Quotes was issued in May and three proposals were received. Due to significant increases in technology costs since the project was originally budgeted, technical specifications were revised through an addendum to help reduce costs. Of the three proposals received, Blue Ally fully met all requirements, included optional enhancements such as three years of support and Microsoft 365 backups at no additional cost, and remained within the project's not-to-exceed budget of \$150,000.

For the record, Director Kuhn stated that he did not consider the quote to be limited to \$150,000; however, he did not wish to amend the motion.

The Board of Directors authorized the General Manager to proceed with the quote and purchase of Immutable Backup Storage and Software for an amount not to exceed \$150,000, subject to non-substantive changes.

Moved: Director Kuhn Second: Director Roberto
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:
Motion No. 26-06-5571 Approved Immutable Backup Storage and Software
Motion passed 6-0-0-0

D. CONSIDERATION OF PROCEDURES AND DIRECTION FOR FILLING THE DIVISION III BOARD VACANCY

Following the Division III Board vacancy effective June 3, 2026, created by former Director Hanlon's resignation from his seat, the Board has the following available options: (1) initiate the appointment process to fill the vacancy within 60 days of the effective date until the November 2026 election results are certified, (2) adopt a resolution calling for an election to fill the vacancy at the November General District Election, or (3) take no action and allow the matter to default to the Los Angeles County Board of Supervisors after the statutory 60-day period. The Board discussed correspondence received from the respective Mayors of La Verne and Claremont supporting an election rather than an appointment. The Board directed staff to obtain clarification from the Los Angeles County Registrar-Recorder and County Supervisor Kathryn Barger's office regarding potential election costs and vacancy procedures. Following discussion, no motion was made and no action was taken. The item was deferred, and staff was directed to schedule a Special Board Meeting on June 24, 2026 for further consideration of the matter.

E. DISCUSS AND CONSIDER BOARD OFFICER AND BOARD REPRESENTATIVE APPOINTMENTS RELATED TO THE DIVISION III VACANCY

The Board reviewed and updated the CY 2026 Board Representative appointments to address the Division III vacancy.

COMMITTEE / BOARD	REPRESENTATIVE	ALTERNATE
ACWA Region 8 Delegate	Bob Kuhn	Mike Ti
ACWA / JPIA Representative	David De Jesus	Bob Kuhn
Chino Basin Watermaster	Bob Kuhn	David De Jesus
City of Pomona	Carlos Goytia	Jorge Marquez
Main San Gabriel Basin Watermaster	Jorge Marquez	N/A
MWD Board Representative	David De Jesus	N/A
PWR Joint Water Line Commission	Carlos Goytia	Jody Roberto
Rowland Water District	Mike Ti	Jody Roberto
San Gabriel Basin Water Quality Authority	Bob Kuhn	Jody Roberto
San Gabriel Valley Chamber of Commerce	Jody Roberto	Jorge Marquez
San Gabriel Valley Economic Partnership	Jody Roberto	Mike Ti
Six Basins Watermaster	Jody Roberto	Jorge Marquez
Southern California Water Coalition	Jody Roberto	Mike Ti
Spadra Basin GSA	Carlos Goytia	Jody Roberto
Special Districts Association of San Gabriel Valley	Jody Roberto	N/A
Walnut Valley Water District	Jody Roberto	David De Jesus

Moved: Director De Jesus Second: Director Ti
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:

Motion No. 26-06-5572 Approval of Updated CY 2026 Board
Representative Appointments
Motion passed 6-0-0-0

The Board reviewed and updated the CY 2026 Board Officers to address the Division III vacancy. Director Kuhn nominated Director De Jesus for the Board Officer position Secretary/Treasurer.

NAME	POSITION
Mike Ti	President, Division VII
Carlos Goytia	Vice President, Division I
David De Jesus	Secretary/Treasurer, Division II
Bob Kuhn	Director, Division IV
Jorge Marquez	Director, Division VI
Jody Roberto	Director, Division V
Vacant	Director, Division III

Moved: Director Goytia Second: Director Marquez
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:
Motion No. 26-06-5573 Approval of Updated CY 2026 Board Officers
Motion passed 6-0-0-0

10. REPORTS

A. METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA UPDATE

Director De Jesus reported that MWD is monitoring land subsidence along the California Aqueduct in the Central Valley, noting concerns regarding its potential impact on State Water Project deliveries to Southern California and the potential costs associated with addressing the issue. He also informed the Board that MWD's former General Manager has filed a legal claim against MWD.

B. LEGISLATIVE UPDATE

Chief Administrative Officer Howie provided a legislative update, reporting that the District has taken positions on 13 bills this session, supporting 10, with seven remaining active. He highlighted the progress of AB 1894, which would establish the State's exclusive authority over invasive mussel regulation and support the movement of water through the San Gabriel Basin, and SB 872, which addresses funding and planning for Delta subsidence repairs. Mr. Howie also provided an overview of the upcoming election cycle, legislative term limits, and anticipated representation changes affecting the District's service area. Additionally, he shared continued progress towards development of the Sites Reservoir Project. He introduced Natalie Tong, the new district representative for Senator Susan Rubio, who will be meeting with District staff and attending the upcoming Leadership Breakfast.

C. CONSERVATION

Nearly 90% of the previous two-year MWD Member Agency Administered Program funding was utilized by making grant funds available to member agencies for local conservation projects, with Walnut Valley Water District, Rowland Water District, the City of Pomona, and the City of Glendora successfully participating. Mr. Howie noted that the District anticipates receiving a similar funding allocation for the upcoming cycle and will meet with member agency conservation coordinators to discuss upcoming projects and available resources. He also reported that MWD will present on non-functional turf conversion and reminded the Board that current turf replacement rebates are available at \$2 per square foot for residential and commercial projects and \$3 per square foot for eligible public agency projects.

D. EDUCATION & OUTREACH UPDATE

Administrative Communications Assistant Turner provided an update on upcoming education and outreach activities, including the June 25, 2026, Leadership Breakfast featuring Adrienne Beatty and Jennifer Jobe of ACWA JPIA as guest speakers. The District awarded \$6,000 in Community Partnering Program grants this quarter for Sustainable Claremont and the California Botanic Garden and continued its outreach efforts by conducting facility tours for retail agencies and schools. Three Valleys received the Richard G. and Beth T. Landis Leadership Award from the University of La Verne in recognition of more than 20 years of supporting its REACH Business Program. Additionally, she noted that applications have been submitted for upcoming MWD inspection trips, with participant selections and tour dates still pending.

11. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

Director Roberto reported that the Special Districts Association of the San Gabriel Valley will be holding a chapter luncheon on July 27, 2026 at Three Valleys. Senator Archuleta will be the guest speaker.

12. CLOSED SESSION

The Board convened into closed session at 9:44 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Matthew H. Litchfield, P.E., General Manager

C. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy, General Counsel
- Unrepresented Employee: Matthew H. Litchfield, P.E., General Manager

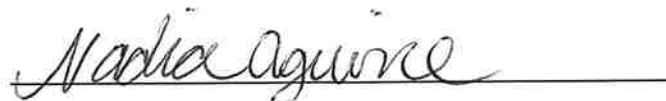
The Board reconvened into open session at 11:45 a.m. Legal Counsel Kennedy stated that no reportable action was taken on any of the closed session items.

13. FUTURE AGENDA ITEMS

No future agenda items were requested.

14. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the Board of Directors meeting at 11:46 a.m. to an adjourned regular Board Meeting on June 24, 2026, at 8:00 a.m. A notice of adjournment will be posted at the district and on the website.



Recorded by: Nadia Aguirre
Executive Board Secretary



Mike Ti
President, Board of Directors