THREE VALLEYS MUNICIPAL WATER DISTRICT
REGULAR BOARD OF DIRECTORS MEETING MINUTES

1021 E. Miramar Ave., Claremont, CA 91711
Wednesday, October 21, 2026 | 8:00 a.m.

1. CALL TO ORDER

President Ti called the Board of Directors meeting to order at 8:00 a.m.

2. ROLL CALL

Roll call was taken with a quorum of the Board present.

DIRECTORS PRESENT	STAFF PRESENT
Mike Ti, President	Steve Kennedy, Legal Counsel
Carlos Goytia, Vice President	Matthew Litchfield, General Manager
David De Jesus, Director	Dominique Aguiar, Operations Supervisor
Bob Kuhn, Director	Brittany Aguilar, Finance Manager
Jorge Marquez, Director	Nadia Aguirre, Executive Board Secretary
Jody Roberto, Director	Antonio Carbajal, Water Resources Intern
Division III, Vacant	Erika Gomez, Chief Finance Officer
	Joshua Olivares-Hernandez, Finance Analyst
	Brian Pen, Water Resources Analyst
	Robert Peng, I.T. Manager
	Alivn Ramos, I.T. Analyst
	Stephania Rodriguez, Administrative Assistant
	Debbie Rose, Government Affairs Manager
	Marissa Turner, Water Resources Specialist

Virtual Attendees: Ed Hilden, Walnut Valley Water District; Bruce Knoles, San Gabriel Valley Municipal Water District; Robert Leamy, Rowland Water District; Dave Michalko, Covina Valley Water Company; Michael Miller; Stephanie Moreno, Water Quality Authority; Gabby Palomares, Rowland Water District; Kristie Sanchez, City of La Verne

In person attendees: John Bellah, Rowland Water District; Tom Coleman, Rowland Water District; Chris Diggs, City of Pomona; Kelly Gardener, Main San Gabriel Basin Watermaster; Jared Macias, Walnut Valley Water District; Myra Malner, Rowland Water District; Dusty Moisio, Rowland Water District; Sherry Shaw, resident

3. FLAG SALUTE

President Ti led the flag salute.

4. DIRECTOR REMOTE PARTICIPATION PURSUANT TO SB 707 - Notification Due to Just Cause

All Directors attended the board meeting in person.

5. AGENDA REORDER/ADDITIONS

No reorder or additions to the agenda were requested.

6. PUBLIC COMMENT

President Ti opened public comment; there was none.

7. CONSENT CALENDAR

The Board of Directors approved consent calendar items 7.A – 7.I:
7.A – Receive, Approve, and File Board Meeting Minutes
- August 19, 2026 – Special Board Workshop
- September 2, 2026 – Regular Board Meeting
- September 16, 2026 – Regular Board Meeting

7.B – Receive, Approve, and File Financial Reports and Investment Update, September 2026
7.C – Imported Water Sales, September 2026
7.D – Miramar Operations Report, September 2026
7.E – Approval of Director Expense Reports, September 2026
7.F – Authorization of OPEB Section 115 Trust Contribution
7.G – Approval of FY 2025-26 Project Appropriation CarryForward
7.H – Consider Cancellation of December 2, 2026 Board Meeting Due To Association of California Water Agencies Conference
7.I – Approval of Resolution No. 26-10-1035 Honoring Board of Director Edwin Hilden of The Walnut Valley Water District Upon His Retirement

Moved: Director Kuhn Second: Director Goytia
Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti
Noes:
Abstain:
Absent:
Motion No. 26-10-5581 Approval of Consent Calendar Items 7.A – 7.I
Motion passed 6-0-0-0

8. ACTION AGENDA

A. APPROVAL OF RECLASSIFICATION OF INFORMATION TECHNOLOGY MANAGER TO INFORMATION TECHNOLOGY DIRECTOR

Chief Finance Officer Gomez presented the proposed reclassification of Information Technology Manager to Information Technology Director to reflect expanded responsibilities in cybersecurity, infrastructure protection, business continuity, and long-term technology planning. The position will continue reporting to the Chief Finance Officer, with no immediate fiscal impact or adjustment to the salary. The proposed annual salary range is $179,351 to $251,091, reflecting a 12.5% increase over the maximum salary of the existing salary range. The Board of Directors approved the reclassification effective October 21, 2026, and adopted the revised salary schedule.

Moved: Director Kuhn Second: Director Roberto Ayes: De Jesus, Goytia, Kuhn, Marquez, Roberto, Ti Noes: Abstain: Absent: Motion No. 26-10-5582 Approval of Reclassification from IT Manager to IT Director Motion passed 6-0-0-0

9. REPORTS

A. SPONSORSHIP AND OUTREACH PROGRAM UPDATE

General Manager Litchfield reported that the District provided $17,500 in sponsorship funding during FY 2025/26 and that sponsorships for Indigenous Peoples Day and Cal Poly Pomona PumpkinFest had been approved for FY 2026/27. The Board discussed the $5,000 annual sponsorship allocation per Director, shared sponsorship contributions, fiscal-year accounting, and the policy's water nexus requirement. Staff explained that individual activity codes are used to track expenditures and confirmed that unused allocations do not carry forward. Chief Finance Officer Gomez offered to provide the Board with an itemized breakdown of sponsorships, to which the Director's agreed.

Director Roberto requested additional justification for certain sponsorships whose water nexus was not readily apparent. Directors Marquez and Goytia acknowledged staff's efforts in managing sponsorships and the approval process, emphasizing that the district's participation in sponsored events is intended to inform the public of water-related matters.

B. PROPOSED AMENDMENTS TO ASSOCIATION OF CALIFORNIA WATER AGENCIES BYLAWS

General Manager Litchfield provided an informational update on the proposed amendments to the ACWA Bylaws. Director Kuhn, the District's designated voting representative, stated that he had reviewed the amendments and had no objections. Director Kuhn will submit the ballot on the District's behalf once electronic ballots are distributed on November 9, 2026.

10. DIRECTORS' / GENERAL MANAGER'S ORAL REPORTS

Director De Jesus reported that Metropolitan Water District selected Marty Miller, representing the San Diego County Water Authority, as Chair-elect beginning in 2027.

General Manager Litchfield mentioned the Leadership Breakfast will take place on October 22, 2026 at the San Dimas Canyon Golf Course.

11. CLOSED SESSION

The Board convened into closed session at 8:27 a.m. to discuss the following items:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)]

Name of Case: Chino Basin Municipal Water District v. City of Chino, et al., San Bernardino County Superior Court Case No. RCV RS 51010

B. CONFERENCE WITH LEGAL CONSUEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One Potential Case

The Board reconvened into open session at 9:16 a.m. Legal Counsel Kennedy stated that no reportable action was taken on any of the closed session items.

12. FUTURE AGENDA ITEMS

No future agenda items were requested.

13. ADJOURNMENT AND NEXT MEETING

President Ti adjourned the Board of Directors meeting at 9:17 a.m. to a regular Board Meeting on November 4, 2026, at 8:00 a.m.

Carlos Govtia
Vice President, Board of Directors

Recorded by: Nadia Aguirre
Executive Board Secretary