



THREE VALLEYS MUNICIPAL WATER DISTRICT ADJOURNED REGULAR BOARD OF DIRECTORS MEETING MINUTES

1021 E. Miramar Ave., Claremont, CA 91711
Wednesday, June 24, 2026 | 8:00 a.m.

1. CALL TO ORDER

President Ti called the Board of Directors meeting to order at 8:01 a.m.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT

Mike Ti, President
Carlos Goytia, Vice President
David De Jesus, Director
Bob Kuhn, Director
Jorge Marquez, Director
Jody Roberto, Director
Division III, Vacant

STAFF PRESENT

Steve Kennedy, Legal Counsel
Matthew Litchfield, General Manager
Nadia Aguirre, Executive Board Secretary
Erika Gomez, Chief Finance Officer
Freeman Ensign, Operations Supervisor
Karen Harberson, Compliance Analyst
Steve Lang, Chief of Operations
Sylvie Lee, Chief Water Resources Officer
Joshua Olivares-Hernandez, Finance Analyst
Kevin Panzer, Principal Engineer
Brian Pen, Water Resources Analyst
Robert Peng, I.T. Manager
Alivn Ramos, I.T. Analyst
Marissa Turner, Admin. Communications Assistant

Virtual Attendees: Ed Hilden, Walnut Valley Water District; Bruce Knoles, San Gabriel Valley Municipal Water District; Myra Malner, Rowland Water District; 19096297576

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Tony Lima, Rowland Water District; Dusty Moio, Rowland Water District; Justin Nakano, Main San Gabriel Watermaster; Sherry Shaw, Resident

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO SB 707 - Notification Due to Just Cause

All Directors attended the board meeting in person.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

Ms. Sherry Shaw provided public comment.

7. ACTION AGENDA

A. CONSIDERATION OF PROCEDURES AND DIRECTION FOR FILLING THE DIVISION III VACANCY

Legal Counsel Kennedy reviewed the procedures available under Government Code section 1780 for filling the Division III Board vacancy, including appointment or calling an election within the statutory timelines. The Los Angeles County Registrar-Recorder/County Clerk confirmed that placing the vacancy on the November 3, 2026, General District Election ballot would not result in additional election costs to the District, as the Division III seat is already scheduled to appear on the ballot, along with Divisions I and V. Mr. Kennedy also advised that staff confirmed with Supervisor Kathryn Barger's Office that, due to the proximity of the November 2026 election, the Los Angeles County Board of Supervisors would not intend to appoint a replacement should the District not fill the vacancy within the statutory timeframe. He further explained that, if the Board elected to pursue an appointment, a notice of vacancy would be required for a minimum of 15 days before applicants could be considered, and any appointee would serve only until the elected successor assumes office in December 2026. He concluded by noting that a resolution had been prepared for the Board's consideration should it choose to call for an election.

The Board of Directors adopted Resolution No. 26-06-1030 calling for a general election in lieu of appointment to fill the Division III vacancy.

Moved: Director Kuhn Second: Director De Jesus
Ayes: De Jesus, Goytia, Kuhn, Marquez, Ti
Noes: Roberto
Abstain:
Absent:
Motion No. 26-06-5574 Adoption of Resolution No. 26-06-1030
Motion passed 5-1-0-0

8. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

No Director or General Manager comments were provided.

9. CLOSED SESSION

The Board convened into closed session at 8:37 a.m. to discuss the following items:

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

Title: Matthew H. Litchfield, P.E., General Manager

B. CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

- District Designated Representative: Steven M. Kennedy, General Counsel
- Unrepresented Employee: Matthew H. Litchfield, P.E., General Manager

The Board reconvened into open session at 9:54 a.m. Legal Counsel Kennedy reported that the Board met in closed session to discuss the items listed on the agenda. As a result, the Board unanimously, by 6-0 vote, approved the 5th amendment to the General Manager's Employment Agreement that includes the following salient provisions: (1) removal of the evergreen extension in the agreement with an extension to a 5-year agreement, term date of June 30, 2031; (2) a salary adjustment beginning July 1, 2026, in the amount of \$376,826 and no cents; (3) annual COLA adjustments and other provisions of a minimum adjustment of at least 2%, but no more than 4% moving forward, depending upon the amount of the COLA that is provided to staff; (4) additional benefits provided include a retiree health benefit enhancement as of July 1, 2026; and (5) the performance evaluation portion of the employment agreement was deleted and all other provisions of the agreement will remain in effect. At the September 2, 2026 Board meeting a fully integrated employment agreement, including all five amendments to date, will be brought to the board for ratification during open session. No other reportable action was taken.

10. FUTURE AGENDA ITEMS

No future agenda items were requested.

11. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the Board of Directors meeting at 9:57 a.m. to the next regular Board of Directors meeting on September 2, 2026, at 8:00 a.m.

A handwritten signature in cursive script, reading "Nadia Aguirre", is written over a horizontal line.

Recorded by: Nadia Aguirre
Executive Board Secretary

A handwritten signature, appearing to be "Mike Ti", is written over a horizontal line.

Mike Ti
President, Board of Directors